

Moraga-Orinda Fire Protection District



BOARD OF DIRECTORS SPECIAL BOARD MEETING MINUTES

December 10, 2015
(Approved January 6, 2016)

1. Opening Ceremonies

The Board of Directors convened in Open Session at 4:30 P.M. on December 10, 2015 at the Moraga-Orinda Fire District Station 45 Conference Room, 33 Orinda Way, Orinda, California. Director Anderson called the meeting to order.

Present were the following Directors and Staff:

Director Anderson	Director Weil (via teleconference)
Director Barber	Stephen Healy, Fire Chief
President Evans (via teleconference)	Gloriann Sasser, Admin Services Director
Director Famulener	Grace Santos, District Clerk

2. Public Comment

There were no comments.

3. Regular Calendar

3.1 Station 45 Emergency Repair

The wastewater pipes under Station-45 are failing. Raw sewage has begun (slowly) leaking and will contaminate the exercise room, turnout and CERT storage area, and/or archive file room. Wastewater is presently backing up into other portions of the drainage system.

Staff does not feel there is time to formally bid the project and/or wait until the next regular Board meeting on January 6, 2016 for approval. Therefore, staff has called a special meeting with the purpose of authorizing staff to execute a contract to repair the wastewater pipes without completing the formal bid process.

To date, staff has received only one estimate, with several other plumbing companies declining the work. Another estimate is pending and should be available by the Special Meeting. The projected cost is not to exceed \$40,000. Sufficient appropriations are available in the Capital Projects Fund.

Motion by Director Famulener and seconded by Director Barber, the Board declared that an emergency situation exists and delegated authority to Fire Chief Healy to mitigate the emergency. Said motion carried a unanimous 5-0 roll-call vote (Ayes: Anderson, Barber, Evans, Famulener and Weil).

The Board asked staff to research the following:

- The Board acting with less than a quorum in the event of a health and safety emergency
- Giving the Fire Chief the authority to spend up to \$50K on emergency situations
- Having the Board Chair, Finance Chair and Fire Chief declare emergency situations and report to the Board subsequently
- Budget for emergency situations so that staff can act within the budget authorization

4. Adjournment

At 4:40 P.M., Director Anderson called for adjournment of the regular meeting.


Grace Santos
Secretary to the Board