
Moraga-Orinda Fire District
Board of Directors
REGULAR BOARD MEETING MINUTES
December 16, 2009
(Approved January 20, 2010)

Opening Ceremonies

The Board of Directors convened in Open Session at 7:00 p.m. December 16, 2009, at the Moraga Orinda Fire Administration Building, 1280 Moraga Way in Moraga, California. President Wilson called the meeting to order and led the Pledge of Allegiance. Present were the following Directors and Staff:

President Wilson	Fire Chief Bradley	Battalion Chief Healy
Director Mancinelli	Steve Meyers, District Counsel	Battalion Chief Lee
Director Sperling - Absent	Sue Casey, Financial Services Manager	Fire Marshal Mentink
Director Weil	Christine Pokorny, Secretary	
Director Wyro		

Consent Agenda

It was M/S/C by unanimous vote to approve the Consent Agenda.

Draft Auditor's Management Letter and General Purpose Financial Statements for Fiscal Year 2008-2009

Fire Chief Bradley reported that the District Auditors have completed the audit of the 2008-2009 financials. He thanked Financial Services Manager Casey for all her time and effort working with the Auditors.

FSM Casey reported that the Draft 08-09 financial statements are usually reviewed by the Finance Committee before being submitted to the full Board but because of Director Sperling's absence, that step was bypassed. One of the changes to this year's budget was the adoption of GASB45, (which recognizes the Other Post Employment Benefits actuarial liability). Another change to the budget was Note 13 of the financial statements, which details the Post Employment Benefits Other than Retirement. With the adoption of GASB 45, a new long-term liability appears on the Government Wide Financial Statements. This was noted on the Auditor's Report "Communication with Those Charged with Governance" (Statement of Auditing Standards, SAS, 114).

The auditing firm of Cropper Accountancy Corporation, Certified Public Accountants, has rendered an unqualified opinion (a good opinion) that "the financials present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of June 30, 2009, and the respective changes in financial position for the year then ended in conformity with U.S. generally accepted accounting principles, as well as accounting systems prescribed by the State Controller's office and State regulation governing special districts." Mr. John Cropper reported that this year's audit went very smoothly.

After discussion by the Board and members of the public, it was M/S/C by a vote of 4 to 0 (Director Sperling was absent) to accept the General Purpose Financial Statement for Fiscal Year 2008/2009.

Fix Employer's Contribution Rates under the Public Employees Medical & Hospital Care Act

Chief Bradley explained this is the standard process for setting District dental and medical rates for the current year.

After discussion by members of the Board, it was M/S/C by a 4-0 vote (Director Sperling was absent) to adopt Resolution 09-06, 09-07, and 09-08, fixing the employer's contributions under the Public Employees' Medical and Hospital Care Act.

Resolution 09-09, Authorizing an Agreement that Designates Citibank N.A. as a Provider of District Banking Services and the President of the District Board, and/or a Board Designee, the Fire Chief, and/or, District Designee to execute District checks, drafts, notes or other instruments for the payment of money.

FSM Casey explained that with the hiring of a new District Fire Chief, Citibank, N.A. is requesting an updated District Banking Resolution that designates Citibank, N.A. as a provider of District banking services and sets forth designated signatories on the bank accounts.

It was M/S/C by a vote of 4-0 (Director Sperling was absent) to adopt Resolution 09-09, authorizing an agreement that designates Citibank N.A. as a provider of District banking services and designates the President of the District Board, and/or a Board Designee, the Fire Chief, and/or, District Designee to execute District checks, drafts, notes or other instruments for the payment of money.

Policy for Absent Directors and Mid-term Vacancies

Chief Bradley requested that this item be discussed at a subsequent meeting to give District Counsel more time to research other District's policies.

Tri-City Meetings

Chief Bradley reported that at the December 2nd Board meeting, Staff was instructed to meet and set up meetings with the Orinda City and Moraga Town managers. He attended both Orinda and Moraga's Council meetings and met Janet Keeter, the Orinda's City Manager, and Mike Segrest the Moraga's Town Manager. A meeting has been scheduled for January 8 to meet with Ms. Keeter and Mr. Segrest.

Public Comment

Jonathon Goodwin (Canyon, CA) requested that Canyon be included in the Tri-City Meetings.

Election of Officers

President Wilson made a motion to elect Director Sperling as President, Director Wyro as Vice President, Director Weil as Secretary, and Director Mancinelli as Treasurer. Director Wyro seconded the motion. It was M/S/C by a 4-0 vote (Director Sperling was absent) to accept the newly elected Board Officers to take effect January 1, 2010.

Special Presentation

On behalf of the District, Director Wyro presented out-going President Pete Wilson with a plaque thanking him for his dedication and long history of service to the Moraga-Orinda Fire District and to the members of the community. He also thanked him for his leadership during the past year that was at times trying and difficult. President Wilson thanked the Fire District and the Board of Directors.

Committee Reports

Director Wyro stated that the Long Range Planning/Finance Committee had not met but would be meeting in January to discuss the Audit and Financial Reports as well as the role of the Strategic Plan, Long Range Financial Forecast and the mid-year budget review.

Ad Hoc Committee Report

Director Wyro has been working on ways to enhance communication with the community. He would like to set up community forums to initiate public discussions to obtain feedback regarding District processes and suggestions for process improvements. The forums could take place in both Orinda and Moraga with residents and related community service organizations. He would like to further discuss and possibly set up a schedule of meetings at the January 6th Work Session.

Correspondence

President Wilson acknowledged and expressed appreciation for the correspondence received

Announcements

Chief Bradley commented on the Orinda City Council meeting that he had attended the night before. The FAIR group presented their proposal to the Council members. He requested that FAIR also give their presentation to the District's Board of Directors.

During the week, Jonathon Goodwin had given Chief Bradley a tour of the Canyon area. The Chief thanked Mr. Goodwin, saying he appreciated the tour and Mr. Goodwin's time.

Adjournment

At 7:59 p.m., President Wilson called for adjournment of the regular meeting. It was M/S/C to adjourn to the Work Session to be held on January 6, 2010 at 7 p.m.

Christine Pokorny
Secretary to the Board