



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING
November 16, 2016
7:00 p.m. OPEN SESSION

PLEASE NOTE NEW MEETING ADDRESS:

Mosaic Room
Hacienda de las Flores
2100 Donald Drive
Moraga, CA 94556

1. OPENING CEREMONIES
 - 1.1. Call the meeting to Order
 - 1.2. Roll Call
 - 1.3. Pledge of Allegiance
 - 1.4. Core Values – Service, Honor, Integrity
2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
3. CONSENT AGENDA
 - 3.1. **Meeting Minutes – November 2, 2016**
Staff Recommendation: Receive and File
 - 3.2. **Monthly Incident Report – October 2016**
Staff Recommendation: Receive and File
 - 3.3. **Monthly Financial Report – October 2016**
Staff Recommendation: Receive and File
 - 3.4. **Monthly Check/Voucher Register – October 2016**
Staff Recommendation: Receive and File
 - 3.5. **Quarterly Treasurer's Report**
Staff Recommendation: Receive and File
 - 3.6. **Quarterly Ambulance Billing Report**
Staff Recommendation: Receive and File
4. REGULAR CALENDAR
 - 4.1. **2016-21 Strategic and Business Plans**
Staff will present information to the Board regarding the Strategic and Business Plans.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve 2016-21 Strategic and Business Plans
 - 4.2. **Presentation of the District's Financial Transparency Site - OpenGov**
Staff will present information to the Board on the District's new financial transparency site hosted by OpenGov.
Staff Recommendation: 1) Receive and File
5. COMMITTEE REPORTS
 - 5.1. **Finance Committee (Directors Barber & Weil)**
6. ANNOUNCEMENTS
 - 6.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))
 - 6.2. **Questions and informational comments from Board members and Staff**

7. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on November 10, 2016, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Grace Santos, District Clerk



Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

November 2, 2016

1. Opening Ceremonies

The Board of Directors convened in Open Session at 7:00 P.M. on November 2, 2016 at the Sarge Littlehale Community Room, 22 Orinda Way, Orinda, California. President Anderson called the meeting to order.

Present were the following Directors and Staff:

President Anderson	Director Weil
Director Barber	Stephen Healy, Fire Chief
Director Evans	Sean Perkins, Battalion Chief
Director Famulener	Grace Santos, District Clerk

2. Public Comment

There were no comments from the public.

3. Consent Agenda

Motion by Director Evans and seconded by Director Famulener to receive and file Item 3.1 Meeting Minutes, 3.2 Monthly Financial Report, 3.3 Quarterly Balance Sheet, and 3.4 Surplus Vehicle. Said motion carried a unanimous 5-0 roll-call vote (Ayes: Anderson, Barber, Evans, Famulener and Weil).

4. Regular Calendar

4.1 Standards of Cover Report

The last District Standards of Cover report was produced in 2006. The purpose for completing this documentation is to assist the District to ensure a safe and effective response force for fire suppression, emergency medical services, homeland security, and specialized response situations.

Using a specified methodology, the "Standards of Cover Report" (SOC) is a report that required extensive research, study, and evaluation. It provides an overview of the community, the agency, community risk assessment, critical task analysis, agency service level objectives, distribution and concentration measures. The report provides documentation of reliability studies and historical performance through charts, graphs, tables, and maps, as well as the distribution and concentration of fixed and mobile resources. The document defines the District's placement of companies (number, type, and location) in relation to the potential demand placed on them by the type of risk and historical needs within the community.

The District used the Commission of Fire Accreditation International (CFAI) process, and incorporated the following changes:

1. Updated CFAI reference materials, which include different "total" response time measurements
2. Updated and applied definition of population densities
3. Use of sophisticated GIS network modeling and maps
4. Availability of data to analyze time-on-task, response capacity, call concentration, and response patterns.
5. Increased focus on community risks and risk-reduction programs
6. Integration of updated and improved operational policies
7. Commitment to setting goals that are reasonably attainable

Chief Healy gave a PowerPoint presentation and answered questions from the Board.

Richard Olsen, Moraga resident, thanked Chief Healy and staff for a fine report.

After a brief discussion by members of the Board and staff, motion by Director Evans and seconded by Director Barber to receive the report, accept the standards of coverage, and directed staff to submit the final document to the Board for adoption. Said motion carried a unanimous 5-0 roll-call vote (Ayes: Anderson, Barber, Evans, Famulener and Weil).

5. Committee Reports

5.1 Finance Committee (*Directors Barber & Weil*)

There was nothing to report.

6. Announcements

6.1 Brief information only reports related to meetings attended by a Director at District expense

(Government Code Section 53232.3(d))

There was nothing to report.

6.2 Questions and informational comments from Board members and Staff

Chief Healy reported that he met with Steve Stewart, Construction Manager for the Station 43 project, regarding solar. They plan to bring back the solar project information to the Board at the January 18, 2017 meeting.

Chief Healy announced that the Station 43 Project Groundbreaking Ceremony is on Wednesday, November 9, at 2:00p.m.

6.3 District Report

Jacob Airola, MOFD Engineer Paramedic, gave a slideshow presentation of significant events and activities. The presentation included information on the Moraga vehicle and vegetation fire that occurred on October 18, 2016, and a report on the open water rescue training that some firefighters attended.

7. Adjournment

At 8:39 P.M., President Anderson called for adjournment of the regular meeting.



Grace Santos
Secretary to the Board

MOFD Response Time Summary by Incident Type (grouped) for All Code 2 and Code 3 Responses.

Will only show Incident Types that are applicable. EMS/Rescue - Structure Fires (actual type is in structure) - Vegetation Fires - Other Types Grouped (Alarms/Hazards/Pub Svc/Etc) Data Based On Completed RMS Incident Report Data entered by Company Officer - Not based on Raw CAD Data...

	October, 2016			Totals
	Structure Fires	All Other Types	EMS / Rescue	
Incident Totals	1	134	145	280
Median Turnout	0.43	1.80	1.55	1.62
Median Resp Time	7.62	6.98	5.72	6.03
Resp Time (90th%)	7.62	13.37	12.13	12.52

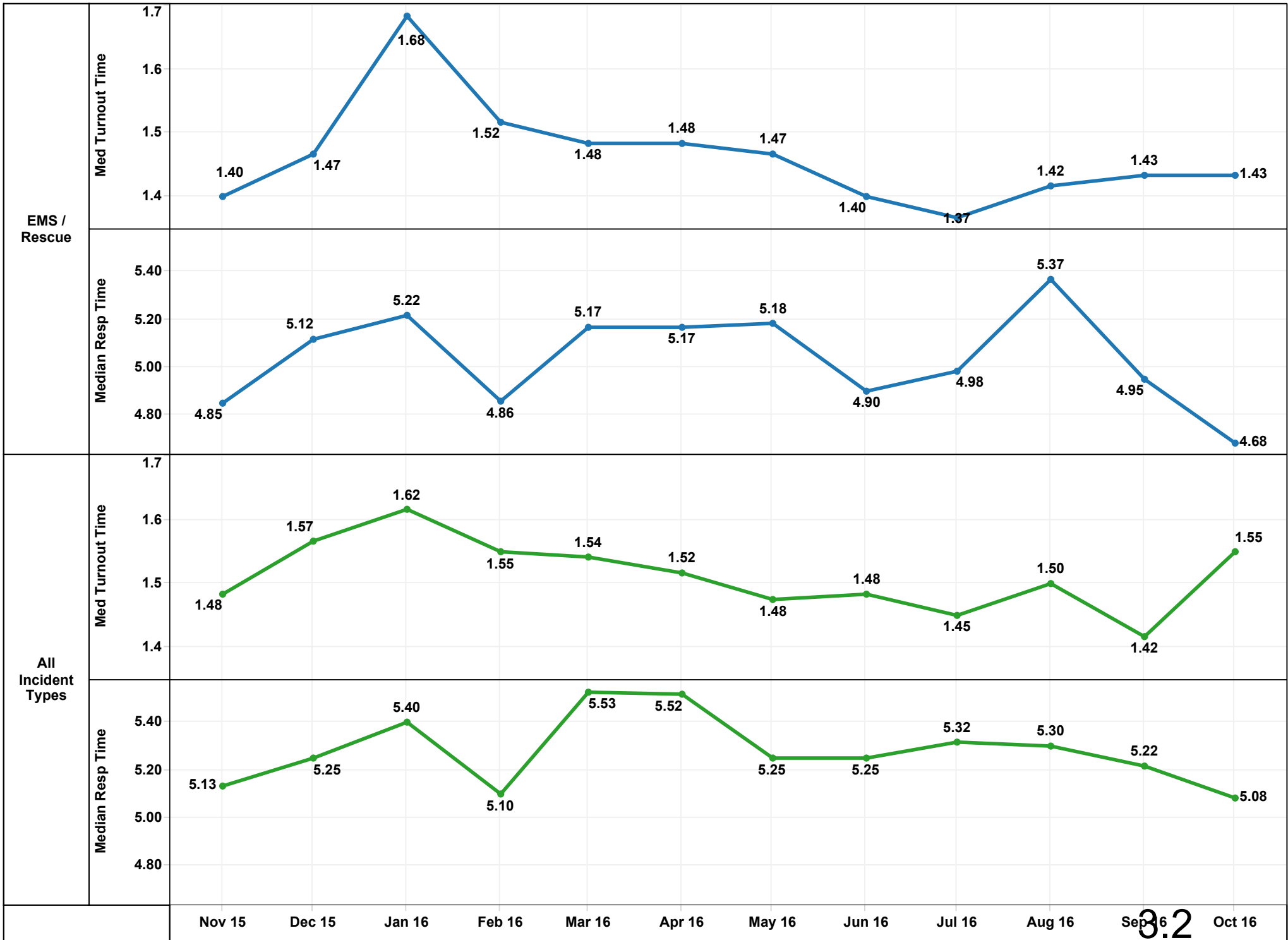
Code 3 Response Time Summary by City and Incident Type. Times shown are based on the First Responding Units Arrival at Scene of Emergency.

		October, 2016			
		Incident Totals	Median Turnout	Median Resp Time	Resp Time (90th%)
Orinda	EMS / Rescue	57	1.38	4.58	8.77
	All Other Types	11	1.88	6.48	9.07
	Totals for City	68	1.42	4.71	9.14
Moraga	EMS / Rescue	51	1.37	4.40	6.52
	All Other Types	16	1.69	4.69	9.37
	Totals for City	67	1.48	4.45	7.00
Lafayette	EMS / Rescue	7	1.72	7.80	9.86
	Structure Fires	1	0.43	7.62	7.62
	All Other Types	4	1.53	10.24	12.62
	Totals for City	12	1.67	7.80	12.37
Overall Total		147	1.47	4.73	9.00

Response Totals By Incident Type

	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	May 16	Jun 16	Jul 16	Aug 16	Sep 16	Oct 16	Total
All Others (Alarms / Pub Service / Etc.)	108	97	97	89	104	83	102	112	112	79	132	136	1,251
EMS / Rescue	163	162	154	121	162	157	158	163	153	114	120	124	1,751
Structure Fires	2	3	1	4	2	2	2	5	2	2	1	1	27
Veg Fires	1			1			3	4	5		1	1	16
Vehicle Accidents	17	26	10	8	29	15	21	10	12	12	16	18	194
Grand Total	291	288	262	223	297	257	286	294	284	207	270	280	3,239

Run Chart for MOFD EMS / Rescue and All Incident Types for the last full 12 months. Median Turnout and Response Times By Month for First At Scene Units



3.2

Incident Types

■ All Others (Alarms / Pub Service / Etc.) ■ EMS / Rescue

■ Veg Fires

■ Vehicle Accidents

■ Structure Fires

Incident Location Map for MOFD October 2016

