



**MORAGA-ORINDA FIRE DISTRICT**  
**BOARD OF DIRECTORS**  
**MEETING AGENDA**  
**August 18, 2010**  
**6:00 P.M. - Closed Session**  
**7:00 P.M. – Regular Meeting**  
**Board Room – Administration Building**  
**1280 Moraga Way, Moraga, California**

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1. OPENING CEREMONIES

- 1.1. Call the meeting to Order
- 1.2. Roll Call
- 1.3. Pledge of Allegiance

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record. Items brought up during Public Comments that are not on the agenda can legally have no action. The Board may direct that the item be referred to the Fire Chief for administrative action or may schedule the item on a subsequent agenda.

3. CLOSED SESSION

3.1. **Conference with Labor Negotiator – unrepresented employee**

(Government Code Section 54957)

Agency Designated Representative: Fire Chief Bradley, Negotiator

Represented Employee: Fire Marshal Mike Mentink

Employee Organization: Moraga-Orinda Fire Chief Officer's Association (MOFCOA)

3.2. **Conference with Labor Negotiator-unrepresented employee**

(Government Code Section 54957)

Agency Designated Representative: Fire Chief Bradley, Negotiator

Unrepresented employee: Fire Prevention Officer Personnel Kathy Leonard

3.3. **Conference with Labor Negotiator-unrepresented employee**

(Government Code Section 54957)

Agency Designated Representative: Fire Chief Bradley, Negotiator

Unrepresented employee: EMS Liaison Nurse & CQI (Continuous Quality Improvement Coordinator) Nancy Daniel

4. RECONVENE THE MEETING

- 4.1. Call the Business Meeting to Order

5. REPORT OF CLOSED SESSION ACTION (if any)

6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record. Items brought up during Public Comments that are not on the agenda can legally have no action. The Board may direct that the item be referred to the Fire Chief for administrative action or may schedule the item on a subsequent agenda.

7. CONSENT AGENDA

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action.

7.1. **Board Minutes**

7.1.1. Regular Board Meeting Minutes of June 16, 2010

7.1.2. Special Meeting/Work Session Minutes of July 7, 2010

7.1.3. Regular Board Meeting Minutes of July 21, 2010

Staff Recommendation: Approve

7.2. **Monthly/Annual Incident Summary**

Staff Recommendation: Receive and File

7.3. **Monthly Financial Reports**

Draft 2009/10 Year-End Financials are included. Final 2009/10 Year-End Financials will be available after the annual audit is completed.

July 2010 Financials will be available at the September 15, 2010 Regular Board Meeting.

Staff Recommendation: Receive and File

- 7.4. **Quarterly Treasurers' Report**  
Staff Recommendation: Receive and File
- 7.5. **Grand Jury Report 1003**  
Staff Recommendation: Receive and File
- 7.6. **FEMA - MOU**  
Staff Recommendation: Receive and File
8. REGULAR CALENDAR
  - 8.1. **Introduction and First Reading of Ordinance 10-02, An Ordinance of the Moraga-Orinda Fire District Establishing and Adopting a Schedule of Fees and Collection Policies for Cost Recovery of Fire Based Emergency Services.**  
Staff will present information to the Board regarding Ordinance 10-02, establishing and adopting a schedule of fees and collection policies for cost recovery of fire based emergency services.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Introduction and First Reading of Ordinance 10-02
  - 8.2. **Resolution 10-12, A Resolution of the Moraga-Orinda Fire Protection District of Contra Costa County Adopting a Conflict of Interest Code.**  
Staff will present information to the Board for consideration and possible adoption of Resolution 10-12, adopting a Conflict of Interest Code.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 10-12, a Resolution of the Moraga-Orinda Fire Protection District of Contra Costa County adopting a Conflict of Interest Code.
  - 8.3. **Introduction and First Reading of Ordinance 10-03, An Ordinance of the Moraga-Orinda Fire District of Contra Costa County repealing Ordinance 97-02.**  
Staff will introduce Ordinance 10-03 repealing Ordinance 97-02, the District's existing Conflict of Interest Code.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Introduction and First Reading of Ordinance 10-03
  - 8.4. **Purchase of Wildland Type III Fire Apparatus – Staff Report will be delivered to the Directors and available to the public on Monday morning.**  
Staff will present information to the Board regarding the possible purchase of a Wildland Type III Fire Apparatus.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve purchase
9. COMMITTEE REPORTS
  - 9.1. Finance Committee (*Directors Weil & Mancinelli*)
  - 9.2. Facilities Ad Hoc Committee (*Directors Mancinelli and Olsen*)
  - 9.3. Discuss and designate an MOFD Board Representative to the Special District's Association.
10. ANNOUNCEMENTS
  - 10.1. Brief information only reports related to meetings attended by a Director at District expense (Government Code Section 53232.3(d))
  - 10.2. Questions and informational comments from Board members and Staff
11. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 33 Orinda Way during normal business hours.

I hereby certify that this agenda in its entirety was posted on August 13, 2010 at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda faxed to the Moraga Town Office (Hacienda) and Orinda City Hall.

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Christine Pokorny,  
Secretary to the Board