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**MORAGA-ORINDA FIRE DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING MINUTES  
September 18, 2013  
(Adopted October 16, 2013)**

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**1. Opening Ceremonies**

The Board of Directors convened in Open Session at 5:30 P.M. on September 18, 2013, at the Hacienda de las Flores Mosaic Room, 2100 Donald Drive, Moraga, California. Director Anderson participated via teleconference. President Wyro called the meeting to order. Present were the following Directors and Staff:

|                                    |  |                                   |
|------------------------------------|--|-----------------------------------|
| President Wyro                     | Stephen Healy, Interim Fire Chief        | Eddie Kreisberg, Labor Negotiator |
| Director Weil                      | Gloriann Sasser, Admin Services Director | Jerry Lee, Battalion Chief        |
| Director Famulener                 | Steve Meyers, District Counsel           | Grace Santos, Board Clerk         |
| Director Evans                     |  |                                   |
| Director Anderson (teleconference) |  |                                   |

**2. Public Comment**

There were no comments.

**3. Closed Session**

At 5:32 P.M., the Board adjourned into Closed Session.

**4. Reconvene The Meeting**

President Wyro reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:00 P.M. Present were the following Directors and Staff:

|                                    |  |                               |
|------------------------------------|--|-------------------------------|
| President Wyro                     | Stephen Healy, Interim Fire Chief        | Jerry Lee, Battalion Chief    |
| Director Weil                      | Gloriann Sasser, Admin Services Director | Darrell Lee, Division Chief   |
| Director Famulener                 | Steve Meyers, District Counsel           | Grace Santos, Board Clerk     |
| Director Evans                     | Kathy Leonard, Fire Marshal              | Sean Perkins, Battalion Chief |
| Director Anderson (teleconference) |  |                               |

**5. Report of Closed Session Action**

Director Evans reported that there was nothing to report.

**6. Public Comment**

*Mr. Skovack* reported a possible maintenance issue with the phone outside of Station 41.

**7. Consent Agenda**

Motion by Director Evans and seconded by Director Weil to adopt and file all Consent Agenda items. Said motion carried a unanimous (5-0) voice vote.

**7.1 Board Minutes of February 20, 2013**

Action: Adopt and File.

**Board Minutes of March 11, 2013**

Action: Adopt and File.

**Board Minutes of March 20, 2013**

Action: Adopt and File.

**Board Minutes of August 21, 2013**

Action: Adopt and File.

**7.2 Monthly Incident Reports**

Action: Adopt and File.

**8. Regular Calendar**

**8.1 Final FY 2013/14 General Fund and Capital Projects Fund Budget**

In June 2013, the Board approved the Preliminary FY 2013/14 General Fund and Capital Projects Fund Budget. Subsequently several significant items occurred. The items were incorporated into the Final FY 2013/14 General Fund and Capital Projects Fund Budget.

General Fund expenditures significantly exceed revenue. The Final General Fund Budget requires use of General Fund reserves in the amount of \$1,250,425 and use of Capital Projects Fund reserves in the amount of \$574,376. General Fund reserves at June 30, 2014 are projected to be approximately \$900,000.

On a motion by Director Weil and seconded by Director Famulener, the Board adopted the FY 2013/14 General Fund and Capital Projects Fund Budget with the following amendments:

- 1) Freeze one vacant Chief Officer position, which allows the money to be removed from the budget as an expenditure.
- 2) Before any of the budgeted \$200,000.00 can be spent on the Station 43 project, other than for engineering expenses, staff must present the project to the Board for final approval.

Said motion carried a unanimous (5-0) voice vote.

**9. Committee Reports**

**9.1 Finance Committee (*Directors Anderson & Evans*)**

Director Anderson reported that the Finance Committee met on September 4, 2013. The committee received a lot of good information from the public, Local 1230 and staff. He reported that changes in the CCCERA discount rates would have a major impact on the financial forecasting.

**9.2 Ad Hoc Committee Reports**

**9.2.1 Facility Ad Hoc Committee (*President Wyro & Director Weil*)**

President Wyro reported that the committee has been reviewing the Station 46 issue, following the Fitch Study and attending the Lafayette Emergency Committee meetings. They are also exploring the possibility of doing a lot-split on the purchased parcel.

**9.2.2 Fire Chief Selection Ad Hoc Committee (*Directors Anderson & Famulener*)**

There was nothing to report.

**10. Announcements**

**9.1 Brief information only reports related to meetings attended by a Director at District expense**

(Government Code Section 53232.3(d))

There was nothing to report.

**9.2 Questions and informational comments from Board members and Staff**


Interim Chief Healy reported that he attended the Lafayette Emergency Services Task Force meeting on September 3, 2013. They discussed issues such as finance, agency sustainability, options for Lafayette and exploring other options other than ones discussed.

Director Weil reported that he toured the fourth bore at the Caldecott Tunnel. He suggested that the other Board members tour the tunnel before it opens to the public.

The Board scheduled a public workshop to discuss the staffing model options on October 2, 2013.

**10. Adjournment**

At 8:23 P.M., President Wyro called for adjournment of the regular meeting.

  
Grace Santos  
Secretary to the Board