



# Moraga-Orinda Fire District

## Board of Directors

REGULAR MEETING

December 5, 2018

**6:00 p.m. CLOSED SESSION**

**7:00 p.m. OPEN SESSION**

**PLEASE NOTE NEW MEETING ADDRESS:**

Orinda Community Center

Room 7

28 Orinda Way

Orinda, CA 94563

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### NOTICE OF TELECONFERENCED MEETING

Pursuant to Government Code Section 54953, Subdivision (b), this meeting will include teleconference participation by

**Board Member John Jex**

**Marriott's Manor Club at Ford's Colony**

**101 St Andrews Drive**

**Williamsburg, VA 23188**

This Notice and Agenda will be posted at the teleconference location. Public comment on the agenda from this address shall be allowed pursuant to Government Code Section 54954.3.

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#### 1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

#### 2. PUBLIC COMMENT

The public is invited to speak on any Closed Session item below. Comments should be limited to three minutes. Please state your name and address for the record.

#### 3. CLOSED SESSION

##### 3.1. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jeff Sloan

Employee Organization: Local 2700 United Clerical, Technical & Specialized Employees

##### 3.2. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jeff Sloan

Employee Organization: Moraga-Orinda Fire Chief Officers Association (MOFCOA)

##### 3.3. **Public Employee Performance Evaluation**

(Government Code Section 54957)

Public Employee Appointment Title: Fire Chief

##### 3.4. **Conference with Legal Counsel – Existing Litigation**

(Paragraph (1) of subdivision (d) of Section 54956.9)

Pacific-Mountain Contractors of California, Inc. v. Moraga-Orinda Fire District, Contra Costa County Superior Court C18-02124

#### 4. RECONVENE THE MEETING

- 4.1. Call the Meeting to Order
- 4.2. Pledge of Allegiance

#### 5. REPORT OF CLOSED SESSION ACTION

#### 6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

7. CONSENT AGENDA

- 7.1. **Meeting Minutes – November 7, 2018**  
Staff Recommendation: Approve and File
- 7.2. **Monthly Incident Report for October 2018**  
Staff Recommendation: Approve and File
- 7.3. **Monthly Check/Voucher Register**  
Staff Recommendation: Approve and File
- 7.4. **Monthly Financial Reports**  
Staff Recommendation: Approve and File
- 7.5. **Surplus Equipment**  
Staff Recommendation: Declare the 2000 Spartan Fire Truck surplus and authorize staff to dispose of the surplus item

8. REGULAR AGENDA

- 8.1. **Review of Standing and Ad Hoc Committees**  
Review and discuss maintaining, adding or dissolving Standing and Ad Hoc Committees.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve and/or Dissolve Standing and Ad Hoc Committees for 2019
- 8.2. **Election of Board Officers and Appointment of Standing and Ad Hoc Committee Members and District Liaisons**  
The Board of Directors will elect new Board Officers and appoint Standing and Ad Hoc Committee members and District Liaisons to be effective immediately  
Staff Recommendation: 1) Discuss; 2) Elect Board Officers, Standing and Ad Hoc Committee members and District liaisons to be effective immediately
- 8.3. **2019 Regular Board Meeting Schedule**  
Staff will present the 2019 Regular Board Meeting Schedule to the Board for review.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve a 2019 Regular Board Meeting Schedule
- 8.4. **Approval of One Month Extension of District's Payment of Enhanced Medical Insurance Contribution Rates**  
Staff will present information to the Board regarding approval of a one-month extension of District's payment of Enhanced Medical Insurance Contribution Rates.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve One Month Extension of District's Payment of Enhanced Medical Insurance Contribution Rates
- 8.5. **Annual Audit and Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2018**  
Staff will present information to the Board regarding the Annual Audit and Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2018.  
Staff Recommendation: 1) Approve the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2018, the Independent Accountant's Report on Applying Agreed-Upon Procedures for Appropriations Limit Calculation for the Year Ended June 30, 2018 and the Communication With Those Charged With Governance June 30, 2018
- 8.6. **State Homeland Security Grant Acceptance**  
Staff will present information on the State Homeland Security Grant to provide iPads for District apparatus.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide approval to accept the State Homeland Security Grant and authorize staff to execute the Memorandum of Understanding with Contra Costa County Fire Protection District
- 8.7. **Moraga-Orinda Fire Protection District Public Facilities Financing Corporation Staffing and Appropriateness**  
Staff will present information on the Moraga-Orinda Fire Protection District Public Facilities Financing Corporation Staffing and Appropriateness.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff Regarding the Financing Corporation Staffing and Appropriateness

8.8. **Moraga Way Evacuation Exercise**

Staff will present information regarding the Moraga Way evacuation exercise.

Staff Recommendation: 1) No action required; Information only

9. ANNOUNCEMENTS

9.1. **Fire Chief Update**

10. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on November 30, 2018, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Grace Santos, District Clerk