



**MORAGA-ORINDA FIRE DISTRICT
BOARD OF DIRECTORS
AGENDA
September 21, 2011
6:00 P.M. – Closed Session
7:00 P.M. – Regular Meeting
MOFD Administration Building
1280 Moraga Way, Moraga, California**

1. OPENING CEREMONIES

- 1.1. Call the meeting to Order
- 1.2. Roll Call
- 1.3. Pledge of Allegiance

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

3. CLOSED SESSION

- 3.1. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Bill Avery
Employee Organization: Association of Federated Firefighters IAFF, Local 1230
- 3.2. **Conference with Legal Counsel**
Initiation of litigation pursuant to subdivision (c) of Section 54956.9: One potential case

4. RECONVENE THE MEETING

- 4.1. **Call the meeting to Order**

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

7. CONSENT AGENDA

- 7.1. **Monthly/Annual Incident Summary**
Staff Recommendation: Receive and File
- 7.2. **Monthly Financial Reports**
July, August and September 2011 Financials will be available at the October 19, 2011 Board Meeting after the final 2011/12 Budget is approved by the Board. Final 2010/11 Year-End Financials will be available at the November 16, 2011 Board meeting, after the annual audit is completed.

8. REGULAR CALENDAR

- 8.1. **Special Presentation - East Bay Incident Management Deployments**
Division Chief Stephen Healy will provide a short presentation to the Board on the East Bay Incident Management Team's deployments.
Staff Recommendation: No action required; for informational purposes only
- 8.2. **Board Minutes Formatting Style**
Staff will present information to the Board regarding adopting the action-style format for meeting minutes.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve an action style format for District Board meeting minutes; 4) Direct staff to post the recordings of Board Meetings on the District website
- 8.3. **CQI Nurse Replacement**
Staff will present information to the Board regarding a replacement for the CQI Nurse.
Staff Recommendation: No action required; for informational purposes only
- 8.4. **Update on Grants**
Staff will present information to the Board regarding grant opportunities.

Staff Recommendation: No action required; for informational purposes only

9. COMMITTEE REPORTS

- 9.1. **Finance Committee** (*Directors Weil & Mancinelli*)
- 9.2. **Ad Hoc Committee Reports**
 - 9.2.1. CCCERA Depooling Ad Hoc Committee (*Directors Weil & Olsen*)

10. ANNOUNCEMENTS

- 10.1. Brief information only reports related to meetings attended by a Director at District expense.
(Government Code Section 53232.3(d))
- 10.2. Questions and informational comments from Board members and Staff.

11. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 33 Orinda Way during normal business hours.

I hereby certify that this agenda in its entirety was posted on September 16, 2011, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda faxed to the Moraga Town Office (Hacienda) and Orinda City Hall.



Grace Santos, Secretary to the Board