



**MORAGA-ORINDA FIRE DISTRICT  
BOARD OF DIRECTORS  
AMENDED AGENDA**

Regular Meeting  
March 21, 2012  
6:00 P.M. – Closed Session  
7:00 P.M. – Business Meeting

**PLEASE NOTE NEW MEETING ADDRESS:**

Hacienda Mosaic Room  
Located at 2100 Donald Drive  
Moraga, CA 94556

---

1. OPENING CEREMONIES
  - 1.1. Call the meeting to Order
  - 1.2. Roll Call
  - 1.3. Pledge of Allegiance
2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
3. CLOSED SESSION
  - 3.1. **Conference with Labor Negotiator**  
(Government Code Section 54957.6)  
Agency Designated Representative: Edward Kreisberg  
Employee Organization: Association of Federated Firefighters IAFF, Local 1230
  - 3.2. **Conference with Labor Negotiator**  
(Government Code Section 54957.6)  
Agency Designated Representative: Fire Chief Randall Bradley  
Employee Organization: Moraga-Orinda Fire Chief Officer's Association (MOFCOA)
4. RECONVENE THE MEETING
  - 4.1. **Call the meeting to Order**
5. REPORT OF CLOSED SESSION ACTION
6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
7. CONSENT AGENDA
  - 7.1. **Board Minutes**  
Regular Board Meeting Minutes of January 18, 2012  
Staff Recommendation: Receive and File
  - 7.2. **Monthly/Annual Incident Summary**  
Staff Recommendation: Receive and File
  - 7.3. **Monthly Financial Reports**  
Staff Recommendation: Receive and File
  - 7.4. **Quarterly Treasurer's Report**  
Staff Recommendation: Receive and File

8. REGULAR CALENDAR

8.1. **Board of Directors Vacancy**

Staff will present information regarding the vacancies on the Board of Directors.

Staff Recommendation: 1) Review, deliberate and take possible action on appointing or holding elections to fill the Director vacancies in Division 3 and Division 5.

8.2. **Discuss and Appoint Liaisons to California Special Districts Association (CSDA), Local Agency Formation Commission (LAFCO), CCC Fire Commissioners Association and Other Public Agencies**

The Board of Directors will discuss and appoint liaisons to the California Special Districts Association (CSDA), Local Agency Formation Commission (LAFCO), CCC Fire Commissioners Association and other public agencies.

Staff Recommendations: 1) Discuss; 2) Deliberate; 3) Appoint Liaisons

8.3. **Update on the New MOFD (Development) Website**

Staff will present information to the Board regarding the new MOFD (development) website.

Staff Recommendation: 1) No action required; for informational purposes only

9. ANNOUNCEMENTS

9.1. Brief information only reports related to meetings attended by a Director at District expense.

(Government Code Section 53232.3(d))

9.2. Questions and informational comments from Board members and Staff.

10. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 33 Orinda Way during normal business hours.

I hereby certify that this agenda in its entirety was posted on March 16, 2012, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Grace Santos  
Secretary to the Board

---

---

**MORAGA-ORINDA FIRE DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING MINUTES  
January 18, 2012**

---

---

**1. Opening Ceremonies**

The Board of Directors convened in Open Session at 7:08 P.M. on January 18, 2012, at the Moraga Library Community Room, 1500 St. Mary's Road, Moraga, California. President Weil called the meeting to order and led the Pledge of Allegiance. Present were the following Directors and Staff:

President Weil	Randall Bradley, Fire Chief
Director Olsen	Steve Meyers, District Counsel
Director Sperling	Sue Casey, Admin Services Director
Director Mancinelli	
Director Wyro – via teleconference	

**2. Public Comment**

There were no comments from the public.

**3. Closed Session**

At 6:05 P.M., the Board adjourned into Closed Session.

**4. Reconvene the Meeting**

President Weil reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:08 P.M. Present were the following Directors and Staff:

President Weil	Randall Bradley, Fire Chief	Sue Casey, Admin Services Director
Director Olsen	Darrell Lee, Division Chief	Grace Santos, Administrative Secretary
Director Sperling	Stephen Healy, Division Chief	
Director Mancinelli	Steve Meyers, District Counsel	
Director Wyro – via teleconference		

**5. Report of Closed Session Action**

There was no reportable action taken during the Closed Session on Item 3.1, Conference with Labor Negotiator.

On Item 3.2, Contract Negotiations for Fire Chief Randall Bradley, District Counsel Steve Meyers reported that the final version of the contract was not ready and the agreement would be available on the District website and in the Board packet for the next regular meeting of the Board.

President Weil removed item **9.1, Fire Chief Contract Extension** from the agenda and began with item **9.2, Resolution 12-01 of the Board of Directors of the Moraga-Orinda Fire District Authorizing the Execution and Delivery of a Lease Agreement and Site Lease and Authorizing and Directing Certain Actions in Connection Therewith**. He asked that all comments relative to the 1150 Moraga Way Building be held until the item is discussed.

**6. Public Comment**

There were no public comments.

**7. Consent Calendar**

It was M/S/C to approve Item 7.2, Monthly Annual Incident Summary. Items 7.1, Board Minutes of November 16, 2011 and 7.3, Monthly Financial Reports were reviewed and discussed. It was M/S/C to accept Items 7.1 and 7.3.

**8.1 The Board will recognize John Wyro as out-going President of the Board of Directors**

This item was removed and was tabled until the next Board meeting's agenda as Director Wyro was participating via teleconference.

**9.2 Resolution 12-01 of the Board of Directors of the Moraga-Orinda Fire District Authorizing the Execution and Delivery of a Lease Agreement and Site Lease and Authorizing and Directing Certain Actions in Connection Therewith**

After a brief discussion, the Board decided they could no longer support the purchase of the 1150 Moraga Way building and instructed staff to schedule a special meeting for the Board to discuss options in rescinding the purchase contract. A Special Board Meeting was scheduled for Saturday, January 21, 2012, at 9:00 A.M.

**9.3 Creation of a New Job Classification**

Chief Bradley gave the staff report and recommended that the Board approve the new job classification of Accountant.

Following a brief discussion, on a motion by Director Wyro, seconded by Director Sperling, approved the new job classification of Accountant. The motion carried by a vote of Ayes 4 (Director Olsen, Sperling, Wyro and President Weil); Noes 1 (Director Mancinelli).

**9.4 Schedule of Meetings**

After a brief discussion, on a motion by Director Olsen, seconded by Director Mancinelli, adopted a policy of the Board of Directors of the Moraga-Orinda Fire District that the first and third Wednesday of the month shall be constituted as the regular meeting nights. However, the Board recognizes that if there is insufficient business in any one month, the bulk of the business will be assigned to the third Wednesday of the month allowing the Board to cancel the first Wednesday of the month as being unnecessary. The motion carried by a unanimous vote. (Ayes 5, Noes 0)

**9.5 Committee Assignments**

On a motion by Director Sperling, seconded by Director Olsen, approved two Standing Committees (Human Resources and Finance Committees) and two Ad-Hoc Committees (Facilities and Communications Committees), with the members of those committees as specified in the Staff Report and direct those committees to come back with their charter. The motion carried by a unanimous vote. (Ayes 5, Noes 0)

The Board appointed following liaisons:

- California Special Districts Association (CSDA) – Director Olsen (back-up Director Wyro)
- Town of Moraga Infrastructure Committee – Director Olsen
- City of Orinda Infrastructure Committee – Director Wyro
- Local Agency Formation Commission (LAFCO) – Director Olsen
- Town of Moraga Fire District Liaison – President Weil (back-up Director Sperling)
- City of Orinda Fire District Liaison – Director Mancinelli

**10.1 Brief information only reports related to meetings attend by a Director at District expense**

There was nothing to report.

**10.2 Questions and Informational comments from Board members and Staff**

Chief Bradley reported that there was a structure fire on Jean Court in Moraga. The fire was extinguished quickly and there were no injuries.

Chief Bradley reported that he and District Counsel Meyers continue to work on a protocol for including public communications in the Board meeting packets.

Chief Bradley addressed the Board stating that he appreciates and respects their decision about the 1150 Moraga Way building purchase. He thanked them for their courage in making a change at the last minute.

Chief Bradley reported that staff would give a presentation to the Board at the next Board meeting about the grants received by the District.

President Weil stated that the District needed to move forward and find ways to reduce its administrative costs, the costs of remodeling and refurbishing of Fire Station 41. Chief Bradley stated that he would work with the new Facilities Ad-Hoc Committee to discuss the best options for the District.

**11. Adjournment**

At 8:19 P.M., President Weil called for adjournment of the regular meeting.



---

Grace Santos  
Secretary to the Board

DRAFT

## Response Summary by Incident Type and Fire Station for February 2012

Totals represent the distinct count by Incident Numbers - There may be multiple apparatus from fire district stations responding other than the "First Due" apparatus based on the incident type. The average number of Apparatus that respond by Incident Type: Medical or Rescue 2 to 4 / Structure and Wildland Fires up to 5 / Alarms 2 to 4 / Other Types 1-3

### Response Totals By Station

	S41	S42	S43	S44	S45	Total
<b>Total:</b>	<b>74</b>	<b>43</b>	<b>22</b>	<b>25</b>	<b>52</b>	<b>216</b>

### Response Totals By Incident Type (No Structure Fire Responses for February)

	Canceled Enroute or @Scene	EMS - Rescue	False Alarm	Fires: (Non-Structure)	Haz. Cond.	Misc. Inc. Types	Public Service	Total
<b>Total</b>	<b>17</b>	<b>149</b>	<b>12</b>	<b>4</b>	<b>7</b>	<b>11</b>	<b>16</b>	<b>216</b>

### Median "Response" Times By Fire Station & Incident Type For The First Arriving Unit (Does not include incidents marked as "No Arrival" ) (Numbers to right of times are total # of responses)

	Canceled @Scene	EMS - Rescue	False Alarm	Fires: (Non-Structure)	Haz. Cond.	Misc. Inc. Types	Public Service	Total
Fire Station 41		4.65 53	6.98 7	5.48 1	4.60 1	3.10 2	5.73 5	5.10 69
Fire Station 42		4.66 32	10.02 1		8.93 3		5.47 3	4.93 39
Fire Station 43		6.02 11	3.82 1	5.87 2			6.33 1	6.02 15
Fire Station 44	7.15 1	4.57 20			5.37 1	4.13 1	5.95 1	4.88 24
Fire Station 45		5.72 32	1.16 2	4.58 1	4.78 1	7.05 3	2.84 6	5.10 45
<b>Total</b>	<b>7.15 1</b>	<b>5.01 148</b>	<b>6.87 11</b>	<b>5.03 4</b>	<b>5.08 6</b>	<b>5.26 6</b>	<b>4.89 16</b>	<b>5.10 192</b>

### Median "Turnout" Times by Fire Station and Incident Type

("Turnout" is the time from when the incident is dispatched until the Engine / Ambulance begins response to the scene)

	Canceled @Scene	EMS - Rescue	False Alarm	Fires: (Non-Structure)	Haz. Cond.	Misc. Inc. Types	Public Service	Overall Times
Fire Station 41		1.67	2.05	1.78	1.27	1.23	1.90	1.72
Fire Station 42		1.73	3.03		2.27		1.57	1.75
Fire Station 43		1.50	1.23	1.73			1.28	1.48
Fire Station 44	1.15	1.45			2.02	1.97	2.50	1.48
Fire Station 45		1.47	0.05	1.27	1.62	0.95	1.79	1.47
<b>Overall Times</b>	<b>1.15</b>	<b>1.54</b>	<b>2.04</b>	<b>1.53</b>	<b>1.87</b>	<b>1.23</b>	<b>1.78</b>	<b>1.60</b>

"St. Not Ent." = Incident Report has not been completed at time report was generated.

(Canceled Calls = Incidents canceled prior to arrival)

(Fires Non-Structure = Vehicle/Trash/Non-Structure/Misc. Category)

Time Summaries are calculated to provide actual times: 1.25 = 1 min. 15 sec. / 1.50 = 1 min. 30 sec. / 1.75 = 1 min. 45 sec.