



## MORAGA-ORINDA FIRE DISTRICT

### BOARD OF DIRECTORS SPECIAL MEETING AGENDA

April 7, 2010

7:15 P.M. – Special Meeting

**Closed Session - at the conclusion of the Special Meeting  
Board Room – Administration Building  
1280 Moraga Way, Moraga, California**

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1. OPENING CEREMONIES

- 1.1. Call the meeting to Order
- 1.2. Roll Call
- 1.3. Pledge of Allegiance

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

3. SPECIAL MEETING

- 3.1. **Resolution 10-02, authorizing an agreement that designates Citibank N.A. as a provider of District Banking Services and the President of the District Board, and/or a Board Designee, the Fire Chief, and/or, District Designee to execute District checks, drafts, notes or other instruments for the payment of money.**

The Board of Directors will consider adoption of Resolution 10-02.

Staff Recommendations: 1) Adopt Resolution 10-02, authorizing an agreement that designates Citibank N.A. as a provider of District Banking Services and the President of the District Board, and/or a Board Designee, the Fire Chief, and/or, District Designee to execute District checks, drafts, notes or other instruments for the payment of money.

- 3.2. **Resolution 10-03, a Resolution of the Board of Directors of the Moraga-Orinda Fire District nominating a Director as a Representative of Special Districts on the County of Contra Costa Local Agency Formation Commission.**

The Board of Directors will consider adoption of Resolution 10-03.

Staff Recommendations: 1) Adopt Resolution 10-03, a Resolution of the Board of Directors of the Moraga-Orinda Fire District nominating a Director as a Representative of Special Districts on the County of Contra Costa Local Agency Formation Commission.

4. ANNOUNCEMENTS

- 4.1. Brief information only reports related to meetings attended by a Director at District expense (Government Code Section 53232.3(d).)
- 4.2. Questions and informational comments from Board members and Staff.

5. CLOSED SESSION

- 5.1. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Fire Chief Bradley

Employee Organization: Association of Federated Firefighters IAFF, Local 1230

6. RECONVENE THE MEETING

- 6.1. Call the Business Meeting to Order

7. REPORT OF CLOSED SESSION ACTION

8. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a special meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 48 hours prior to that meeting are available for public inspections at 33 Orinda Way during normal business hours. I hereby certify that this agenda in its entirety was posted on April 2, 2010 at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda faxed to the Moraga Town Office (Hacienda) and Orinda City Hall.

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Christine Pokorny,  
Secretary to the Board



## MORAGA-ORINDA FIRE DISTRICT

# MEMORANDUM

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**TO:** The Board of Directors

**FROM:** Sue Casey, Financial Services Manager

**DATE:** April 07, 2010

**SUBJECT:** 10-02 - Citibank N.A. Banking Resolution

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### **Background**

Resolution *09-09-CA Fed Bank Resolution* authorized the execution of an agreement with Citibank, N.A., as a provider of District banking services and set forth designated signatories on the bank accounts.

Due to Battalion Chief Jeff Maxwell's departure, it is necessary to update the Citibank, N.A. District Banking Resolution that designates Citibank, N.A. as a provider of District banking services and sets forth designated signatories on the bank accounts. Citibank, N.A. also requires that the District execute their "General Deposit Resolution for Public Entities" that authorizes new District signatories on the bank accounts.

### **Recommendation**

It is recommended that the Board approve *10-02-Citibank, N.A. Banking Resolution* that designates Citibank, N.A. as a provider of District banking services and authorizes District signatories for financial transactions.

**RESOLUTION NO. 10-02**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MORAGA-ORINDA FIRE DISTRICT  
AUTHORIZING AN AGREEMENT THAT DESIGNATES CITIBANK, N.A. AS A  
PROVIDER OF DISTRICT BANKING SERVICES AND THE PRESIDENT OF  
THE DISTRICT BOARD, AND/OR, A BOARD DESIGNEE, THE FIRE CHIEF,  
AND/OR, DISTRICT DESIGNEE TO EXECUTE DISTRICT CHECKS, DRAFTS,  
NOTES OR OTHER INSTRUMENTS FOR THE PAYMENT OF MONEY**

WHEREAS, the Moraga-Orinda Fire District (“District”) is governed by provisions of the Fire Protection District Law of 1987 (Health and Safety Code section 13800 *et seq.*), which includes a provision for authorizing District Officials to execute District checks, drafts, notes or other instruments for the payment of money; and,

WHEREAS, it is in the financial interest of the District to execute a certain portion of District checks, drafts, notes or other instruments for the payment of money through a third party financial institution, Citibank, N.A., which requires the establishment of a separate District financial account.

NOW, THEREFORE, BE IT RESOLVED, that the President of the District Board, and/or, a Board Designee, the District Chief , and/or, District Designee are authorized to execute an agreement establishing a separate District financial account with Citibank, N.A.; and,

BE IT FURTHER RESOLVED that the President of the District Board, and/or, a Board Designee, the District Chief, and/or, District Designee, are authorized to execute checks, drafts, notes or other instruments for the payment of money on any account established pursuant to this Resolution to pay demands upon the District in the manner prescribed by this Board.

PASSED, APPROVED and ADOPTED this 7th day of April, 2010 at the Special Meeting of the District Board of Directors held on April 7, 2010, at 1280 Moraga Way, Moraga, California 94556, on motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ and duly carried with the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: April 7, 2010

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Frank Sperling, President  
Board of Directors

ATTEST:

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Clerk to the Board

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

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Steve Meyers, District Counsel

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Randall Bradley, District Chief



## MORAGA-ORINDA FIRE DISTRICT

# MEMORANDUM

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**TO:** The Board of Directors

**FROM:** Randall Bradley, Fire Chief

**DATE:** April 7, 2010

**SUBJECT:** Resolution to Nominate a Board Member as a Representative of Special Districts on the County of Contra Costa Local Agency Formation Commission

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### **Background**

There is an opening for two Special District Representatives on the Contra Costa Local Agency Formation Commission (LAFCO).

LAFCO is a regulatory agency charged by the State legislature with “discouraging urban sprawl and encouraging the orderly formation and development of local agencies” based on “local circumstances and conditions.” To meet its responsibilities, LAFCO reviews and approves or denies proposals to:

- Annex land to cities or special districts,
- Detach land from cities or special districts,
- Consolidate two or more cities or two or more special districts,
- Form new special districts and incorporate new cities,
- Dissolve special districts and disincorporate cities,
- Merge cities and special districts,
- Allow cities or special districts to provide services outside of their boundaries.

The Contra Costa LAFCO consists of two city members, two county members, two special district members, one public member, and an alternate member in each category. Alternates generally attend Commission meetings, participate in the deliberations and vote when a regular member in their category is absent or excused from voting.

The terms of two of the special district members on the Contra Costa LAFCO will expire on May 3, 2010. Interested candidates for the expiring board seats must be board member/trustees of an independent district and must be nominated by Special District Board resolution. The nomination/resolution must be submitted to LAFCO by the deadline of **April 9, 2010**. Each independent special district is entitled to nominate a maximum of one board member.

The election for the vacant board seats will be at a publicly noticed meeting of the Independent Special District Selection Committee scheduled for **Monday, April 19, at 6:00 p.m.** in conjunction with the quarterly meeting of the Contra Costa Special Districts Association.

### **Recommendation**

Adopt a resolution to nominate a Moraga-Orinda Fire District Board member to serve as a special district representative on the Contra Costa County Local Agency Formation Commission.

**RESOLUTION NO. 10-03**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE MORAGA-ORINDA FIRE DISTRICT NOMINATING  
DIRECTOR \_\_\_\_\_ AS A REPRESENTATIVE OF  
SPECIAL DISTRICTS ON THE COUNTY OF CONTRA  
COSTA LOCAL AGENCY FORMATION COMMISSION**

**BE IT RESOLVED**, that the District Board of Directors hereby nominates District Director \_\_\_\_\_ as a special district representative on LAFCO; and,

**BE IT FURTHER RESOLVED**, that on the approval of this resolution the District Chief is directed to forward a certified copy of this resolution to LAFCO to request the consideration of District Director \_\_\_\_\_ as the Special District's representative on LAFCO.

**PASSED AND ADOPTED** this 7<sup>th</sup> day of April, 2010 at the Special Board Meeting of the District Board of Directors held on April 7, 2010, at 1280 Moraga Way, Moraga, California 94556, on motion made by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and duly carried with the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Dated: April 7, 2010

\_\_\_\_\_  
Frank Sperling, President  
Board of Directors

ATTEST:

\_\_\_\_\_  
Christine Pokorny, Clerk to the Board

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Steven Meyers, District Counsel

\_\_\_\_\_  
Randall Bradley, District Chief