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**MORAGA-ORINDA FIRE DISTRICT  
BOARD OF DIRECTORS  
SPECIAL BOARD MEETING MINUTES  
November 14, 2012  
(Adopted March 20, 2013)**

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**1. Opening Ceremonies**

The Board of Directors convened in Open Session at 6:00 P.M. on November 14, 2012, at the Hacienda de las Flores Mosaic Room, 2100 Donald Drive, Moraga, California. President Weil called the meeting to order. Present were the following Directors and Staff:

President Weil	Randall Bradley, Fire Chief	Grace Santos, Board Clerk
Director Wyro	Edward Kreisberg, District Negotiator	Steve Meyers, District Counsel
Director Sperling	Sue Casey, Admin Services Director	

**2. Public Comment**

There were no comments from the public.

**3. Closed Session**

At 6:01 P.M., the Board adjourned into Closed Session.

**4. Reconvene the Meeting**

President Weil reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:03 P.M. Present were the following Directors and Staff:

President Weil	Randall Bradley, Fire Chief	Grace Santos, Board Clerk
Director Wyro	Darrell Lee, Division Chief	Steve Meyers, District Counsel
Director Sperling	Sue Casey, Admin Services Director	Stephen Healy, Division Chief

**5. Report of Closed Session Action**

President Weil reported that there was no reportable action taken during the Closed Session.

President Weil announced that labor negotiations with Firefighters Local 1230 were placed on hold until the spring of 2013. He stated, "The recent passage of pension reform legislation prompted the District to suggest a negotiations "time out" to evaluate the pension reform impact on the District's labor contracts. We believe that a negotiated contract is preferable to imposing terms and conditions of employment. However, for many reasons, after diligent good faith negotiations by both sides over a period of nearly 2 years, the District and Local 1230 could not reach an agreement that, in the judgment of the Board, would allow the District to maintain service levels and fiscal sustainability. The Board had provided a last, best and final proposal and was prepared to move the process to completion to protect service levels and fiscal sustainability, when State pension reform legislation was suddenly passed by the Legislature. Pension reform will help accomplish the District's goals to some degree but the exact implications for the District require further study prior to moving forward. The negotiations "time out" will continue to hold firefighter salary schedules and health insurance contributions at 2010 levels until changed through a negotiated agreement or imposition. It is our hope that fruitful negotiations will take place in 2013 that will lead to a contract acceptable to all parties."

**6. Public Comment**

Jonathan Goodwin of Canyon stated that he was unfamiliar with the pension reform legislation and asked if there was a simple summary sheet available that would explain how it may affect the District. President Weil stated that staff is still in the process of determining what the impacts would be.

Jonathan Goodwin suggested that the Board provide the Town of Moraga and City of Orinda Council Members an annual update on the state of the District and include the information on the District's website.

**7. Regular Calendar**

**7.1 Public Workshop to Review Board of Directors and Fire Chief Roles and Responsibilities, Interaction and Collaboration**

The Board of Directors conducted a facilitated workshop to review the Directors' and Fire Chief's roles and responsibilities and the mechanisms for the Director's and Fire Chief to interact and

collaborate. The Directors reviewed and discussed Board Meeting decorum and procedural requirements. Kathleen Merchant, of KCM Consulting, facilitated the discussion among the Directors and public.

Action items from the discussion were:

- Provide Chief information and feedback but not direction on how to resolve public.
- The Board President will initiate the distribution of the current year's goals and the Fire Chief Evaluation form to the new Board members at the next Closed Session after assuming office.
- Review and update the Strategic Plan each year.
- Conduct yearly mid-year budget reviews.
- Create a strategic planning and budget review calendar.
- Review Chief's contract by June 30<sup>th</sup> of every year.
- Copy Board President on necessary communications when important issues are discussed with the Fire Chief.

## **7.2 Workshop on Draft Long Range Financial Forecast**

The Board held a workshop to review and discuss a new Draft Long Range Financial Forecast. Fire Chief Bradley gave a presentation on the goals, strategies and assumptions of the draft plan and received comments from the Board and the public.

No action was taken. The plan will be discussed in detail at a future Board meeting.

## **8 Announcements**

### **8.1 Brief information only reports related to meetings attended by a Director at District expense**

(Government Code Section 53232.3(d))

There was nothing to report.

### **8.2 Questions and informational comments from Board members and Staff**

The next Board meeting is scheduled for December 13, 2012, which will include the swearing-in of the new Board members and the election of officers.

President Weil informed Chief Bradley that he would like to listen to comments on the Long-Range Financial Plan at the next Board meeting agenda. He instructed staff to include it on the agenda – no action will be taken, just a discussion.

Chief Bradley informed the Board that the presentation from the auditor will be included on the next agenda.

President Weil instructed the new Board members to give Secretary Santos their contact information.

Chief Bradley informed the Board that the developer building condominiums next to Station 41 is still interested in purchasing a piece of the District's property. The developer attended a Moraga Planning Commission meeting and received positive feedback and support. Whenever he decides to make a proposal and submit an application, staff will present information to the Board and discuss any impacts to the District. This will be included on the agenda in January or February of 2013 for discussion.

Chief Bradley gave an update on the Station 41 administration consolidation project. He estimated the time of completion to be December 15, 2012.

## **9 Adjournment**

At 10:19 P.M., President Weil called for adjournment of the special meeting.

  
Grace Santos  
Secretary to the Board