

Moraga-Orinda Fire Protection District



BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

July 1, 2015

(Approved August 5, 2015)

1. **Opening Ceremonies**

The Board of Directors convened in Open Session at 6:00 P.M. on July 1, 2015 at the Moraga Library Community Room, 1500 Saint Mary's Road, Moraga, California. President Evans called the meeting to order.

Present were the following Directors and Staff:

Director Anderson	Director Weil
Director Barber	Stephen Healy, Fire Chief
President Evans	Gloriann Sasser, Admin Services Director
Director Famulener	Grace Santos, District Clerk

2. **Closed Session**

At 6:01 P.M., the Board adjourned into Closed Session.

3. **Reconvene the Meeting**

President Evans reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:10 P.M. Present were the following Directors and Staff:

Director Anderson	Director Weil	Sean Perkins, Battalion Chief
Director Barber	Stephen Healy, Fire Chief	
President Evans	Gloriann Sasser, Admin Services Director	
Director Famulener	Grace Santos, District Clerk	

4. **Report of Closed Session Action**

President Evans reported that there was no reportable action taken on Item 2.1 – Conference with Real Property Negotiators during closed session.

5. **Public Comment**

Richard Olsen, Moraga resident, stated that the Moraga Town Council denied their appeal against the approval of the proposed high-density residential development adjacent to Station 41 and the Fire District training grounds. The Town Council adopted an ordinance that first amended their Municipal Code to add a new high-density zoning district, and then applied the new zoning to the site.

The group decided to proceed with a referendum petition which asked the Moraga Town Council to either entirely repeal the ordinance amending the Town of Moraga's Municipal Code or to submit the ordinance to a vote of the people. They are working to gather signatures on the referendum petition and need 1003 valid signatures to represent 10% of the Town of Moraga's registered voters. If the Contra Costa County Elections Department determines that they reach the number of valid signatures, the Moraga Town Council has to either repeal their ordinance or submit it to a public vote.

6. **Consent Agenda**

Motion by Director Weil and seconded by Director Barber to receive and file Item 6.1 – Board Meeting Minutes of June 17, 2015. Said motion carried a unanimous 5-0 roll-call vote (Ayes: Anderson, Barber, Evans, Famulener and Weil).

7. **Regular Calendar**

7.1 **Introduction and First Reading of Ordinance 15-01, An Ordinance of the Moraga-Orinda Fire Protection District Setting Forth Purchasing and Contracting Procedures and Authorities**

In 2011, the District adopted Ordinances 11-05 and 11-06 establishing purchasing and contracting procedures and authorities. It is necessary to make three changes to the ordinance to streamline current business practices. All other purchasing procedures and authorities would remain the same.

Ordinance 15-01 would implement the following changes:

- Authorize the Emergency Preparedness Coordinator to be a purchasing and contracting authority up to \$10,000.
- Authorize Captains to be purchasing and contracting authorities up to \$500
- Authorize any District employee to be a purchasing and contracting authority up to \$100

The changes are necessary for employees to be able to efficiently conduct District business.

Motion by Director Famulener and seconded by Director Weil to introduce and waive the first reading of Ordinance 15-01, An Ordinance of the Moraga-Orinda Fire Protection District Setting Forth Purchasing and Contracting Procedures and Authorities. Said motion carried a 4-1 roll-call vote (Ayes: Barber, Evans, Famulener and Weil; No: Anderson).

7.2 California Special Districts Association 2015 Board Elections

The District received a mail ballot to elect a representative to the CSDA Board of Directors in its Network for Seat A. Each of CSDA's six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in the District's network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its network.

Enclosed with the ballot were candidate statements for three (3) of the four (4) candidates.

President Evans stated that based on the candidate statements received, he would vote for Shane McAfee. Directors Famulener and Weil agreed.

Motion by Director Weil and seconded by Director Famulener to vote for Shane McAfee to represent the District's network in Seat A. Said motion carried a 4--0 roll-call vote (Ayes: Barber, Evans, Famulener and Weil; Abstain: Anderson).

8. Committee Reports

8.1 Finance Committee (*Directors Anderson & Barber*)

There was nothing to report.

8.2 Ad Hoc Committee Reports

8.2.1 Facilities Ad Hoc Committee (*President Evans & Director Weil*)

There was nothing to report.

9. Announcements

9.1 Brief information only reports related to meetings attended by a Director at District expense

(Government Code Section 53232.3(d))

Director Weil reported that he attended the Contra Costa County Fire Commissioners Association meeting with Chief Healy. CALFire Staff Chief Dave Shew was the speaker and spoke about "Current and Future Status of Statewide Prevention and Grant Programs." He stated that it was a worthwhile meeting to attend and encouraged all Board members to attend.

President Evans reported that he attended the MOFD Volunteer Appreciation Dinner on June 22, 2015, along with Directors Anderson and Famulener. Members of the Rescue One Foundation and MOFD Communications Support team were also present. They thanked District Clerk Santos for coordinating the event.

9.2 Questions and informational comments from Board members and Staff

Chief Healy reported that there was a structure fire in North Orinda on June 21, 2015. One firefighter suffered a minor injury when he fell through the floor. There was a very aggressive fire attack by our firefighters and they were able to save a large portion of the house. The detached garage was a total loss and a portion of the house sustained moderate to severe damage.

Battalion Chief Perkins reported that the fire started in the breezeway. The family had a barbeque and the owner put the hot coals into a metal pail, which retained the heat. The owner then emptied the coals from the pail into a plastic trashcan, which ignited common combustibles and eventually the plastic trash can itself caught on fire.

Director Anderson stated that he received correspondence from residents indicating that the District did not respond in a timely fashion. Chief Healy stated that the District standard response time is six (6) minutes and the national average is nine and a half (9.5) minutes for suburban area. The crews responded in about 7.5 minutes to that fire. Station 43 engine was at Station 45 because the Captains were having a meeting, which is routine at the time they received the call. If the Captains weren't meeting, they would have been to the fire in two (2) minutes.

Chief Healy reported that there were two (2) vegetation fires – one off of Alta Mesa and the other was off of Bollinger Canyon.

Chief Healy reported that San Ramon Valley Fire Protection District pledged their support of Steve Anderson for the Special District Alternate member to LAFCO.

Chief Healy reported that he will be in Washington from July 3 – 17, 2015, and that Battalion Chief Jerry Lee will be the Acting Fire Chief.

President Evans asked about the District's participation in the local holiday events. Chief Healy reported that Engine 45 would participate in the Orinda Fourth of July parade and that Engine 42 and Medic 41 would be at the Moraga Commons for a couple hours.

10. Adjournment

At 8:00 P.M., President Evans called for adjournment of the regular meeting.



Grace Santos
Secretary to the Board