



MORAGA-ORINDA FIRE DISTRICT BOARD OF DIRECTORS

AGENDA

December 17, 2007

6:00 P.M. Closed Session

7:00 P.M. – Business Meeting

Board Room – Administration Building
1280 Moraga Way, Moraga, California

1. OPENING CEREMONIES 6:00 P.M.
 - 1.1. Call the meeting to Order
 - 1.2. Roll Call
 - 1.3. Pledge of Allegiance
2. CLOSED SESSION
 - 2.1. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representatives: Fire Chief Pete Nowicki
Employee Organizations: Association of AFSCME, Local 2700
 - 2.2. **Public Employee Performance Evaluation**
(Government Code Section 54957) Title: Fire Chief
The Board will discuss Chief Nowicki's performance evaluation and process
 - 2.3. **Conference with Labor Negotiators**
(Government Code Section 54957)
Agency designated representatives: Fire Chief Pete Nowicki
Unrepresented employee: Reclassification of Support Services Assistant
 - 2.4. **Conference with Labor Negotiators**
(Government Code Section 54957)
Agency designated representatives: Fire Chief Pete Nowicki
Unrepresented employee: EMS Liaison and CQI Coordinator
3. RECONVENE THE MEETING
 - 3.1. Call the Business Meeting to Order
4. REPORT OF CLOSED SESSION ACTION
5. PUBLIC COMMENT
The public is invited to speak on any matter not appearing on the agenda and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
6. CONSENT AGENDA
 - 6.1. **Special Board Meeting Minutes of November 28, 2007**
Staff Recommendation: Approve
Regular Board Meeting Minutes of December 3, 2007
Staff Recommendation: Approve
 - 6.2. **Monthly/Annual Incident Summary**
Staff Recommendation: Receive and File
 - 6.3. **Training Report**
Staff Recommendation: Receive and File
 - 6.4. **Fire Prevention Report**
Staff Recommendation: Receive and File
 - 6.5. **Ambulance Billing Report**
Staff Recommendation: Receive and File
 - 6.6. **Monthly Financial Reports**
Staff Recommendation: Receive and File

6.7. **Ratification of District accounts payable check register for the period of November 29, 2007 through December 7, 2007 in the amount of \$130,037.81.**

Staff Recommendation: Approve

7. REGULAR CALENDAR

7.1. **Fix Employer's contribution rates under the Public Employee's Medical & Hospital Care Act**

The Board of Directors will consider approval of Resolutions 07-10, 07-11, and 07-12, fixing the employer's contributions under the Public Employees' Medical and Hospital Care Act.

Staff Recommendation: Adopt the Resolutions 07-10, 07-11, and 07-12, fixing the employer's contributions under the Public Employees' Medical and Hospital Care Act.

7.2. **GASB 45 and Employee Benefit update.**

The Board will discuss GASB 45 and employee benefits.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff

7.3. **Draft Auditor's Management Letter and General Purpose Financial Statements for Fiscal Year 2006-2007.**

The Board of Directors will consider the draft Auditor's Management Letter and General Purpose Financial Statements for Fiscal Year 2006-2007.

Staff Recommendations: 1) Receive Letter and Statement; 2) Deliberate; 3) File Letter and Statement

7.4. **Election of Board Officers and Committee Chair Members.**

The Board of Directors will elect new officers and committee chair members.

Staff Recommendation: 1) Discuss; 2) Elect officers and committee chair members

8. COMMITTEE REPORTS

8.1 Long Range Planning/Finance (*Director Weil & Director Wilson*)

9. CORRESPONDENCE

All items under Correspondence are items received by the District Board of Directors or the President of the Board of Directors. Copies of these items will be made available upon request by any member of the public.

9.1 Thank you from Battalion Chief Alan Biagi, Rodeo-Hercules Fire District

9.2 Thank you from Girl Scout Troop 1143

9.3 Thank you from Sally Duval

9.4 Thank you from Marrion Powers-Miller

10. ANNOUNCEMENTS

10.1 Brief information only reports related to meetings attended by a Director at District expense (Government Code Section 53232.3(d).)

10.2 Questions and informational Comments from Board members and Staff.

11. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

I hereby certify that this agenda in its entirety was posted on December 13, 2007, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44 and 45. Agenda faxed to the Moraga Town Office (Hacienda) and Orinda City Hall.

Christine Pokorny,
Secretary to the Board