



Moraga-Orinda Fire District

Board of Directors

CALL AND NOTICE OF A SPECIAL MEETING

September 6, 2017

5:30 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

PLEASE NOTE LOCATION:

Moraga Library Community Room

1500 Saint Mary's Road

Moraga, CA 94556

1. OPENING CEREMONIES
 - 1.1. Call the Meeting to Order
 - 1.2. Roll Call
 - 1.3. Pledge of Allegiance
 - 1.4. Core Values – Service, Honor, Integrity
2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
3. CLOSED SESSION
 - 3.1. **Conference with Legal Counsel – Potential Litigation**

Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9: one (1) potential matter
 - 3.2. **Public Employee Appointment**

(Government Code Section 54957)
Title: Fire Chief
4. RECONVENE THE MEETING
 - 4.1. Call the Meeting to Order
5. REPORT OF CLOSED SESSION ACTION
6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
7. CONSENT AGENDA
 - 7.1. **Meeting Minutes – July 18, August 1, August 10, August 16, August 22, and August 29 2017**

Staff Recommendation: Approve and File
 - 7.2. **Monthly Incident Report for July 2017**

Staff Recommendation: Approve and File
 - 7.3. **Monthly Financial Report for July 2017**

Staff Recommendation: Approve and File
 - 7.4. **Monthly Check/Voucher Register for July 2017**

Staff Recommendation: Approve and File
 - 7.5. **Quarterly Ambulance Billing Report**

Staff Recommendation: Approve and File

- 7.6. **Quarterly Treasurer's Report**
Staff Recommendation: Approve and File
 - 7.7. **Quarterly Balance Sheet**
Staff Recommendation: Approve and File
 - 7.8. **PARS Account Report from July 1, 2016 to June 30, 2017**
Staff Recommendation: Approve and File
 - 7.9. **Contra Costa County EMS Ambulance Service Payer Mix 2010-2016 Summary**
Staff Recommendation: Approve and File
8. REGULAR AGENDA
- 8.1. **Approve a Written Agreement Terminating the Contract between Pacific Mountain Contractors, Inc. and the Moraga-Orinda Fire District**
Staff will present information to the Board regarding the written agreement terminating the contract between Pacific Mountain Contractors, Inc. and the Moraga-Orinda Fire District.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the Written Agreement Terminating the Contract between Pacific Mountain Contractors, Inc. and the Moraga-Orinda Fire District
 - 8.2. **Approve Exemption of the Completion of Construction of Fire Station 43 From Competitive Bidding Requirements – Findings of Fact**
Staff will present information to the Board regarding the exemption of the completion of construction of Fire Station 43 from competitive bidding requirements.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 17-15 to Exempt the Completion of Construction of Fire Station 43 From Competitive Bidding Requirements
 - 8.3. **Award Completion of Competitively Bid Contract Originally Awarded to Pacific Mountain Contractors, Inc. to Federal Solutions Group, Inc. and Approve a Capital Projects Fund Expenditure Budget Increase in the Amount of \$4,243,057 (a Net Increase for the Project in the Amount of \$1,009,291 Since the FY 2016/17 Budget)**
Staff will present information to the Board regarding completion of competitively bid contract originally awarded to Pacific Mountain Contractors, Inc. to Federal Solutions Group, Inc. and a Capital Projects Fund expenditure budget increase in the amount of \$4,243,057 (a net increase for the project in the amount of \$1,009,291 since the FY 2016/17 Budget).
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Award Completion of Competitively Bid Contract Originally Awarded to Pacific Mountain Contractors, Inc. to Federal Solutions Group, Inc. and Approve a Capital Projects Fund Expenditure Budget Increase in the Amount of \$4,243,057
 - 8.4. **Resolution 17-13 Authorizing Investment of Monies in Local Agency Investment Fund**
Staff will present information to the Board regarding Resolution 17-13 Authorizing Investment of Monies in Local Agency Investment Fund.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 17-13 Authorizing District Officials to Order the Deposit and Withdrawal of Monies in the Local Agency Investment Fund
 - 8.5. **Resolution No. 17-14 Authorizing an Agreement that Designates Citibank, N.A. as a Provider of District Banking Services and the Interim Fire Chief, Administrative Services Director and/or Fire Marshal to Execute District Checks, Drafts, Notes or Other Instruments for the Payment of Money**
Staff will present information to the Board regarding Resolution 17-14 Authorizing an Agreement that Designates Citibank, N.A. as a Provider of District Banking Services and the Interim Fire Chief, Administrative Services Director and/or Fire Marshal to Execute District Checks, Drafts, Notes or Other Instruments for the Payment of Money
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 17-14 Authorizing an Agreement that Designates Citibank, N.A. as a Provider of District Banking Services and the Interim Fire Chief, Administrative Services Director and/or Fire Marshal to Execute District Checks, Drafts, Notes or Other Instruments for the Payment of Money

8.6. **Authorization to Purchase Four Stryker Gurney Systems in the Amount Not to Exceed \$193,294.38**

Staff will present information to the Board regarding a purchase of four Stryker Gurney Systems in the amount not to exceed \$193,294.38.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorization to Purchase Four Stryker Gurney Systems in the Amount Not to Exceed \$193,294.38

9. ADJOURNMENT

This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54956. The date of posting is September 1, 2017.

MORAGA-ORINDA FIRE DISTRICT



Grace Santos
Clerk to the Board

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS SPECIAL BOARD MEETING MINUTES

July 18, 2017



1. Opening Ceremonies

The Board of Directors convened in Open Session at 5:30 P.M. on July 18, 2017 at the Hacienda Mosaic Room, 2100 Donald Drive, Moraga, California. President Famulener called the meeting to order.

Present were the following Directors and Staff:

President Famulener	Director Jorgens
Director Anderson	Gloriann Sasser, Admin Services Director
Director Barber	Grace Santos, District Clerk
Director Jex	

2. Public Comment

There was no comment from the public.

3. Closed Session

At 5:30 P.M., the Board adjourned into Closed Session.

4. Reconvene the Meeting

President Famulener reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 6:15 P.M. Present were the following Directors and Staff:

President Famulener	Stephen Healy, Fire Chief
Director Anderson	Gloriann Sasser, Admin Services Director
Director Barber	District Counsel, Jennifer Faught
Director Jex	Grace Santos, District Clerk
Director Jorgens	

5. Report of Closed Session Action

President Famulener reported that the Board appointed Battalion Chief Jerry Lee to be the Interim Fire Chief effective September 20, 2017, subject to contract negotiations.

6. Public Comment

MOFD Firefighter Mark McCullah stated that Director Jorgen's comment in the newspaper where he was quoted as saying, "Give me 30 minutes and I can find the \$400K." was incredibly arrogant. Anyone can replace budget items, but the important question is if the public understands the negative effect that the cuts could have on the services MOFD provides them.

7. Consent Agenda

Motion by Director Anderson and seconded by Director Jex to approve and file items 7.1 Meeting Minutes, 7.2 Monthly Incident Report, 7.3 Monthly Check/Voucher Register, and 7.4 Monthly Financial Report, and to reject the claim in item 7.5 Claim Against the Moraga-Orinda Fire Protection District. Said motion carried a unanimous 5-0 roll-call vote (Ayes: Anderson, Barber, Famulener, Jex, and Jorgens).

8. Special Presentation

8.1 Proclamation Honor the Rescue One Foundation for 40 Years of Support

President Famulener presented a proclamation to the Rescue One Foundation in honor of their 40 Year Anniversary. Ms. Maridel Moulton, Vice President of the Rescue One Foundation, accepted the proclamation and thanked the District for its recognition.

9. Regular Calendar

9.1 PARS OPEB Pre-Funding and Pension Rate Stabilization Trust Program Annual Client Review

The District pre-funds retiree healthcare benefits using an irrevocable trust. The District also sets aside money in a pension rate stabilization trust. The District participates in the Public Agency Retirement Services (PARS) Public Agencies Post-Employment Benefits Trust.

Jennifer Meza, from PARS, gave a brief presentation on the administration portion of the plan, and Andrew Brown, from HighMark Capital, gave a brief presentation on the investments and returns of the trusts.

The Board thanked Ms. Meza and Mr. Brown for their presentation.

9.2 Adoption of Annual Operating Budget Fiscal Year 2017/18

At the June 21, 2017 Board of Directors meeting, staff was directed to reduce the proposed Annual Operating Budget for FY 2017/2018 (Budget) to the projected actuals amount from FY 2016/17 for overtime and operating expenses. This would result in a reduction in budgeted overtime of \$100,025 and a reduction in budgeted operating expenses of \$426,742.

The Board directed staff to maintain overtime costs at the same amount as FY2016/17. Employees received a 6.91% pay increase as of July 1, 2017 based on current labor contracts. This increases overtime rates. As a result, it will be necessary to reduce the number of hours of overtime in FY2017/18.

Staff analyzed the number of hours of overtime by category in FY2016/17. Most overtime costs for FY2017/18 can only be reduced through labor contract negotiations due to the daily minimum staffing of 17 safety personnel and due to lost time from worker's compensation injuries and federally required medical leaves.

ASD Sasser gave a presentation and reviewed proposed reductions and eliminations to overtime and operating expenses. Most of the overtime hours cannot be reduced in FY 2017/18 because of the labor contract. However, there is \$25K in overtime that can be reduced without affecting the daily minimum staffing of 17. The remaining overtime categories were reviewed to identify possible reductions. Battalion Chief overtime can be reduced \$42K in two ways: 1) Fire Chief covers district during the day on some days, which would result in one less chief officer in the district some of the time; 2) discretionary conferences and training could be eliminated for Battalion Chiefs. The training program could be reduced by \$10K.

President Famulener asked what memberships would be eliminated. Chief Healy named a few such as Contra Costa County Fire Chiefs Association, National Fire Protection Agency (for the Fire Chief, but not for the Fire Marshal), California Fire Chiefs Association for Fire Chief and other Chief Officers, California Special Districts Association, California Society of Municipal Finance Officers, City Clerks Association of California, Contra Costa Fire Commissioners, Contra Costa Special Districts Association, Government Finance Officers Association, International Institute of Municipal Clerks, and Orinda Association.

President Famulener stated that she is the President of the Contra Costa Fire Commissioners Association and Secretary Santos is their Clerk. She asked if they are now supposed to drop out. Chief Healy stated that it is "value added" and everything in that category was either cut or eliminated.

Director Anderson asked how CERT would be reduced and commented on how valuable the program is to the community. Chief Healy stated that MOFD would continue to be the host agency for Lamorinda CERT. Dennis Rein, CERT Program Manager, stated that the budget reduction is unfortunate but the program can survive for a while without the funding. It just won't be at the same level where it was heading.

President Famulener asked if employment background checks would be eliminated from the budget. ASD Sasser explained that this would be for situations which required an outside

investigator to come in and investigate personnel issues. If the services are needed, she would come to the Board and ask for a budget adjustment.

President Famulener asked about the outside contractor being used for promotional exams. Chief Healy stated the reason the District uses outside contractors is because it adds to the element of fairness. Some problems that can happen if one is not used are allegations of unfairness, grievances and lawsuits. Staff can conduct the promotional exams but it will require overtime, a lot of equipment, and create a big distraction within the organization to put together.

Chief Healy stated that he recommended the budget that was presented to the Board at the last meeting.

Director Jex commented on how often an issue relating to administering promotional exams would arise.

Vince Wells, President 1230, stated that there were a lot of lawsuits and issues, which is why most, if not all, fire agencies went to conducting outside testing. Promotional exams conducted internally always creates problems, and makes the District or City susceptible to accusations of unfairness. Having both outside testing and investigators are important because it opens the door for complaints that decisions or promotions are being made because of personal relationships rather than fairness. All six agencies that Mr. Wells represents hire outside testers and investigators.

Director Jorgens asked if public companies hire outsiders to give tests to employees when they are thinking about hiring management. Chief Healy stated that it would depend on the size of the organization. An organization such as MOFD is not an example of an organization that would have the capacity typically to do something like that.

BC Barreto commented that having a professional outside investigator and testing consultants are an asset and makes a big difference for the District.

Director Jorgens stated that the initial budget process did not include going through each line item and justifying the amounts, and asked why they were doing it that way now.

President Famulener stated that the Board went through a year of planning and preparing the budget, and the Finance Committee worked with staff for a year on the budget, going through it line by line.

Director Jorgens stated that he listened to the Finance Committee meeting and there was a lot of public input. He commented that not one single word of which got implemented into the next draft of the budget.

President Famulener commented that she did not know where Director Jorgens is getting his information from. She heard from the Finance Committee that they did in fact take in the things that were suggested, especially at the first meeting. There were several people from the public and several changes were made to the draft budget before it was presented to the Board.

Director Jorgens stated that there are another 50-100 line items that aren't included in the slides that would also have to be reviewed.

President Famulener stated that if there are line items that people want to discuss, this is their chance. They are a transparent Board, they conduct the public's business in public and this is their night to go over it.

Director Jex stated that he was also bothered by the process of going through the items line by line, and asked why staff would recommend the cuts if they do not agree with it. Staff was directed to look for \$400K out of the budget, which can be from labor or a whole host of things. What was chosen to be cut was staff's choice, and if they don't agree with it, it was ridiculous to propose it.

President Famulener stated that these cuts were made at the order of the Board. The Fire Chief does not agree with these cuts. He presented the budget and believes the Board should be passing the original budget.

Director Jex stated that the issue is the financial viability of an organization that was proceeding down a road that would result in its incapacity long-term to operate and to meet its obligations. The Board needs to look for a plan for developing surpluses in order to meet their long-term capital and operations objectives. He stated that he does not have the expertise to look at any one of the items and agree. It was a ridiculous thing to do and he would not go back to approving a budget that is inadequate to meet our long-term objectives. Long-term is to have adequate surplus and reserve funds to meet our obligations and to compete with other similar districts in the area. Nothing is being developed as far as additional income or additions to the reserve. The general reserve is grossly inadequate, and will be at the end of this year grossly inadequate. Director Jex stated that staff must make a determination to either increase revenue, a reduction, operational changes, or eliminate a fire house. Staff has to do something – they cannot sit and do nothing to change the direction.

Director Anderson read aloud the MOFD Mission Statement to remind the Board what the organization is about. He passed out pictures of the recent fire near Campolindo High School and commented on the pride, professionalism and dedication of the MOFD firefighters. In the last 60 days, morale has been the lowest he has ever seen in the organization. He asked the Board why they are trying to solve a problem that is 10-15 years down the road. The District is addressing the problem – in two years, it has put in \$750K to address its unfunded liabilities. MOFD personnel has lost their leader, they don't have confidence in this Board, and the environment is toxic. The Board has to address the needs of the men and women of the MOFD now, not 15 years down the road. Director Anderson asked each Board member to ask themselves if their constituents know what they are doing tonight.

President Famulener stated that the District has been making incredible progress since 2013.

Director Jex stated that he has done a comparison of all other districts and MOFD is the only district that has little or no addition to the general fund balance of any substance. Other districts have between \$3M-\$13M consistently and MOFD does almost nothing. If there's no evidence that it is going to change what we are doing to become financially viable, all we will do is make promises with no funds to back it up. He stated that it is cheating the employees' future and making false promises that will not be kept. The District needs to plan for some additional addition to the reserve, not what was in the original budget. Since management had not taken action to do it, and there was no willingness from the Board to do it, it was decided to give staff a target. It is staff's choice what to propose. He expected staff to come back with five items, not \$1K here, \$2K there, etc. Staff can request more money from the Board, which the Board would probably approve, but make a good faith attempt to do something.

President Famulener stated that Chief Healy, ASD Sasser and the Management Team did what the Board asked them to do – to come back with proposed cuts. The biggest expense is the labor contract, which cannot be cut.

Director Jex agreed that it is a large expense. He stated that with other organizations he was involved with, if things were done to address the issue, they were able to reduce it dramatically.

President Famulener stated that was in the corporate world, not in the first responder world.

ASD Sasser stated that the board adoption of a budget has important legal ramifications. When the Board adopts the budget, it gives the Chief authority to spend up to that dollar amount in each fund, and not a dollar more.

Director Barber stated that there is no contingency fund in the budget.

ASD Sasser stated that in the general fund, all contingency money has been eliminated. There is \$150K contingency money in the capital projects fund for unexpected capital needs.

The Board and staff discussed the equipment maintenance budget. Director Jorgens commented that the line item is \$60K more than was spent last year and asked if the newly purchased apparatus came with warranties. Chief Healy stated that some parts and components have warranties.

Director Jorgens commented on having brand new equipment and still the maintenance costs continue to go up.

ASD Sasser stated that the projected actuals were formed in March. The amount that was spent in FY 2016/17 on repairs is \$229K, and \$140K was budgeted for FY 2017/18.

Director Jorgens asked why the budget given to the Board was off by more than a factor of two and more than \$100K. Why is the Board being asked to look at numbers that are old when staff has more recent information that would give a lot of insight.

ASD Sasser stated that there is a budget timeline and a process that started in February. In February and March, the managers make their projections and come up with a budget request. In April, the budget is drafted, presented to the Finance Committee on May 9, and presented to the Board on May 17. ASD Sasser did not continuously update the projections. They were done early on in the process.

Director Jorgens stated that it would be useful to have updated numbers, and would like to know that the projected actuals are immaterial because it impacts the Board's ability to decide what is realistic. It would be difficult to benchmark the 30 line items if the Board does not know if the current numbers were actually spent. He stated that ASD Sasser gave an updated number of \$229K instead of \$96K. Of the numbers we are trying to cut, that is 25% of the line item we are trying to cut.

Chief Healy stated that the apparatus budget stood out during this process because it had late repairs that came in, which is considered an anomaly.

President Famulener stated that Firefighter Himsl arrived and would like to hear her presentation, after which they will continue discussion on this item.

Katy Himsl, MOFD Firefighter Paramedic, gave a brief presentation on noteworthy calls in the District during the month of June. She reported on red flag days, an immediate needs strike team call that MOFD assisted with in the Brentwood area, a training burn, several residential structure fires, sending personnel on strike teams throughout California, a fire in Lafayette, a medical call to assist a newborn in Canyon, and fundraising for Fill-the-Boot. The Board thanked Firefighter Paramedic Himsl for her report.

President Famulener adjourned the meeting to take a five-minute break at 8:26 P.M.

At 8:31 P.M., President Famulener reconvened the meeting.

Director Barber commented on the process of going through each line item and his inability to substitute his judgement for that of ASD Sasser and Chief Healy, who are the experts. There will be an opportunity in six months to see how the budget is doing and if any critical issues arise. We will know at that time what the income to the District is. He proposed adopting the revised budget, allocating \$100K to the Chief to use without returning to the Board to ask for permission on small line items. The Chief could always come back to the Board at any time if there is a need beyond the amount or to change the budget in any way.

Director Barber also stated to give the full Board an opportunity to attend the mid-year review of the Finance Committee. It would be more efficient if there are problems that need to be addressed or changes that need to be made, there will be an opportunity for the full Board to do that. He recommended that, out of the \$600K general fund, allocate an additional \$220K each into OPEB and Pension Trusts, which should leave a modest unallocated part of the general fund.

Director Anderson proposed to accept the original budget as delivered and suggested that the entire board review the budget at the mid-year review.

Lucas Lambert, MOFD Firefighter Paramedic and Local 1230 Representative, commented on the core values of MOFD – Service, Honor, and Integrity. Training for firefighters, Battalion Chiefs and staff, CERT program, CPR, other events such as the Moraga Night Out/Orinda Night Out,

promotional items, the GIS Program which needs to grow since the district is growing, maintenance to aging buildings, public education supplies. The core values of MOFD should be a reminder of what we provide to the citizens of the Moraga, Orinda and Canyon.

Larry Menth, Labor Consultant from Mastagni Holstedt, A.P.C., represents the members of Local 1230. Mr. Menth agreed with Director Anderson's suggestion to adopt the original budget. Chief Healy was tasked to adjust and reduce operating areas that directly impact the union members. It's the small items such as bath towels, badges, exercise equipment, which is a term and condition of employment, and in order to remove bath towels, you have to meet and confer. If not, there is an article in their MOU that states it is a grievable issue. Keep in mind that while they may be a line item strike for \$5K or \$10K, they have a substantial ongoing unannounced cost. In terms to the attack on overtime, he feels that there needs to be an understanding of the Fair Labor Standards Act, which is not necessarily a debate open for discussion. It is an established federal law.

President Famulener made a motion to adopt the July 1, 2017 budget presented by Chief Healy and MOFD staff. Director Anderson seconded the motion. Said motion failed with a 2-3 roll call vote: (Ayes: Anderson, and Famulener; Noes: Barber, Jex and Jorgens).

On a motion from Director Barber, and seconded by Director Jorgens, the Board adopted the revised budget given by Fire Chief Healy and ASD Sasser with the following addition that \$100K of the general fund be set aside as a discretionary fund to be expended by the Chief. Said motion carried with a 3-2 roll call vote: (Ayes: Barber, Jex, and Jorgens; Noes: Anderson and Famulener).

Director Barber asked how best to undertake the mid-year review involving as many of the Board members and the public as possible.

Director Jorgens stated the item could be added on the next meeting agenda and commented that he liked Director Anderson's suggestion of having a Board meeting to discuss the mid-year budget review instead of just having a Finance Committee meeting.

9.3 Approval to Submit a Letter of Support to FEMA SAFER Guidelines

In late 2016, MOFD staff submitted a grant application to the FEMA Staffing for Adequate Firefighter & Emergency Response (SAFER) program. MOFD requested funding for four (4) positions in the amount of \$1,391,200 over three years. Notification of awards are expected to begin soon (fall of 2017).

Recently, MOFD was contacted by FEMA to provide a letter of support to the program guidelines that require a grantee to maintain their staffing levels and not incur lay-offs during the three (3) year period of performance. If awarded, and if the grant is accepted by MOFD, the District is committed to these requirements.

This request is not a notification of award, nor is it a guarantee that an award will be made to the District. Providing the letter of support will move the application forward in the selection process and is not committing the District to accepting the grant (if awarded). The District retains the option of exercising the grant if awarded or declining it without repercussion.

Staffing options utilizing the four SAFER positions are provided. Based on an implementation date of January 1, 2018, the estimated cost to the District is \$166,720 in FY17/18.

Director Barber asked if there would be consequences if the letter of support was not submitted soon.

Chief Lee stated that the longer the District waits, the lesser chance it has of receiving the award. If the District gets the grant, it would have to go back to the Board to determine whether or not to accept it.

Director Jorgens asked if there would be any money for this grant in the new budget. ASD Sasser stated that there was not.

Vince Wells, President of Local 1230, stated that the SAFER grant is very important to firefighters, who fought hard to get this grant in place. The importance of the grant is to provide adequate staffing. If the Board's only intention for the grant is to hire a couple extra firefighters to roam around and fill gaps, it would be an inappropriate use of the grant.

Director Jex stated that he finds it appropriate to proceed as long there is some discussion and analysis of the long-term mission objectives.

On a motion from Director Jex, and seconded by Director Famulener, the Board authorized staff to proceed with the submittal of the letter of support. Said motion carried with a 5-0 roll call vote: (Ayes: Anderson, Barber, Famulener, Jex, and Jorgens).

Director Jorgens stated that staff has to present additional analysis to the Board to assist them in making an informed decision when the time comes.

Director Barber agreed and stated the issue is if we will have time to consider the multi-year impact of accepting the grant because it affects four budgets. It will affect the long-term staffing of the District and has both financial and non-financial implications that are worthy of careful consideration.

Director Jorgens stated that there is significant analysis and models that could be used to find out optimal staffing, optimal equipment, optimal deployment, best practices and more that can be used to determine what the District's long-term staffing needs will be. He stated that he will not be able to make a good decision until he knows what the data shows.

9.4 Approve District Policy 11 – Board of Directors and Fire Chief Roles and Responsibilities Update

On December 28, 2011, the Board approved District Policy 11 - Board of Directors and Fire Chief Roles and Responsibilities.

The Board established an Ad Hoc Committee to review District Policy 11. The Ad Hoc Committee members reviewed the policy. Modifications are recommended to Section III Paragraph E – District Employment Contracts. Two versions are proposed.

President Famulener stated that she and Director Jorgens are members of the ad hoc committee, but have not met, and Director Jorgens refuses to meet. She stated that one of the most important roles that the Fire Chief plays is hiring employees, working out employment contracts, demoting, disciplining, and being the one in charge. She feels that is how it should stay.

Director Jorgens stated that they both have strong differing opinions, including Policy 11-03, which covers the bylaws for the entire organization. He asked if the Fire Chief should be the person completely in charge of negotiations. At the moment, the way the current policy reads is that the Chief is the sole person, and that he has the choice of hiring. Most organizations don't have the person who manages the people on a daily basis doing the negotiations of the contract. That is usually not a position you would want the daily manager to be in. The Board should have the option of having the Chief be the senior negotiator, or the option to have someone else. The current policy gives the authority to the Chief. Director Jorgens feels that it is inappropriate and stated that the Chief already has a lot of conflicts of interest. He feels it more appropriate to leave the authority with the Board and allow them to delegate it rather than giving it to the Chief.

Director Barber proposed to table action on the item to see if the Board can come up with something that is agreeable in advance and discuss this item at a later date.

Director Anderson stated that he will never vote to take away the Chief's role in negotiations. The Chief is the executive officer and should make the hiring and firing decisions. The Board can approve or disapprove any contract, which has always been the case. He added that the Chief is the Fire Chief and there has been enough demeaning of him.

President Famulener directed staff to place this item on the August 16 meeting agenda.

9.5 Recruitment Services for Fire Chief Position

Public agencies regularly use executive search firms to conduct executive recruitments. Staff contacted three different firms that conduct fire chief recruitments in the Bay Area.

It is estimated the complete recruitment process will take from four to six months. The projected cost is \$25,400 (\$19,400 for recruitment services plus up to \$6,000 for recruitment expenses.)

According to a search firm, the current hiring environment for fire chief positions is very challenging. There have been many retirements which has resulted in lack of qualified candidates. In addition, relocating to the Bay Area can be difficult if necessary.

The District could complete the fire chief recruitment process using the internal human resources division. Hiring of an executive search firm is not required.

President Famulener stated that items 9.5 Recruitment Services for Fire Chief Position and 9.6 Establishment of a Fire Chief Recruiting Ad Hoc Committee should be combined and discussed at once.

Director Barber suggested interviewing the search firms that ASD Sasser identified and make a recommendation to the Board.

Chief Healy recommended that the Board form an ad hoc committee. The committee can then interview the search firms and make a recommendation to the full Board. Interviews must be conducted in open session, not in closed session.

Jen Faught, District Counsel, stated that the Board can decide the scope of the ad hoc committee as they see fit. If the entire Board wants to interview the firms, it must be done in open session. She suggested asking other candidates to leave while one firm is being interviewed. It is technically an open meeting but they are usually respectful of the process for the others.

Director Jorgens asked if the Board should decide what the duties of the ad hoc committee will be.

It was decided that the ad hoc committee would be responsible for working with Chief Lee and negotiating a contract for the Interim Fire Chief position, interviewing the three recruiting candidates and bringing a report back to the Board on August 1, 2017, assisting the chosen recruiting firm in interviewing and choosing potential candidates for the Fire Chief position.

On a motion from President Famulener, and seconded by Director Jex, the Board established a Fire Chief Recruitment Ad Hoc Committee to interview recruiting firms and come up with a recommendation for the Board on August 1, 2017, work with Chief Lee to come up with an Interim Fire Chief contract, and work with the recruiter to interview Fire Chief candidates and bring the final three candidates back to the Board. Said motion carried with a unanimous 5-0 roll call vote: (Ayes: Anderson, Barber, Famulener, Jex, and Jorgens).

On a motion from President Famulener, and seconded by Director Jorgens, the Board nominated Directors Barber and Jorgens to serve on the Fire Chief Recruitment Ad Hoc Committee. Said motion carried with a unanimous 5-0 roll call vote: (Ayes: Anderson, Barber, Famulener, Jex, and Jorgens).

9.6 Establishment of a Fire Chief Recruitment Ad Hoc Committee

Per District Policy 11, the Board shall appoint an ad hoc committee to negotiate the fire chief's contract. The fire chief's negotiated contract is subject to the approval of the District Board.

Per District Policy 11, the fire chief shall be appointed by the District Board.

On a motion from President Famulener, and seconded by Director Jex, the Board established a Fire Chief Recruitment Ad Hoc Committee to interview recruiting firms and come up with a recommendation for the Board on August 1, 2017, work with Chief Lee to come up with an Interim Fire Chief contract, and work with the recruiter to interview Fire Chief candidates and bring the final three candidates back to the Board. Said motion carried with a unanimous 5-0 roll call vote: (Ayes: Anderson, Barber, Famulener, Jex, and Jorgens).

On a motion from President Famulener, and seconded by Director Jorgens, the Board nominated Directors Barber and Jorgens to serve on the Fire Chief Recruitment Ad Hoc Committee. Said motion carried with a unanimous 5-0 roll call vote: (Ayes: Anderson, Barber, Famulener, Jex, and Jorgens).

The Special Meeting is scheduled for August 1, 2017 at 6pm. Chief Healy stated that if there is a need to have an additional closed session, it may be sooner than August 1.

10. Committee Reports

10.1 Finance Committee (Directors Anderson and Barber)

There was nothing to report.

10.2 Pension Review Ad Hoc Committee (Directors Barber and Jorgens)

There was nothing to report.

10.3 Board of Directors and Fire Chief Roles & Responsibilities and Rules of Procedures Update Ad Hoc Committee (Directors Famulener and Jorgens)

There was nothing further to report.

10.4 Audit Ad Hoc Committee (Director Jex)

Director Jex reported that he met with the auditors, ASD Sasser and Chief Healy to discuss the scope of the audit. They will be extending the audit procedures in two areas and report back to the Board when they have their final session with letter of comment and recommendations. ASD Sasser stated that a draft of the CAFR will go to the Finance Committee in September and the full Board after.

10.5 Long Range Financial Plan (LRFP) Ad Hoc Committee (Directors Barber and Jex)

There was nothing to report.

11. Announcements

11.1 Brief information only reports related to meetings attended by a Director at District expense

President Famulener reported that she and Director Barber did a tour of the District fire stations and thanked the crews for being cooperative. She expressed her shock at some of the living conditions of the stations.

11.2 Questions and informational comments from Board members and Staff.

Firefighter Paramedic and Local 1230 Representative Lucas Lambert asked Director Jex if he would be willing to close fire stations to meet the obligations.

Director Jex stated whatever it requires. He would like to see conceptual thought on how it would increase efficiency and better utilize resources. Proximity may or may not be an issue, but he does not know. He has not done the study and it may just be a different configuration in staffing. Those things have to be addressed and he is open to that type of discussion and dialogue occurring but it needs to come from management as well as the Board. Some facilities are deplorable due to the lack of maintenance or lack of resources we have not invested. We should make them first-class for the personnel and the people who work there. For example, if that means we are to replace Station 41, we should look at the consolidation of two and do the one right. Make it more efficient, a better place to live, and have more staff in one facility rather than two. Those are the things that need to be addressed when we look at how we use our resources most productively and achieve the greatest purpose in terms of our mission.

Firefighter Lambert asked Director Jex again if he is suggesting that it is possible to open up dialogue to close fire houses or to consolidate two stations to meet the obligations.

Director Jex stated that he did not say it was to meet the obligations, but to achieve our mission. If you have few resources and you want to do it right, sometimes you reconfigure where you operate from. If someone came to me and said I can move station x and combine two stations, and it won't change the response time but enhance it. I'd say it would be foolish but we would staff it differently. Instead of having the normal number of on-duty personnel, there would be double but in one facility and not two. Director Jex stated that he has not come to that conclusion, he has not made that

decision, nor recommended it. He stated that it just makes more sense to save money and spend it wisely by having one rather than two.

11.3 District Updates for May 2017

There was nothing to report.

12. Adjournment

At 9:50 P.M., President Famulener called for adjournment of the regular meeting.



Grace Santos
Secretary to the Board

DRAFT

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Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS SPECIAL BOARD MEETING MINUTES

August 1, 2017



1. **Opening Ceremonies**

The Board of Directors convened in Open Session at 6:00 P.M. on August 1, 2017 at the Hacienda Mosaic Room, 2100 Donald Drive, Moraga, California. President Famulener called the meeting to order.

Present were the following Directors and Staff:

President Famulener	Director Jorgens
Director Anderson	Stephen Healy, Fire Chief
Director Barber	Gloriann Sasser, Admin Services Director
Director Jex	Grace Santos, District Clerk

2. **Public Comment**

There was no comment from the public.

3. **Closed Session**

At 6:00 P.M., the Board adjourned into Closed Session.

4. **Reconvene the Meeting**

President Famulener reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:00 P.M. Present were the following Directors and Staff:

President Famulener	Stephen Healy, Fire Chief
Director Anderson	Gloriann Sasser, Admin Services Director
Director Barber	Jerry Lee, Battalion Chief
Director Jex	Grace Santos, District Clerk
Director Jorgens	

5. **Report of Closed Session Action**

There was no reportable action taken in Closed Session on items 3.1 Conference with Legal Counsel, 3.2 Conference with Labor Negotiator (Local 1230), 3.3 Conference with Labor Negotiator (Local 2700), 3.4 Conference with Labor Negotiator (MOFCOA), 3.5 Conference with Labor Negotiator (Interim Fire Chief).

6. **Public Comment**

There was no comment from the public.

7. **Consent Agenda**

Motion by Director Barber and seconded by Director Jex to file item 7.1 Annual Operating Budget Fiscal year 2017/18. Said motion carried a 3-2 roll-call vote (Ayes: Barber, Jex, and Jorgens; Noes: Anderson and Famulener).

8. **Regular Calendar**

8.1 **Recommendation to Hire Recruiting Firm**

In accordance with directions at the MOFD Board meeting of July 18, 2017, directors Jorgens and Barber held telephone conference calls with the three executive search firms identified as candidates to assist with the recruitment of a new Fire Chief for the District. One of the firms, Teri Black & Co., indicated that it could not undertake a search for at least 60 days and did not wish to take part in a competition at this juncture since they were too busy.

The two other firms, Bob Murray and Associates and Peckham & McKenney, each indicated that they were eager to undertake the search and were prepared to begin immediately. Their terms of engagement were essentially the same.

Both firms had effectively the same pricing and both are experienced in municipal and special district searches. They operate in a similar fashion. Each indicated that the search should take a similar time (14-16 weeks plus relocation time) and both offer the same 1-year replacement guarantee if the recruited Fire Chief leaves or is discharged and no poaching is allowed. Finally, both indicated that they would welcome internal or separately sourced candidates to be included in the process for Fire Chief and their financial arrangement would be the same if one of these candidates was to be selected by the board since their work would be completed in either case.

Of the two firms, the Bob Murray firm had a far greater and deeper experience with searches for Fire Chiefs (12 vs 1 in the last 2 years including Roseville, Folsom, EBRPD, Vacaville, Contra Costa Assistant Fire Chief and Palm Springs.) It also offered a team of two consultants with whom we could work, as opposed to one from the other firm. One of these consultants, Regan Williams, has experience as Sunnyvale's CEO of Fire, Police and Emergency Medical services and has extensive (17 years) experience in executive searches for Fire Chiefs. Another consultant, Joel Bryden, with whom we could also work, has more experience in searches for Police Chiefs but is located in Walnut Creek and so can be available for quick face-to-face meetings.

Motion by Director Jex and seconded by Director Jorgens to approve hiring the Bob Murray firm and expenditures up to \$24K. Said motion carried a 4-1 roll-call vote (Ayes: Barber, Famulener, Jex, and Jorgens; Noes: Anderson).

President Famulener announced that the Board would be returning to Closed Session.

At 7:15 p.m., the Board returned to Closed Session.

President Famulener reconvened the special meeting of the Moraga-Orinda Fire District Board of Directors at 8:14 p.m.

There was no reportable action taken in Closed Session on items 3.1 Conference with Legal Counsel, 3.2 Conference with Labor Negotiator (Local 1230), 3.3 Conference with Labor Negotiator (Local 2700), 3.4 Conference with Labor Negotiator (MOFCOA), 3.5 Conference with Labor Negotiator (Interim Fire Chief).

9. Adjournment

At 8:14 p.m., President Famulener called for adjournment of the regular meeting.



Grace Santos
Secretary to the Board

Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS SPECIAL BOARD MEETING MINUTES

August 10, 2017



1. Opening Ceremonies

The Board of Directors convened in Open Session at 5:00 P.M. on August 10, 2017 at the Orinda Library Gallery Room, 26 Orinda Way, Orinda, California. Director Anderson called the meeting to order. Director Barber participated via teleconference.

Present were the following Directors and Staff:

Director Anderson	Director Jorgens
Director Barber (via Teleconference)	Stephen Healy, Fire Chief
Director Jex	Jerry Lee, Interim Fire Chief

2. Public Comment

There was no comment from the public.

3. Closed Session

At 5:01 P.M., the Board adjourned into Closed Session.

Director Famulener was delayed due to traffic. She arrived at 5:15 P.M.

4. Reconvene the Meeting

President Famulener reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 6:42 P.M. Present were the following Directors and Staff:

President Famulener	Stephen Healy, Fire Chief
Director Anderson	Director Jex
Director Barber (via Teleconference)	Director Jorgens

5. Report of Closed Session Action

There was no reportable action taken in Closed Session on items 3.1 Conference with Legal Counsel, 3.2 Conference with Labor Negotiator (Interim Fire Chief), 3.3 Conference with Labor Negotiator (Local 1230), 3.4 Conference with Labor Negotiator (Local 2700), and 3.5 Conference with Labor Negotiator (MOFCOA).

6. Public Comment

There was no comment from the public.

7. Adjournment

At 6:42 p.m., President Famulener called for adjournment of the regular meeting.

A handwritten signature in blue ink that reads "Grace Santos".

Grace Santos
Secretary to the Board

Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

August 16, 2017



1. **Opening Ceremonies**

The Board of Directors convened in Open Session at 5:39 P.M. on August 16, 2017 at the Orinda Library Gallery Room, 26 Orinda Way, Orinda. President Famulener called the meeting to order.

Present were the following Directors and Staff:

President Famulener	Director Jorgens
Director Anderson	Stephen Healy, Fire Chief
Director Barber	Jerry Lee, Interim Fire Chief
Director Jex	Gloriann Sasser, Admin Services Director

2. **Public Comment**

There was no comment from the public.

3. **Closed Session**

At 5:39 P.M., the Board adjourned into Closed Session.

4. **Reconvene the Meeting**

President Famulener reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 6:32 P.M. Present were the following Directors and Staff:

President Famulener	Stephen Healy, Fire Chief
Director Anderson	Gloriann Sasser, Admin Services Director
Director Barber	Jerry Lee, Interim Fire Chief
Director Jex	
Director Jorgens	

5. **Report of Closed Session Action**

There was no reportable action taken in Closed Session on items 3.1 Conference with Legal Counsel and 3.2 Conference with Labor Negotiator (Interim Fire Chief).

6. **Public Comment**

There was no comment from the public.

7. **Adjournment**

At 6:32 p.m., President Famulener called for adjournment of the regular meeting. At 6:32 p.m., the Board adjourned into Closed Session.

8. **Reconvene the Meeting**

President Famulener reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 6:50 p.m. Present were the following Directors:

President Famulener	Director Jex
Director Anderson	Director Jorgens
Director Barber	

9. **Report of Closed Session Action**

There was no reportable action taken in Closed Session on items 3.1 Conference with Legal Counsel and 3.2 Conference with Labor Negotiator (Interim Fire Chief).

10. **Public Comment**

There was no comment from the public.

11. Adjournment

At 6:50 p.m., President Famulener called for adjournment of the regular meeting.



Grace Santos
Secretary to the Board

DRAFT

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Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS SPECIAL BOARD MEETING MINUTES

August 22, 2017



1. **Opening Ceremonies**

The Board of Directors convened in Open Session at 5:30 P.M. on August 22, 2017 at the Orinda Library Gallery Room, 26 Orinda Way, Orinda. President Famulener called the meeting to order. Director Jex was absent.

Present were the following Directors and Staff:

President Famulener
Director Anderson
Director Barber
Director Jorgens

Stephen Healy, Fire Chief
Jerry Lee, Interim Fire Chief

2. **Public Comment**

There was no comment from the public.

3. **Closed Session**

At 5:31 P.M., the Board adjourned into Closed Session.

4. **Reconvene the Meeting**

President Famulener reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 6:57 P.M. Present were the following Directors and Staff:

President Famulener
Director Anderson
Director Barber
Director Jorgens

Stephen Healy, Fire Chief
Jerry Lee, Interim Fire Chief

5. **Report of Closed Session Action**

There was no reportable action taken in Closed Session on items 3.1 Conference with Legal Counsel and 3.2 Public Employee Appointment (Fire Chief).

6. **Public Comment**

There was no comment from the public.

7. **Adjournment**

At 6:57 p.m., President Famulener called for adjournment of the regular meeting.

A handwritten signature in blue ink that reads "Grace Santos".

Grace Santos
Secretary to the Board

Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS SPECIAL BOARD MEETING MINUTES

August 29, 2017



1. **Opening Ceremonies**

The Board of Directors convened in Open Session at 5:30 P.M. on August 29, 2017 at the Orinda Library Gallery Room, 26 Orinda Way, Orinda. President Famulener called the meeting to order. Directors Jex and Jorgens participated via teleconference.

Present were the following Directors and Staff:

President Famulener	Director Jorgens (via Teleconference)
Director Anderson	Stephen Healy, Fire Chief
Director Barber	Jerry Lee, Interim Fire Chief
Director Jex (via Teleconference)	

2. **Public Comment**

There was no comment from the public.

3. **Closed Session**

At 5:30 P.M., the Board adjourned into Closed Session.

4. **Reconvene the Meeting**

President Famulener reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 6:10 P.M. Present were the following Directors and Staff:

President Famulener	Director Jorgens (via Teleconference)
Director Anderson	Stephen Healy, Fire Chief
Director Barber	Jerry Lee, Interim Fire Chief
Director Jex (via Teleconference)	

5. **Report of Closed Session Action**

There was no reportable action taken in Closed Session on items 3.1 Conference with Legal Counsel, 3.2 Conference with Labor Negotiator (Local 1230), 3.3 Conference with Labor Negotiator (Local 2700), 3.4 Conference with Labor Negotiator (MOFCOA) and 3.2 Public Employee Appointment (Fire Chief).

6. **Public Comment**

There was no comment from the public.

7. **Adjournment**

At 6:10 p.m., President Famulener called for adjournment of the regular meeting.

A handwritten signature in blue ink that reads "Grace Santos".

Grace Santos
Secretary to the Board

MOFD Response Time Summary by Incident Type (grouped) for All Code 2 and Code 3 Responses.

Will only show Incident Types that are applicable. EMS/Rescue - Structure Fires (actual type is in structure) - Vegetation Fires - Other Types Grouped (Alarms/Hazards/Pub Svc/Etc) Data Based On Completed RMS Incident Report Data entered by Company Officer - Not based on Raw CAD Data...

	July, 2017					Totals
	All Others (Alarms / Pub Service / Etc.)	EMS / Rescue	Structure Fires	Veg Fires	Vehicle Accidents	
Incident Totals	155	146	4	4	9	318
Median Turnout	1.70	1.55	1.23	3.03	2.03	1.66
Median Resp Time	5.98	6.02	8.48	11.88	6.28	6.23
Resp Time (90th%)	11.92	10.59	13.57	27.95	11.31	11.63

Code 3 Response Time Summary by City and Incident Type. Times shown are based on the First Responding Units Arrival at Scene of Emergency.

		July, 2017			
		Incident Totals	Median Turnout	Median Resp Time	Resp Time (90th%)
Orinda	EMS / Rescue	58	1.63	5.81	9.60
	All Other Types	24	1.53	5.52	8.15
	Totals for City	82	1.58	5.79	8.96
Moraga	EMS / Rescue	47	1.23	4.08	6.23
	Structure Fires	2	0.93	6.72	6.72
	All Other Types	10	1.23	4.47	4.99
	Totals for City	59	1.23	4.29	6.72
Lafayette	EMS / Rescue	6	1.87	5.97	12.08
	Structure Fires	1	2.22	10.58	10.58
	All Other Types	2	5.61	12.41	12.90
	Totals for City	9	2.20	10.58	12.41
Overall Total		150	1.50	5.15	8.63

Response Totals By Incident Type

	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul 17	Total
All Others (Alarms / Pub Service / Etc.)	72	116	112	99	118	113	111	143	108	122	129	155	1,398
EMS / Rescue	120	133	144	162	166	193	124	154	145	162	151	146	1,800
Structure Fires	2	1	1	2	2	2	1	2		3	1	4	21
Veg Fires		3	1								3	4	11
Vehicle Accidents	13	17	22	12	25	22	18	12	12	7	21	9	190
Grand Total	207	270	280	275	311	330	254	311	265	294	305	318	3,420

Incident Types

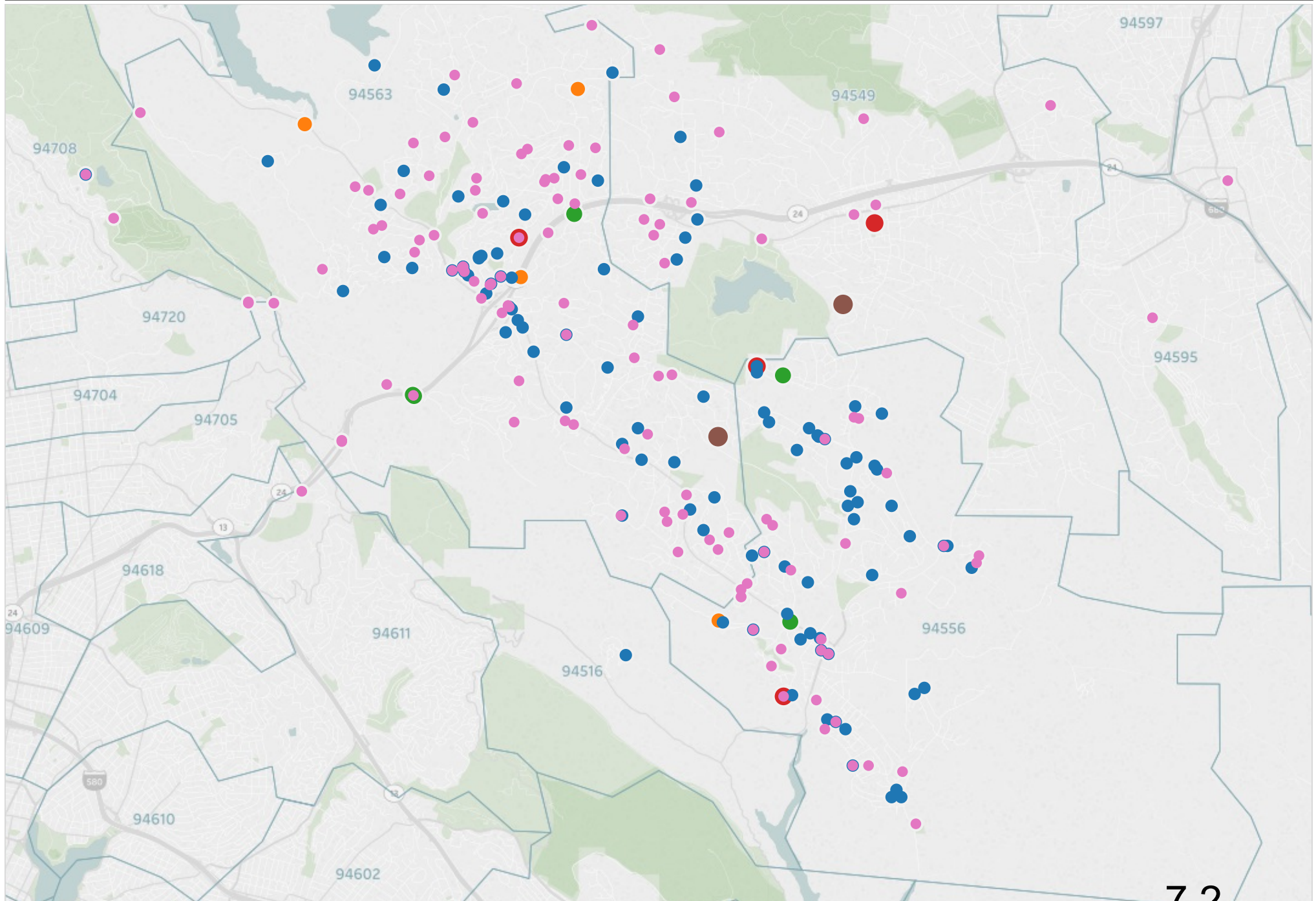
■ All Others (Alarms / Pub Service / Etc.) ■ EMS / Rescue

■ Veg Fires

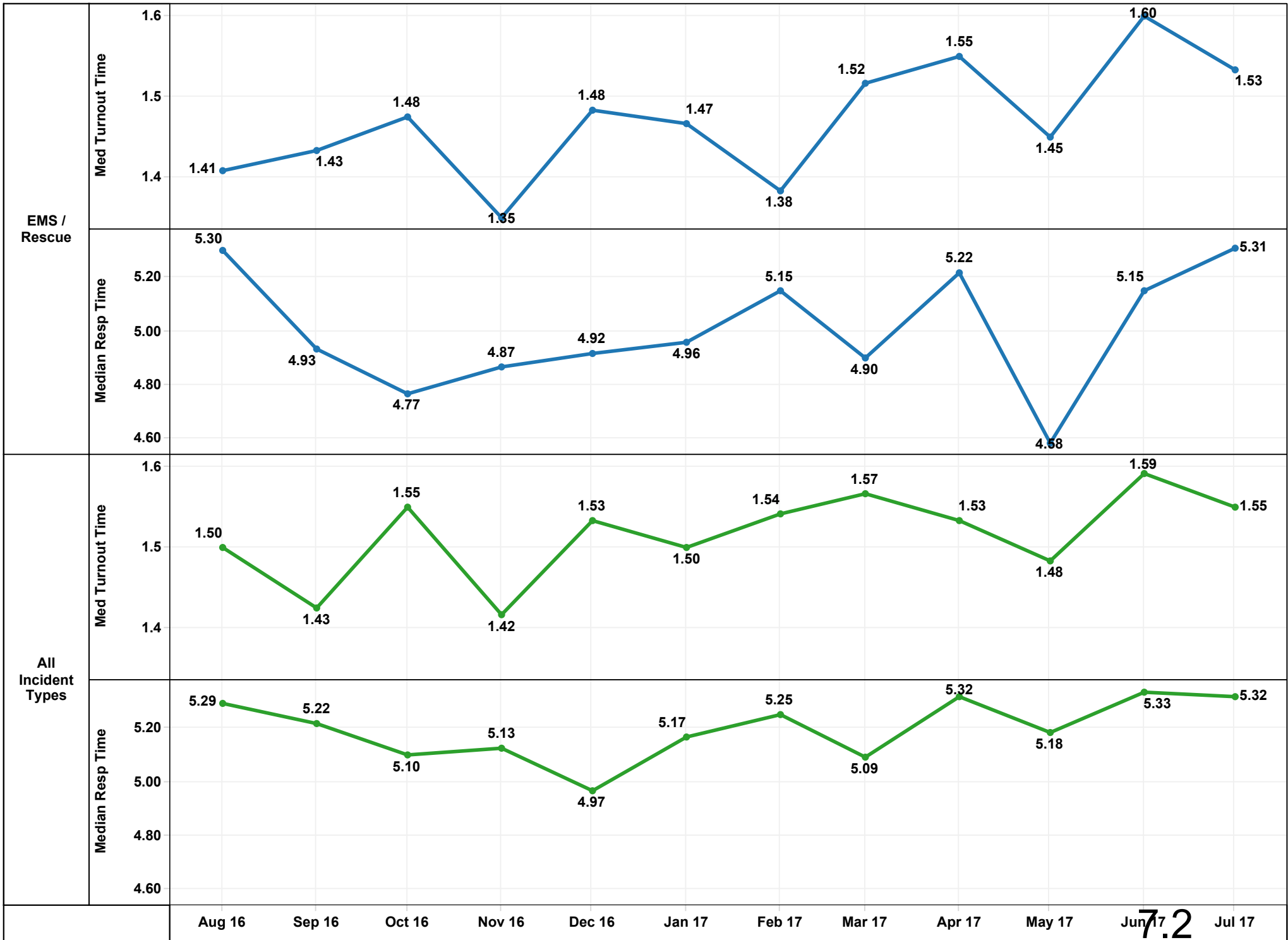
■ Vehicle Accidents

■ Structure Fires

Incident Location Map for MOFD July 2017



Run Chart for MOFD EMS / Rescue and All Incident Types for the last full 12 months. Median Turnout and Response Times By Month for First At Scene Units



7.2

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Capital Projects Fund Actual to Budget-17/18
From 7/1/2017 Through 7/31/2017

		Current Period Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Fire Flow Tax	4066	0.00	1,076,738.00	(1,076,738.00)	(100.00)%
Total Taxes		0.00	1,076,738.00	(1,076,738.00)	(100.00)%
Use of Money & Property					
Investment Earnings	4181	664.26	10,000.00	(9,335.74)	(93.36)%
Total Use of Money & Property		664.26	10,000.00	(9,335.74)	(93.36)%
Intergovernmental Revenue					
Intergovernmental Revenue-Feder...	4437	0.00	159,906.00	(159,906.00)	(100.00)%
Total Intergovernmental Revenue		0.00	159,906.00	(159,906.00)	(100.00)%
Charges for Service					
Impact Mitigation Fees	4743	0.00	200,000.00	(200,000.00)	(100.00)%
Total Charges for Service		0.00	200,000.00	(200,000.00)	(100.00)%
Total Revenue		664.26	1,446,644.00	(1,445,979.74)	(99.95)%
Expenditures					
Other Expense					
Bank Fees	7510	0.00	100.00	100.00	100.00%
Fire Flow Tax Collection Fees	7531	0.00	14,000.00	14,000.00	100.00%
Capital Contingency-Facilities, Eq...	7700	0.00	150,000.00	150,000.00	100.00%
Apparatus/Vehicles-Fixed Asset ...	7703	0.00	365,951.00	365,951.00	100.00%
Buildings-Station #43-Fixed Asset...	7706	2,814.53	0.00	(2,814.53)	0.00%
Misc. Equipment Expense	7709	0.00	395,096.00	395,096.00	100.00%
Transfers to Debt Service Fund	7999	0.00	1,011,980.00	1,011,980.00	100.00%
Total Other Expense		2,814.53	1,937,127.00	1,934,312.47	99.85%
Total Expenditures		2,814.53	1,937,127.00	1,934,312.47	99.85%
Excess of Revenues Over/ (Under)		(2,150.27)	(490,483.00)	488,332.73	(99.56)%
Expenditures					

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 17/18
From 7/1/2017 Through 7/31/2017

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Property Tax-Current Secured	4010	0.00	18,641,737.00	(18,641,737.00)	(100.00)%
Property Tax-Supplemental	4011	0.00	300,000.00	(300,000.00)	(100.00)%
Property Tax-Unitary	4013	0.00	212,126.00	(212,126.00)	(100.00)%
Property Tax-Curr Unsecured	4020	0.00	612,696.00	(612,696.00)	(100.00)%
Prop Tax- Prior Secured	4030	0.00	(50,000.00)	50,000.00	(100.00)%
Prop Tax-Prior Supplement	4031	0.00	(35,000.00)	35,000.00	(100.00)%
Prop Tax Prior Unsecured	4035	0.00	(10,000.00)	10,000.00	(100.00)%
Total Taxes		<u>0.00</u>	<u>19,671,559.00</u>	<u>(19,671,559.00)</u>	<u>(100.00)%</u>
Use of Money & Property					
Investment Earnings	4181	0.00	3,000.00	(3,000.00)	(100.00)%
Total Use of Money & Property		<u>0.00</u>	<u>3,000.00</u>	<u>(3,000.00)</u>	<u>(100.00)%</u>
Intergovernmental Revenue					
Homeowners Relief Tax	4385	0.00	154,000.00	(154,000.00)	(100.00)%
CA FF JAC Training Funds	4440	0.00	10,000.00	(10,000.00)	(100.00)%
Other/In Lieu of Taxes	4580	0.00	902.00	(902.00)	(100.00)%
Measure H-Emerg Med Ser Subsid	4896	0.00	85,312.00	(85,312.00)	(100.00)%
Total Intergovernmental Revenue		<u>0.00</u>	<u>250,214.00</u>	<u>(250,214.00)</u>	<u>(100.00)%</u>
Charges for Service					
Permits	4740	0.00	614.00	(614.00)	(100.00)%
Plan Review	4741	7,390.00	250,000.00	(242,610.00)	(97.04)%
Inspection Fees	4742	0.00	35,000.00	(35,000.00)	(100.00)%
Weed Abatement Charges	4744	0.00	4,357.00	(4,357.00)	(100.00)%
CPR/First Aid Classes	4745	138.00	2,000.00	(1,862.00)	(93.10)%
Reports/ Photocopies	4746	36.00	350.00	(314.00)	(89.71)%
Other Charges for Service	4747	0.00	6,000.00	(6,000.00)	(100.00)%
Total Charges for Service		<u>7,564.00</u>	<u>298,321.00</u>	<u>(290,757.00)</u>	<u>(97.46)%</u>
Charges for Service - Ambulance					
Ambulance Service Fees	4898	75,672.05	1,079,564.00	(1,003,891.95)	(92.99)%
Ambulance Service Fee Reimbursements	4899	(1,857.60)	(77,250.00)	75,392.40	(97.60)%
Ambulance Collection Recovery Payments	4900	144.80	2,000.00	(1,855.20)	(92.76)%
Ground Emergency Medical Transportation	4901	0.00	20,000.00	(20,000.00)	(100.00)%
Total Charges for Service - Ambulance		<u>73,959.25</u>	<u>1,024,314.00</u>	<u>(950,354.75)</u>	<u>(92.78)%</u>
Other Revenue					
Other Revenue-Strike Team Recovery	4971	0.00	530,000.00	(530,000.00)	(100.00)%
Other Revenue & Financing Sources	4972	0.00	18,000.00	(18,000.00)	(100.00)%
Other Revenue-Misc.	4974	0.00	1,000.00	(1,000.00)	(100.00)%
Misc Rebates & Refunds	4975	834.15	1,000.00	(165.85)	(16.59)%
Sale of Surplus Property	4980	0.00	1,000.00	(1,000.00)	(100.00)%
Transfers In	4999	4,476.30	0.00	4,476.30	0.00%
Total Other Revenue		<u>5,310.45</u>	<u>551,000.00</u>	<u>(545,689.55)</u>	<u>(99.04)%</u>
Total Revenue		<u>86,833.70</u>	<u>21,798,408.00</u>	<u>(21,711,574.30)</u>	<u>(99.60)%</u>
Expenditures					
Salaries & Benefits					
Permanent Salaries	5011	697,586.34	8,645,029.00	7,947,442.66	91.93%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 17/18
From 7/1/2017 Through 7/31/2017

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Temporary Salaries	5013	12,098.12	190,756.00	178,657.88	93.66%
Overtime	5014	195,265.65	1,890,000.00	1,694,734.35	89.67%
Deferred Compensation	5015	15,072.00	3,600.00	(11,472.00)	(318.67)%
Overtime - Strike Team	5016	177,800.99	355,000.00	177,199.01	49.92%
Worker's Compensation Recovery	5019	(17,283.63)	(100,000.00)	(82,716.37)	82.72%
Payroll Taxes -FICA,SUI	5042	15,853.57	175,188.00	159,334.43	90.95%
Payroll Processing Fees	5043	894.60	20,000.00	19,105.40	95.53%
Retirement Contributions	5044	389,822.00	4,814,450.00	4,424,628.00	91.90%
Life/Health Insurance-Permanent Employees	5060	86,885.20	1,121,160.00	1,034,274.80	92.25%
Employee's-Health Insurance Contribution	5061	(9,603.43)	(124,260.00)	(114,656.57)	92.27%
Retiree Health Insurance	5062	92,789.28	1,180,000.00	1,087,210.72	92.14%
Retiree-Health Insurance Contribution	5063	(24,988.27)	(331,000.00)	(306,011.73)	92.45%
Unemployment Insurance	5064	0.00	15,000.00	15,000.00	100.00%
Retiree-Health OPEB Contribution	5065	0.00	280,000.00	280,000.00	100.00%
Vision Insurance	5066	2,502.88	15,340.00	12,837.12	83.68%
Pension Rate Stabilization	5067	0.00	280,000.00	280,000.00	100.00%
Workers' Compensation Insurance	5070	180,187.00	720,745.00	540,558.00	75.00%
Total Salaries & Benefits		1,814,882.30	19,151,008.00	17,336,125.70	90.52%
Operating Expense					
Office Supplies	6100	701.30	11,000.00	10,298.70	93.62%
Postage	6101	1,068.76	3,000.00	1,931.24	64.37%
Books & Periodicals	6102	0.00	6,750.00	6,750.00	100.00%
Printer Ink Cartridges	6103	0.00	3,000.00	3,000.00	100.00%
Telephone/Communication	6110	2,484.35	42,000.00	39,515.65	94.08%
Dispatch/Comm Center Services w/ AVL MDT	6111	0.00	180,000.00	180,000.00	100.00%
Utilities- Sewer	6120	0.00	3,160.00	3,160.00	100.00%
Utilities-Garbage	6121	1,057.07	12,845.00	11,787.93	91.77%
Utilities-PG&E	6122	440.28	65,690.00	65,249.72	99.33%
Utilities-Water	6123	0.00	13,860.00	13,860.00	100.00%
Utilities-Medical Waste	6124	158.00	2,200.00	2,042.00	92.82%
Small Tools & Instruments	6130	0.00	10,750.00	10,750.00	100.00%
Minor Equipment/Furniture	6131	0.00	1,000.00	1,000.00	100.00%
Computer Equipment & Supplies	6132	0.00	2,000.00	2,000.00	100.00%
Gas Power Chain Saw/Other Equipmen	6133	0.00	4,500.00	4,500.00	100.00%
Fire Trail Grading	6135	0.00	20,000.00	20,000.00	100.00%
Fire Fighting Equipment & Supplies	6137	14.19	4,000.00	3,985.81	99.65%
Fire Fighting Equipment-Hoses & Nozzles	6138	0.00	10,000.00	10,000.00	100.00%
Fire Fighting Equipment-Class A Foam	6139	0.00	1,500.00	1,500.00	100.00%
Medical & Lab Supplies	6140	8,856.24	105,000.00	96,143.76	91.57%
Food Supplies	6150	31.18	3,800.00	3,768.82	99.18%
Safety Clothing & Personal Supplies	6160	0.00	80,000.00	80,000.00	100.00%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 17/18
From 7/1/2017 Through 7/31/2017

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Non-Safety Clothing & Personal Supplies	6161	50.00	1,500.00	1,450.00	96.67%
Household Expense	6170	993.58	10,000.00	9,006.42	90.06%
Household Expense-Linen	6171	1,168.95	2,000.00	831.05	41.55%
Public & Legal Notices	6190	0.00	4,000.00	4,000.00	100.00%
Dues, Memberships & Professional Fees	6200	412.50	7,795.00	7,382.50	94.71%
EMT/Paramedic Licensure Fees	6201	200.00	7,500.00	7,300.00	97.33%
Rent & Leases (Equipment)	6250	3,165.95	41,900.00	38,734.05	92.44%
Computer Software & Maintenance	6251	15,549.57	77,200.00	61,650.43	79.86%
Website Development & Maintenance	6252	1,660.00	1,700.00	40.00	2.35%
EPA ID# Verification Fee	6264	0.00	200.00	200.00	100.00%
CCC HazMat Plan (CUPA)	6265	2,519.00	3,000.00	481.00	16.03%
BAAQMD & Environmental Health Fees	6266	0.00	900.00	900.00	100.00%
Air Monitor Maintenance & Replacement	6269	0.00	1,300.00	1,300.00	100.00%
Maintenance -- Equipment	6270	115.31	56,943.00	56,827.69	99.80%
Central Garage Repairs	6271	664.00	140,000.00	139,336.00	99.53%
Central Garage Gasoline & Oil	6272	3,882.92	60,000.00	56,117.08	93.53%
Central Garage Tires	6273	1,742.02	5,000.00	3,257.98	65.16%
Service/Repair Fuel System Dispensers	6274	0.00	3,500.00	3,500.00	100.00%
Aerial Ladder & Pump Testing	6275	0.00	1,000.00	1,000.00	100.00%
Smog Inspections	6276	0.00	500.00	500.00	100.00%
Air Compressor Quarterly Service	6278	0.00	1,500.00	1,500.00	100.00%
Hydro Test SCBA & Oxy Cylinder Tank Testing	6279	134.64	2,500.00	2,365.36	94.61%
	6280	0.00	1,000.00	1,000.00	100.00%
Maintenance -- Building	6281	5,566.86	47,000.00	41,433.14	88.16%
Maintenance -- Grounds	6282	0.00	6,100.00	6,100.00	100.00%
Meetings & Travel Expenses	6303	0.00	1,375.00	1,375.00	100.00%
Medical - Pre-Emp Processing and Annual Exams	6311	0.00	18,000.00	18,000.00	100.00%
Ambulance Billing Administration Fees	6312	0.00	60,000.00	60,000.00	100.00%
Outside Attorney Fees	6313	0.00	96,000.00	96,000.00	100.00%
Outside CPR Instructors	6314	0.00	3,000.00	3,000.00	100.00%
CCC County Tax Administration Fee	6316	0.00	175,000.00	175,000.00	100.00%
Professional Services	6317	0.00	40,000.00	40,000.00	100.00%
Professional Services - Labor Negotiator	6318	0.00	50,000.00	50,000.00	100.00%
Professional Services - Technology	6319	19,166.00	244,640.00	225,474.00	92.17%
Professional Services - Pre-Employment Investigations	6320	0.00	5,000.00	5,000.00	100.00%
Professional Services - Promotional Exams & Recruitment	6321	15,048.42	28,750.00	13,701.58	47.66%
Professional Services-OPEB Actuarial Valuation	6322	0.00	1,200.00	1,200.00	100.00%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 17/18
From 7/1/2017 Through 7/31/2017

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Exterior Hazard Removal	6323	2,400.00	12,000.00	9,600.00	80.00%
Professional Services-Prop Tax Audit & Forecasting	6326	3,150.00	12,600.00	9,450.00	75.00%
Professional Services	6327	0.00	10,000.00	10,000.00	100.00%
Burn Trailer Grant Maintenance	6352	0.00	3,500.00	3,500.00	100.00%
Testing Materials & Training Props	6354	0.00	10,000.00	10,000.00	100.00%
Career Development Classes	6357	(400.00)	15,000.00	15,400.00	102.67%
Target Safety Online Training	6359	0.00	6,200.00	6,200.00	100.00%
Training & Education Classes-Paramedic & EMT CE	6360	0.00	5,000.00	5,000.00	100.00%
District Sponsored Training-Mandated	6361	0.00	35,000.00	35,000.00	100.00%
Recruiting Costs	6470	0.00	15,000.00	15,000.00	100.00%
Strike Team Supplies	6474	0.00	13,500.00	13,500.00	100.00%
Community Emergency Response Team	6475	0.00	2,000.00	2,000.00	100.00%
Exercise Supplies/Maint.	6476	0.00	2,000.00	2,000.00	100.00%
Recognition Supplies	6478	0.00	8,835.00	8,835.00	100.00%
Other Special Departmental Exp	6479	2,561.47	31,180.00	28,618.53	91.78%
CPR Supplies	6481	0.00	3,000.00	3,000.00	100.00%
LAFCO	6482	10,976.88	10,977.00	0.12	0.00%
Emergency Preparedness Expense	6484	0.00	1,000.00	1,000.00	100.00%
Misc. Services & Supplies	6490	31.48	8,200.00	8,168.52	99.62%
Fire Chief Contingency	6491	0.00	100,000.00	100,000.00	100.00%
Property & Liability Insurance	6540	40,343.00	45,343.00	5,000.00	11.03%
Total Operating Expense		<u>145,913.92</u>	<u>2,143,393.00</u>	<u>1,997,479.08</u>	<u>93.19%</u>
Other Expense					
Bank Fees	7510	140.00	3,200.00	3,060.00	95.63%
Interest on County Teeter Account	7520	0.00	50.00	50.00	100.00%
County Tax Collection Fees	7530	0.00	300.00	300.00	100.00%
Total Other Expense		<u>140.00</u>	<u>3,550.00</u>	<u>3,410.00</u>	<u>96.06%</u>
Total Expenditures		<u>1,960,936.22</u>	<u>21,297,951.00</u>	<u>19,337,014.78</u>	<u>90.79%</u>
Excess of Revenues Over/ (Under) Expenditures		<u>(1,874,102.52)</u>	<u>500,457.00</u>	<u>(2,374,559.52)</u>	<u>(474.48)%</u>

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Debt Service Fund Actual to Budget-17/18
From 7/1/2017 Through 7/31/2017

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Property Tax-Current Secured	4010	0.00	3,376,281.00	(3,376,281.00)	(100.00)%
Total Taxes		0.00	3,376,281.00	(3,376,281.00)	(100.00)%
Use of Money & Property					
Investment Earnings	4181	567.14	0.00	567.14	0.00%
Total Use of Money & Property		567.14	0.00	567.14	0.00%
Other Revenue					
Transfers In	4999	0.00	1,011,980.00	(1,011,980.00)	(100.00)%
Total Other Revenue		0.00	1,011,980.00	(1,011,980.00)	(100.00)%
Total Revenue		567.14	4,388,261.00	(4,387,693.86)	(99.99)%
Expenditures					
Other Expense					
Pension Obligation Bond Principal Payment	7900	2,360,000.00	2,360,000.00	0.00	0.00%
Pension Obligation Bond Interest Payment	7901	429,736.50	797,877.00	368,140.50	46.14%
Apparatus Lease Principal Payment	7902	0.00	634,500.00	634,500.00	100.00%
Apparatus Lease Interest Payment	7903	0.00	55,967.00	55,967.00	100.00%
Lease Agreement Station 43 Principal	7906	0.00	240,000.00	240,000.00	100.00%
Lease Agreement Station 43 Interest	7907	0.00	81,513.00	81,513.00	100.00%
Transfers to Other Funds	7997	4,476.30	0.00	(4,476.30)	0.00%
Total Other Expense		2,794,212.80	4,169,857.00	1,375,644.20	32.99%
Total Expenditures		2,794,212.80	4,169,857.00	1,375,644.20	32.99%
Excess of Revenues Over/ (Under) Expenditures		(2,793,645.66)	218,404.00	(3,012,049.66)	(1,379.12)%

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 7/1/2017 Through 7/31/2017

Check Number	Check Date	Name	Check Amount	Transaction Description
25018	7/3/2017	ADT Security Services	42.99	Services 07/4/17-08/03/17- Admin bldg. burglar system
	7/3/2017	ADT Security Services	40.33	Services 07/4/17-08/03/17- Admin bldg. camera
	7/3/2017	ADT Security Services	65.73	Services 07/9/17-08/08/17- Station 45
25019	7/3/2017	Alameda County Fire Department	1,726.93	A/C repair-Unit 421
	7/3/2017	Alameda County Fire Department	1,633.37	Annual service-Unit 457
	7/3/2017	Alameda County Fire Department	497.85	Engine codes active-Unit 414
25020	7/3/2017	American Messaging	154.42	Paging Service July 2017
25021	7/3/2017	Bandwidth.com, Inc.	414.26	Service 07/1/17-07/31/17
25022	7/3/2017	Bay Alarm Company	152.16	St.#42 Qtrly monitoring-A/C #3654324 07/01/17-10/01/...
	7/3/2017	Bay Alarm Company	152.16	St.#44 Qtrly monitoring-A/C #3645624 07/01/17-10/01/...
25023	7/3/2017	Bound Tree Medical, LLC	1,747.98	2 Re-certified Philips onsite AED
	7/3/2017	Bound Tree Medical, LLC	6,466.66	Misc supplies
25024	7/3/2017	Janet Brandi-Routt	50.00	Shoes
25025	7/3/2017	Bruce J. Budge	49.99	Shoes
25026	7/3/2017	CC County Auditor-Controller	10,976.88	LAFCO FY17/18
25027	7/3/2017	Contra Costa Health Services	388.00	CCC Haz Mat Permit-Station 41
	7/3/2017	Contra Costa Health Services	388.00	CCC Haz Mat Permit-Station 42
	7/3/2017	Contra Costa Health Services	388.00	CCC Haz Mat Permit-Station 44
	7/3/2017	Contra Costa Health Services	1,355.00	CCC Haz Mat Permit-Station 45
25028	7/3/2017	Dell Financial Services	302.46	Rental & Admin Fee 07/01/17-07/31/17 A/C #001-8402...
	7/3/2017	Dell Financial Services	570.70	Rental & Admin Fee 07/13/17-08/12/17 A/C #001-8402...
25029	7/3/2017	FDAC EBA	1,251.44	July 2017 vision
25030	7/3/2017	Napa Auto Parts	215.42	Battery pack-Canyon ambulance
25031	7/3/2017	L.N. Curtis & Sons	103.79	Bolt cutters
	7/3/2017	L.N. Curtis & Sons	430.72	Splint stretcher and 2 bridle slings
25032	7/3/2017	Julie Mulliken	50.00	Shoes
25033	7/3/2017	Michael Murphy	50.00	Shoes
25034	7/3/2017	Office Depot	86.31	Copy paper
	7/3/2017	Office Depot	59.04	Copy paper and sticky notes
25035	7/3/2017	Reserve Account	900.00	Reserve postage -Acct. 33928102
25036	7/3/2017	PLIC- SBD Grand Island	116.55	July 2017
25037	7/3/2017	Staples Advantage	294.08	Misc. supplies-Station 41
	7/3/2017	Staples Advantage	46.68	Misc. supplies-Station 43
	7/3/2017	Staples Advantage	207.57	Misc. supplies-Station 45
25038	7/3/2017	Christina Vargas	46.74	Reimb. for MBL charger and new cord
25039	7/3/2017	Verizon Wireless	662.85	Account 623714059-00001 Service 05/24/17-06/23/17
	7/3/2017	Verizon Wireless	12.68	Account 623714059-00003 Service 05/24/17-06/23/17
	7/3/2017	Verizon Wireless	69.06	Account 623714059-00004 Service 05/24/17-06/23/17
25047	7/17/2017	Airgas USA, LLC	249.27	Tank Rental-Station 41- #2118770 -June 2017
	7/17/2017	Airgas USA, LLC	34.72	Tank Rental-Station 44- #2902766 -June 2017
	7/17/2017	Airgas USA, LLC	239.67	Tank Rental-Station 45- #2867225 -June 2017
25048	7/17/2017	ALSCO - American Linen Division	942.46	June 2017 linen
25049	7/17/2017	Bound Tree Medical, LLC	77.16	Sodium bicarbonate
25050	7/17/2017	Definitive Networks, Inc.	19,366.00	Service coverage for June 2017
25051	7/17/2017	EBMUD	280.24	Water 05/03/17-07/03/17 2"
	7/17/2017	EBMUD	424.82	Water 05/03/17-07/03/17 6"
	7/17/2017	EBMUD	216.90	Water 5/01/17-06/28/17
25052	7/17/2017	ECMS, Inc.	324.47	PPE repair
25053	7/17/2017	Kronos Incorporated	193.50	Telestaff upgrade 2016-2017
25054	7/17/2017	L.N. Curtis & Sons	491.63	10 Carabiners
	7/17/2017	L.N. Curtis & Sons	8,769.97	Station 41 turnout lockers
	7/17/2017	L.N. Curtis & Sons	6,228.22	Station 45 turnout lockers
25055	7/17/2017	McKim Co.	8,000.00	Temporary station asphalt repair
25056	7/17/2017	Meyers,Nave,Riback,Silver,Wil...	3,269.39	May 2017-Client Matter 1025.001
	7/17/2017	Meyers,Nave,Riback,Silver,Wil...	15.48	May 2017-Client Matter 1025.005
	7/17/2017	Meyers,Nave,Riback,Silver,Wil...	14,560.56	May 2017-Client Matter 1025.030
	7/17/2017	Meyers,Nave,Riback,Silver,Wil...	505.58	May 2017-Client Matter 1025.031

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 7/1/2017 Through 7/31/2017

Check Number	Check Date	Name	Check Amount	Transaction Description
	7/17/2017	Meyers,Nave,Riback,Silver,Wil...	545.23	May 2017-Client Matter 1025.032
25057	7/17/2017	Office Depot	47.74	USB datasticks-Chief Healy
25058	7/17/2017	Orinda Hardware & Rental	5.43	Hook for station
	7/17/2017	Orinda Hardware & Rental	130.87	SCBA maint. supplies
25059	7/17/2017	Paymentus Group, Inc.	124.57	Credit card fees-June 2017
25060	7/17/2017	Sean Perkins	50.00	Shoes
25061	7/17/2017	Pacific Gas & Electric	2,116.85	06/05/17-07/04/17 Station 45 Electricity
	7/17/2017	Pacific Gas & Electric	474.12	06/06/17-07/05/17 Admin
	7/17/2017	Pacific Gas & Electric	1,123.98	06/06/17-07/05/17 Station 41
	7/17/2017	Pacific Gas & Electric	1,262.96	06/06/17-07/05/17 Station 42
	7/17/2017	Pacific Gas & Electric	785.22	06/06/17-07/05/17 Station 44
	7/17/2017	Pacific Gas & Electric	72.06	06/07/17-07/06/17 Station 42 Gas
25062	7/17/2017	Shred-it	66.00	June 2017 pick-up
25063	7/17/2017	Silverado Avionics Inc	17,713.15	4 Bendix King mobile radios
25064	7/17/2017	Stewart Enterprises II	6,047.62	Services 6/13/17-7/07/17
25065	7/20/2017	ADP, Inc.	565.02	HR/Benefits Workforce processing fees ending 7/10/17
25066	7/20/2017	AFSCME Council 57	169.83	Period Ending 06/30/17
25067	7/20/2017	American Fidelity	2,369.47	Period Ending 06/30/2017
	7/20/2017	American Fidelity	1,078.68	Supplemental deductions-Period Ending 06/30/17
25068	7/20/2017	Biomedical Waste Disposal	79.00	July 2017 Medical Waste A/C #0350
	7/20/2017	Biomedical Waste Disposal	79.00	June 2017 Medical Waste A/C #0349
25069	7/20/2017	Bound Tree Medical, LLC	175.50	Calcium chloride
	7/20/2017	Bound Tree Medical, LLC	128.60	Sodium bicarbonate
25070	7/20/2017	Comcast	86.21	8155 40 006 0191002 Station 44-07/14/17-08/13/17
	7/20/2017	Comcast	86.21	8155 40 006 0191028 Station 43-07/14/17-08/13/17
25071	7/20/2017	Dell Financial Services	302.46	Rental & Admin Fee 08/01/17-08/31/17 A/C #001-8402...
25072	7/20/2017	Diablo Rapid Print	303.10	MOFD envelopes
25073	7/20/2017	Governmentjobs.com, Inc.	3,993.15	Neogov annual license and subscription
25074	7/20/2017	Happy Pixel Studio, LLC	1,660.00	Website maintenance and hosting 5/18/17-5/17/18
25075	7/20/2017	HomeTeam Pest Defense, LLC	47.30	Pest Control A/C #914925 Inv. 52018836
	7/20/2017	HomeTeam Pest Defense, LLC	49.10	Pest Control A/C #916501 Inv. 52018312
	7/20/2017	HomeTeam Pest Defense, LLC	47.30	Pest Control A/C #916501 Inv. 52019538-Misc.
25076	7/20/2017	IAFF Local 1230 Dues	8,687.90	Period Ending 06/30/17
25077	7/20/2017	IAFF Local 1230 Insurance	1,864.19	Period Ending 06/30/17
25078	7/20/2017	Kronos Incorporated	4,206.42	Telestaff Contract and WebAccess usage fee 2017/2018
25079	7/20/2017	Napa Auto Parts	115.31	Battery-Ranger 451
25080	7/20/2017	Kathy Leonard	200.00	Paramedic license renewal-K. Leonard
25081	7/20/2017	Moraga Hardware & Lumber	122.41	Stakes for weed abatement notices
	7/20/2017	Moraga Hardware & Lumber	27.30	Staple gun for weed abatement
	7/20/2017	Moraga Hardware & Lumber	33.30	Stapler for weed abatement
25082	7/20/2017	National Construction Rentals	34.26	Overhead meter pole-0001 monthly rental- 06/28/17-07/...
	7/20/2017	National Construction Rentals	34.26	Overhead meter pole-0002 monthly rental- 07/11/17-08/...
25083	7/20/2017	Office Depot	57.09	Envelopes and batteries
25084	7/20/2017	Pitney Bowes	168.76	St 41 Postage Machine Rental A/C #17220373 04/30/1...
25085	7/20/2017	PODS Enterprises, LLC	227.49	Container rental 07/12/17-08/11/17
25086	7/20/2017	Republic Services	442.57	July 2017 Trash A/C#302100093245
	7/20/2017	Republic Services	84.82	July 2017 Trash A/C#302100094052
	7/20/2017	Republic Services	444.86	July 2017 Trash A/C#302100095331
	7/20/2017	Republic Services	84.82	July 2017 Trash A/C#302100108522
25087	7/20/2017	Safeway, Inc	6.54	Ice for 4th of July
	7/20/2017	Safeway, Inc	24.64	Soda for 4th of July
25088	7/20/2017	Smart Clean Building Maintena...	245.00	June 2017 cleaning service
25089	7/20/2017	Staples Advantage	107.54	Misc. supplies-Station 45
25090	7/20/2017	Wycom Systems, Inc.	160.00	Maintenance 8/28/17-8/28/18
CC-0717	7/21/2017	CCCERA Retirement	144,389.66	CCCERA retirement payment-June 2017 contributions
CP038	7/9/2017	Calif. Public Employees'	162,984.24	CalPers Health Ins
CU-0617	7/21/2017	1st NorCal Federal Credit Union	1,943.20	Contra Costa Federal Credit Union

Moraga-Orinda Fire District
Check/Voucher Register - Check Register
From 7/1/2017 Through 7/31/2017

<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Check Amount</u>	<u>Transaction Description</u>
DD038	7/9/2017	Delta Dental Plan of Calif.	16,457.14	Delta Dental ACH payment
PFA 0617	7/21/2017	Moraga-Orinda Professional Fir...	<u>1,704.00</u>	Period ending 6/30/17
Report Total			<u>483,000.29</u>	

Wittman Enterprises LLC
Moraga-Orinda Fire District
Ambulance Billing-Fiscal Year 2016/2017-Revenue to Date
as of 06/30/17

	GROSS REVENUE(1)	MEDICARE WRITE OFFS (2)	MEDI-CAL WRITE OFFS (3)	RESIDENT WRITE OFFS (4)	OTHER CONTRACTUAL WRITE OFFS (5)	NET REVENUE (6)	CASH RECEIPTS (7)	REFUNDS (8)	NET RECEIPTS (9)	BAD DEBT WRITE OFFS (10)	ADJUSTMENTS (11)	NEW A/R BALANCE (12)
JULY '16	\$ 182,334.80	\$ 63,513.22	\$ 20,817.39	\$ 18,117.94	\$ -	\$ 79,886.25	\$ 96,397.15	\$ -	\$ 96,397.15	\$ -	\$ 31.61	\$ 448,639.35
AUGUST '16	\$ 207,344.10	\$ 70,844.28	\$ 14,280.38	\$ 15,469.84	\$ -	\$ 106,749.60	\$ 61,997.93	\$ -	\$ 61,997.93	\$ -	\$ 6.81	\$ 493,397.83
SEPTEMBER '16	\$ 173,285.25	\$ 69,787.12	\$ 16,376.41	\$ 19,488.54	\$ -	\$ 67,633.18	\$ 88,406.01	\$ 238.88	\$ 88,167.13	\$ 34,928.90	\$ (15.17)	\$ 437,919.81
OCTOBER '16	\$ 186,081.60	\$ 68,537.97	\$ 30,784.96	\$ 10,870.18	\$ -	\$ 75,888.49	\$ 66,650.38	\$ -	\$ 66,650.38	\$ -	\$ 2.57	\$ 447,160.49
NOVEMBER '16	\$ 202,984.25	\$ 93,845.52	\$ 14,894.91	\$ 5,296.58	\$ -	\$ 88,947.24	\$ 52,372.22	\$ -	\$ 52,372.22	\$ 14,978.27	\$ (2,387.53)	\$ 466,369.71
DECEMBER '16	\$ 198,263.10	\$ 74,359.36	\$ 8,437.19	\$ 8,028.45	\$ 1,167.34	\$ 106,270.76	\$ 78,947.35	\$ 2,740.71	\$ 76,206.64	\$ 446.00	\$ (127.45)	\$ 495,860.38
JANUARY '17	\$ 247,586.75	\$ 104,663.95	\$ 11,139.76	\$ 8,085.48	\$ 1,166.36	\$ 122,531.20	\$ 72,389.91	\$ -	\$ 72,389.91	\$ 12,133.13	\$ (454.20)	\$ 533,414.34
FEBRUARY '17	\$ 170,399.00	\$ 81,779.73	\$ 10,898.81	\$ 10,487.70	\$ 792.15	\$ 66,440.61	\$ 82,233.18	\$ 1,452.03	\$ 80,781.15	\$ 1,776.00	\$ (36.54)	\$ 517,261.26
MARCH '17	\$ 278,045.30	\$ 140,875.09	\$ 20,608.01	\$ 7,127.91	\$ 1,225.27	\$ 108,209.02	\$ 102,443.88	\$ 707.20	\$ 101,736.68	\$ 7,198.00	\$ 0.63	\$ 516,536.23
APRIL '17	\$ 221,462.80	\$ 75,892.06	\$ 10,099.83	\$ 7,517.60	\$ 1,126.70	\$ 126,826.61	\$ 97,409.41	\$ 2,041.47	\$ 95,367.94	\$ 13,600.00	\$ (1,905.62)	\$ 532,489.28
MAY '17	\$ 194,748.65	\$ 75,958.55	\$ 13,000.81	\$ 15,888.19	\$ -	\$ 89,901.10	\$ 82,809.37	\$ 693.08	\$ 82,116.29	\$ -	\$ (0.40)	\$ 540,273.69
JUNE '17	\$ 245,647.25	\$ 88,283.36	\$ 2,004.24	\$ 11,668.68	\$ 2,955.54	\$ 140,735.43	\$ 100,089.87	\$ 1,738.85	\$ 98,351.02	\$ -	\$ 4.26	\$ 582,662.36
YEAR TO DATE TOTALS	\$ 2,508,182.85	\$ 1,008,340.21	\$ 173,342.70	\$ 138,047.09	\$ 8,433.36	\$ 1,180,019.49	\$ 982,146.66	\$ 9,612.22	\$ 972,534.44	\$ 85,060.30	\$ (4,881.03)	
YTD PERCENTAGE OF REVENUE		40.20%	6.91%	5.50%	0.34%	47.05%	39.16%	0.38%	38.77%	3.39%	-0.19%	
YTD PERCENTAGE OF NET REVENUE									82.42%			

1. GROSS REVENUE – Charges billed within the month.
2. MEDICARE WRITE OFFS – Contractual write down that MOFD is obligated to take as a Medicare provider
3. MEDI-CAL WRITE OFFS - Contractual write down that MOFD is obligated to take as a Medi-Cal provider
4. RESIDENT WRITE OFFS – Write Downs that are taken according to MOFD’s resident policy
5. OTHER CONTRACTUAL WRITE OFFS – Contractual write downs that are taken for other federal or state agencies
6. NET REVENUE – Revenue after all contractual obligations are taken
7. CASH RECEIPTS – Payments that are received in month.
8. REFUNDS – Overpayments that are refunded.
9. NET RECEIPTS – Payments after refunds have been removed.
10. BAD DEBT – Accounts that have been sent to the collection agency.
11. ADJUSTMENTS – Any adjustment that has been made to a previously billed account, (for example, incorrect mileage).
12. NEW A/R BALANCE – Balance of all accounts in system at the end of the month and in general ledger account #1051-Receiveables – Ambulance Billing.

**MORAGA-ORINDA FIRE DISTRICT
TREASURER'S QUARTERLY INVESTMENT REPORT
JUNE 30, 2017**

Type of Investment	Financial Institution	Date of Maturity	Par Value/ Original	Market Value	Rate of Interest	Fiscal Year-to-Date Income
Cash	Contra Costa County	N/A	4,021,799	4,021,799	0.00%	0
Cash	Citibank	N/A	195,709	195,709	0.00%	0
Cash	Citibank	N/A	79,892	79,892	0.00%	0
Local Agency Investment Fund	Local Agency Investment Fund	N/A	7,219,072	7,211,425	0.92%	12,860
Money Market	Wells Fargo Government Money Market Fund	N/A	2,793,646	2,793,646	0.01%	632
Money Market	Citibank	N/A	2,913,977	2,913,977	0.25%	8,611
Money Market	US Bank	N/A	362,409	362,409	0.20%	0
Total			17,586,504	17,578,857		22,103

Average Weighted Yield 0.43%

Market values obtained from monthly statements issued by Citibank, Wells Fargo Bank and US Bank

Sufficient funds exist to meet the Districts financial obligations for the next six months using the County of Contra Costa's "Teeter Plan". In 1949, the California Legislature enacted an alternative method for the distribution of secured property taxes to local agencies known as the "Teeter Plan". The "Teeter Plan" is a tax distribution procedure by which secured tax tolls are distributed to the District on the basis of the tax levy, rather than on the basis of actual tax collections. While the County bears the risk of loss on delinquent taxes that go unpaid, it benefits from the penalties associated with these delinquent taxes when they are paid. In turn, the "Teeter Plan" provides the District with stable cash flow and the elimination of collection risk.

The June 2017 investments are in accordance with the District adopted investment policy.



7.25.2017

Gloriann Sasser
Administrative Services Director

Date

Moraga-Orinda Fire District
 Balance Sheet - By Fund
 27 - Capital Projects Fund
 As of 6/30/2017

		Current Year
Assets		
Citibank - Accounts Payable	1000	24,802.05
Contra Costa County Cash	1002	129,139.38
LAIF Investments	1010	6,530,004.91
Lease Escrow-U.S. Bank	1013	362,408.81
Citibank - Money Market	1014	2,913,977.35
Interest Receivable	1502	4,760.24
Total Assets		9,965,092.74
Liabilities		
Accounts Payable	2000	90,858.18
Accrued Payables	2010	28.00
Retention Station Construction	2100	17,792.25
Total Liabilities		108,678.43
Fund Balance		
Committed Encumbrances	3684	3,542.19
Fund Balance Committed Capital Projects	3685	6,788,141.11
Fund Balance Restricted Debt	3695	3,276,386.16
Other		(211,655.15)
Total Fund Balance		9,856,414.31

Moraga-Orinda Fire District
 Balance Sheet - By Fund
 50 - General Fund
 As of 6/30/2017

		Current Year
Assets		
Citibank - Accounts Payable	1000	170,907.44
Citibank - Payroll	1001	79,891.55
Contra Costa County Cash	1002	3,892,660.03
Petty Cash	1007	200.00
Section 125 - Flexible Benefits	1009	336.16
LAIIF Investments	1010	689,067.11
Accounts Receivable	1050	58,513.70
Receivables-Ambulance Billing	1051	582,662.36
Allowance Doubtful A/R-Ambulance billing	1052	(44,186.40)
Receivables-Other	1055	13,369.15
Advance on Taxes & Supplemental Taxes	1160	240,671.99
Prepaid Retirement	1410	81,945.20
Misc Reimbursables	1501	21,020.86
Interest Receivable	1502	3,774.30
Allowance Doubtful A/R	1503	(20,386.00)
Total Assets		5,770,447.45
Liabilities		
Accounts Payable	2000	131,092.39
Accrued Payables	2010	2,431.47
Accrued Payroll	2050	312,466.41
Accrued Payroll Taxes-Federal	2051	138,278.18
Accrued Retirement	2054	182,933.00
Section 125 Medical-Dental Plan	2080	2,499.65
Accrued Charities & Other Employee Ded	2082	13,284.31
Total Liabilities		782,985.41
Fund Balance		
Fund Balance Unassigned	3680	3,607,130.13
Nonspendable Fund Balance	3682	81,945.20
Other		1,298,386.71
Total Fund Balance		4,987,462.04

Moraga-Orinda Fire District
 Balance Sheet - By Fund
 90 - Debt Service Fund
 As of 6/30/2017

		Current Year
Assets		
Wells Fargo - POB Restricted Custodial Fund	1008	2,793,645.66
Total Assets		2,793,645.66
Fund Balance		
Fund Balance Restricted Debt	3695	2,587,823.64
Other		205,822.02
Total Fund Balance		2,793,645.66

TRUSTED SOLUTIONS. LASTING RESULTS.

MORAGA-ORINDA FIRE PROTECTION DISTRICT
PARS Post-Employment Benefits Trust

Account Report for the Period
7/1/2016 to 6/30/2017

Gloriann Sasser
Administrative Services Director
Moraga-Orinda Fire Protection District
1280 Moraga Way
Moraga, CA 94556

Account Summary

Source	Beginning Balance as of 7/1/2016	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 6/30/2017
OPEB	\$0.00	\$0.00	\$12,908.83	\$368.64	\$0.00	\$460,392.80	\$472,932.99
PENSION	\$0.00	\$300,000.00	\$5,025.03	\$188.43	\$0.00	\$0.00	\$304,836.60
Totals	\$0.00	\$300,000.00	\$17,933.86	\$557.07	\$0.00	\$460,392.80	\$777,769.59

Investment Selection

Source

OPEB	Capital Appreciation Index PLUS
PENSION	Capital Appreciation Index PLUS

Investment Objective

Source

OPEB	The primary goal of the Capital Appreciation objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.
PENSION	The primary goal of the Capital Appreciation objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	0.71%	2.66%	12.73%	-	-	-	5/19/2015
PENSION	0.62%	1.62%	-	-	-	-	3/9/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

MORAGA-ORINDA FIRE PROTECTION DISTRICT
PARS OPEB Trust Program

Account Report for the Period
7/1/2016 to 6/30/2017

Gloriann Sasser
Administrative Services Director
Moraga-Orinda Fire Protection District
1280 Moraga Way
Moraga, CA 94556

Account Summary

Source	Beginning Balance as of 7/1/2016	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 6/30/2017
OPEB	\$176,437.05	\$256,000.00	\$28,954.43	\$998.68	\$0.00	-\$460,392.80	\$0.00
Totals	\$176,437.05	\$256,000.00	\$28,954.43	\$998.68	\$0.00	-\$460,392.80	\$0.00

Investment Selection

Capital Appreciation HighMark PLUS

Investment Objective

The primary goal of the Capital Appreciation objective is growth of principal. The major portion of the assets are invested in equity securities and market fluctuations are expected.

Investment Return

1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
			3-Years	5-Years	10-Years	

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value
Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees



Contra Costa
EMS System
Emergency
Ambulance
Reimbursement
Report

June 30

2017

This report provides a year over year summary of insurance reimbursement and payer mix associated with Contra Costa County EMS System Ambulance Service Providers. Data reported was collected from EMS provider agencies who provide emergency ambulance services to the residents of Contra Costa County. This report was prepared by Contra Costa EMS Agency.

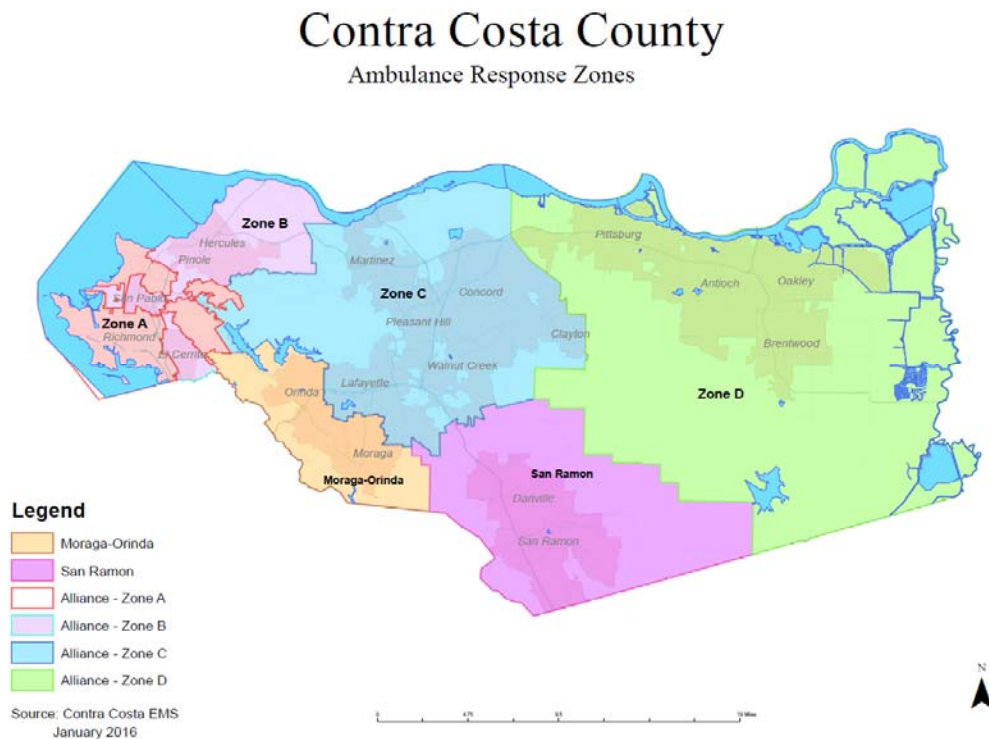
Payer Mix
Summary
2010-2016

Executive Summary

9-1-1 Ambulance providers within Contra Costa County are required to be at the ready to serve over 1.1 million people 24/7, 365 days a year. EMS Ambulance providers respond to every call regardless of the ability to pay and are required to respond within strict response time performance measures and to assure that their personnel are highly trained.

Emergency ambulance providers rely primarily on insurance reimbursement to support and sustain their ambulance operations. Over the years insurance reimbursement has shifted and relies on government payers such as Medi-Care and Medi-Cal. The elderly, the working poor, children and the medically vulnerable are the primary recipients of these federal and state insurance services. Insurance from all insurance payers is known to only pay only a fraction of the cost of services. In response to reduced insurance payments EMS ambulance providers have been forced to increase charges for ambulance transportation services. This trend is not unique to Contra Costa but affects ambulance services throughout California and the United States.

This report provides a year over year summary of insurance reimbursement and payer mix data for Contra Costa County EMS System Ambulance Service Providers. Data reported was collected from EMS provider agencies contracted to provide emergency ambulance services to the residents of Contra Costa County.



The Contra Costa EMS System 2016: Currently residents of Contra Costa County are served by three EMS System ambulance providers:

1. Moraga Orinda Fire District provides exclusive EMS ambulance service to residents in the Moraga-Orinda Ambulance Response Zone
2. San Ramon Valley Fire District provides exclusive EMS ambulance services to residents living in the San Ramon Ambulance Response Zone.
3. Contra Costa Fire Protection District with their ambulance subcontractor American Medical Response provides exclusive emergency ambulance services as the “Alliance” to the remaining portions of the county (Ambulance Response Zones A,B,C and D) .

Prior to January 1, 2106 American Medical Response was the sole EMS ambulance contractor those ambulance service areas.

Contra Costa EMS would like to thank the Fire-EMS Ambulance services for contributing to this report. This information will be updated periodically to assist the community, EMS System leadership and policy makers to monitor and track changes in ambulance reimbursement that may be affected by changes in the federal and state health care legislation.

2010 to 2016 Average Patient Charge and Net Cash Received per Transport

Year	AMR PreAlliance 2010-2015 CCFPD/AMR Alliance 2016		MOFD		SRFPD	
	Average Patient Charge	Net Cash Per Trip	Average Patient Charge	Net Cash Per Trip	Average Patient Charge	Net Cash Per Trip
2010	\$1,657.99	\$569.85	\$1,431.41	\$655.86	\$1,252.88	\$654.88
2011	\$1,872.87	\$608.08	\$1,473.18	\$697.67	\$1,286.43	\$658.56
2012	\$1,928.89	\$589.88	\$1,501.99	\$655.01	\$1,363.71	\$693.16
2013	\$1,986.39	\$583.92	\$1,557.72	\$664.40	\$1,369.28	\$674.71
2014	\$2,147.95	\$603.59	\$1,605.96	\$681.24	\$1,593.57	\$723.43
2015	\$2,360.92	\$628.81	\$1,631.18	\$686.13	\$1,618.65	\$766.00
2016 (Alliance)	\$2,592.00	\$573.00	\$1,645.09	\$657.40	\$1,664.46	\$726.36

As reported to Contra Costa EMS June 2017

Prepared by Pat Frost EMS Director Contra Costa Health Services

MOFD= Moraga Orinda Fire District

SRFPD= San Ramon Fire Protection District

AMR= American Medical Response

CCFPD= Contra Costa Fire Protection District

Alliance= CCFPD contractor with AMR subcontractor

Government Payments (Volume/Transport) percent YOY 2010-2016

Year	AMR PreAlliance 2010-2015 CCFPD/AMR Alliance 2016					MOFD					SRFPD				
	Medi-Cal	Medi-Care	Third Party/Private/Contracted Insurance	Self Pay	% MediCal	% Medi-Care	Third Party/Private/Contracted Insurance	% Self Pay	% Medi-Cal	% Medi-Care	Third Party/Private/Contracted Insurance	% Self Pay	% Medi-Cal	% Medi-Care	Third Party/Private/Contracted Insurance
2010	17.8%	40.7%	20.2%	21.3%	2%	60.3%	28.9%	8.8%	2.7%	52.8%	35.2%	9.3%			
2011	20.0%	39.4%	20.3%	20.3%	2%	58.8%	30.4%	8.4%	2.6%	54.4%	33.7%	9.2%			
2012	21.9%	39.9%	18.5%	19.7%	2%	58.0%	26.9%	13.6%	2.5%	52.9%	34.8%	9.7%			
2013	21.9%	42.9%	17.0%	18.2%	2%	58.5%	26.6%	13.3%	3.6%	52.7%	32.5%	11.2%			
2014	27.0%	43.3%	16.8%	12.9%	4%	58.8%	25.4%	12.2%	6.3%	52.9%	31.3%	9.5%			
2015	26.8%	39.1%	24.5%	9.6%	5%	62.1%	25.9%	7.2%	6.8%	54.1%	33.6%	5.4%			
2016	28.1%	42.8%	15.9%	12.5%	8%	56.2%	25.6%	10.4%	6.0%	42.8%	33.5%	17.7%			

As reported to Contra Costa EMS June 2017

MOFD= Moraga Orinda Fire District

SRFPD= San Ramon Fire Protection District

AMR= American Medical Response

CCFPD= Contra Costa Fire Protection District

Alliance= CCFPD contractor with AMR subcontractor

Gross Marginal Collection Rate = % Collected on Rate Increases YOY

Year	AMR PreAlliance 2010-2015 CCFPD/AMR Alliance 2016	MOFD	SRFPD
	Percent Collected	Percent Collected	Percent Collected
2010	19.0%	46%	53%
2011	18.9%	48%	52%
2012	17.1%	44%	51%
2013	15.3%	43%	50%
2014	14.6%	43%	46%
2015	12.9%	42%	48%
2016	22.1%	40%	44%

As reported to Contra Costa EMS June 2017

- MOFD= Moraga Orinda Fire District
- SRFPD= San Ramon Fire Protection District
- AMR= American Medical Response
- CCFPD= Contra Costa Fire Protection District
- Alliance= CCFPD contractor with AMR subcontractor

Average Ambulance Patient Charge Treat and No Transport (TNT)

Year	AMR PreAlliance 2010-2015 CCFPD/AMR Alliance 2016			MOFD			SRFPD			
	TNT Patient Ave Patient Chg	Number of patients billed	Ave Collection Rate	TNT Patient Ave Patient Chg	Number of patients billed	Ave Collection Rate	TNT Patient Ave Patient Chg	First Responder Fee	Number of patients billed	Ave Collection Rate
2010	NA	NA	NA	\$161	229	\$58	\$0	\$0	0	\$0
2011	NA	NA	NA	\$214	138	\$92	\$0	\$0	0	\$0
2012	NA	NA	NA	\$281	93	\$120	\$0	\$0	0	\$0
2013	NA	NA	NA	\$278	113	\$108	\$0	\$0	0	\$0
2014	NA	NA	NA	\$365	101	\$152	\$456	\$657	630	\$195
2015	NA	NA	NA	\$444	87	\$202	\$459	\$768	581	\$182
2016	\$592.58	24	\$168.34	\$454	67	\$215	\$471	\$688	653	\$183

As reported to Contra Costa EMS June 2017

TNT= Treat and No Transport

MOFD= Moraga Orinda Fire District

SRFPD= San Ramon Fire Protection District

AMR= American Medical Response

CCFPD= Contra Costa Fire Protection District

Alliance= CCFPD contractor with AMR subcontractor

Ground Emergency Medical Transport (Average Collections/Transport)

Year	AMR PreAlliance 2010-2015 CCFPD/AMR Alliance 2016		MOFD		SRFPD	
	GEMT Eligible Transports	Average Collection per Transport	GEMT Eligible Transports	Average Collection per Transport	GEMT Eligible Transports	Average Collection per Transport
2010	Not Eligible		18	\$158	55	\$143
2011	Not Eligible		18	\$175	44	\$154
2012	Not Eligible		7	\$160	24	\$144
2013	Not Eligible		9	\$142	29	\$179
2014	Not Eligible		17	\$141	74	\$133
2015	Not Eligible		16	\$133	66	\$125
2016	3,037	\$91	17	\$101	72	\$112

As reported to Contra Costa EMS June 2017

GEMT=Ground Emergency Medical Transport

GEMT is restricted to Fire Ambulance Providers

MOFD= Moraga Orinda Fire District

SRFPD= San Ramon Fire Protection District

AMR= American Medical Response

CCFPD= Contra Costa Fire Protection District

Alliance= CCFPD contractor with AMR subcontractor

Number of Transports by Service Mix

Year	AMR PreAlliance 2010-2015 CCFPD/AMR Alliance 2016						MOFD				SRFPD				
	ALS Non Emerg ALS1	ALS 1 Emergency	ALS2 Emergency	BLS Non Emergency	BLS Emergency	%ALS 1 Emergency	%ALS2 Emergency	%ALS 1 Emergency	%ALS2 Emergency	%ALS 1 Emergency	%ALS2 Emergency	%ALS 1 Emergency	%ALS2 Emergency	%ALS 1 Emergency	%ALS2 Emergency
2010	0.4%	80.4%	1.4%	0.2%	17.6%	66.8%	2.2%	66.8%	2.2%	66.8%	31.0%	2.6%	63.0%	2.6%	34.4%
2011	0.3%	97.6%	2.1%	0.0%	0.0%	67.1%	1.6%	67.1%	1.6%	67.1%	31.3%	1.2%	62.3%	1.2%	36.5%
2012	0.1%	98.5%	1.4%	0.0%	0.0%	74.7%	1.5%	74.7%	1.5%	74.7%	23.9%	1.0%	75.6%	1.0%	23.5%
2013	0.0%	98.7%	1.2%	0.0%	0.0%	73.4%	1.1%	73.4%	1.1%	73.4%	25.6%	1.1%	75.1%	1.1%	23.8%
2014	0.0%	99.0%	1.0%	0.0%	0.0%	62.2%	1.2%	62.2%	1.2%	62.2%	36.5%	0.9%	68.1%	0.9%	30.9%
2015	0.0%	98.7%	1.0%	0.0%	0.4%	61.9%	0.9%	61.9%	0.9%	61.9%	37.2%	1.1%	67.3%	1.1%	31.6%
2016	0.0%	75.2%	1.3%	0.0%	18.9%	61.8%	1.1%	61.8%	1.1%	61.8%	37.2%	1.3%	71.4%	1.3%	27.3%

As reported to Contra Costa EMS June 2017

MOFD= Moraga Orinda Fire District

SRFPD= San Ramon Fire Protection District

AMR= American Medical Response

CCFPD= Contra Costa Fire Protection District

Alliance= CCFPD contractor with AMR subcontractor



Moraga-Orinda Fire District

TO: The Board of Directors

FROM: Stephen Healy, Fire Chief
Doug McManamon, Special Counsel to the District

DATE: September 6, 2017

SUBJECTS: Item 8.1 – Approve a Written Agreement Terminating the Contract between Pacific Mountain Contractors, Inc. and the Moraga-Orinda Fire District

Written agreement to be provided at Board meeting

Item 8.2 – Approve Exemption of the Completion of Construction of Fire Station 43 From Competitive Bidding Requirements

Item 8.3 – Award Completion of Competitively Bid Contract Originally Awarded to Pacific Mountain Contractors, Inc. to Federal Solutions Group, Inc. and Approve a Capital Projects Fund Expenditure Budget Increase in the Amount of \$4,243,057.

Written agreement to be provided at Board meeting

BACKGROUND COMMON TO ALL THREE AGENDA ITEMS

On October 19, 2016, the District's Board awarded a contract for the construction of Fire Station 43 to Pacific Mountain Constructors, Inc. ("PMC"), the lowest responsible bidder. The project had a scheduled construction completion date of October 7, 2017, based on the contract's construction duration of 335 days.

Orinda experienced record rainfall during the 2016/2017 rain season, and the District granted PMC 118 days of time extensions to compensate for the weather delays. The weather impacts prevented the contractor from making any significant progress during the winter, except for design submittal review and rough grading.

During the winter, the District's construction manager learned that several agencies with jurisdiction over the project would require the District to obtain construction permits before construction could re-start. These agencies included the California Water Quality Board, the California Department of Fish & Wildlife, and the Army Corps of Engineers. The construction manager and District staff worked to secure the necessary permits, all of which were in place by June 15, 2017. Design revisions were required to comply with the permits issued by these agencies, and those revisions were made before the permits were issued.

In March of 2017, PMC advised the District's construction manager that PMC believed there were significant errors in the plans and specifications that would require further design revisions before construction could commence. At the time, construction was not progressing because of the wet weather. The District's design team prepared and issued revised drawings and specifications to address the errors claimed by PMC. The District expected that once the wet weather ended, and the additional construction permits discussed above were secured, the project could re-start and the District and PMC would follow the contract to evaluate costs related to the weather and permit delays.

Then, on May 8, 2017, PMC wrote the District and demanded the District negotiate a termination of the construction contract. PMC claimed the design for Station 43 contained errors and omissions that rendered the Project unbuildable. The District's construction manager and District staff reviewed and evaluated PMC's claims with the input of the District's design team.

On May 29, 2017, District staff (which includes special construction counsel) and the construction manager met with PMC to discuss PMC's contentions and provided PMC with a complete set of construction plans approved by all agencies having jurisdiction over the project. PMC agreed to review the plans and work with its subcontractors to provide the District with revised pricing on any changes in the design that were not part of PMC's original contract scope or approved change orders. At that meeting, the District advised PMC that it anticipated receiving the additional construction permits discussed above by mid-June, and that, assuming the District's Board agreed to cost increases resulting from changes to the contract scope, construction would re-start in late June or early July.

The District never received any pricing from PMC for the additional scope of work. On June 18, 2017, PMC advised the District in writing that it would not proceed with the Project and reiterated its request that the District negotiate an agreement to terminate the Contract. District staff attempted further negotiations with PMC, but it became clear that PMC was unwilling to construct Fire Station 43 at any price. PMC further indicated that legal action might be necessary if the District attempted to enforce the construction contract by issuing a notice to proceed.

District Staff and legal counsel evaluated options to complete the project, including termination and securing a replacement contractor to complete PMC's scope of work. District Staff and the construction manager contacted the three contractors that previously submitted bids. Two expressed interest in completing the work and provided updated pricing based on the plans the District provided PMC on May 29, 2017. District Staff and legal counsel also commenced negotiations with PMC regarding a termination agreement.

AGENDA ITEM 8.1 – Approve a Written Agreement Terminating the Contract between Pacific Mountain Contractors, Inc. and the Moraga-Orinda Fire District

After receiving their June 18, 2017 letter, PMC expressed no desire to complete the Fire Station 43 project and twice requested to be released from its contract. District Staff and legal counsel evaluated PMC's request and evaluated the practical and legal impacts of moving forward with PMC as the general contractor.

The construction contract between PMC and the District allows the District to terminate the contract for cause, or for convenience. The District can only terminate for cause for certain reasons stated in the contract, including a material breach of the contract that is not cured by the Contractor. If the contractor does not cure the material breach and is terminated for cause, the District may also demand the performance bond surety take steps to complete the project for the penal sum of the construction performance bond, subject to the conditions stated in the bond.

District Staff and legal counsel believes that, based on PMC's letters and conduct, the District had grounds to terminate the contract for cause. However, pursuing this course would have likely resulted in construction delays and litigation, and the legal outcomes were uncertain.

The District negotiated the terms of an agreement to both terminate PMC's obligation to continue to perform its contract, and, to obtain repayment of some of the general conditions cost paid to PMC, and to transfer some of the potential value of preparatory submittal work done by several of the subcontractors.

The final agreement will be made available at the Board meeting.

AGENDA ITEM 8.2 – Approve Exemption from Public Bidding Requirements for Completion of Scope of Work of Contract between Pacific Mountain Contractors, Inc. and the Moraga-Orinda Fire District

Ordinarily, compliance with the terms of a statute requiring that public agency contracts be let for competitive bidding and advertising for bids is mandatory with respect to those contracts coming within the terms of the statute and any contract made without compliance with the statute is void. (See *Miller v. McKinnon* (1942) 20 Cal. 2d 83, 87).

Under Public Contract Code section 20813, “[a]ll contracts for the construction or completion of any building, structure, or improvement, when the expenditure required for the work exceeds ten thousand dollars (\$10,000), shall be contracted for and let to the lowest responsible bidder after notice.”

There are exceptions to the public bidding requirements given the circumstances here. First, under *Shore v. Central Contra Costa Sanitary Dist.* (1962) 208 Cal. App. 2d 465, a public agency may complete a competitively bid contract when the original contractor is terminated pursuant to the contract. Here, to avoid the expense and delay of a termination for cause of the contract (although Staff believes grounds existed for such termination), Staff negotiated the terms of a termination agreement as discussed above. The recommended completion contractor will complete the same scope of work that was competitively bid by PMC.

Second, under the circumstances, there does not appear to be a public advantage in engaging in a second round of competitive bidding on the project. Staff contacted the other contractors that had originally submitted bids and obtained revised pricing from two of the bidders. Staff then engaged in negotiations to finalize the price and scope of the contract as discussed in Agenda Item 8.3 below, at a price of \$3,341,000. The other contractor’s price was \$3,424,000, which is higher than the recommended replacement contractor but only by approximately 2.5 percent.

A new round of competitive bidding would likely only confirm the pricing the District obtained and would result in additional delays because the work could not commence until the Spring of 2018. District staff has also been informed that the Northern California construction market is extremely busy and there has been significant price escalation over the past year.

Staff recommends the Board adopt a resolution exempting the contract for the construction of Fire Station 43 from public bidding requirements.

AGENDA ITEM 8.3 – Award Completion of Competitively Bid Contract Originally Awarded to Pacific Mountain Contractors, Inc. to Federal Solutions Group, Inc.

Federal Solutions Group, Inc. has agreed to enter into a construction contract to complete the Fire Station 43 project, including the scope of work originally bid by PMC and the changes made to the design since the bid, for the lump sum price of \$3,341,000. FSG has confirmed that it can start work on the project within the next two to three weeks. Barring unforeseen delays, the project should be completed in approximately one year, or late summer of 2018.

The proposed agreement with FSG is substantially similar to the previous agreement with PMC. The final agreement will be made available at the Board meeting.

Staff recommends the District award a construction contract to Federal Solutions Group, Inc. for the construction of Fire Station 43 for \$3,341,000 and Approve a Capital Projects Fund Expenditure Budget Increase in the Amount of \$4,243,057.

STAFF RECOMMENDATION

- 1) Discuss and deliberate the three agenda items;

- 2) Approve the Written Agreement Terminating the Contract between Pacific Mountain Contractors, Inc. and the Moraga-Orinda Fire District;
- 3) Adopt Resolution 17-15 to Exempt the Completion of Construction of Fire Station 43 From Competitive Bidding Requirements;
- 4) Award Completion of Competitively Bid Contract Originally Awarded to Pacific Mountain Contractors, Inc. to Federal Solutions Group, Inc. and Approve a Capital Projects Fund Expenditure Budget Increase in the Amount of \$4,243,057.

ATTACHMENTS

- 1) Resolution 17-15 – to Exempt the Completion of Construction of Fire Station 43 From Competitive Bidding Requirements
- 2) Financial details Station 43 project

RESOLUTION NO. 17-15

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MORAGA-ORINDA
FIRE PROTECTION DISTRICT TO EXEMPT THE COMPLETION OF
CONSTRUCTION OF FIRE STATION 43 FROM COMPETITIVE BIDDING
REQUIREMENTS**

WHEREAS, the Moraga-Orinda Fire Protection District Board of Directors hereby finds and declares the following:

- On October 19, 2016, the District's Board awarded a contract for the construction of Fire Station 43 to Pacific Mountain Contractors, Inc. ("PMC"), the lowest responsible bidder.
- On May 8, 2017, PMC wrote the District and demanded the District negotiate a termination of the construction contract. The District attempted to resolve the issues through discussions with PMC to restart the project.
- On June 18, 2017, PMC advised the District in writing that it would not proceed with the Project and reiterated its request that the District negotiate an agreement to terminate the Contract. District staff attempted further negotiations with PMC, but it became clear that PMC was unwilling to construct Fire Station 43 at any price. PMC also indicated it may pursue legal remedies if the District required it to perform the contract.
- Based on PMC's letters and conduct, the District believes it had grounds to terminate the contract for cause. Pursuing this course of action would have likely resulted in construction delays and litigation, and the legal outcomes were uncertain.
- After receiving PMC's June 18, 2017 letter, the District contacted the other contractors that had originally submitted bids for the Station 43 project, and obtained revised pricing from two of those bidders. Staff then engaged in negotiations to finalize the price and scope of the contract at a price of \$3,341,000. The other contractor's price was \$3,424,000.
- When the project was awarded in October of 2016, the District anticipated the new station would be substantially complete within 335 days. Weather, permitting and design issues, and disputes with PMC have prevented any significant progress on the station during that time.
- Construction of Fire Station 43 is fundamentally important to the District and the District's constituents, and timely completion of the project is a significant public interest. Competitive bidding would likely result in six or more months of delay, preventing completion of the project until 2019 or beyond. The public interest in completion of the station outweighs the value of competitively bidding the work to complete the project.

Attachment A

THEREFORE, be it resolved by the Moraga-Orinda Fire Protection District Board of Directors the following:

The contract for construction of Fire Station 43 and the award to a contractor to complete the scope of work originally bid upon and awarded to Pacific Mountain Contractors, Inc. is exempt from the competitive bidding requirements under the California Public Contract Code.

PASSED, APPROVED and ADOPTED this 6th day of September, 2017 at the special meeting of the District Board of Directors held at the Moraga Library, located at 1500 Saint Mary's Road, Moraga, California 94556, on a motion made by Director _____ and seconded by Director _____, and duly carried with the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attachment A

Dated: September 6, 2017

Kathleen Famulener, President
Board of Directors

ATTEST:

Grace Santos
District Secretary/District Clerk

Attachment B

**Station 43 Projected Total Cost Since Project Reactivation
July 1, 2015 to Completion
Completion 50 weeks from FSG start
FSG start projected September 18, 2017**

Expenditures FY 2015-16	\$210,407
Expenditures FY 2016-17	1,032,827
Projected total to complete Station 43 - budget adjustment	<u>4,243,057</u>
Subtotal FY 2016-17 to completion	<u>5,275,884</u>
Total projected cost since project reactivation	<u>5,486,291</u>
Project budget FY2016/17	<u>4,477,000</u>
FY2016/17 to completion projected in excess of FY 2016-17 budget	<u><u>\$1,009,291</u></u>

Attachment B

**Station 43 Projected Costs to Complete
July 1, 2017 to Completion
Completion 50 weeks from FSG start
FSG start projected September 18, 2017**

Temporary station monthly costs @ \$5,000/month for 15 months	\$75,000	
Temporary engine enclosure - move	6,000	
Temporary station demobilization - sell trailer	0	A
Church parking lot repave	39,975	B
Permits - grading	2,500	
Permits - building	8,046	
Biologist	4,000	
Construction manager	129,600	C
Legal costs July - September 2017	45,000	D
PMC claim	110,768	
PMC pay to District	(53,925)	
Architect - 3 hours per week @ \$200/hour for 50 weeks	30,000	
Architect - invoices received not paid	51,993	
Surveyor - certify grade	10,000	
Special inspections and testing	28,000	
Construction inspections	6,000	
Furniture, fixtures & equipment	75,000	
FSG contract	3,341,000	
Contingency - 10% of FSG contract	<u>334,100</u>	
Projected total to complete Station 43 - budget adjustment	4,243,057	
Cash available from debt issuance as of June 30, 2017	2,913,978	
June 2017 expenses drawn down July/August 2017	<u>(38,655)</u>	
Capital Projects Fund use of reserves	<u><u>\$1,367,734</u></u>	E

A Projection assumes District locates a buyer to assume all costs to move/purchase trailer

B Per contract, District pays \$39,975. However, repaving costs will likely have increased.

C Stewart Enterprises II most recent bid

D Assumes significant legal issues resolved by September 30, 2017

E Capital Projects Fund Balance as of June 30, 2017 \$6,942,438

Information as of September 1, 2017

Attachment B

Debt Proceeds Accounting

Debt issuance	\$4,069,000
Costs of issuance	<u>(66,273)</u>
Net debt proceeds for Station 43 project	4,002,727
Expenses drawn down - See detail report	(1,098,337)
Interest earnings through June 30, 2017	<u>9,588</u>
Balance to spend on 43 project June 30, 2107	<u><u>\$2,913,978</u></u>

Attachment B

Pacific Mountain Contractors Summary through 8/28/2017

	Completed	Retention	Cash Payment
1	\$217,617.48	\$10,880.87	\$206,736.61
2	44,085.56	2,204.28	41,881.28
3	24,557.53	1,227.88	23,329.65
4	26,557.54	1,327.88	25,229.66
5	19,557.54	977.88	18,579.66
6	11,734.53	586.73	11,147.80
7	11,734.53	586.73	11,147.80
Total	<u>\$355,844.71</u>	<u>\$17,792.25</u>	<u>\$338,052.46</u>

Attachment B

Stewart Enterprises Summary through 8/25/2017

	<u>Contract</u>	<u>Paid to Date</u>	<u>Remaining Balance</u>
Construction Management - Station 43	\$176,860.00	\$148,451.90	\$28,408.10
Change Order - Construction Mgmt Temp Station	17,490.00	17,490.00	0.00
Reimbursable Expenses	8,000.00	7,987.22	12.78
Total	<u>\$202,350.00</u>	<u>\$173,929.12</u>	<u>\$28,420.88</u>

Attachment B

Stewart Enterprises

Costs Paid Inception through August 11, 2017

		Construction Manager Services	Construction Manager Expenses	Project Expenses	Construction Manager Total Paid
Services 4/5/16-4/20/16	4/20/2016	9,437.00	1,138.85		10,575.85
Services 4/21/16-5/12/16	5/12/2016	5,098.50	299.94		5,398.44
Services 5/13/16-5/31/16	6/1/2016	5,760.00	195.14		5,955.14
Reimb payment to Absolute Steel for temp appara	6/7/2016			4,828.80	0.00
Services 6/01/16-6/14/16	6/14/2016	5,760.00	337.01		6,097.01
Services 6/15/16-6/28/16	6/28/2016	4,878.00	518.24		5,396.24
Reimb. of expenses	7/6/2016			4,182.02	0.00
Reimb Underground Utilities construct. & manhole	7/12/2016			11,437.51	0.00
Services 6/29/16-7/12/16	7/12/2016	2,754.00	448.99		3,202.99
Services 7/13/16-7/26/16	7/26/2016	3,441.29	511.79		3,953.08
Reimb. misc. vendor payments 6/22/16-7/22/16	7/26/2016			4,019.82	0.00
Reimb. expenses 7/21/16-8/10/16	8/10/2016			14,692.14	0.00
Services 7/27/16-8/16/16	8/16/2016	11,000.00	845.16		11,845.16
Services 8/17/16-8/30/16	8/30/2016	10,091.50	332.70		10,424.20
Reimb. expenses 8/11/16-8/29/16	8/30/2016			5,822.30	0.00
Reimb. expenses 8/31/16-9/13/16	9/13/2016			7,024.32	0.00
Services 8/31/16-9/13/16	9/13/2016	5,500.00	251.28		5,751.28
Services 9/14/16-10/04/16	10/4/2016	6,585.50	406.06		6,991.56
Reimb. expenses 9/23/16-10/10/16	10/10/2016			2,543.18	0.00
Services 10/05/16-10/17/16	10/17/2016	9,500.00	208.73		9,708.73
Reimb. expenses 10/19/16-10/20/16-CCC permits	10/20/2016			11,618.96	0.00
Reimb. expenses-PG&E engineering and Staples	10/31/2016			5,175.08	0.00
Reimb. expenses 11/08/16	11/29/2016			369.00	0.00
Services 10/18/16-11/29/16	11/29/2016	12,138.21	599.00		12,737.21
Services 11/30/16-12/20/16	12/20/2016	6,625.50	386.08		7,011.58
Services 12/20/16-1/17/17	1/17/2017	10,600.80	340.29		10,941.09
Services 1/18/17-2/13/17	2/13/2017	10,600.80	367.34		10,968.14
Services 2/14/17-3/13/17	3/13/2017	9,275.70	241.62		9,517.32
Services 3/14/17-4/10/17	4/10/2017	9,275.70	270.02		9,545.72
Reimb expense-FedEx & CCC structural engineer	5/4/2017			522.32	0.00
Services 4/11/17-5/7/17	5/7/2017	9,275.70	268.12		9,543.82
Reimb. blueprints, express mail and CCC plan rev	5/22/2017			716.05	0.00
Services 5/8/17-6/12/17	6/13/2017	9,275.70	(480.92)		8,794.78
Services 6/13/17-7/07/17	6/30/2017	5,640.00	407.62		6,047.62
Reimb. expenses 6/21/17-6/30/17	6/30/2017			267.94	0.00
Services 7/8/17-8/07/17	8/11/2017	3,428.00	94.16		3,522.16
Total Paid with Expenses		165,941.90	7,987.22	73,219.44	247,148.56
Contract		194,350.00	8,000.00		
Remaining Balance		28,408.10	12.78		28,420.88

Attachment B

Station 43 Expenditures June 1, 2016 through June 30, 2017

Name	Description	Session ID	Effective	Debit
Bay Area Air Quality Management Dist.	Demolition permit-Station 43	API-0612	6/1/2016	364.00
Stewart Enterprises II	Services 5/13/16-5/31/16	API-0612	6/1/2016	5,955.14
Waraner Tree Experts	Tree Removal-Station 43	API-0613	6/2/2016	18,000.00
Stewart Enterprises II	Reimb payment to Absolute Steel for t	API-0613	6/7/2016	4,828.80
Contra Costa County	Temporary Fire Station Building Permi	API-0613	6/7/2016	1,700.60
Shah Kawasaki Architects	Services 05/01/16 thru 05/31/16	API-0617	6/7/2016	10,773.63
Shah Kawasaki Architects	Services 04/01/16 thru 04/30/16	API-0613	6/8/2016	35,607.99
Stewart Enterprises II	Services 6/01/16-6/14/16	API-0615	6/14/2016	6,097.01
Central Contra Costa Sanitary District	Station 43 permanent building permit	API-0616	6/21/2016	1,197.00
City of Orinda	Station 43 permanent building permit	API-0616	6/21/2016	8,299.85
Stewart Enterprises II	Services 6/15/16-6/28/16	API-0617	6/28/2016	5,396.24
Shah Kawasaki Architects	Services 06/01/16 thru 06/30/16	API-0622	6/30/2016	5,944.98
Stewart Enterprises II	Reimb. of expenses	API-0619	7/6/2016	4,182.02
Pro-Plumbing and Handyman Service	Temp station 43 services-Progress pa	API-0619	7/6/2016	1,000.00
Pro-Plumbing and Handyman Services	Temp station 43 services-Progress pa	API-0621	7/12/2016	5,400.00
Stewart Enterprises II	Reimb Underground Utilities construct.	API-0621	7/12/2016	11,437.51
Stewart Enterprises II	Services 6/29/16-7/12/16	API-0621	7/12/2016	3,202.99
Cooler Living Systems	Components and installation for Temp	API-0625	7/22/2016	4,250.00
Coffelt Construction & Transport, Inc	Connect double wide & install tiedown:	API-0625	7/22/2016	12,560.00
Mail Stream Direct	Postcards for Station 43 relocation	API-0627	7/22/2016	598.44
Cheyenne Electric Inc	Electrical work for Temp. Station 43	API-0625	7/25/2016	10,850.00
Stewart Enterprises II	Services 7/13/16-7/26/16	API-0625	7/26/2016	3,953.08
Stewart Enterprises II	Reimb. misc. vendor payments 6/22/1	API-0625	7/26/2016	4,019.82
Shah Kawasaki Architects	Services 07/01/16 thru 07/31/16	API-0627	7/31/2016	2,371.89
Far West Sanitation and Storage	Holding tank-Weekly service-12 Via L	API-0629	8/1/2016	918.30
Allied Propane Services, Inc	Propane service installation-12 Via La	API-0629	8/1/2016	1,457.41
Far West Sanitation and Storage	Service 08/19/16-08/31/16	API-0633	8/1/2016	521.43
Stewart Enterprises II	Reimb. expenses 7/21/16-8/10/16	API-0627	8/10/2016	14,692.14
Coffelt Construction & Transport, Inc	Final payment- install tiedowns and pie	API-0627	8/10/2016	2,000.00
Coffelt Construction & Transport, Inc	Install new perimeter skirting-12 Via L	API-0629	8/11/2016	3,500.00
Cheyenne Electric Inc	Reroute 3 CAT 6E cables and stub wir	API-0629	8/15/2016	216.00
Stewart Enterprises II	Services 7/27/16-8/16/16	API-0629	8/16/2016	11,845.16
Santiago Martinez	Addition Simpson Post bases-12 Via L	API-0629	8/16/2016	3,620.00
Cheyenne Electric Inc	Phone/data wiring-12 Via Las Cruces	API-0629	8/17/2016	700.00
Santiago Martinez	Temp station 43 services-Ramps	API-0631	8/23/2016	6,400.00
Stewart Enterprises II	Services 8/17/16-8/30/16	API-0632	8/30/2016	10,424.20
Stewart Enterprises II	Reimb. expenses 8/11/16-8/29/16	API-0632	8/30/2016	5,822.30
Air Exchange Inc.	Remove Plymovent system from Static	API-0633	8/30/2016	1,078.00
Shah Kawasaki Architects	Services 08/01/16 thru 08/31/16	API-0634	9/7/2016	12,300.20
Stewart Enterprises II	Reimb. expenses 8/31/16-9/13/16	API-0634	9/13/2016	7,024.32
Stewart Enterprises II	Services 8/31/16-9/13/16	API-0634	9/13/2016	5,751.28
Santiago Martinez	Temp station 43 services-Ramp cover	API-0634	9/13/2016	3,600.00
Cheyenne Electric Inc	Outside light installation at temporary	API-0635	9/13/2016	2,885.00
Far West Sanitation and Storage	Service- Extra pick-up 9/3/16	API-0636	9/19/2016	512.00
Far West Sanitation and Storage	Service 09/21/16-10/20/16	API-0636	9/23/2016	1,128.00
Terracon Consultants, Inc	Geotechnical plan review	API-0639	10/1/2016	500.00
U.S. Bank	Mail Stream-St 43 Update postcards s	API-0639	10/1/2016	519.79
U.S. Bank	Orchard Supply-Moving supplies-J. Le	API-0639	10/1/2016	132.25

Attachment B

Station 43 Expenditures June 1, 2016 through June 30, 2017

Name	Description	Session ID	Effective	Debit
U.S. Bank	Black Tie-St. Stephens church shuttle-	API-0639	10/1/2016	477.00
U.S. Bank	PODS-Storage rental-J. Lee	API-0639	10/1/2016	318.99
U.S. Bank	Orchard Supply-brackets and shelves	API-0639	10/1/2016	186.02
U.S. Bank	HomeGoods-TV stand for temp. St 43-	API-0639	10/1/2016	136.88
U.S. Bank	Sears-3 recliners-Temp St. 43-B. Olive	API-0639	10/1/2016	659.97
Far West Sanitation and Storage	Service 10/01/16-10/31/16	API-0642	10/1/2016	1,636.48
National Construction Rentals	Overhead meter pole monthly rental- #	API-0642	10/3/2016	34.34
Stewart Enterprises II	Services 9/14/16-10/04/16	API-0638	10/4/2016	6,991.56
Shah Kawasaki Architects	Services 09/01/16 thru 09/30/16	API-0640	10/5/2016	15,488.75
Contra Costa County	Building permit fees	API-0639	10/7/2016	31,533.89
AMPCO Contracting, Inc.	Station 43 demolition	API-0639	10/10/2016	65,169.00
Stewart Enterprises II	Reimb. expenses 9/23/16-10/10/16	API-0639	10/10/2016	2,543.18
Shah Kawasaki Architects	Revised retaining wall footings	API-0639	10/12/2016	2,295.00
Monte Deignan & Associates	Station 43 mold survey, testing and an	API-0640	10/14/2016	727.00
Stewart Enterprises II	Services 10/05/16-10/17/16	API-0640	10/17/2016	9,708.73
Santiago Martinez	Temp station 43 services-Final payme	API-0640	10/17/2016	1,350.00
St. Stephen's Episcopal Church	Temp Station rent-August and Septem	API-0640	10/18/2016	3,119.38
National Construction Rentals	Overhead meter pole monthly rental- 1	API-0642	10/18/2016	34.34
Monte Deignan & Associates	Asbestos monitoring, testing and repoi	API-0642	10/19/2016	2,985.00
Stewart Enterprises II	Reimb. expenses 10/19/16-10/20/16-C	API-0642	10/20/2016	11,618.96
Reinholdt Engineering Construction	Move convault fuel tank from Station 4	API-0642	10/28/2016	4,508.00
Stewart Enterprises II	Reimb. expenses-PG&E engineering ε	API-0642	10/31/2016	5,175.08
U.S. Bank	Orchard Supply-Supplies for temp stat	API-0642	10/31/2016	36.62
U.S. Bank	Black Tie-St. Stephens church shuttle-	API-0642	10/31/2016	68.49
U.S. Bank	PODS-Storage rental-J. Lee	API-0642	10/31/2016	87.19
U.S. Bank	PODS-Storage rental-J. Lee	API-0642	10/31/2016	227.99
Allied Propane Services, Inc	Parts for pipe installation	API-0643	11/1/2016	269.02
Allied Propane Services, Inc	Tank rental to 8/31/17	API-0643	11/1/2016	80.00
National Construction Rentals	Overhead meter pole monthly rental- 1	API-0644	11/1/2016	34.34
Far West Sanitation and Storage	Service 11/01/16-11/30/16	API-0646	11/1/2016	2,325.00
Allied Propane Services, Inc	Commercial propane 11/3/16	API-0646	11/3/2016	370.62
Shah Kawasaki Architects	Services 10/01/16 thru 10/31/16	API-0644	11/4/2016	10,065.37
Terracon Consultants, Inc	Geotechnical plan review-Final payme	API-0646	11/8/2016	500.00
PODS Enterprises, LLC	Container rental 12/12/16-1/11/17	API-0646	11/27/2016	227.99
Stewart Enterprises II	Reimb. expenses 11/08/16	API-0646	11/29/2016	369.00
Stewart Enterprises II	Services 10/18/16-11/29/16	API-0646	11/29/2016	12,737.21
MOFD House Fund	Reimb. for station 43 temporary cable	API-0647	12/1/2016	99.98
Definitive Networks, Inc.	Station 43 Temp. Comcast Setup Fee	API-0647	12/1/2016	7,614.00
Terracon Consultants, Inc	Service through 11/26/16	API-0648	12/1/2016	4,180.00
National Construction Rentals	Overhead meter pole monthly rental- 1	API-0647	12/5/2016	34.34
Shah Kawasaki Architects	Services 11/01/16 thru 11/30/16	API-0648	12/5/2016	8,265.00
U.S. Bank	Black Tie-St. Stephens church shuttle-	API-0647	12/6/2016	546.00
U.S. Bank	PODS-Storage rental-J. Lee	API-0647	12/6/2016	227.99
California Department of Fish and Wildlife	Permit-Station 43 construction	API-0647	12/7/2016	1,683.00
Pacific-Mountain Contractors of CA Inc.	Contractor services through 12/02/16	API-0648	12/9/2016	217,617.48
Far West Sanitation and Storage	Service 8/27/16	API-0648	12/14/2016	512.00
Far West Sanitation and Storage	Service 09/01/16-09/30/16	API-0648	12/14/2016	1,229.00
Far West Sanitation and Storage	Service 12/01/16-12/31/16	API-0648	12/14/2016	2,357.00
Moore Biological Consultants	Services-November 2016	API-0649	12/15/2016	2,551.10

Attachment B

Station 43 Expenditures June 1, 2016 through June 30, 2017

Name	Description	Session ID	Effective	Debit
Allied Propane Services, Inc	Commercial propane 12/15/16	API-0651	12/15/2016	198.43
Terracon Consultants, Inc	Services through 12/10/16	API-0649	12/19/2016	2,727.00
Stewart Enterprises II	Services 11/30/16-12/20/16	API-0649	12/20/2016	7,011.58
Central Contra Costa Sanitary District	Inspection fee-new manhole	API-0650	12/20/2016	1,568.00
St. Stephen's Episcopal Church	Temp Station rent-Oct., Nov. and Dec	API-0651	12/20/2016	3,767.41
Far West Sanitation and Storage	Service 1/01/17-1/31/17	API-0654	1/1/2017	2,356.75
PODS Enterprises, LLC	Container rental 01/12/17-02/11/17	API-0652	1/4/2017	227.99
Shah Kawasaki Architects	Services 12/01/16 thru 12/31/16	API-0653	1/6/2017	8,662.50
U.S. Bank	Orchard Supply-Groundbreaking Cere	API-0652	1/9/2017	115.96
U.S. Bank	Alamo Hardware-Hardhats-J. Lee	API-0652	1/9/2017	68.30
U.S. Bank	PODS-Storage rental-J. Lee	API-0652	1/9/2017	227.99
Shah Kawasaki Architects	Additional services-letters #5 and #6 a	API-0652	1/10/2017	22,336.50
Bay Area Air Quality Management Dist.	Inv. 239458-Permit for generator	API-0652	1/10/2017	1,861.00
Pacific-Mountain Contractors of CA Inc.	Contractor services through 12/31/16	CD419	1/13/2017	44,085.55
Stewart Enterprises II	Services 12/20/16-1/17/17	API-0653	1/17/2017	10,941.09
National Construction Rentals	Overhead meter pole monthly rental- 1	API-0653	1/17/2017	34.34
National Construction Rentals	Overhead meter pole-0001 monthly re	API-0653	1/17/2017	34.34
Sun Valley Heating & Air Conditioning	Furnace repair-Temp station 43	API-0653	1/17/2017	700.51
U.S. Bank	Black Tie-St. Stephens church shuttle-	API-0654	1/23/2017	272.49
Roto-Rooter	Identify irrigation leak	API-0654	1/24/2017	100.00
Moore Biological Consultants	Services-December 2016	API-0654	1/26/2017	1,588.40
PODS Enterprises, LLC	Container rental 02/12/17-03/11/17	API-0656	2/1/2017	227.49
U.S. Bank	Black Tie-St. Stephens church shuttle-	API-0658	2/2/2017	272.49
Pacific-Mountain Contractors of CA Inc.	Contractor services through 01/31/17	CD423	2/2/2017	24,557.54
National Construction Rentals	Overhead meter pole-0002 monthly re	API-0656	2/7/2017	34.26
Allied Propane Services, Inc	Commercial propane 01/26/17	API-0656	2/7/2017	338.39
Terracon Consultants, Inc	Services through 02/04/17	API-0656	2/13/2017	455.00
Stewart Enterprises II	Services 1/18/17-2/13/17	API-0656	2/13/2017	10,968.14
National Construction Rentals	Overhead meter pole-0002 monthly re	API-0658	2/20/2017	34.26
St. Stephen's Episcopal Church	Temp Station rent-January and Febru	API-0658	2/21/2017	2,588.54
Far West Sanitation and Storage	Service 2/01/17-2/28/17	API-0658	2/28/2017	2,324.75
PODS Enterprises, LLC	Container rental 03/12/17-04/11/17	API-0660	3/1/2017	227.49
Shah Kawasaki Architects	Services 01/01/17 thru 01/31/17	API-0660	3/1/2017	18,421.96
Allied Propane Services, Inc	Commercial propane 3/02/17	API-0660	3/2/2017	193.39
National Construction Rentals	Overhead meter pole-0001 monthly re	API-0660	3/7/2017	34.26
Pacific-Mountain Contractors of CA Inc.	Contractor services through 03/03/17	CD426	3/7/2017	26,557.54
Stewart Enterprises II	Services 2/14/17-3/13/17	API-0660	3/13/2017	9,517.32
Moore Biological Consultants	Services-February 2017	API-0662	3/13/2017	796.50
St. Stephen's Episcopal Church	Driveway repair-St. Stephen's Church-	API-0661	3/21/2017	19,771.80
National Construction Rentals	Overhead meter pole-0001 monthly re	API-0664	4/1/2017	34.26
National Construction Rentals	Overhead meter pole-0002 monthly re	API-0664	4/1/2017	34.26
Far West Sanitation and Storage	Service 3/01/17-3/31/17	API-0664	4/1/2017	2,356.75
PODS Enterprises, LLC	Container rental 04/12/17-05/11/17	API-0664	4/1/2017	227.49
Far West Sanitation and Storage	Service 4/01/17-4/30/17	API-0667	4/1/2017	2,324.75
National Construction Rentals	Overhead meter pole-0001 monthly re	API-0666	4/4/2017	34.26
Stewart Enterprises II	Services 3/14/17-4/10/17	API-0665	4/10/2017	9,545.72
EBMUD	Install new 4" fire service line & increa	API-0665	4/11/2017	39,938.00
Pacific-Mountain Contractors of CA Inc.	Contractor services through 03/31/17	CD431	4/12/2017	19,557.54
Allied Propane Services, Inc	Commercial propane 03/30/17	API-0666	4/13/2017	127.28

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Station 43 Expenditures June 1, 2016 through June 30, 2017

Name	Description	Session ID	Effective	Debit
Roto-Rooter	Pressure test water line-12 Via Las Cr	API-0666	4/13/2017	104.88
Meyers,Nave,Riback,Silver,Wilson	March 2017-Client Matter 1025.030	API-0666	4/14/2017	2,632.20
Moore Biological Consultants	Services-March 2017	API-0667	4/17/2017	875.00
National Construction Rentals	Overhead meter pole-0002 monthly re	API-0667	4/17/2017	34.26
PODS Enterprises, LLC	Container rental 05/12/17-06/11/17	API-0668	5/1/2017	227.49
Lea & Braze Engineering, Inc.	Staking of building on site 10/26/16	API-0668	5/1/2017	1,428.50
Far West Sanitation and Storage	Service 5/01/17-5/31/17	API-0672	5/1/2017	2,356.75
National Construction Rentals	Overhead meter pole-0001 monthly re	API-0671	5/2/2017	34.26
City of Orinda	Encroachment Permit	API-0668	5/4/2017	720.00
Pacific Gas & Electric	Gas & electric service- Customer #14C	API-0668	5/4/2017	27,809.78
Stewart Enterprises II	Reimb expense-FedEx & CCC structu	API-0668	5/4/2017	522.32
St. Stephen's Episcopal Church	Temp Station rent-March and April 20	API-0669	5/7/2017	2,600.08
Stewart Enterprises II	Services 4/11/17-5/7/17	API-0671	5/7/2017	9,543.82
Allied Propane Services, Inc	Commercial propane 05/09/17	API-0672	5/9/2017	129.24
Moore Biological Consultants	Services-April 2017	API-0672	5/12/2017	1,137.50
Stewart Enterprises II	Reimb. blueprints, express mail and C	API-0672	5/22/2017	716.05
Far West Sanitation and Storage	Service 6/01/17-6/30/17	API-0676	6/1/2017	2,356.75
National Construction Rentals	Overhead meter pole-0002 monthly re	API-0673	6/2/2017	34.26
PODS Enterprises, LLC	Container rental 06/12/17-07/11/17	API-0673	6/2/2017	227.49
Meyers,Nave,Riback,Silver,Wilson	April 2017-Client Matter 1025.030	API-0673	6/2/2017	2,889.00
Allied Propane Services, Inc	Commercial propane 6/8/17	API-0676	6/8/2017	80.38
U.S. Bank	National Construction-Overhead meter	API-0676	6/12/2017	34.26
National Construction Rentals	Overhead meter pole-0002 monthly re	API-0676	6/12/2017	34.26
Stewart Enterprises II	Services 5/8/17-6/12/17	API-0676	6/13/2017	8,794.78
National Construction Rentals	Overhead meter pole-0001 monthly re	API-0675	6/14/2017	34.26
Pacific-Mountain Contractors of CA Inc.	Contractor services through 04/28/17	CD443	6/14/2017	11,734.53
St. Stephen's Episcopal Church	Temp Station rent-May and June 2017	API-0676	6/18/2017	2,571.23
Pacific-Mountain Contractors of CA Inc.	Contractor services through 05/31/17	CD442	6/20/2017	11,734.53
McKim Co.	Temporary station asphalt repair	API-0680	6/26/2017	8,000.00
Meyers,Nave,Riback,Silver,Wilson	May 2017-Client Matter 1025.030	API-0680	6/29/2017	14,560.56
Stewart Enterprises II	Services 6/13/17-7/07/17	API-0680	6/30/2017	6,047.62
Meyers,Nave,Riback,Silver,Wilson	June 2017-Client Matter 1025.030	API-0682	6/30/2017	8,224.02
Moore Biological Consultants	Services-January 2017	API-0683	6/30/2017	1,555.00
Stewart Enterprises II	Reimb. expenses 6/21/17-6/30/17	API-0683	6/30/2017	<u>267.94</u>
		Transaction Total		<u>1,136,992.61</u>
Expenses on July/August Drawdown				
McKim Co.	Temporary station asphalt repair	API-0680	6/26/2017	8,000.00
Meyers,Nave,Riback,Silver,Wilson	May 2017-Client Matter 1025.030	API-0680	6/29/2017	14,560.56
Stewart Enterprises II	Services 6/13/17-7/07/17	API-0680	6/30/2017	6,047.62
Meyers,Nave,Riback,Silver,Wilson	June 2017-Client Matter 1025.030	API-0682	6/30/2017	8,224.02
Moore Biological Consultants	Services-January 2017	API-0683	6/30/2017	1,555.00
Stewart Enterprises II	Reimb. expenses 6/21/17-6/30/17	API-0683	6/30/2017	<u>267.94</u>
Expenses on July/August Drawdown				<u>38,655.14</u>
Expenses drawn down as of June 30, 2017				<u><u>\$1,098,337.47</u></u>

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Station 43 Expenditures June 1, 2016 through June 30, 2017

By Vendor

Name	Description	Session ID	Effective	Debit	Total by Vendor
Air Exchange Inc.	Remove Plymovent system from Station 43 bay	API-0633	8/30/2016	1,078.00	
Allied Propane Services, Inc	Propane service installation-12 Via Las Cruces	API-0629	8/1/2016	1,457.41	
Allied Propane Services, Inc	Parts for pipe installation	API-0643	11/1/2016	269.02	
Allied Propane Services, Inc	Tank rental to 8/31/17	API-0643	11/1/2016	80.00	
Allied Propane Services, Inc	Commercial propane 11/3/16	API-0646	11/3/2016	370.62	
Allied Propane Services, Inc	Commercial propane 12/15/16	API-0651	12/15/2016	198.43	
Allied Propane Services, Inc	Commercial propane 01/26/17	API-0656	2/7/2017	338.39	
Allied Propane Services, Inc	Commercial propane 3/02/17	API-0660	3/2/2017	193.39	
Allied Propane Services, Inc	Commercial propane 03/30/17	API-0666	4/13/2017	127.28	
Allied Propane Services, Inc	Commercial propane 05/09/17	API-0672	5/9/2017	129.24	
Allied Propane Services, Inc	Commercial propane 6/8/17	API-0676	6/8/2017	80.38	
AMPCO Contracting, Inc.	Station 43 demolition	API-0639	10/10/2016	65,169.00	
Bay Area Air Quality Management Dist.	Demolition permit-Station 43	API-0612	6/1/2016	364.00	
Bay Area Air Quality Management Dist.	Inv. 239458-Permit for generator	API-0652	1/10/2017	1,861.00	
California Department of Fish and Wildlife	Permit-Station 43 construction	API-0647	12/7/2016	1,683.00	
Central Contra Costa Sanitary District	Station 43 permanent building permit plan check fee	API-0616	6/21/2016	1,197.00	
Central Contra Costa Sanitary District	Inspection fee-new manhole	API-0650	12/20/2016	1,568.00	
Cheyenne Electric Inc	Electrical work for Temp. Station 43	API-0625	7/25/2016	10,850.00	
Cheyenne Electric Inc	Reroute 3 CAT 6E cables and stub wires-12 Via Las	API-0629	8/15/2016	216.00	
Cheyenne Electric Inc	Phone/data wiring-12 Via Las Cruces	API-0629	8/17/2016	700.00	
Cheyenne Electric Inc	Outside light installation at temporary station 43	API-0635	9/13/2016	2,885.00	
City of Orinda	Station 43 permanent building permit	API-0616	6/21/2016	8,299.85	
City of Orinda	Encroachment Permit	API-0668	5/4/2017	720.00	
Coffelt Construction & Transport, Inc	Connect double wide & install tiedowns and piers-Ter	API-0625	7/22/2016	12,560.00	
Coffelt Construction & Transport, Inc	Final payment- install tiedowns and piers-Temp St. 4:	API-0627	8/10/2016	2,000.00	
Coffelt Construction & Transport, Inc	Install new perimeter skirting-12 Via Las Cruces	API-0629	8/11/2016	3,500.00	
Contra Costa County	Temporary Fire Station Building Permit Fees	API-0613	6/7/2016	1,700.60	
Contra Costa County	Building permit fees	API-0639	10/7/2016	31,533.89	
Cooler Living Systems	Components and installation for Temp. St. 43	API-0625	7/22/2016	4,250.00	
Definitive Networks, Inc.	Station 43 Temp. Comcast Setup Fee	API-0647	12/1/2016	7,614.00	
EBMUD	Install new 4" fire service line & increase 5/8 to 3/4 lin	API-0665	4/11/2017	39,938.00	
Far West Sanitation and Storage	Holding tank-Weekly service-12 Via Las Cruces	API-0629	8/1/2016	918.30	
Far West Sanitation and Storage	Service 08/19/16-08/31/16	API-0633	8/1/2016	521.43	
Far West Sanitation and Storage	Service- Extra pick-up 9/3/16	API-0636	9/19/2016	512.00	
Far West Sanitation and Storage	Service 09/21/16-10/20/16	API-0636	9/23/2016	1,128.00	
Far West Sanitation and Storage	Service 10/01/16-10/31/16	API-0642	10/1/2016	1,636.48	
Far West Sanitation and Storage	Service 11/01/16-11/30/16	API-0646	11/1/2016	2,325.00	
Far West Sanitation and Storage	Service 8/27/16	API-0648	12/14/2016	512.00	
Far West Sanitation and Storage	Service 09/01/16-09/30/16	API-0648	12/14/2016	1,229.00	
Far West Sanitation and Storage	Service 12/01/16-12/31/16	API-0648	12/14/2016	2,357.00	
Far West Sanitation and Storage	Service 1/01/17-1/31/17	API-0654	1/1/2017	2,356.75	
Far West Sanitation and Storage	Service 2/01/17-2/28/17	API-0658	2/28/2017	2,324.75	
Far West Sanitation and Storage	Service 3/01/17-3/31/17	API-0664	4/1/2017	2,356.75	
Far West Sanitation and Storage	Service 4/01/17-4/30/17	API-0667	4/1/2017	2,324.75	
Far West Sanitation and Storage	Service 5/01/17-5/31/17	API-0672	5/1/2017	2,356.75	
Far West Sanitation and Storage	Service 6/01/17-6/30/17	API-0676	6/1/2017	2,356.75	
Lea & Braze Engineering, Inc.	Staking of building on site 10/26/16	API-0668	5/1/2017	1,428.50	
Mail Stream Direct	Postcards for Station 43 relocation	API-0627	7/22/2016	598.44	
McKim Co.	Temporary station asphalt repair	API-0680	6/26/2017	8,000.00	
Meyers,Nave,Riback,Silver,Wilson	March 2017-Client Matter 1025.030	API-0666	4/14/2017	2,632.20	
Meyers,Nave,Riback,Silver,Wilson	April 2017-Client Matter 1025.030	API-0673	6/2/2017	2,889.00	
Meyers,Nave,Riback,Silver,Wilson	May 2017-Client Matter 1025.030	API-0680	6/29/2017	14,560.56	
Meyers,Nave,Riback,Silver,Wilson	June 2017-Client Matter 1025.030	API-0682	6/30/2017	8,224.02	28,305.78
MOFD House Fund	Reimb. for station 43 temporary cable installation	API-0647	12/1/2016	99.98	

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Station 43 Expenditures June 1, 2016 through June 30, 2017

By Vendor

Name	Description	Session ID	Effective	Debit	Total by Vendor
Monte Deignan & Associates	Station 43 mold survey, testing and analysis	API-0640	10/14/2016	727.00	
Monte Deignan & Associates	Asbestos monitoring, testing and reporting	API-0642	10/19/2016	2,985.00	
Moore Biological Consultants	Services-November 2016	API-0649	12/15/2016	2,551.10	
Moore Biological Consultants	Services-December 2016	API-0654	1/26/2017	1,588.40	
Moore Biological Consultants	Services-February 2017	API-0662	3/13/2017	796.50	
Moore Biological Consultants	Services-March 2017	API-0667	4/17/2017	875.00	
Moore Biological Consultants	Services-April 2017	API-0672	5/12/2017	1,137.50	
Moore Biological Consultants	Services-January 2017	API-0683	6/30/2017	1,555.00	8,503.50
National Construction Rentals	Overhead meter pole monthly rental- #30097433	API-0642	10/3/2016	34.34	
National Construction Rentals	Overhead meter pole monthly rental- 10/19/16-11/15/16	API-0642	10/18/2016	34.34	
National Construction Rentals	Overhead meter pole monthly rental- 11/01/16-11/28/16	API-0644	11/1/2016	34.34	
National Construction Rentals	Overhead meter pole monthly rental- 11/29/16-12/26/16	API-0647	12/5/2016	34.34	
National Construction Rentals	Overhead meter pole monthly rental- 12/27/16-01/23/17	API-0653	1/17/2017	34.34	
National Construction Rentals	Overhead meter pole-0001 monthly rental- 12/14/16-1/1/17	API-0653	1/17/2017	34.34	
National Construction Rentals	Overhead meter pole-0002 monthly rental- 01/24/17-1/31/17	API-0656	2/7/2017	34.26	
National Construction Rentals	Overhead meter pole-0002 monthly rental- 02/21/17-1/31/17	API-0658	2/20/2017	34.26	
National Construction Rentals	Overhead meter pole-0001 monthly rental- 03/08/17-1/31/17	API-0660	3/7/2017	34.26	
National Construction Rentals	Overhead meter pole-0001 monthly rental- 02/08/17-1/31/17	API-0664	4/1/2017	34.26	
National Construction Rentals	Overhead meter pole-0002 monthly rental- 03/21/17-1/31/17	API-0664	4/1/2017	34.26	
National Construction Rentals	Overhead meter pole-0001 monthly rental- 04/05/17-1/31/17	API-0666	4/4/2017	34.26	
National Construction Rentals	Overhead meter pole-0002 monthly rental- 04/18/17-1/31/17	API-0667	4/17/2017	34.26	
National Construction Rentals	Overhead meter pole-0001 monthly rental- 05/03/17-1/31/17	API-0671	5/2/2017	34.26	
National Construction Rentals	Overhead meter pole-0002 monthly rental- 05/16/17-1/31/17	API-0673	6/2/2017	34.26	
National Construction Rentals	Overhead meter pole-0002 monthly rental- 06/13/17-1/31/17	API-0676	6/12/2017	34.26	
National Construction Rentals	Overhead meter pole-0001 monthly rental- 05/31/17-1/31/17	API-0675	6/14/2017	34.26	
Pacific Gas & Electric	Gas & electric service- Customer #1408111- 20 Via I	API-0668	5/4/2017	27,809.78	
Pacific-Mountain Contractors of CA Inc.	Contractor services through 12/02/16	API-0648	12/9/2016	217,617.48	
Pacific-Mountain Contractors of CA Inc.	Contractor services through 12/31/16	CD419	1/13/2017	44,085.55	261,703.03
Pacific-Mountain Contractors of CA Inc.	Contractor services through 01/31/17	CD423	2/2/2017	24,557.54	286,260.57
Pacific-Mountain Contractors of CA Inc.	Contractor services through 03/03/17	CD426	3/7/2017	26,557.54	312,818.11
Pacific-Mountain Contractors of CA Inc.	Contractor services through 03/31/17	CD431	4/12/2017	19,557.54	332,375.65
Pacific-Mountain Contractors of CA Inc.	Contractor services through 04/28/17	CD443	6/14/2017	11,734.53	344,110.18
Pacific-Mountain Contractors of CA Inc.	Contractor services through 05/31/17	CD442	6/20/2017	11,734.53	355,844.71
PODS Enterprises, LLC	Container rental 12/12/16-1/11/17	API-0646	11/27/2016	227.99	
PODS Enterprises, LLC	Container rental 01/12/17-02/11/17	API-0652	1/4/2017	227.99	
PODS Enterprises, LLC	Container rental 02/12/17-03/11/17	API-0656	2/1/2017	227.49	
PODS Enterprises, LLC	Container rental 03/12/17-04/11/17	API-0660	3/1/2017	227.49	
PODS Enterprises, LLC	Container rental 04/12/17-05/11/17	API-0664	4/1/2017	227.49	
PODS Enterprises, LLC	Container rental 05/12/17-06/11/17	API-0668	5/1/2017	227.49	
PODS Enterprises, LLC	Container rental 06/12/17-07/11/17	API-0673	6/2/2017	227.49	
Pro-Plumbing and Handyman Service	Temp station 43 services-Progress payment	API-0619	7/6/2016	1,000.00	
Pro-Plumbing and Handyman Services	Temp station 43 services-Progress payment #2	API-0621	7/12/2016	5,400.00	
Reinholdt Engineering Construction	Move convault fuel tank from Station 43 to Station 45	API-0642	10/28/2016	4,508.00	
Roto-Rooter	Identify irrigation leak	API-0654	1/24/2017	100.00	
Roto-Rooter	Pressure test water line-12 Via Las Cruces	API-0666	4/13/2017	104.88	
Santiago Martinez	Addition Simpson Post bases-12 Via Las Cruces-Fin	API-0629	8/16/2016	3,620.00	
Santiago Martinez	Temp station 43 services-Ramps	API-0631	8/23/2016	6,400.00	
Santiago Martinez	Temp station 43 services-Ramp cover and misc inst	API-0634	9/13/2016	3,600.00	
Santiago Martinez	Temp station 43 services-Final payment	API-0640	10/17/2016	1,350.00	
Shah Kawasaki Architects	Services 05/01/16 thru 05/31/16	API-0617	6/7/2016	10,773.63	
Shah Kawasaki Architects	Services 04/01/16 thru 04/30/16	API-0613	6/8/2016	35,607.99	
Shah Kawasaki Architects	Services 06/01/16 thru 06/30/16	API-0622	6/30/2016	5,944.98	
Shah Kawasaki Architects	Services 07/01/16 thru 07/31/16	API-0627	7/31/2016	2,371.89	
Shah Kawasaki Architects	Services 08/01/16 thru 08/31/16	API-0634	9/7/2016	12,300.20	
Shah Kawasaki Architects	Services 09/01/16 thru 09/30/16	API-0640	10/5/2016	15,488.75	

Attachment B

Station 43 Expenditures June 1, 2016 through June 30, 2017

By Vendor

Name	Description	Session ID	Effective	Debit	Total by Vendor
Shah Kawasaki Architects	Revised retaining wall footings	API-0639	10/12/2016	2,295.00	
Shah Kawasaki Architects	Services 10/01/16 thru 10/31/16	API-0644	11/4/2016	10,065.37	
Shah Kawasaki Architects	Services 11/01/16 thru 11/30/16	API-0648	12/5/2016	8,265.00	
Shah Kawasaki Architects	Services 12/01/16 thru 12/31/16	API-0653	1/6/2017	8,662.50	
Shah Kawasaki Architects	Additional services-letters #5 and #6 amendments	API-0652	1/10/2017	22,336.50	
Shah Kawasaki Architects	Services 01/01/17 thru 01/31/17	API-0660	3/1/2017	18,421.96	152,533.77
St. Stephen's Episcopal Church	Temp Station rent-August and September	API-0640	10/18/2016	3,119.38	
St. Stephen's Episcopal Church	Temp Station rent-Oct., Nov. and December	API-0651	12/20/2016	3,767.41	
St. Stephen's Episcopal Church	Temp Station rent-January and February	API-0658	2/21/2017	2,588.54	
St. Stephen's Episcopal Church	Driveway repair-St. Stephen's Church-Fire apparatus	API-0661	3/21/2017	19,771.80	
St. Stephen's Episcopal Church	Temp Station rent-March and April 2017	API-0669	5/7/2017	2,600.08	
St. Stephen's Episcopal Church	Temp Station rent-May and June 2017	API-0676	6/18/2017	2,571.23	34,418.44
Stewart Enterprises II	Services 5/13/16-5/31/16	API-0612	6/1/2016	5,955.14	
Stewart Enterprises II	Reimb payment to Absolute Steel for temp apparatus	API-0613	6/7/2016	4,828.80	
Stewart Enterprises II	Services 6/01/16-6/14/16	API-0615	6/14/2016	6,097.01	
Stewart Enterprises II	Services 6/15/16-6/28/16	API-0617	6/28/2016	5,396.24	
Stewart Enterprises II	Reimb. of expenses	API-0619	7/6/2016	4,182.02	
Stewart Enterprises II	Reimb Underground Utilities construct. & manhole pl	API-0621	7/12/2016	11,437.51	
Stewart Enterprises II	Services 6/29/16-7/12/16	API-0621	7/12/2016	3,202.99	
Stewart Enterprises II	Services 7/13/16-7/26/16	API-0625	7/26/2016	3,953.08	
Stewart Enterprises II	Reimb. misc. vendor payments 6/22/16-7/22/16	API-0625	7/26/2016	4,019.82	
Stewart Enterprises II	Reimb. expenses 7/21/16-8/10/16	API-0627	8/10/2016	14,692.14	
Stewart Enterprises II	Services 7/27/16-8/16/16	API-0629	8/16/2016	11,845.16	
Stewart Enterprises II	Services 8/17/16-8/30/16	API-0632	8/30/2016	10,424.20	
Stewart Enterprises II	Reimb. expenses 8/11/16-8/29/16	API-0632	8/30/2016	5,822.30	
Stewart Enterprises II	Reimb. expenses 8/31/16-9/13/16	API-0634	9/13/2016	7,024.32	
Stewart Enterprises II	Services 8/31/16-9/13/16	API-0634	9/13/2016	5,751.28	
Stewart Enterprises II	Services 9/14/16-10/04/16	API-0638	10/4/2016	6,991.56	
Stewart Enterprises II	Reimb. expenses 9/23/16-10/10/16	API-0639	10/10/2016	2,543.18	
Stewart Enterprises II	Services 10/05/16-10/17/16	API-0640	10/17/2016	9,708.73	
Stewart Enterprises II	Reimb. expenses 10/19/16-10/20/16-CCC permits ar	API-0642	10/20/2016	11,618.96	
Stewart Enterprises II	Reimb. expenses-PG&E engineering and Staples sup	API-0642	10/31/2016	5,175.08	
Stewart Enterprises II	Reimb. expenses 11/08/16	API-0646	11/29/2016	369.00	
Stewart Enterprises II	Services 10/18/16-11/29/16	API-0646	11/29/2016	12,737.21	
Stewart Enterprises II	Services 11/30/16-12/20/16	API-0649	12/20/2016	7,011.58	
Stewart Enterprises II	Services 12/20/16-1/17/17	API-0653	1/17/2017	10,941.09	
Stewart Enterprises II	Services 1/18/17-2/13/17	API-0656	2/13/2017	10,968.14	
Stewart Enterprises II	Services 2/14/17-3/13/17	API-0660	3/13/2017	9,517.32	
Stewart Enterprises II	Services 3/14/17-4/10/17	API-0665	4/10/2017	9,545.72	
Stewart Enterprises II	Reimb expense-FedEx & CCC structural engineer co	API-0668	5/4/2017	522.32	
Stewart Enterprises II	Services 4/11/17-5/7/17	API-0671	5/7/2017	9,543.82	
Stewart Enterprises II	Reimb. blueprints, express mail and CCC plan review	API-0672	5/22/2017	716.05	
Stewart Enterprises II	Services 5/8/17-6/12/17	API-0676	6/13/2017	8,794.78	
Stewart Enterprises II	Services 6/13/17-7/07/17	API-0680	6/30/2017	6,047.62	
Stewart Enterprises II	Reimb. expenses 6/21/17-6/30/17	API-0683	6/30/2017	267.94	227,652.11
Sun Valley Heating & Air Conditioning	Furnace repair-Temp station 43	API-0653	1/17/2017	700.51	
Terracon Consultants, Inc	Geotechnical plan review	API-0639	10/1/2016	500.00	
Terracon Consultants, Inc	Geotechnical plan review-Final payment	API-0646	11/8/2016	500.00	
Terracon Consultants, Inc	Service through 11/26/16	API-0648	12/1/2016	4,180.00	
Terracon Consultants, Inc	Services through 12/10/16	API-0649	12/19/2016	2,727.00	
Terracon Consultants, Inc	Services through 02/04/17	API-0656	2/13/2017	455.00	8,362.00
U.S. Bank	Mail Stream-St 43 Update postcards sent to commur	API-0639	10/1/2016	519.79	
U.S. Bank	Orchard Supply-Moving supplies-J. Lee	API-0639	10/1/2016	132.25	
U.S. Bank	Black Tie-St. Stephens church shuttle-J. Lee	API-0639	10/1/2016	477.00	
U.S. Bank	PODS-Storage rental-J. Lee	API-0639	10/1/2016	318.99	

Attachment B

Station 43 Expenditures June 1, 2016 through June 30, 2017

By Vendor

Name	Description	Session ID	Effective	Debit	Total by Vendor
U.S. Bank	Orchard Supply-brackets and shelves for temp.St. 43	API-0639	10/1/2016	186.02	
U.S. Bank	HomeGoods-TV stand for temp. St 43-D. Dick	API-0639	10/1/2016	136.88	
U.S. Bank	Sears-3 recliners-Temp St. 43-B. Oliver	API-0639	10/1/2016	659.97	
U.S. Bank	Orchard Supply-Supplies for temp station-J. Lee	API-0642	10/31/2016	36.62	
U.S. Bank	Black Tie-St. Stephens church shuttle-J. Lee	API-0642	10/31/2016	68.49	
U.S. Bank	PODS-Storage rental-J. Lee	API-0642	10/31/2016	87.19	
U.S. Bank	PODS-Storage rental-J. Lee	API-0642	10/31/2016	227.99	
U.S. Bank	Black Tie-St. Stephens church shuttle-J. Lee	API-0647	12/6/2016	546.00	
U.S. Bank	PODS-Storage rental-J. Lee	API-0647	12/6/2016	227.99	
U.S. Bank	Orchard Supply-Groundbreaking Ceremony supplies-	API-0652	1/9/2017	115.96	
U.S. Bank	Alamo Hardware-Hardhats-J. Lee	API-0652	1/9/2017	68.30	
U.S. Bank	PODS-Storage rental-J. Lee	API-0652	1/9/2017	227.99	
U.S. Bank	Black Tie-St. Stephens church shuttle-J. Lee	API-0654	1/23/2017	272.49	
U.S. Bank	Black Tie-St. Stephens church shuttle-J. Lee	API-0658	2/2/2017	272.49	
U.S. Bank	National Construction-Overhead meter pole-0001 1/	API-0676	6/12/2017	34.26	
Waraner Tree Experts	Tree Removal-Station 43	API-0613	6/2/2016	18,000.00	
		Transaction Total		<u>1,136,992.61</u>	
Expenses on July/August Drawdown					
McKim Co.	Temporary station asphalt repair	API-0680	6/26/2017	8,000.00	
Meyers,Nave,Riback,Silver,Wilson	May 2017-Client Matter 1025.030	API-0680	6/29/2017	14,560.56	
Stewart Enterprises II	Services 6/13/17-7/07/17	API-0680	6/30/2017	6,047.62	
Meyers,Nave,Riback,Silver,Wilson	June 2017-Client Matter 1025.030	API-0682	6/30/2017	8,224.02	
Moore Biological Consultants	Services-January 2017	API-0683	6/30/2017	1,555.00	
Stewart Enterprises II	Reimb. expenses 6/21/17-6/30/17	API-0683	6/30/2017	<u>267.94</u>	
Expenses on July/August Drawdown				<u>38,655.14</u>	
Expenses drawn down as of June 30, 2017					<u><u>\$1,098,337.47</u></u>



Moraga-Orinda Fire Protection District

Balance Sheet

Governmental Funds

June 30, 2017

	Major Funds			Total Governmental Fund
	General Fund	Debt Service	Capital Projects	
ASSETS				
Cash and investments	\$ 4,833,062	\$ -	\$ 7,046,355	\$ 11,879,417
Restricted cash and investments	-	2,793,645	2,913,977	5,707,622
Receivables:				-
Taxes	240,672	-	-	240,672
Interest	3,774	-	4,760	8,534
Intergovernmental	-	-	-	-
Ambulance billing	538,476	-	-	538,476
Other receivable	51,497	-	-	51,497
Prepaid items	81,945	-	-	81,945
Other assets	21,021	-	-	21,021
Total assets	\$ 5,770,447	\$ 2,793,645	\$ 9,965,092	\$ 18,529,184
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable and accrued liabilities	\$ 133,523	\$ -	\$ 108,677	\$ 242,200
Salaries and benefits payable	649,461	-	-	649,461
Total liabilities	782,984	-	108,677	891,661
Fund balances:				
Nonspendable for prepaid items	81,945			81,945
Restricted for debt service	-	2,793,645	-	2,793,645
Restricted for capital projects	-	-	2,913,977	2,913,977
Committed for capital projects	-	-	6,942,438	6,942,438
Unassigned	4,905,518	-	-	4,905,518
Total fund balances	4,987,463	2,793,645	9,856,415	17,637,523
Total liabilities and fund balances	\$ 5,770,447	\$ 2,793,645	\$ 9,965,092	\$ 18,529,184

The accompanying notes are an integral part of these basic financial statements.



Moraga-Orinda Fire Protection District
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
 For the year ended June 30, 2017

	Major Funds			Totals
	General Fund	Debt Service	Capital Projects	
REVENUES:				
Property taxes	\$ 18,901,827	\$ 3,219,473	\$ -	\$ 22,121,300
Fire flow taxes	-	-	1,076,738	1,076,738
Use of money and property	4,409	632	17,062	22,103
Intergovernmental	263,358	-	-	263,358
Charges for services	319,436	-	96,000	415,436
Charges for services - Ambulance	1,116,153	-	-	1,116,153
Other revenues	599,199	-	0	599,199
Total revenues	21,204,382	3,220,105	1,189,800	25,614,287
EXPENDITURES:				
Fire protection:				
Salaries	8,065,559	-	-	8,065,559
Overtime	2,196,582	-	-	2,196,582
Benefits	6,113,452	-	-	6,113,452
OPEB Contribution	256,000	-	-	256,000
Pension Rate Stabilization Fund	300,000	-	-	300,000
Retiree health insurance	827,605	-	-	827,605
Service and supplies	2,153,714	-	12,229	2,165,943
Capital outlay	-	-	3,882,152	3,882,152
Debt service:				
Principal	-	2,383,359	-	2,383,359
Interest and fiscal charges	-	992,998	-	992,998
Total expenditures	19,912,912	3,376,357	3,894,381	27,183,650
REVENUES OVER EXPENDITURES	1,291,470	(156,252)	(2,704,581)	(1,569,363)
OTHER FINANCING SOURCES AND USES:				
Lease proceeds	-	-	2,855,000	2,855,000
Proceeds from sales of assets	6,918	-	-	6,918
Transfers in	-	362,074	-	362,074
Transfers out	-	-	(362,074)	(362,074)
Total other financing sources	6,918	362,074	2,492,926	2,861,918
Net change in fund balances	1,298,388	205,822	(211,655)	1,292,555
FUND BALANCES:				
Beginning of year	3,689,075	2,587,823	10,068,070	16,344,968
End of year	\$ 4,987,463	\$ 2,793,645	\$ 9,856,415	\$ 17,637,523

The accompanying notes are an integral part of these basic financial statements.

Moraga-Orinda Fire Protection District
 Long Range Financial Plan
 Draft Update
 September 1, 2017
 Revised Costs for Station 43

	ACTUALS 16/17	PROJ 17/18	PROJ 18/19	PROJ 19/20	PROJ 20/21	PROJ 21/22	PROJ 22/23	PROJ 23/24	PROJ 24/25	PROJ 25/26	PROJ 26/27	PROJ 27/28	PROJ 28/29	PROJ 29/30	PROJ 30/31	PROJ 31/32	ASSM	ASSM	ASSM	ASSM	ASSM	ASSM	
1	GENERAL FUND BALANCE, BEGINNING OF YEAR	3,689,075	4,987,463	5,487,920	6,574,307	8,075,987	9,928,884	14,315,061	19,874,960	26,372,963	33,400,590	39,754,714	47,805,784	56,582,135	63,213,208	73,329,581	84,163,001	17/18	18/19	19/20	20/21	21/22	23+
2	CAPITAL FUND BALANCE, BEGINNING OF YEAR	10,068,070	9,856,415	5,122,875	5,342,171	4,461,286	3,664,329	2,862,966	1,257,407	1,261,116	1,260,027	1,353,005	1,439,907	1,419,593	1,452,536	1,422,846	1,388,827	17/18	18/19	19/20	20/21	21/22	23+
2a	DEBT SERVICE FUND BALANCE, BEGINNING	2,587,823	2,793,645	3,012,049	3,248,145	3,491,281	3,751,065	1,691,844	3,910	4,910	4,910	4,910	4,911	4,911	4,911	4,911	4,911						
3	COMBINED UNRESTRICTED FUND BALANCE, BEGI	13,757,145	14,843,878	10,610,795	11,916,478	12,537,273	13,593,213	17,178,028	21,132,367	27,634,079	34,660,617	41,107,719	49,245,691	58,001,728	64,665,744	74,752,427	85,551,828	NA	NA	NA	NA	NA	NA
3a	PERCENT OF GENERAL FUND REVENUE	23.51%	25.18%	29.01%	34.26%	40.50%	51.43%	64.76%	82.80%	101.02%	115.83%	134.17%	152.96%	164.60%	183.91%	203.29%	222.73%	NA	NA	NA	NA	NA	NA
4	ANNUAL GENERAL FUND SURPLUS	1,298,388	500,457	1,086,387	1,501,680	1,852,897	4,386,177	5,559,899	6,498,003	7,027,627	6,354,124	8,051,070	8,776,351	6,631,073	10,116,373	10,833,419	11,583,413	NA	NA	NA	NA	NA	NA
4a	ANNUAL CAPITAL PROJECTS FUND SURPLUS (DEI)	(211,655)	(4,733,540)	219,296	(880,885)	(796,957)	(801,363)	(1,605,559)	3,709	(1,089)	92,978	86,903	(20,314)	32,942	(29,690)	(34,018)	(100,694)	NA	NA	NA	NA	NA	NA
5	GENERAL FUND REVENUES																						
5a	PROPERTY TAX	18,901,827	19,671,559	20,509,253	21,391,681	22,309,026	25,601,878	28,426,057	29,563,099	30,745,623	31,975,448	33,254,466	34,584,644	35,968,030	37,406,751	38,903,021	40,459,142	HdL	4.4%	4.4%	4.4%	4.4%	4.0%
5b	USE OF MONEY & PROPERTY	4,409	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	Budget	0.0%	0.0%	0.0%	0.0%	0.0%
5c	INTERGOVERNMENTAL REVENUE	263,358	250,214	252,716	255,243	257,796	260,374	262,977	265,607	268,263	270,946	273,655	276,392	279,156	281,947	284,767	287,615	Budget	1.0%	1.0%	1.0%	1.0%	1.0%
5d	CHARGES FOR SERVICES/OTHER	925,553	849,321	857,814	866,392	875,056	883,807	892,645	901,571	910,587	919,693	928,890	938,179	947,561	957,036	966,607	976,273	Budget	1.0%	1.0%	1.0%	1.0%	1.0%
5e	AMBULANCE FEES	1,116,153	1,024,314	1,039,679	1,055,274	1,071,103	1,087,170	1,103,477	1,120,029	1,136,830	1,153,882	1,171,190	1,188,758	1,206,590	1,224,688	1,243,059	1,261,705	Budget	1.5%	1.5%	1.5%	1.5%	1.5%
5f	OTHER REVENUE (FEDERAL GRANTS)																	NA	NA	NA	NA	NA	NA
5g	FIRE FLOW TAX																	NA	NA	NA	NA	NA	NA
6	TOTAL GENERAL FUND REVENUES	21,211,300	21,798,408	22,662,462	23,571,590	24,515,981	27,836,228	30,688,156	31,853,307	33,064,303	34,322,969	35,631,201	36,990,973	38,404,336	39,873,423	41,400,454	42,987,734	NA	NA	NA	NA	NA	NA
7	CAPITAL FUND REVENUES	4,044,800	1,446,644	1,506,291	1,083,856	1,087,433	1,091,021	1,094,622	1,098,234	1,101,858	1,105,494	1,109,143	1,112,803	1,116,475	1,120,159	1,123,856	1,127,565	0.30%	0.30%	0.30%	0.30%	0.30%	0.30%
7a	DEBT SERVICE FUND REVENUES	3,220,105	3,376,281	3,543,473	3,709,744	3,884,311	1,730,869											NA	NA	NA	NA	NA	NA
8	TOTAL REVENUES	28,476,205	26,621,333	27,712,226	28,365,190	29,487,725	30,658,118	31,782,778	32,951,541	34,166,161	35,428,463	36,740,344	38,103,776	39,520,811	40,993,583	42,524,309	44,115,299	NA	NA	NA	NA	NA	NA
9	GENERAL FUND EXPENDITURES																						
9a	REGULAR SALARIES	7,872,287	8,645,029	8,774,704	8,994,072	9,218,924	9,449,397	9,685,632	9,927,773	10,175,967	10,430,366	10,691,125	10,958,403	11,232,364	11,513,173	11,801,002	12,096,027	Budget	1.5%	2.5%	2.5%	2.5%	2.5%
9b	TEMPORARY SALARIES	193,272	190,756	190,756	190,756	190,756	190,756	190,756	190,756	190,756	190,756	190,756	190,756	190,756	190,756	190,756	190,756	Budget	0.0%	0.0%	0.0%	0.0%	0.0%
9c	OVERTIME	1,863,487	1,890,000	1,918,350	1,966,309	2,015,466	2,065,853	2,117,499	2,170,437	2,224,698	2,280,315	2,337,323	2,395,756	2,455,650	2,517,041	2,579,967	2,644,467	Budget	1.5%	2.5%	2.5%	2.5%	2.5%
9c1	OVERTIME STRIKE TEAM	333,095	355,000	360,325	369,333	378,566	388,031	397,731	407,675	417,867	428,313	439,021	449,997	461,246	472,778	484,597	496,712	Budget	1.5%	2.5%	2.5%	2.5%	2.5%
9d	OTHER BENEFITS	332,038	213,788	213,788	213,788	213,788	213,788	213,788	213,788	213,788	213,788	213,788	213,788	213,788	213,788	213,788	213,788	Budget	0.0%	0.0%	0.0%	0.0%	0.0%
9f	WORKERS COMPENSATION	513,918	620,745	626,952	633,222	639,554	645,950	652,409	658,933	665,523	672,178	678,900	685,689	692,546	699,471	706,466	713,530	Budget	1.0%	1.0%	1.0%	1.0%	1.0%
9g	MEDICAL, DENTAL & VISION	1,699,725	1,861,240	1,879,852	1,898,651	1,917,637	1,936,814	1,956,182	1,975,744	1,995,501	2,015,456	2,035,611	2,055,967	2,076,527	2,097,292	2,118,265	2,139,447	Budget	1.0%	1.0%	1.0%	1.0%	1.0%
9h	OPERATING EXPENSES	2,153,714	2,146,943	2,200,617	2,255,632	2,312,023	2,369,823	2,429,069	2,489,796	2,552,041	2,615,842	2,681,238	2,748,269	2,816,975	2,887,400	2,959,585	3,033,574	Budget	2.5%	2.5%	2.5%	2.5%	2.5%
9j	CCCERA EMPLOYER PAYMENT	4,395,376	4,814,450	4,864,730	4,988,147	5,248,369	5,601,639	5,849,190	6,050,403	6,258,536	6,473,830	6,696,530	6,926,890	7,165,176	7,411,658	7,666,619	7,930,350	Budget	Actual	0.0%	1.3%	2.2%	1.0%
9k	SINGLE ROLE PARAMEDIC IMPLEMENTATION																						
9m	OPEB FUNDING (INTO TRUST)	256,000	280,000	273,000	280,000	264,000	294,000	318,000	335,000	371,000	424,000	457,920	494,554	534,118	576,847	622,995	672,835	Budget	Actual	Actual	Actual	Actual	Actual
9n	PENSION RATE STABILIZATION (INTO TRUST)	300,000	280,000	273,000	280,000	264,000	294,000	318,000	335,000	371,000	424,000	457,920	494,554	534,118	576,847	622,995	672,835	Budget	Actual	Actual	Actual	Actual	Actual
10	TOTAL GENERAL FUND EXPENDITURES	19,912,912	21,297,951	21,576,075	22,069,910	22,663,084	23,450,051	24,128,257	24,755,304	25,436,676	26,168,844	26,880,131	27,614,622	28,373,263	29,157,050	29,967,034	30,804,321	NA	NA	NA	NA	NA	NA
11	CAPITAL EXPENDITURES	3,894,381	5,168,204	275,181	953,192	961,442	969,936	3,378,611	1,372,691	1,381,965	2,491,516	1,401,349	1,411,476	4,162,268	1,428,113	1,436,803	1,507,188	NA	NA	NA	NA	NA	NA
11a	DEBT SERVICE FUND EXPENDITURES	3,376,357	4,169,857	4,319,191	4,478,157	4,547,475	4,712,538	2,009,504	320,835	320,982	321,001	320,890	321,641	321,264	321,737	321,071							
12	TOTAL EXPENDITURES	27,183,650	30,636,012	26,170,447	27,501,259	28,172,001	29,132,525	29,516,372	26,448,829	27,139,623	28,981,361	28,602,370	29,347,739	32,856,795	30,906,900	31,724,908	32,311,509	NA	NA	NA	NA	NA	NA
13	TRANSFERS OUT GENERAL FUND							(1,000,000)	(600,000)	(600,000)	(1,800,000)	(700,000)	(600,000)	(3,400,000)	(600,000)	(600,000)	(600,000)						
13A	TRANSFER IN CAPITAL PROJECTS FUND							1,000,000	600,000	600,000	1,800,000	700,000	600,000	3,400,000	600,000	600,000	600,000						
13B	TRANSFERS OUT CAPITAL PROJECTS FUND	(362,074)	(1,011,980)	(1,011,814)	(1,011,549)	(922,948)	(922,448)	(321,570)	(321,835)	(320,982)	(321,001)	(320,891)	(321,641)	(321,264)	(321,737)	(321,071)	(321,071)						
14	TRANSFER IN DEBT SERVICE FUND	362,074	1,011,980	1,011,814	1,011,549	922,948	922,448	321,570	321,835	320,982	321,001	320,891	321,641	321,264	321,737	321,071	321,071						
18	GENERAL FUND BALANCE, END OF YEAR	4,987,463	5,487,920	6,574,307	8,075,987	9,928,884	14,315,061	19,874,960	26,372,963	33,400,590	39,754,714	47,805,784	56,582,135	63,213,208	73,329,581	84,163,001	95,746,413	NA	NA	NA	NA	NA	NA
19	CAPITAL FUND BALANCE, END OF YEAR	9,856,415	5,122,875	5,342,171	4,461,286	3,664,329	2,862,966	1,257,407	1,261,116	1,260,027	1,353,005	1,439,907	1,419,593	1,452,536	1,422,846	1,388,827	1,288,133	NA	NA	NA	NA	NA	NA
19A	DEBT SERVICE FUND BALANCE, END OF YEAR	2,793,645	3,012,049	3,248,145	3,491,281	3,751,065	1,691,844	3,910	4,910	4,910	4,910	4,911	4,911	4,911	4,911	4,911	325,982	NA	NA	NA	NA	NA	

Moraga-Orinda Fire Protection District
 Long Range Financial Plan - Capital Expenditures
 Draft Update
 September 2017

	DESCRIPTION	AGE	REPLACEMENT DATE	2017 ASSET VALUE	2017 REPLACEMENT COST	PROJ 18/19	PROJ 19/20	PROJ 20/21	PROJ 21/22	PROJ 22/23	PROJ 23/24	PROJ 24/25	PROJ 25/26	PROJ 26/27	PROJ 27/28	PROJ 28/29	PROJ 29/30	PROJ 30/31	PROJ 31/32
BUILDINGS & GROUNDS																			
	STATION-41/TRAINING	61	2019	1,406,680*	7,000,000*		585,000	585,000	585,000	585,000	585,000	585,000	585,000	585,000	585,000	585,000	585,000	585,000	585,000
	ADMINISTRATION	49	2019	423,500*	1,000,000*		85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000
	STATION-42	16	2041	2,212,550	2,721,437														
	STATION-43	0	2058	3,318,000	4,093,000														
	STATION-44	11	2046	2,015,300	2,478,819														
	STATION-45	47	2022	3,716,988	4,571,895					385,000	385,000	385,000	385,000	385,000	385,000	385,000	385,000	385,000	385,000
	CAPITAL IMPROVEMENTS - OTHER					206,000	212,180	218,545	225,102	231,855	238,810	245,975	253,354	260,955	268,783	276,847	285,152	293,707	302,518
	TOTAL FACILITIES EXPENDITURES					206,000	882,180	888,545	895,102	1,286,855	1,293,810	1,300,975	1,308,354	1,315,955	1,323,783	1,331,847	1,340,152	1,348,707	1,357,518
	TOTAL APPARATUS EXPENDITURES/VEHICLE					0	0	0	0	1,614,928	0	0	0	0	0	2,742,596	0	0	61,436
	FIREFIGHTING CAPITAL EQUIPMENT					39,393	40,575	41,792	43,046	444,337	45,668	47,038	1,148,449	49,902	51,399	51,399	51,399	51,399	51,399
	IT CAPITAL (FIXED ASSETS) EXPENDITURES					17,597	18,124	18,668	19,228	19,805	20,399	21,011	21,642	22,291	22,960	22,960	22,960	22,960	22,960
	OTHER CAPITAL EXPENDITURES					12,191	12,313	12,436	12,561	12,686	12,813	12,941	13,071	13,201	13,333	13,467	13,601	13,737	13,875
	TOTAL CAPITAL					\$ 275,181	\$ 953,192	\$ 961,442	\$ 969,936	\$ 3,378,611	\$ 1,372,691	\$ 1,381,965	\$ 2,491,516	\$ 1,401,349	\$ 1,411,476	\$ 4,162,268	\$1,428,113	\$1,436,803	\$ 1,507,188

* CURRENT ASSET VALUE AND CRN DOES NOT REFLECT PROJECTED COST OF REBUILDING SITE AND FACILITIES AT STATION-41/ADMINISTRATION/TRAINING SITE

- NOTES: 1) 2% INFLATION FACTOR PER YEAR
 2) APPARATUS EXPENDITURES FOR FY17/18 THROUGH FY21/22 ARE SHIFTED TO DEBT SERVICE EXPENDITURES
 3) COST ESTIMATES FOR STATION 41 RENOVATION WILL BE UPDATED IN 2017 AS PART OF THE FACILITIES EVALUATION

MORAGA-ORINDA FIRE DISTRICT
 APPARATUS & VEHICLE REPLACEMENT PLAN: 2017 - 2031

DRAFT: SEPTEMBER 2017

DESCRIPTION	AGE	REPLACE DATE	2017 COST	PROJ 17/18	PROJ 18/19	PROJ 19/20	PROJ 20/21	PROJ 21/22	PROJ 22/23	PROJ 23/24	PROJ 24/25	PROJ 25/26	PROJ 26/27	PROJ 27/28	PROJ 28/29	PROJ 29/30	PROJ 30/31	PROJ 31/32	
ENGINES - STRUCTURE PROTECTION																			
1996	ENGINE TYPE 1 SPARTAN 3D (REPLACE W/TRUCK)	21	2017	585,163															
1998	ENGINE TYPE 1 SPARTAN, HI TEC (REPLACE W/ 2017 PIERCE)	19	2017	585,163															
1998	ENGINE TYPE 1 SPARTAN, HI-TEC (REPLACE W/ 2017 PIERCE)	19	2017	585,163															
2008	ENGINE TYPE 1 PIERCE	9	2028	585,163											727,577				
2012	ENGINE TYPE 1 PIERCE	5	2032	585,163															
2017	ENGINE TYPE 1	0	2037	602,834															
2017	ENGINE TYPE 1	0	2037	602,834															
ENGINES - WILDLAND																			
2002	ENGINE TYPE 3 WESTATES	15	2022	386,428					426,648										
2002	ENGINE TYPE 3 WESTATES	15	2022	386,428					426,648										
2008	ENGINE TYPE 3 PIERCE	9	2028	386,428											480,475				
2010	ENGINE TYPE 3 PIERCE	7	2028	386,428											480,475				
AERIAL LADDER TRUCKS																			
1989	TRAINING TILLER TRUCK - SEAGRAVE 100'	28	TBD	30,000															
2001	AERIAL LADDER SPARTAN/LTI-93	16	N/A	1,110,000															
2017	TILLER TRUCK - 100'	0	2033	1,286,924															
SPECIALIZED APPARATUS																			
1999	TECHNICAL RESCUE UNIT	18	TBD	300,000															
2009	WATER TENDERPIERCE-KENWORTH	8	2034	300,000															
2011	RESCUE BOAT	6	2030	30,000														39,584	
2011	TRAILER RESCUE - ALL RISK	6	2030	16,561														21,852	
AMBULANCES																			
2002	AMBULANCE FORD/ROAD RESCUE	15	N/A	168,800															
2008	AMBULANCE BRAUN	9	2022	168,800					190,096										
2008	AMBULANCE BRAUN	9	2022	168,800					190,096										
2015	AMBULANCE NAVISTAR TERRASTAR LEADER	1	2028	212,277											263,940				
2015	AMBULANCE NAVISTAR TERRASTAR LEADER	1	2028	212,277											263,940				
2017	AMBULANCE	0	2028	180,645											209,882				
2017	AMBULANCE	0	2028	180,645											209,882				
COMMAND VEHICLES																			
2007	COMMAND FORD EXPEDITION	10	2016	60,000															
2008	COMMAND CHEVY SUBURBAN	9	2020	60,000					66,245										
2008	COMMAND CHEVY SUBURBAN	9	2020	60,000					66,245										
2008	COMMAND-CHEVY SUBURBAN	9	2020	60,000					66,245										
2017	COMMAND CHEVY TAHOE	0	2028	52,048											64,715				
SUPPORT VEHICLES																			
1994	SUPPORT - INT'L/ROAD RESCUE	23	TBD	200,000															
2011	CHEVY TAHOE (REPLACE W/ EXPLORER)	6	2022	34,700					38,312										
2012	FORD EXPLORER	5	2022	34,700					38,312										
2017	FORD EXPLORER	0	2028	33,546											41,710				
UTILITY VEHICLES																			
2000	UTILITY FORD F250	17	2020	60,000					66,245										
2005	FORD RANGER	12	2020	18,769					19,918										
2005	FORD RANGER	12	2020	18,769					19,918										
TOTAL APPARATUS EXPENDITURES/VEHICLE					0	0	0	0	0	1,614,928	0	0	0	0	0	2,742,596	0	0	61,436
CAPITAL FUND BALANCE (PROJ), END OF YEAR WITH PURCHASES					6,020,094	6,239,390	5,358,505	4,561,548	3,760,185										

FIREFIGHTING/RESCUE APPARATUS
 AMBULANES
 COMMAND/SUPPORT/STAFF VEHICLES

Blue numbers denote lease financing
 (Demotes cost savings)

Notes: 1) 2% Inflation Factor per year; 2) District will maintain 2 Reserve engines and 1 reserve truck in accordance with ISO standards.
 3) APPARATUS EXPENDITURES FOR FY17/18 THROUGH FY21/22 ARE SHIFTED TO DEBT SERVICE EXPENDITURES



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Gloriann Sasser, Administrative Services Director

DATE: September 6, 2017

SUBJECT: Item 8.4 – Adoption of Resolution No. 17-13 Authorizing Investment of Monies in Local Agency Investment Fund

BACKGROUND

The District uses the State of California Local Agency Investment Fund (LAIF) for the investment of District funds. One of the requirements of participation in LAIF is for the Board to confirm the authority of District officers to order the deposit or withdrawal of funds in LAIF. Due to the new interim fire chief appointment, it is necessary to update the officers authorized to deposit or withdraw monies.

RECOMMENDATION

Staff recommends the Board adopt Resolution No. 17-13 authorizing District officials to order the deposit and withdrawal of monies in the Local Agency Investment Fund.

ATTACHMENTS

- 1) Attachment A - Resolution No. 17-13 Authorizing Investment of Monies in Local Agency Investment Fund

RESOLUTION NO. 17-04

**RESOLUTION AUTHORIZING INVESTMENT
OF MORAGA-ORINDA FIRE PROTECTION DISTRICT
MONIES IN
LOCAL AGENCY INVESTMENT FUND**

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer, and

WHEREAS, the Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein as in the best interests of the Moraga-Orinda Fire Protection District.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors does hereby authorize the deposit and withdrawal of Moraga-Orinda Fire Protection District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein.

BE IT FURTHER RESOLVED, that the following Moraga-Orinda Fire Protection District officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Jerry Lee
Interim Fire Chief

Gloriann Sasser
Administrative Services Director

(Signature)

(Signature)

Kathleen Famulener
Board President

Craig Jorgens
Board Treasurer

(Signature)

(Signature)

Attachment A

PASSED, APPROVED and ADOPTED this 6th day of September 2017 at a special meeting of the District Board of Directors held at 1500 Saint Mary's Road, Moraga, California 94556, on motion made by Director _____ and seconded by Director _____, and duly carried with the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Attachment A

Dated: September 6, 2017

Kathleen Famulener, President
Board of Directors

ATTEST:

Grace Santos
District Secretary/District Clerk



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Gloriann Sasser, Administrative Services Director

DATE: September 6, 2017

SUBJECT: Item 8.5 – Adopt Resolution No. 17-14 Authorizing an Agreement that Designates Citibank, N.A. as a Provider of District Banking Services and the Interim Fire Chief, Administrative Services Director and/or Fire Marshal to Execute District Checks, Drafts, Notes or Other Instruments for the Payment of Money

Background

The District uses Citibank for banking services. Currently the following positions are authorized signers on the Citibank accounts:

- Fire Chief
- Administrative Services Director
- Fire Marshal

Due to the appointment of an interim fire chief, it is necessary to update authorized signers with Citibank. The following positions are recommended to be authorized signers:

- Interim Fire Chief
- Administrative Services Director
- Fire Marshal

Recommended Action

- 1) Discuss 2) Deliberate 3) Adopt Resolution No. 17-14 Authorizing an Agreement that Designates Citibank, N.A. as a Provider of District Banking Services and the Interim Fire Chief, Administrative Services Director and/or Fire Marshal to Execute District Checks, Drafts, Notes or Other Instruments for the Payment of Money.

Attachments

- 1) Resolution No. 17-14 Authorizing an Agreement that Designates Citibank, N.A. as a Provider of District Banking Services and the Interim Fire Chief, Administrative Services Director and/or Fire Marshal to Execute District Checks, Drafts, Notes or Other Instruments for the Payment of Money
- 2) Citibusiness – General Deposit Resolution for Public Entities

RESOLUTION NO. 17-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MORAGA-ORINDA FIRE PROTECTION DISTRICT AUTHORIZING AN AGREEMENT THAT DESIGNATES CITIBANK, N.A. AS A PROVIDER OF DISTRICT BANKING SERVICES AND THE INTERIM FIRE CHIEF, ADMINISTRATIVE SERVICES DIRECTOR AND/OR FIRE MARSHAL TO EXECUTE DISTRICT CHECKS, DRAFTS, NOTES OR OTHER INSTRUMENTS FOR THE PAYMENT OF MONEY

WHEREAS, the Moraga-Orinda Fire Protection District (“District”) is governed by provisions of the Fire Protection District Law of 1987 (Health and Safety Code section 13800 et seq.), which includes a provision for authorizing District Officials to execute District checks, drafts, notes or other instruments for the payment of money; and,

WHEREAS, it is in the financial interest of the District to execute a certain portion of District checks, drafts, notes or other instruments for the payment of money through a third party financial institution, Citibank, N.A., which requires the establishment of a separate District financial account.

NOW, THEREFORE, BE IT RESOLVED, that the Interim Fire Chief, Administrative Services Director and/or Fire Marshal are authorized to execute an agreement establishing a separate District financial account with Citibank, N.A.; and,

BE IT FURTHER RESOLVED that the Interim Fire Chief, Administrative Services Director and/or Fire Marshal are authorized to execute checks, drafts, notes or other instruments for the payment of money on any account established pursuant to this Resolution to pay demands upon the District in the manner prescribed by this Board. The Board of Directors further moves to adopt the attached Citibusiness General Deposit Resolution for Public Entities.

PASSED, APPROVED and ADOPTED this 6th day of September 2017 at a special meeting of the District Board of Directors held at 1500 Saint Mary’s Road, Moraga, California, 94556 on motion made by Director _____, seconded by Director ____, and duly carried with the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

Attachment A

Dated: September 6, 2017

Kathleen Famulener, President
Board of Directors

ATTEST:

Grace Santos
District Secretary/District Clerk



I, the undersigned, _____, the _____
Of _____
_____ a Public Entity, ("Public Entity")
located at _____

DO HEREBY CERTIFY that the Board of Trustees of the Public Entity, (or such other governing body as is authorized to designate depositories and to transact, or delegate the authority to transact, the financial business of the Public Entity) at a meeting duly called and held on the _____ day of _____, a quorum being present and acting throughout, unanimously adopted and recorded the following resolution, in accord with and pursuant to the charter and the organizational documents of the Public Entity, and such resolution is now in full force and effect:

RESOLVED, that

- 1. Citibank (hereinafter referred to as 'Bank') be and is hereby designated as a provider of banking services to this Public Entity;
- 2. The following persons (Indicate below the full names, or the titles, of the signatories. If two or more are designated, then clearly indicate in what manner they are to sign, whether singly or jointly) _____

are authorized:

- a. To open deposit accounts at Bank;
 - b. To apply to Bank for credit, to borrow money, with or without security, and to access overdraft lines of credit;
 - c. To contract for any services offered by Bank, including (without limitation) electronic account access and management services;
 - d. To submit for deposit and/or collection for the account of this Public Entity all checks, drafts, notes or other instruments for the payment of money; and the bank is authorized to accept such instruments, whether or not endorsed by this Public Entity, without inquiry as to the circumstances of the endorsement or lack thereof, it being understood that each such instrument shall be deemed to be unqualifiedly endorsed by this Public Entity;
 - e. To make deposits of currency for the account of this Public Entity;
 - f. To sign checks, drafts or other orders with respect to any funds to the credit of this Public Entity, including checks, drafts or orders in favor of any individual designated above, and to issue stop payment instructions with reference to any of the above;
 - g. To make withdrawals or transfers of funds from accounts in the name of this Public Entity, and to transfer funds between such accounts, by any means authorized by Bank, including (without limitation) use of a negotiable instrument, withdrawal ticket, a debit card, a credit card, a terminal or other electronic or telephone device, including such as may cause overdrafts.
 - h. To conduct any and all other lawful business with Bank. Should any check drawn by this Public Entity result in an overdraft, interest may be charged each day on the amount of the overdraft at the maximum rate permitted by law.
3. (Applicable to Public Entities designating joint signing authority)
The Public Entity acknowledges that the above joint signatory designation is a statement of its own internal policy and not a service offered by Bank. Further, the Public Entity has been offered Bank's CitiBusiness® Online service that can provide the Public Entity with a systemic method of controlling the signature limitation.
The Public Entity agrees that Bank assumes no responsibility for the payment of a check, draft, or other item drawn on any Public Entity account or for any withdrawal from any account which is honored and bears only a single authorized signature of one of the individuals designated above.
- 4. The designated authorized person(s) in this Resolution are individually empowered to delegate to other persons the authority to perform transactions with respect to the accounts of this Public Entity and to change and revoke such delegations from time to time; the bank is entitled to rely upon such delegations of authority and to accept instructions from such other persons as being fully authorized by this Public Entity.
 - 5. The Bank is hereby authorized to accept for deposit, for credit, for discount, for collection, or otherwise, any and all instruments deposited by or on behalf of the Public Entity, whether or not endorsed by any person or by stamp or other impression in the name of the Public Entity, without inquiry as to the circumstances of the endorsement or lack of endorsement or the disposition of the proceeds.
 - 6. The Bank is authorized to pay any check, draft or other instrument for the payment of money drawn on any account of this Public Entity which bears or appears to bear the facsimile signatures provided below or such other facsimile signature later certified by an authorized representative of the Public Entity to be authorized, if the facsimile signature, regardless of how or by whom affixed, resembles a specimen facsimile signature provided to and filed with Bank.

Attachment A

7. The Public Entity agrees to be bound by all of the rules, regulations, charges and fees of Bank contained in the CitiBusiness Client Manual and Schedule of Fees and Charges and any other account agreements it receives, and any modification(s) or amendment (s) of same, with the same effect as if each and every term thereof were set forth in full herein.
8. The Public Entity agrees that by opening any deposit account, Business Credit Account or Business Checking Plus Account with Bank or accepting any of the services connected with such accounts, either Bank or the Public Entity may elect to require any dispute between us concerning the aforementioned accounts or any other Bank deposit account, Business Credit Account, or Business Checking Plus Account be resolved by binding arbitration. In the event of any litigation in which the Bank and the Public Entity are adverse parties, the right to a trial by jury and to interpose any defense based upon any Statute of Limitations or any claims of laches, and any offset or counterclaim of any nature or description, is hereby waived by the Public Entity. The Public Entity agrees that if an attorney is used by the Bank to enforce, declare or adjudicate any of the provisions herein or any of the rights herein granted to the Bank or to obtain payment of any obligations owed to the Bank, reasonable attorney's fees shall be payable by the Public Entity. The Bank shall not, by any act, delay, omission or otherwise, be deemed to have waived any of its rights or remedies hereunder unless such waiver be in writing, signed by the Bank, and then only to the extent therein set forth.
9. Any notice to the Bank shall be deemed effective only if sent to and received at the branch, division or department of the Bank designated as the location for receipt of such notice conducting the transaction or transactions affected. Any notice to the Public Entity shall be deemed sufficient if sent to the last known address of this Public Entity appearing on the records of the Bank.
10. The Public Entity ratifies and confirms any and all transactions with Citibank prior to the date of this Resolution.
11. The authority granted herein shall remain in full force and effect until revoked or modified by a properly executed new Resolution adopted by the Board of Trustees (or such other governing body as is authorized to designate depositories and to transact, or delegate the authority to transact, the business of the Public Entity) delivered to the Bank at the location wherein the account(s) of the Public Entity is then maintained and the Bank has a reasonable opportunity to act on it. Any such notice shall not affect the validity of any transaction in process at the time the notice is received.
12. The Public Entity certifies that the provisions in this Resolution are in conformity with the statutes applicable to, or organizational documents of the Public Entity. Any provision hereof which may prove unenforceable under any law shall not affect the validity of any other provision hereof.

I FURTHER CERTIFY that the signatures and/or facsimile signatures appearing below and on the bank's signature card are those of the authorized signers designated above and that each said individual is legally empowered, in accordance with the charter and organizational documents of the Public Entity, to exercise the authority provided for in this Resolution.

Name (Print)	Titles of Positions/Offices Held	Signature and/or Specimen Facsimile Signature (if applicable)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IN WITNESS WHEREOF, I have this day subscribed my name and affixed the seal of the public entity.

_____ Signature of Person Certifying Resolution	_____ Date
_____ Designate Printed Name and Position/Office of Person Certifying Resolution	_____ Date

Business Deposit Account Application


Account Activity-Select Yes or No for each question. If any "Yes", then complete Addendum A for each account on the application.

- Will you provide check cashing services (i.e. offer cash back from checks you receive), money transmission services or sell financial instruments such as money orders or travelers checks? Yes No
- Will you send or receive wires to/from countries outside of the United States? Yes No
- Will you deposit or withdraw more than \$40,000 in cash, travelers checks or money orders each month? Yes No
- Will you hold or transact any funds in this account that belong to one or more of your customers and are not part of your business' operating funds? (e.g., Will any funds be held as an investment for a client, or used to settle funds similar to an investment service or trust arrangement?) Yes No

Signer Information-Complete for each signer. If more than 4 signers, then add Signer Personal Information form.

Do any owners own 10% or more of the business but are not signers on the account? (complete Addendum B if "Yes") Yes No

Signer 1

First Name	MI	Last Name	Suffix	Date of Birth
Business Title	Email Address		Telephone Number	% Company Owned
First School Attended	Mother's Maiden Name	Social Security Number/ITIN*	Issue Card: <input type="checkbox"/> Debit <input type="checkbox"/> ATM <input type="checkbox"/> None	
Citizenship (Select One) <input type="checkbox"/> US Citizen <input type="checkbox"/> Non Resident Alien (NRA) <input type="checkbox"/> Resident Alien <input type="checkbox"/> Permanent Resident Alien (PRA)		If Resident Alien or NRA or PRA, then complete A and B below: A. Countries of Citizenship: _____ B. Is Signer a Senior Public Figure (SPF) or related to an SPF? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Identification - Type	State	Number	Issue Date	Expiration Date

Signer 2

First Name	MI	Last Name	Suffix	Date of Birth
Business Title	Email Address		Telephone Number	% Company Owned
First School Attended	Mother's Maiden Name	Social Security Number/ITIN*	Issue Card: <input type="checkbox"/> Debit <input type="checkbox"/> ATM <input type="checkbox"/> None	
Citizenship (Select One) <input type="checkbox"/> US Citizen <input type="checkbox"/> Non Resident Alien (NRA) <input type="checkbox"/> Resident Alien <input type="checkbox"/> Permanent Resident Alien (PRA)		If Resident Alien or NRA or PRA, then complete A and B below: A. Countries of Citizenship: _____ B. Is Signer a Senior Public Figure (SPF) or related to an SPF? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Identification - Type	State	Number	Issue Date	Expiration Date

Signer 3

First Name	MI	Last Name	Suffix	Date of Birth
Business Title	Email Address		Telephone Number	% Company Owned
First School Attended	Mother's Maiden Name	Social Security Number/ITIN*	Issue Card: <input type="checkbox"/> Debit <input type="checkbox"/> ATM <input type="checkbox"/> None	
Citizenship (Select One) <input type="checkbox"/> US Citizen <input type="checkbox"/> Non Resident Alien (NRA) <input type="checkbox"/> Resident Alien <input type="checkbox"/> Permanent Resident Alien (PRA)		If Resident Alien or NRA or PRA, then complete A and B below: A. Countries of Citizenship: _____ B. Is Signer a Senior Public Figure (SPF) or related to an SPF? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Identification - Type	State	Number	Issue Date	Expiration Date

Signer 4

First Name	MI	Last Name	Suffix	Date of Birth
Business Title	Email Address		Telephone Number	% Company Owned
First School Attended	Mother's Maiden Name	Social Security Number/ITIN*	Issue Card: <input type="checkbox"/> Debit <input type="checkbox"/> ATM <input type="checkbox"/> None	
Citizenship (Select One) <input type="checkbox"/> US Citizen <input type="checkbox"/> Non Resident Alien (NRA) <input type="checkbox"/> Resident Alien <input type="checkbox"/> Permanent Resident Alien (PRA)		If Resident Alien or NRA or PRA, then complete A and B below: A. Countries of Citizenship: _____ B. Is Signer a Senior Public Figure (SPF) or related to an SPF? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Identification - Type	State	Number	Issue Date	Expiration Date

*Social Security Number or ITIN required for Sole Proprietorships, Single Stockholder Corporations, Single Member LLCs and any Signer requesting a Debit Card.

Financial Center #	Marketplace	Current Date
Tax ID		
Business Name		
Account # (S)	Print First and Last Name	Signature
	Signer 1:	X _____
	Signer 2:	X _____
	Signer 3:	X _____
	Signer 4:	X _____

Financial Center #	Marketplace	Current Date
Tax ID		
Business Name		
Account # (S)	Print First and Last Name	Signature
	Signer 1:	X _____
	Signer 2:	X _____
	Signer 3:	X _____
	Signer 4:	X _____



Moraga-Orinda Fire District

TO: Board of Directors
FROM: Jerry Lee, Interim Fire Chief
DATE: September 6, 2017
SUBJECT: Item 8.6 – Authorization to Purchase Four Stryker Gurney Systems in the Amount Not to Exceed \$193,294.38

BACKGROUND

In the summer of 2017, MOFD accepted a FEMA Assistance to Firefighter's Grant (AFG) to purchase four self-loading gurney systems. Staff submitted and was granted an amendment request for an additional \$23,144 to assist with an unanticipated cost adjustment from the manufacturer. Approval for a sole source purchase was also approved in a second amendment request by FEMA. Total grant award is now \$199,040 with a 10% cost-share of \$18,094 from the District.

Board approval is required for all purchases exceeding \$100K.

RECOMMENDATION

- 1) Discuss 2) Deliberate 3) Authorize the purchase of four Stryker gurney systems in the amount not to exceed \$193,144.

ATTACHMENT

- 1) Attachment A – Stryker Quotation

Sales Account Manager
 SHANNON PUENTE
 Shannon.Puente@stryker.com
 Cell: 510-318-4106

Remit to:
 P.O. Box 93308
 Chicago, IL 60673-3308

End User Shipping Address
 1061545
 MORAGA ORINDA FIRE DISTRICT
 33 ORINDA WAY
 ORINDA, CA 94563

Shipping Address
 1061545
 MORAGA ORINDA FIRE DISTRICT
 33 ORINDA WAY
 ORINDA, CA 94563

Billing Address
 1154399
 MORAGA ORINDA FIRE DEPT
 1280 MORAGA WAY
 MORAGA, CA 94556

Customer Contact	Ref Number	Date	PO Number	Reference Field	Quote Type
	5850113	08/11/2017	QUOTE		STANDARD QUOTE

Line #	Quantity	Item Description	Part #	Unit Price	Extended Price	Item Comments
1.00	4	Protect+ Power Cot - 7Year	77110001	\$4,217.60	\$16,870.40	
2.00	4	Power-PRO XT	6506000000	\$18,556.29	\$74,225.16	
		Options				
	4	Power-PRO XT	6506000000	\$18,556.29	\$74,225.16	
	4	Dual Wheel Lock	6086602010			
	4	PR Cot Retaining Post	6085033000			
	4	Power Pro Standard Components	6506026000			
	4	XPS Option	6506040000			
	4	No Runner/HE O2	0054200994			
	4	Equipment Hook	6500147000			
	4	Power-LOAD Compatible Option	6506127000			
	4	Knee-Gatch/Trendelenburg	6500082000			
	4	Retractable Head Section O2	6085046000			
	4	Pocketed Back Rest Pouch	6500130000			
	4	Head End Storage Flat	6500128000			
	4	English Manual	6506600000			
	4	120V AC SMRT Charging Kit	6500028000			
	4	Short Hook	6060036017			
	4	XPS Knee Gatch Bolster Matrss	6500003130			
	4	Steer Lock Option	6506038000			
	4	3 YR X-Frame Powertrain Wrnty	7777881669			
	4	2 Yr Bumper to Bumper Warranty	7777881670			
	4	DOM SHIP (NOT HI, AK, PR, GM)	0054030000			
	4	3 Stage IV Pole PR Option	6500315000			
	4	X-RESTRAINT PACKAGE	6500001430			
	4	STANDARD FOWLER	6506012003			
3.00	4	PowerLOAD	6390000000	\$21,661.60	\$86,646.40	
		Options				
	4	PowerLOAD	6390000000	\$21,661.60	\$86,646.40	
	4	Standard Comp 6390 Power Load	6390026000			
	4	Wheel Guide Option	6390027000			
	4	English Manual	6390600000			
	4	1 year parts, labor & travel	7777881660			
	4	UNIVERSAL FLOORPLATE OPTION	6390028000			
	4	English Option, Manual	6390020000			

Sales Account Manager

SHANNON PUENTE
Shannon.Puente@stryker.com
Cell: 510-318-4106

Remit to:

P.O. Box 93308
Chicago, IL 60673-3308

Note:

Product Total	\$177,741.96
Freight	\$0.00
Tax	\$15,552.42
Total Incl Tax & Freight	\$193,294.38

Signature: _____ Title/Position: _____ Date: _____

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 Days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-STRYKER.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.