

# Moraga-Orinda Fire Protection District



## BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

November 2, 2016

(Approved November 16, 2016)

### 1. **Opening Ceremonies**

The Board of Directors convened in Open Session at 7:00 P.M. on November 2, 2016 at the Sarge Littlehale Community Room, 22 Orinda Way, Orinda, California. President Anderson called the meeting to order.

Present were the following Directors and Staff:

President Anderson	Director Weil
Director Barber	Stephen Healy, Fire Chief
Director Evans	Sean Perkins, Battalion Chief
Director Famulener	Grace Santos, District Clerk

### 2. **Public Comment**

There were no comments from the public.

### 3. **Consent Agenda**

Motion by Director Evans and seconded by Director Famulener to receive and file Item 3.1 Meeting Minutes, 3.2 Monthly Financial Report, 3.3 Quarterly Balance Sheet, and 3.4 Surplus Vehicle. Said motion carried a unanimous 5-0 roll-call vote (Ayes: Anderson, Barber, Evans, Famulener and Weil).

### 4. **Regular Calendar**

#### 4.1 **Standards of Cover Report**

The last District Standards of Cover report was produced in 2006. The purpose for completing this documentation is to assist the District to ensure a safe and effective response force for fire suppression, emergency medical services, homeland security, and specialized response situations.

Using a specified methodology, the "Standards of Cover Report" (SOC) is a report that required extensive research, study, and evaluation. It provides an overview of the community, the agency, community risk assessment, critical task analysis, agency service level objectives, distribution and concentration measures. The report provides documentation of reliability studies and historical performance through charts, graphs, tables, and maps, as well as the distribution and concentration of fixed and mobile resources. The document defines the District's placement of companies (number, type, and location) in relation to the potential demand placed on them by the type of risk and historical needs within the community.

The District used the Commission of Fire Accreditation International (CFAI) process, and incorporated the following changes:

1. Updated CFAI reference materials, which include different "total" response time measurements
2. Updated and applied definition of population densities
3. Use of sophisticated GIS network modeling and maps
4. Availability of data to analyze time-on-task, response capacity, call concentration, and response patterns.
5. Increased focus on community risks and risk-reduction programs

6. Integration of updated and improved operational policies
  7. Commitment to setting goals that are reasonably attainable
- Chief Healy gave a PowerPoint presentation and answered questions from the Board.

Richard Olsen, Moraga resident, thanked Chief Healy and staff for a fine report, but expressed his concern over the type of vehicle that would be purchased to replace the quint at Station 41 and the change from the Standards of Cover of 2006 that also proposed a quint at Station 45.

After a brief discussion by members of the Board and staff, motion by Director Evans and seconded by Director Barber to receive the report, accept the standards of coverage, and directed staff to submit the final document to the Board for adoption. Said motion carried a unanimous 5-0 roll-call vote (Ayes: Anderson, Barber, Evans, Famulener and Weil).

**5. Committee Reports**

**5.1 Finance Committee (Directors Barber & Weil)**

There was nothing to report.

**6. Announcements**

**6.1 Brief information only reports related to meetings attended by a Director at District expense**

(Government Code Section 53232.3(d))

There was nothing to report.

**6.2 Questions and informational comments from Board members and Staff**

Chief Healy reported that he met with Steve Stewart, Construction Manager for the Station 43 project, regarding solar. They plan to bring back the solar project information to the Board at the January 18, 2017 meeting.

Chief Healy announced that the Station 43 Project Groundbreaking Ceremony is on Wednesday, November 9, at 2:00p.m.

**6.3 District Report**

Jacob Airola, MOFD Engineer Paramedic, gave a slideshow presentation of significant events and activities. The presentation included information on the Moraga vehicle and vegetation fire that occurred on October 18, 2016, and a report on the open water rescue training that some firefighters attended.

**7. Adjournment**

At 8:39 P.M., President Anderson called for adjournment of the regular meeting.



Grace Santos  
Secretary to the Board