



# MORAGA-ORINDA FIRE DISTRICT BOARD OF DIRECTORS

## AGENDA

April 20, 2011

6:00 P.M. – Closed Session

7:00 P.M. – Business Meeting  
Board Room – Administration Building  
1280 Moraga Way, Moraga, California

---

1. OPENING CEREMONIES
  - 1.1. Call the meeting to Order
  - 1.2. Roll Call
  - 1.3. Pledge of Allegiance
2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
3. CLOSED SESSION
  - 3.1. **Conference with Labor Negotiator**  
(Government Code Section 54957.6)  
Agency Designated Representative: Bill Avery  
Employee Organization: Association of Federated Firefighters IAFF, Local 1230
4. RECONVENE THE MEETING
  - 4.1. Call the Business Meeting to Order
5. REPORT OF CLOSED SESSION ACTION
6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
7. CONSENT AGENDA
  - 7.1. **Board Minutes**  
Regular Board Meeting Minutes of March 16, 2011
  - 7.2. **Monthly/Annual Incident Summary**  
Staff Recommendation: Receive and File
  - 7.3. **Monthly Financial Reports**  
Staff Recommendation: Receive and File
8. REGULAR CALENDAR
  - 8.1. **Authorization to Issue "Request for Proposal (RFP)" for Architectural and Engineering Services for the Replacement of Fire Station 43**  
Staff will present a Draft "Request for Proposal (RFP)" for Architectural and Engineering Services for the Replacement of Fire Station 43.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the "Request for Proposal (RFP)" for Architectural and Engineering Services for the Replacement of Fire Station 43
  - 8.2. **MOFD Caldecott Tunnel 4th Bore Project Update**  
Division Chief Healy will present an update on the Caldecott Tunnel 4th Bore Project.  
Staff Recommendation: 1) For informational purposes only
  - 8.3. **Board Governance Model Review & Development Discussion**  
Staff will present information on the Board Governance Model Review and Development.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff
  - 8.4. **Create a new job classification titled Emergency Preparedness Coordinator**  
Staff will present information to the Board regarding the creation of a new job classification titled Emergency Preparedness Coordinator.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the new job classification titled Emergency Preparedness Coordinator

9. COMMITTEE REPORTS

- 9.1. **Finance Committee** (*Directors Weil & Mancinelli*)
- 9.2. Ad Hoc Committee Reports
  - 9.2.1. CCCERA Depooling Ad Hoc Committee (*Directors Weil & Olsen*)
  - 9.2.2. Tri-Agency Ad Hoc Committee (*Directors Wyro & Sperling*)

10. ANNOUNCEMENTS


- 10.1. Brief information only reports related to meetings attended by a Director at District expense. (Government Code Section 53232.3(d))
- 10.2. Questions and informational comments from Board members and Staff.

11. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 33 Orinda Way during normal business hours.

I hereby certify that this agenda in its entirety was posted on April 15, 2011, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda faxed to the Moraga Town Office (Hacienda) and Orinda City Hall.

  
\_\_\_\_\_  
Grace Santos, Secretary to the Board