



**CALL AND NOTICE OF A
SPECIAL MEETING
MORAGA-ORINDA FIRE DISTRICT
BOARD OF DIRECTORS**

December 8, 2011

6:00 p.m. – CLOSED SESSION

7:00 p.m. – OPEN SESSION

PLEASE NOTE NEW MEETING ADDRESS:

Moraga Library Community Room
1500 St. Mary's Road
Moraga, CA 94556

1. OPENING CEREMONIES

- 1.1. Call the meeting to Order
- 1.2. Roll Call
- 1.3. Pledge of Allegiance

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

3. CLOSED SESSION

3.1. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Bill Avery

Employee Organization: Association of Federated Firefighters IAFF, Local 1230

3.2. **Conference with Real Property Negotiators**

(Government Code Section 54956.8)

Real Property: 1150 Moraga Way, Moraga, CA 94556

Agency Negotiator: Randall Bradley

Negotiating Parties: Linda & Jules Property LLC

Under Negotiations: Instructions to negotiator will concern price and terms of payment.

4. RECONVENE THE MEETING

- 4.1. Call the Meeting to Order

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

7. REGULAR AGENDA

7.1. **Draft Auditor's Management Letter and General Purpose Financial Statements for Fiscal Year 2010/2011.**

The Board of Directors will consider the draft Auditor's Management Letter and General Purpose Financial Statements for Fiscal Year 2010/2011.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Review and Accept Policy Draft Auditor's Management Letter and General Purpose Financial Statements for Fiscal Year 2010/2011

7.2. **Purchase of a Type I Pierce "Arrow" Fire Pumper Fire Engine**

Staff will present information to the Board regarding the possible purchase of a Type I Pierce "Arrow" Fire Pumper Fire Engine.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve purchase

7.3. **Board of Directors and Fire Chief Roles and Responsibilities**

Staff will present information to the Board regarding the roles and responsibilities of the Board of Directors and the Fire Chief.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff

7.4. **Election of Officers**

The Board of Directors will elect new officers to be effective January 1, 2012.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Elect new officers to be effective January 1, 2012

7.5. **Job Reclassification**

Staff will present information to the Board regarding the job reclassification of Accounts Payable Clerk to Accountant.

Staff Recommendation: 1) Receive report; 2) Deliberate; 3) Approve the job reclassification of Accounts Payable Clerk to Accountant

7.6. **1150 Moraga Way, Moraga, CA Lease/Purchase**

Staff will present information to the Board regarding the lease/purchase of 1150 Moraga Way, Moraga, CA.

Staff Recommendation: 1) Receive report; 2) Deliberate; 3) Provide the Fire Chief with the authority to enter into a lease/purchase agreement for the lease/purchase of the property located at 1150 Moraga Way, Moraga, California.

7.7. **Mid-Year Budget Adjustment for Management Consultant Services**

Staff will present information to the Board regarding a mid-year budget adjustment for management consultant services.

Staff Recommendation: 1) Receive report; 2) Deliberate; 3) Approve mid-year budget adjustment for management consultant services

8. COMMITTEE REPORTS

8.1. **Finance Committee** (*Directors Weil & Mancinelli*)

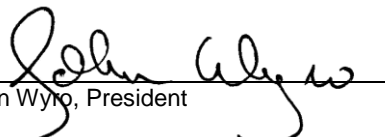
9. ADJOURNMENT

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54956

The date of posting is December 6, 2011.

MORAGA-ORINDA FIRE DISTRICT

BY


John Wyro, President

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.