



# Moraga-Orinda Fire District

## Board of Directors

REGULAR MEETING

February 3, 2016

**6:00 p.m. CLOSED SESSION**

**7:00 p.m. OPEN SESSION**

**PLEASE NOTE NEW MEETING ADDRESS:**

Sarge Littlehale Community Room  
22 Orinda Way  
Orinda, CA 94563

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1. OPENING CEREMONIES

- 1.1. Call the meeting to Order
- 1.2. Roll Call
- 1.3. Core Values – Service, Honor, Integrity

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

3. CLOSED SESSION

- 3.1. **Public Employee Performance Evaluation**  
(Government Code Section 54957)  
Public Employee Appointment Title: Fire Chief

4. RECONVENE THE MEETING

- 4.1. Call the meeting to Order

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

7. PUBLIC HEARING

- 7.1. **Public Hearing to consider the proposed revision to the Schedule of Fees for District Services.**

Open Public Hearing for the purpose of receiving public comment regarding proposed revision to the Schedule of Fees for District Services.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 16-04, A Resolution of the Moraga-Orinda Fire District Revising a Schedule of Fees for District Services.

8. CONSENT AGENDA

- 8.1. **Meeting Minutes – January 20, 2016**  
Staff Recommendation: Receive and File
- 8.2. **Quarterly Treasurer's Report**  
Staff Recommendation: Receive and File
- 8.3. **Quarterly Ambulance Billing Report**  
Staff Recommendation: Receive and File
- 8.4. **Annual Operating Budget Timeline**  
Staff Recommendation: Receive and File

9. REGULAR CALENDAR

9.1. **Introduction and First Reading of Ordinance 16-01, An Ordinance of the Moraga-Orinda Fire Protection District Setting Forth Purchasing and Contracting Procedures and Authorities**

Staff will present information to the Board regarding Ordinance 16-01, an Ordinance of the Moraga-Orinda Fire District setting forth purchasing and contracting procedures and authorities.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Introduction and First Reading of Ordinance 16-01

9.2. **Resolution 16-05, A Resolution of the Moraga-Orinda Fire Protection District to Access State and Federal Level Summary Criminal History Information**

Staff will present Resolution 16-05, A Resolution of the Moraga-Orinda Fire Protection District to Access State and Federal Level Summary Criminal History Information.

Staff Recommendation: 1) Receive report; 2) Deliberate; 3) Adopt Resolution 16-05

9.3. **Mid-Year Budget Review and Approval of Budget Adjustment**

Staff will present the Mid-Year Budget to the Board for review.

Staff Recommendation: 1) Receive report; 2) Deliberate; 3) Approve Budget Adjustments

9.4. **Amendment No. 4 to Fire Chief Employment Agreement Adjusting Annual Base Salary**

Staff will present information to the Board regarding Amendment No. 4 to Fire Chief Employment Agreement Adjusting Annual Base Salary.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Amendment No. 4 to Fire Chief Employment Agreement

10. COMMITTEE REPORTS

10.1. **Finance Committee (*Directors Barber & Weil*)**

11. ANNOUNCEMENTS

11.1. **Brief information only reports related to meetings attended by a Director at District expense**  
(Government Code Section 53232.3(d))

11.2. **Questions and informational comments from Board members and Staff**

12. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on January 29, 2016, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.

Grace Santos, District Clerk