



# Moraga-Orinda Fire District

## Board of Directors

### CALL AND NOTICE OF A SPECIAL MEETING

May 20, 2020

**7:00 p.m. OPEN SESSION  
(No Closed Session)**

*Pursuant to Executive Order N-29-20, Teleconferencing Restrictions of the Brown Act have been suspended.*

#### **PLEASE NOTE TELECONFERENCE MEETING INFORMATION:**

To join the Meeting:

By Phone: 1-669-900-6833

Webinar ID: 820 3665 6026

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/82036656026>

Webinar ID: 820 3665 6026

**Public Participation** is encouraged by joining via the ZOOM link or the dial-in information above. You can access either via a smartphone or computer App (Zoom) or via phone. Public comment will remain open for a minimum of 1 minute to allow for potential digital processing delays to ensure that the public has sufficient time and opportunity to send in questions or comments.

Written Public Comment can be provided via email at [info@mofd.org](mailto:info@mofd.org). Emails will be read into the record by staff during public comment. Email must contain in the subject line "Public Comment – Agenda Item #" with the relevant agenda item indicated or "Public Comment – Not on the Agenda".

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand or chat function. Staff will unmute participant to allow comment. Participants will be unmuted in the order of hands raised or chat request to comment. If participating by phone, you will need to send a text message to 925-388-9166 to identify the phone number used on Zoom. Staff will announce the last four digits of your number and unmute your phone number to allow talking.

The meeting will be live streamed via the MOFD YouTube Channel. A link is accessible via the District's website.

#### 1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

#### 2. PUBLIC COMMENT

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

#### 3. PUBLIC HEARING

- 3.1. **Public Hearing on the Wildland Urban Interface Fire Area Adoption and First Reading of Ordinance 20-02 Adopting the Wildland Urban Interface Fire Area.**  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt First Reading Ordinance 20-02 Wildland Urban Interface Fire Area.

4. CONSENT AGENDA

- 4.1. **Meeting Minutes – April 29, 2020 (Public Budget Workshop), and April 29, 2020 (Special Meeting)**  
Staff Recommendation: Approve and File
- 4.2. **Monthly Incident Report for April 2020**  
Staff Recommendation: Approve and File
- 4.3. **Monthly Check/Voucher Register – April 2020**  
Staff Recommendation: Approve and File
- 4.4. **Approval of Salary Schedules Effective July 1, 2020**  
Staff Recommendation: Approve and File

5. REGULAR AGENDA

- 5.1. **Proposed Annual Operating Budget Fiscal Year 2021**  
Staff will present information to the Board about the Proposed Annual Operating Budget Fiscal Year 2021.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Staff requests Board provide direction regarding the proposed Annual Operating Budget Fiscal Year 2021.
- 5.2. **Ambulance Billing and Revenue**  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff.
- 5.3. **Approve Establishment of a Joint Fire Prevention Ad Hoc Committee with the City of Orinda and Town of Moraga**  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Establishment of a Joint Fire Prevention Ad Hoc Committee with the City of Orinda and Town of Moraga.
- 5.4. **Termination of Fire Chief Performance Evaluation Ad Hoc Committee**  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the Termination of Fire Chief Performance Evaluation Ad Hoc Committee.
- 5.5. **Resolution 20-06 Establishing the 2020/21 Fire Flow Tax Rates for the Orinda and Moraga Service Zones**  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 20-06 adopting the Fire Flow Tax rate of six cents (\$.06) in both the Moraga and Orinda service zones.
- 5.6. **Estimated Cost of Emergency Paid Sick Leave Due to COVID-19**  
Staff Recommendation: 1) Informational only

6. COMMITTEE REPORTS

- 6.1. **Finance Committee (Directors Danziger and Jorgens)**
- 6.2. **Audit Ad Hoc Committee (Director Jex)**
- 6.3. **Facilities Ad Hoc Committee (Directors Baitx and Donner)**

7. ANNOUNCEMENTS

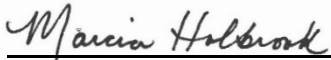
- 7.1. **Brief information only reports related to meetings attended by a Director at District expense** (Government Code Section 53232.3(d))
- 7.2. **Questions and informational comments from Board members and Staff**
- 7.3. **Fire Chief Updates**
  - 7.3.1. **COVID-19**
  - 7.3.2. **Human Resource Update**
- 7.4. **Communications Received**
  - 7.4.1. **Mr. Clint White - Captain Michael Lacy and Crew**
- 7.5. **Future Agenda Items**

8. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on May 15, 2020, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



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Marcia Holbrook  
District Secretary/Clerk