



Moraga-Orinda Fire District

Board of Directors

AMENDED

REGULAR MEETING

May 17, 2017

6:30 p.m. OPEN SESSION

Hacienda Mosaic Room

2100 Donald Drive

Moraga, CA 94556

1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call
- 1.3. Core Values – Service, Honor, Integrity

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

3. CONSENT AGENDA

- 3.1. **Meeting Minutes – April 19, 2017 and May 3, 2017**
Staff Recommendation: Approve and File
- 3.2. **Monthly Incident Report for April 2017**
Staff Recommendation: Approve and File
- 3.3. **Monthly Check/Voucher Register for April 2017**
Staff Recommendation: Approve and File
- 3.4. **Monthly Financial Report for April 2017**
Staff Recommendation: Approve and File
- 3.5. **Quarterly Treasurer's Report – Revised 12/31/16 and Current 03/31/17**
Staff Recommendation: Approve and File
- 3.6. **Quarterly Ambulance Billing Report**
Staff Recommendation: Approve and File

4. REGULAR AGENDA

- 4.1. **Public Hearing on Exterior Hazard Control Notices (Weed Abatement)**
Open Public Hearing as set forth in the annual weed abatement notices mailed April 15, 2017 for the purpose of receiving public comment to show cause why weed abatement orders, dated April 15, 2017, should not be enforced.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff
- 4.2. **Resolution 17-08 Establishing the 2017/18 Fire Flow Tax Rates for the Orinda and Moraga Service Zones**
Staff will present Resolution 17-08 to the Board, establishing the 2017/18 Fire Flow Tax Rates for the Orinda and Moraga Service Zones.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 17-08 Adopting the Fire Flow Tax rate of six cents (\$.06) in both the Moraga and Orinda service zones.
- 4.3. **Authorize Agreement for Audit Services with Vavrinek, Trine, Day & Co., LLP for the Fiscal Years Ending June 30, 2017 Through June 30, 2019 in the Amount Not to Exceed \$52,027**
The Financial Auditor Ad Hoc Committee will present information to the Board on the agreement for audit services with Vavrinek, Trine, Day & Co., LLP for the Fiscal Years Ending June 30, 2017 through June 30, 2019 in the amount not to exceed \$52,027.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize staff to execute an agreement for audit services with Vavrinek, Trine, Day & Co., LLP for the fiscal years ending June 30, 2017 through June 30, 2019 in the amount not to exceed \$52,027
- 4.4. **Termination of Ad Hoc Financial Auditor Committee**
Discuss the termination of the Ad Hoc Financial Auditor Committee.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Terminate the Ad Hoc Financial Auditor Committee

- 4.5. **Resolution 17-09 Adopting a Modified Schedule of Cost Recovery Fees for Emergency Medical Services**
Staff will present information to the Board regarding Resolution 17-09 Adopting a Modified Schedule of Cost Recovery Fees for Emergency Medical Services.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 17-09 Adopting a Modified Schedule of Cost Recovery Fees for Emergency Medical Services
 - 4.6. **Authorization to Enter into a Tax-Exempt Lease-Purchase Agreement with U.S. Bancorp Government Leasing and Finance, Inc. in the amount of \$2,855,000 at a fixed interest rate of 1.90%**
Staff will provide information to the Board regarding the lease financing options for the 2017 apparatus purchase.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize issuance of a five year, tax-exempt lease-purchase agreement with U.S. Bancorp Government Leasing and Finance, Inc. in the amount of \$2,855,000 at a fixed interest rate of 1.90%
 - 4.7. **Proposed Annual Operating Budget Fiscal Year 2017/18**
Staff will provide information to the Board regarding the Proposed Annual Operating Budget Fiscal Year 2017/18.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff Regarding the Proposed Annual Operating Budget Fiscal Year 2017/18
 - 4.8. **Long Range Financial Plan Draft Update**
Staff will provide information to the Board regarding the Draft Long Range Financial Plan
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff Regarding the Long Range Financial Plan Draft Update
 - 4.9. **Draft Long Range Facilities Plan**
Staff will provide information to the Board regarding the Draft Long Range Facilities Plan.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff
 - 4.10. **Resolution 17-10 Authorizing Spending Limits for the Station 43 Project**
Staff will provide information to the Board regarding Resolution 17-10 Authorizing Spending Limits for the Station 43 Project.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 17-10, Authorizing Spending Limits for the Station-43 Project
5. COMMITTEE REPORTS
 - 5.1. **Finance Committee (Directors Anderson and Barber)**
 - 5.2. **Pension Review Ad Hoc Committee (Directors Barber and Jorgens)**
 - 5.3. **Financial Auditor Ad Hoc Committee (Directors Anderson and Jex)**
 - 5.4. **Board of Directors and Fire Chief Roles & Responsibilities and Rules of Procedures Update Ad Hoc Committee (Directors Famulener and Jorgens)**
 6. ANNOUNCEMENTS
 - 6.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))
 - 6.2. **Questions and informational comments from Board members and Staff**
 7. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on May 12, 2017, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Grace Santos, District Clerk