



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

June 21, 2017

6:00 p.m. OPEN SESSION

Hacienda Mosaic Room

2100 Donald Drive

Moraga, CA 94556

1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call
- 1.3. Core Values – Service, Honor, Integrity

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

3. CONSENT AGENDA

3.1. **Meeting Minutes – May 15, 2017 and May 17, 2017**

Staff Recommendation: Approve and File

3.2. **Monthly Incident Report for May 2017**

Staff Recommendation: Approve and File

3.3. **Monthly Check/Voucher Register for May 2017**

Staff Recommendation: Approve and File

3.4. **Monthly Financial Report for May 2017**

Staff Recommendation: Approve and File

4. REGULAR AGENDA

4.1. **Authorize Agreement for Actuarial Consulting and Technology Services with GovInvest for Four Years from Software Delivery for an Amount Not to Exceed \$52,800**

The Pension Review Ad Hoc Committee will provide information to the Board regarding GovInvest Actuarial Consulting and Technology Services.

Pension Review Ad Hoc Committee Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize agreement for actuarial consulting and technology services with GovInvest for four years from software delivery for an amount not to exceed \$52,800

4.2. **Annual Operating Budget Fiscal Year 2017/18**

Staff will provide information to the Board regarding the Proposed Annual Operating Budget Fiscal Year 2017/18.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt the Annual Operating Budget Fiscal Year 2017/18

4.3. **Approval of Salary Schedules Effective July 1, 2017**

Staff will present information to the Board regarding Salary Schedules effective July 1, 2017.

Staff Recommendation: 1) Review; 2) Discuss; 3) Approve Salary Schedules Effective July 1, 2017

4.4. **Resolution 17-11 Establishing the Appropriations Limit for Fiscal Year 2017/18 Pursuant to Article XIII B of the California Constitution**

Staff will present information regarding Resolution 17-11 Establishing the Appropriations Limit for Fiscal Year 2017/18 Pursuant to Article XIII B of the California Constitution.


Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 17-11

- 4.5. **Resolution 17-12 Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopting a Revised Fund Balance Policy**
Staff will present information regarding Resolution 17-12, Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopting a Revised Fund Balance Policy.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 17-12 classifying the various components of fund balance as defined in Governmental Accounting Standards Board Statement No. 54 and adopting a fund balance policy
- 4.6. **DRAFT Long Range Facilities Plan**
Staff will provide information to the Board regarding the Long Range Facilities Plan.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff
- 4.7. **Establishment of an Ad Hoc Audit Committee**
Discuss formation of an Ad Hoc Audit Committee.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve establishment of an Ad Hoc Audit Committee
- 4.8. **Establishment of an Ad Hoc Long Range Financial Plan Committee**
Discuss formation of an Ad Hoc Long Range Financial Plan Committee.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve establishment of an Ad Hoc Long Range Financial Plan Committee
- 4.9. **2017 Board Meeting Schedule**
Discuss changing the Board meeting schedule to twice a month on the first and third Wednesday of each month.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff
5. COMMITTEE REPORTS
 - 5.1. **Finance Committee (Directors Anderson and Barber)**
 - 5.2. **Pension Review Ad Hoc Committee (Directors Barber and Jorgens)**
 - 5.3. **Board of Directors and Fire Chief Roles & Responsibilities and Rules of Procedures Update Ad Hoc Committee (Directors Famulener and Jorgens)**
6. ANNOUNCEMENTS
 - 6.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))
 - 6.2. **Questions and informational comments from Board members and Staff**
 - 6.3. **District Updates for April 2017**
7. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on June 16, 2017, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Grace Santos, District Clerk