

# Moraga-Orinda Fire Protection District



## BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

November 16, 2016  
(Approved December 7, 2016)

### 1. Opening Ceremonies

The Board of Directors convened in Open Session at 7:00 P.M. on November 16, 2016 at the Hacienda Mosaic Room, 2100 Donald Drive, Moraga, California. President Anderson called the meeting to order.

Present were the following Directors and Staff:

President Anderson	Director Weil
Director Barber	Stephen Healy, Fire Chief
Director Evans	Gloriann Sasser, Admin Services Director
Director Famulener	Grace Santos, District Clerk

### 2. Public Comment

Richard Olsen, Moraga resident, commented on the Standards of Cover item discussed at the November 2 meeting. Mr. Olsen intended to state that he fully supports the immediate re-establishment of a fully staffed, full-time, year round Medic 45.

Director Weil made a statement to the MOFD firefighters. He appreciates all the respect they have shown him throughout the years and stated how much of an honor and privilege it has been to work with them.

### 3. Consent Agenda

Richard Olsen, Moraga resident, requested that the Board pull the minutes from the November 2 meeting to discuss separately.

Motion by Director Evans and seconded by Director Weil to pull Item 3.1 Meeting Minutes to discuss separately, and receive and file Items 3.2 Monthly Incident Report, 3.3 Monthly Financial Report, 3.4 Monthly Check/Voucher Register, 3.5 Quarterly Treasurer's Report, and 3.6 Quarterly Ambulance Billing Report. Said motion carried a unanimous 5-0 roll-call vote (Ayes: Anderson, Barber, Evans, Famulener and Weil).

Richard Olsen, Moraga resident, asked that staff amend the November 2 Minutes to reflect that he thanked Chief Healy and staff for a fine report, but expressed his concern over the type of vehicle that would be purchased to replace the quint at Station 41. He also asked staff to include his concern over the change from the Standards of Cover of 2006 that also proposed a quint at Station 45.

Motion by Director Evans and seconded by Director Weil to receive and file Item 3.1 Meeting Minutes after amending to include Mr. Olsen's statement. Said motion carried a unanimous 5-0 roll-call vote (Ayes: Anderson, Barber, Evans, Famulener and Weil).

### 4. Regular Calendar

#### 4.1 2016-21 Strategic and Business Plans

On October 5, 2016, staff presented the draft 2016-21 Strategic and Business Plans. Direction was given to staff to incorporate over 20 changes that were discussed during the October 5, 2016 meeting, as well as elements from the updated (2016) Standards of Cover Report. Those changes have been incorporated into the plans.

Chief Healy stated that staff did not include Attachment C with the packet. It was an internal working document, that staff used to track action items and due dates. He brought copies in for the Board and the public if they were interested in obtaining a copy.

After a discussion by members of the Board and staff, motion by Director Weil and seconded by Director Evans to incorporate the various changes discussed, schedule a review no later than November of 2018, and approve the 2016-21 Strategic and Business Plans. Said motion carried a unanimous 5-0 roll-call vote (Ayes: Anderson, Barber, Evans, Famulener and Weil).

#### **4.2 Presentation of the District's Financial Transparency Site - OpenGov**

One of the goals included in the 2016/17 Annual Operating Budget is to implement software that allows interested parties to access, explore and share District finance and budget information in order to increase financial transparency. The District has contracted with OpenGov, Inc. to provide financial transparency software.

The District is now one of 180 government agencies in California using OpenGov. The software provides instant online access for interested stakeholders to quickly and easily explore the District's current and historical revenues and expenditures, as well as assets and liabilities. At the touch of a button, users can create, analyze, and download customized reports and graphs summarizing up-to-date financial information. The software currently includes four fiscal years of data. This resource is a part of the District's ongoing effort to enhance transparency and public engagement in local government.

The site goes live on November 17, 2016. To access the information, visit the Financial Transparency section of the District's website at <http://www.mofd.org/about/financial-transparency>.

Gloriann Sasser, ASD, demonstrated the software. Paul Felton, Account Executive from OpenGov, was present to answer questions from the Board.

Director Barber recommended that the balance of the OPEB Trust be included in the information.

#### **5. Committee Reports**

##### **5.1 Finance Committee (Directors Barber & Weil)**

There was nothing to report.

#### **6. Announcements**

##### **6.1 Brief information only reports related to meetings attended by a Director at District expense**

(Government Code Section 53232.3(d))

There was nothing to report.

##### **6.2 Questions and informational comments from Board members and Staff**

District Clerk Santos announced that there will be a special meeting on December 14 at 5:30pm to discuss the Comprehensive Annual Financial report (CAFR).

Chief Healy announced that this would be the final meeting for both Director Alex Evans and Fred Weil. The District plans to celebrate all the hard work, effort, commitment and time they both contributed to the Moraga-Orinda Fire District on December 14.

#### **7. Adjournment**

At 8:40 P.M., President Anderson called for adjournment of the regular meeting.



Grace Santos  
Secretary to the Board