



Moraga-Orinda Fire District

BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

December 18, 2013
(Approved January 15, 2014)

1. **Opening Ceremonies**

The Board of Directors convened in Open Session at 6:00 P.M. on December 18, 2013, at the Library Community Room, 1500 Saint Mary's Road, Moraga, California. President Wyro called the meeting to order. Director Weil was absent. Present were the following Directors and Staff:

Director Evans	Stephen Healy, Fire Chief	Grace Santos, Board Clerk
Director Anderson	Gloriann Sasser, Admin Services Director	
Director Famulener	Edward Kreisberg, District Counsel	
President Wyro		

2. **Public Comment**

There were no comments.

3. **Closed Session**

At 6:03 P.M., the Board adjourned into Closed Session.

4. **Reconvene The Meeting**

President Wyro reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:13 P.M. Present were the following Directors and Staff:

Director Evans	Stephen Healy, Fire Chief	Jerry Lee, Battalion Chief
Director Anderson	Gloriann Sasser, Admin Services Director	Grace Santos, Board Clerk
Director Famulener	Edward Kreisberg, District Counsel	
President Wyro		

5. **Report of Closed Session Action**

President Wyro reported that there was no reportable action taken during Closed Session.

Director Anderson left the meeting at 7:15 P.M.

6. **Public Comment**

Jonathan Goodwin, resident of Canyon, gave Director Famulener a copy of the Diablo Firesafe Council brochure. He commented on how the Board dealt with the former Chief Nowicki pension decision and how the board is dealing with the public and press on the current financial situation of the District. He feels that the District suffered a great loss of credibility for the way the Board handled it. Mr. Goodwin also asked why the election of new Board officers was not on the evening's agenda. President Wyro explained that it would be discussed at the next regular meeting, when all Board members would be present.

7. **Consent Agenda**

Director Famulener asked to pull Item 7.1 Board Minutes of November 20, 2013 and discuss separately. She asked staff to make a correction to item 8.2 of the minutes to reflect that she did not second the motion. Staff will make the amendments.

Jonathan Goodwin, resident of Canyon, commented on the lack of content included in the meeting minutes of November 6, 2013. Mr. Goodwin suggested that minutes include foundational arguments and/or conclusions offered by all recognized speakers. President Wyro commented that the Board Clerk has done a good job reporting the minutes based on the direction that she was given by the Board. The Fire Chief stated that he is aware of Mr. Goodwin's concern and will work with the Board Clerk to find an even balance.

Motion by Director Famulener and seconded by Director Evans to receive and file Consent Agenda Item 7.1 Board Minutes of November 20, 2013 as amended. Said motion carried by a 3-0 voice vote (Ayes: Evans, Famulener, Wyro; Absent: Anderson, Weil).

Motion by Director Evans and seconded by Director Famulener to receive and file Consent Agenda Items 7.2 – 7.3. Said motion carried by a 3-0 voice vote (Ayes: Evans, Famulener, Wyro; Absent: Anderson, Weil).

7.1 Board Minutes of November 6, 2013

Action: Receive and File.

Board Minutes of November 20, 2013

Action: Amend minutes to reflect Director Famulener did not second motion on item 8.2.

Action: Receive and File.

7.2 Monthly Incident Reports

Action: Receive and File.

7.3 Monthly Financial Reports

Action: Receive and File.

8. Regular Calendar

8.1 Resolution 13-09 – A Resolution of the Board of Directors of the Moraga-Orinda Fire District Fixing the Employer’s Contribution Under the Public Employees’ Medical and Hospital Care Act

The District provides health insurance through CalPERS and the Public Employees’ Medical and Hospital Care Act. CalPERS requires contracting agencies to adopt a resolution to change employer health benefit contributions.

Under the District’s Memorandum of Understanding with Local 2700, the District’s contribution for medical insurance increases by 77% of the Kaiser medical premium rate increase. In order to comply with the Memorandum of Understanding, the District will contribute up to the following monthly amount toward Local 2700 employee, retiree and survivor medical plan premiums effective January 1, 2014:

On a motion by Director Evans and seconded by Director Famulener, the Board adopted Resolution 13-09 fixing the employer’s contribution under the Public Employee’s Medical and Hospital Care Act. Said motion carried a unanimous (3-0) voice vote (Ayes: Evans, Famulener, Wyro; Absent: Anderson, Weil).

8.2 Resolution 13-10 – A Resolution of the Board of Directors of the Moraga-Orinda Fire District Approving an Investment Policy for District Funds

The Board of Directors is required to annually review the District’s Investment Policy. The Policy has been updated to include the following:

1.3 Delegate management authority for the investment program to the Fire Chief or designee

1.4 Authorize District participation in the Contra Costa County investment pool

2.6 Update language for the prudent investor standard

4.2 c and d Clarify securities of the US Government to specifically allow United States Treasury notes, bonds, bills or certificates of indebtedness, and Federal agency or United States government-sponsored enterprise obligations.

4.2 f and g Allow passbook savings, money market accounts and money market funds

4.3 Specify any investment not specifically approved by this policy is prohibited

5.4 Specify the District will report the investment portfolio at market value at the end of each fiscal year in accordance with Governmental Accounting Standards Board Statement No. 31.

6.7 Add an ethics and conflict of interest clause

Page 6 Add a definitions section

President Wyro asked staff to make a minor amendment to 2.1 of the Investment Policy. He asked to change the wording so that it reads, "It is the primary duty and responsibility of the District Treasurer, Fire Chief, Administrative Services Director and Finance Committee to protect..."

On a motion by Director Evans and seconded by Director Famulener, the Board adopted Resolution 13-10 approving an Investment Policy with the suggested amendment. Said motion carried a unanimous (3-0) voice vote (Ayes: Evans, Famulener, Wyro; Absent: Anderson, Weil).

9. Committee Reports

9.1 Finance Committee (Directors Anderson & Evans)

There was nothing to report.

9.2 Ad Hoc Committee Reports

9.2.1 Facility Ad Hoc Committee (President Wyro & Director Weil)

President Wyro reported that he and Chief Healy met with the civil engineers working on the lot split. Chief Carman and Director Wyro appeared before the Lafayette Emergency Services Task Force to discuss budget constraints. The City of Lafayette may play a role in financing the construction of the station and has appointed a mini task force to meet with representatives from MOFD and the Contra Costa Fire Protection District to discuss it further. MOFD continues to work with the Contra Costa Fire Protection District and the City of Lafayette to move the project forward.

10. Announcements

10.1 Brief information only reports related to meetings attended by a Director at District expense (Government Code Section 53232.3(d))

President Wyro reported that he attend the Contra Costa County Fire Commissioners meeting along with Chief Healy, Directors Anderson, Famulener and Weil. Cheryl Miller of the Diablo Firesafe Council was the guest speaker and gave a great presentation on the Hills Emergency Forum.

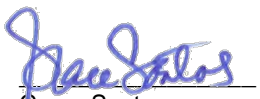
10.2 Questions and informational comments from Board members and Staff

Director Evans asked if there was a way for Chief Healy to report on the District's performance operating under the new staffing levels. Chief Healy stated that he would give a report to the Board once enough information is collected.

11. Adjournment

At 7:33 P.M., President Wyro called for adjournment of the regular meeting and announced that the Board would go back into Closed Session.

The Closed Session ended at 8:00 P.M. There was no reportable action from the Closed Session.


Grace Santos
Secretary to the Board