



**CALL AND NOTICE OF A
SPECIAL MEETING
MORAGA-ORINDA FIRE DISTRICT
BOARD OF DIRECTORS**

December 13, 2012
7:00 P.M. – Open Session

PLEASE NOTE NEW MEETING ADDRESS:

Orinda Community Center
Founders Auditorium
28 Orinda Way
Orinda, CA 94563

1. OPENING CEREMONIES
 - 1.1. Call the meeting to Order
 - 1.2. Roll Call
 - 1.3. Pledge of Allegiance
2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
3. INSTALLATION AND SWEARING IN CEREMONY OF DIRECTORS-ELECT ANDERSON, EVANS AND WEIL ADMINISTERED BY THE HONORABLE JOHN KENNEDY, JUDGE OF THE SUPERIOR COURT, CONTRA COSTA COUNTY.
4. CONSENT AGENDA
 - 4.1. **Board Minutes**

Regular Board Meeting Minutes of July 18, 2012
Staff Recommendation: Receive and File
 - 4.2. **Monthly Financial Reports**

Financial Reports for July, August and September, 2012
Staff Recommendation: Receive and File
 - 4.3. **Surplus Property**

Staff Recommendation: Receive and Approve
 - 4.4. **Quarterly Treasurer's Report**

Staff Recommendation: Receive and File
 - 4.5. **Quarterly Ambulance Billing Report**

Staff Recommendation: Receive and File
5. REGULAR CALENDAR
 - 5.1. **Draft Auditor's Management Letter and General Purpose Financial Statements for Fiscal Year 2011/2012.**

The Board of Directors will consider the draft Auditor's Management Letter and General Purpose Financial Statements for Fiscal Year 2011/2012.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Review Draft Auditor's Management Letter and General Purpose Financial Statements for Fiscal Year 2011/2012 for later adoption
 - 5.2. **Election of Board Officers, Standing and Ad Hoc Committee Members and District Liaisons**

The Board of Directors will elect new Board Officers, Standing Committee and Ad Hoc Committee members and District Liaisons to be effective January 1, 2013.
Staff Recommendation: 1) Discuss; 2) Elect officers, standing and ad hoc committee members and liaisons
 - 5.3. **Information Concerning the State Route 24 Incident that Injured Three MOFD Firefighters and One Civilian**

Fire Chief Randall Bradley will provide a briefing of the incident and status of the injured firefighters and civilian.
Staff Recommendation: 1) No action required; for informational purposes only

- 5.4. **A briefing on the Structure Fire at 28 El Gavilan Rd, Orinda**
Fire Chief Randall Bradley will provide a briefing of the incident.
Staff Recommendation: 1) No action required; for informational purposes only
- 5.5. **Monthly Incident Summary**
Staff will provide information to the Board on the Monthly Incident Summary Report.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Receive and File
- 5.6. **Seven-Digit Emergency Line**
Fire Chief Randall Bradley will provide information to the Board on the use of a seven-digit emergency number.
Staff Recommendation: 1) No action required; for informational purposes only
- 5.7. **Station 43 Construction Project Bid Authorization**
The Board of Directors will consider approving the public bidding process for the Primary General Contractor for the Fire Station 43 Project.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize staff to begin the bidding process
- 5.8. **Review on Draft Long Range Financial Plan**
Staff will listen to comments from the Board on the Draft Long Range Financial Plan.
Staff Recommendation: 1) Review; 2) Discuss; 3) Receive public comments; 4) Provide direction to staff
6. ANNOUNCEMENTS
 - 6.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))
 - 6.2. **Questions and informational comments from Board members and Staff**
7. CLOSED SESSION
 - 7.1. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Sue Casey
Employee Organization: Association of Federated Firefighters IAFF, Local 1230
8. RECONVENE THE MEETING
 - 8.1. **Call the meeting to Order**
9. REPORT OF CLOSED SESSION ACTION
10. PUBLIC COMMENT
The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
11. ADJOURNMENT

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54956

The date of posting is December 10, 2012.

MORAGA-ORINDA FIRE DISTRICT

BY Fred B. Weil
Fred Weil, President

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.