



**MORAGA-ORINDA FIRE DISTRICT  
BOARD OF DIRECTORS  
AGENDA  
September 21, 2011  
6:00 P.M. – Closed Session  
7:00 P.M. – Regular Meeting  
MOFD Administration Building  
1280 Moraga Way, Moraga, California**

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1. OPENING CEREMONIES
  - 1.1. Call the meeting to Order
  - 1.2. Roll Call
  - 1.3. Pledge of Allegiance
2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
3. CLOSED SESSION
  - 3.1. **Conference with Labor Negotiator**  
(Government Code Section 54957.6)  
Agency Designated Representative: Bill Avery  
Employee Organization: Association of Federated Firefighters IAFF, Local 1230
  - 3.2. **Conference with Legal Counsel**  
Initiation of litigation pursuant to subdivision (c) of Section 54956.9: One potential case
4. RECONVENE THE MEETING
  - 4.1. **Call the meeting to Order**
5. REPORT OF CLOSED SESSION ACTION
6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
7. CONSENT AGENDA
  - 7.1. **Monthly/Annual Incident Summary**  
Staff Recommendation: Receive and File
  - 7.2. **Monthly Financial Reports**  
July, August and September 2011 Financials will be available at the October 19, 2011 Board Meeting after the final 2011/12 Budget is approved by the Board. Final 2010/11 Year-End Financials will be available at the November 16, 2011 Board meeting, after the annual audit is completed.
8. REGULAR CALENDAR
  - 8.1. **Special Presentation - East Bay Incident Management Deployments**  
Division Chief Stephen Healy will provide a short presentation to the Board on the East Bay Incident Management Team's deployments.  
Staff Recommendation: No action required; for informational purposes only
  - 8.2. **Board Minutes Formatting Style**  
Staff will present information to the Board regarding adopting the action-style format for meeting minutes.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve an action style format for District Board meeting minutes; 4) Direct staff to post the recordings of Board Meetings on the District website
  - 8.3. **CQI Nurse Replacement**  
Staff will present information to the Board regarding a replacement for the CQI Nurse.  
Staff Recommendation: No action required; for informational purposes only
  - 8.4. **Update on Grants**  
Staff will present information to the Board regarding grant opportunities.

Staff Recommendation: No action required; for informational purposes only

9. COMMITTEE REPORTS

9.1. **Finance Committee** (*Directors Weil & Mancinelli*)

9.2. **Ad Hoc Committee Reports**

9.2.1. CCCERA Depooling Ad Hoc Committee (*Directors Weil & Olsen*)

10. ANNOUNCEMENTS

10.1. Brief information only reports related to meetings attended by a Director at District expense.  
(Government Code Section 53232.3(d))

10.2. Questions and informational comments from Board members and Staff.

11. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 33 Orinda Way during normal business hours.

I hereby certify that this agenda in its entirety was posted on September 16, 2011, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda faxed to the Moraga Town Office (Hacienda) and Orinda City Hall.



Grace Santos, Secretary to the Board

## Response Summary by Incident Type and Fire Station for August 2011

Totals represent the distinct count by Incident Numbers - There may be multiple apparatus from fire district stations responding other than the "First Due" apparatus based on the incident type. The average number of Apparatus that respond by Incident Type: Medical or Rescue 2 to 4 / Structure and Wildland Fires up to 5 / Alarms 2 to 4 / Other Types 1-3

### Response Totals By Station

	S41	S42	S43	S44	S45	Total
<b>Total:</b>	<b>71</b>	<b>20</b>	<b>33</b>	<b>26</b>	<b>52</b>	<b>202</b>

### Response Totals By Incident Type

	Canceled Enroute/@ Scene	EMS - Rescue	False Alarm	Fire - (Not Structure)	Haz. Cond.	Misc. Inc. Types	Public Service	Total
<b>Total</b>	<b>24</b>	<b>110</b>	<b>25</b>	<b>5</b>	<b>10</b>	<b>12</b>	<b>16</b>	<b>202</b>

### Median "Response" Times By Fire Station & Incident Type For The First Arriving Unit (Does not include incidents marked as "No Arrival" ) (Numbers to right of times are total # of responses)

	Canceled @Scene	EMS - Rescue	False Alarm	Fire - (Not Structure)	Haz. Cond.	Misc. Inc. Types	Public Service	Total
Fire Station 41		4.18 40	6.68 9		4.33 1	4.88 3	5.47 10	4.82 63
Fire Station 42		3.75 11	4.55 4		7.25 1		4.80 1	4.31 17
Fire Station 43	5.88 2	6.12 12	5.61 5		7.72 2	5.93 4	6.86 2	6.13 27
Fire Station 44		5.55 20	16.62 2		7.28 1			5.72 23
Fire Station 45		5.08 25	5.53 4	13.71 4	4.78 4	5.73 4	4.69 2	5.68 43
<b>Total</b>	<b>5.88 2</b>	<b>5.02 108</b>	<b>5.28 24</b>	<b>13.71 4</b>	<b>7.25 9</b>	<b>5.68 11</b>	<b>5.58 15</b>	<b>5.32 173</b>

### Median "Turnout" Times by Fire Station and Incident Type

("Turnout" is the time from when the incident is dispatched until the Engine / Ambulance begins response to the scene)

	Canceled @Scene	EMS - Rescue	False Alarm	Fire - (Not Structure)	Haz. Cond.	Misc. Inc. Types	Public Service	Overall Times
Fire Station 41		1.30	2.27		2.27	0.18	1.45	1.41
Fire Station 42		1.49	1.76		2.27		1.50	1.50
Fire Station 43	2.58	1.82	1.23		1.84	1.90	2.27	1.83
Fire Station 44		1.59	1.87		2.42			1.65
Fire Station 45		1.53	1.81	2.35	1.77	1.93	1.46	1.63
<b>Overall Times</b>	<b>2.58</b>	<b>1.53</b>	<b>1.77</b>	<b>2.35</b>	<b>1.88</b>	<b>1.50</b>	<b>1.48</b>	<b>1.62</b>

"St. Not Ent." = Incident Report has not been completed at time report was generated.

(Canceled Calls = Incidents canceled prior to arrival)

(Fire Other = Vehicle/Trash/Non-Structure/Misc. Category)

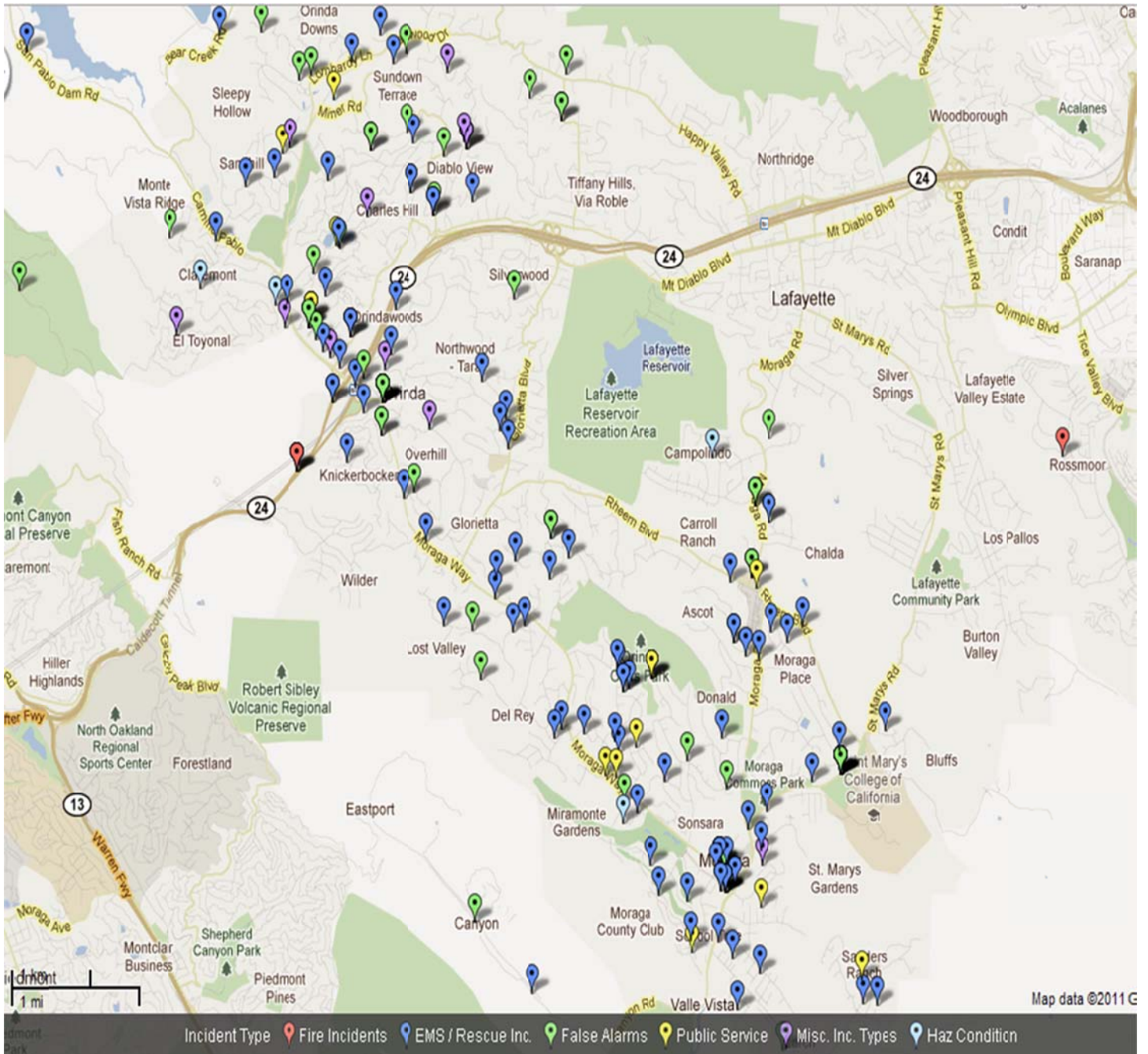
Time Summaries are calculated to provide actual times: 1.25 = 1 min. 15 sec. / 1.50 = 1 min. 30 sec. / 1.75 = 1 min. 45 sec.

7.1

# Map of MOFD Emergency Responses for August 2011

(Multiple emergency responses to the same location are represented by a single marker. (I.e. St Mary's, 1600 Canyon, 950 Country Club, 20 Irwin Way, Etc...))

(Does not include cancellations prior to arrival at scene)



Moraga Orinda Fire District  
Response Time Information for all Incident Types in the past 12 Months

**Median Response Times for the Last 12 Months**

