



MORAGA-ORINDA FIRE DISTRICT BOARD OF DIRECTORS

AGENDA

December 15, 2010

6:00 P.M. – Closed Session

7:00 P.M. – Business Meeting

Board Room – Administration Building
1280 Moraga Way, Moraga, California

1. OPENING CEREMONIES
 - 1.1. Call the meeting to Order
 - 1.2. Roll Call
 - 1.3. Pledge of Allegiance
2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
3. CLOSED SESSION
 - 3.1. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Bill Avery
Employee Organization: Association of Federated Firefighters IAFF, Local 1230
 - 3.2. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Fire Chief Randall Bradley
Employee Organization: Moraga-Orinda Fire Chief Officer's Association (MOFCOA)
 - 3.3. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Fire Chief Randall Bradley
Employee Organization: Association of AFSCME, Local 2700
 - 3.4. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Fire Chief Randall Bradley
Unrepresented Employees: Fire Chief Randall Bradley, Financial Services Manager Sue Casey, EMS Liaison Nurse & CQI (Continuous Quality Improvement) Coordinator Nancy Daniel
4. RECONVENE THE MEETING
 - 4.1. Call the Business Meeting to Order
5. REPORT OF CLOSED SESSION ACTION
6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
7. INSTALLATION AND SWEARING IN CEREMONIES OF DIRECTOR SPERLING, DIRECTOR OLSEN AND DIRECTOR WYRO, ADMINISTERED BY THE HONORABLE JOHN KENNEDY, JUDGE OF THE SUPERIOR COURT, CONTRA COSTA COUNTY.
8. CONSENT AGENDA
 - 8.1. **Board Minutes**
Regular Board Meeting Minutes of November 17, 2010
Staff Recommendation: Receive and File
 - 8.2. **Monthly/Annual Incident Summary**
Staff Recommendation: Receive and File
 - 8.3. **Monthly Financial Reports for September, 2010 and October, 2010**
Staff Recommendation: Receive and File

9. REGULAR CALENDAR

9.1. **Election of Officers**

The Board of Directors will elect new officers to be effective January 1, 2011.

9.2. **Draft Auditor's Management Letter and General Purpose Financial Statements for Fiscal Year 2009-2010**

The Board of Directors will consider the draft Auditor's Management Letter and General Purpose Financial Statements for Fiscal Year 2009-2010.

Staff Recommendation: 1) Receive Letter and Statement; 2) Deliberate; 3) File Letter and Statement

9.3. **E.B.R.C.S. (East Bay Regional Communications System) Overview**

Staff will present information to the Board regarding E.B.R.C.S. (East Bay Regional Communications System).

Staff Recommendation: 1) For information purposes only. No action required.

9.4. **Create a new job classification titled Administrative Services Director**

Staff will present information to the Board regarding the creation of a new job classification titled Administrative Services Director.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the new job classification titled Administrative Services Director

9.5. **Cost Recovery Ordinance Update**

Staff will present information to the Board regarding the Cost Recovery Ordinance 10-02.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff

9.6. **Resolution 10-15, a Resolution of the Board of Directors of the Moraga-Orinda Fire District nominating a Director as a Representative of Special Districts on the County of Contra Costa Local Agency Formation Commission.**

The Board of Directors will consider adoption of Resolution 10-15.

Staff Recommendations: 1) Adopt Resolution 10-15, a Resolution of the Board of Directors of the Moraga-Orinda Fire District nominating a Director as a Representative of Special Districts on the County of Contra Costa Local Agency Formation Commission.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Nominate

10. COMMITTEE REPORTS

10.1. Finance Committee (Directors Weil & Mancinelli)

10.2. Ad Hoc Committee Reports

10.2.1. Facilities Ad Hoc Committee (*Directors Mancinelli and Olsen*)

10.2.2. CCCERA Depooling Ad Hoc Committee (*Directors Weil & Olsen*)

10.2.3. Tri-Agency Ad Hoc Committee

11. ANNOUNCEMENTS

11.1. Brief information only reports related to meetings attended by a Director at District expense.
(Government Code Section 53232.3(d).)

11.2. Questions and informational comments from Board members and Staff.

12. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 33 Orinda Way during normal business hours.

I hereby certify that this agenda in its entirety was posted on December 10, 2010, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda faxed to the Moraga Town Office (Hacienda) and Orinda City Hall.

Grace Santos, Secretary to the Board