



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

June 17, 2020

6:00 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

Pursuant to Executive Order N-29-20, Teleconferencing Restrictions of the Brown Act have been suspended.

PLEASE NOTE TELECONFERENCE MEETING INFORMATION:

To join the Meeting:

By Phone: 1-669-900-6833

Webinar ID: 840 8454 4755

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/84084544755>

Webinar ID: 840 8454 4755

Public Participation is encouraged by joining via the ZOOM link or the dial-in information above. You can access either via a smartphone or computer App (Zoom) or via phone. Public comment will remain open for a minimum of 1 minute to allow for potential digital processing delays to ensure that the public has sufficient time and opportunity to send in questions or comments.

Written Public Comment can be provided via email at info@mofd.org. Emails will be read into the record by staff during public comment. Email must contain in the subject line "Public Comment – Agenda Item #" with the relevant agenda item indicated or "Public Comment – Not on the Agenda".

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand or chat function. Staff will unmute participant to allow comment. Participants will be unmuted in the order of hands raised or chat request to comment. If participating by phone, you will need to send a text message to 925-388-9166 to identify the phone number used on Zoom. Staff will announce the last four digits of your number and unmute your phone number to allow talking.

The meeting will be live streamed via the MOFD YouTube Channel. A link is accessible via the District's website.

1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

2. PUBLIC COMMENT

General public comment on any closed session item that will be heard. Comments may be limited to no more than three minutes pursuant to board policy.

3. CLOSED SESSION

3.1. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Local 1230, International Association of Firefighters IAFF

3.2. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Unrepresented Employees

3.3. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Moraga-Orinda Fire Chief Officers' Association

4. RECONVENE THE MEETING

- 4.1. Call the Meeting to Order
- 4.2. Roll Call

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item **not** on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board..

7. PUBLIC HEARING

7.1. **Public Hearing on the Wildland Urban Interface Fire Area Adoption and Second Reading of Ordinance 20-02 Adopting the Wildland Urban Interface Fire Area.**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Conduct a public hearing; 4) Waive the second reading and adopt Ordinance 20-02 – An Ordinance of the Moraga-Orinda Fire District of Contra Costa County Designating Certain Identified Areas Within The District As A Wildland Urban Interface Fire Area.

7.2. **Public Hearing on First Reading of Ordinance 20-01 adopting the 2019 California Fire Code and the 2019 International Fire Code with Fire District Amendments.**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Conduct a public hearing; 4) Introduce and waive the first reading Ordinance 20-01 – An Ordinance of the Moraga-Orinda Fire District of Contra Costa County Adopting the 2019 California Fire Code and the 2019 International Fire Code with Fire District Amendments; consideration of Findings of Fact pursuant to Section 18941.5 of the Health and Safety Code; 5) Direct changes if needed.

8. CONSENT AGENDA

8.1. **Meeting Minutes – Special Board Meeting, May 20, 2020**

Staff Recommendation: Approve and File

8.2. **Monthly Incident Report - May 2020**

Staff Recommendation: Approve and File

8.3. **Monthly Check/Voucher Register - May 2020**

Staff Recommendation: Approve and File

8.4. **Approval of Payment to Contra Costa County Fire Protection District for Dispatching and Communications Services**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve payment to Contra Costa County Fire Protection District for dispatching and communications services in the amount of \$192,486.

9. REGULAR AGENDA

9.1. **Authorize Engagement Letter for Audit Services with Eide Bailly, LLP**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Staff recommends the Board authorize staff to sign an engagement letter with Eide Bailly, LLP for audit services for the fiscal years ended June 30, 2020, 2021 and 2022 in the amount not to exceed \$76,510.

9.2. **Long Range Financial Forecast – June 2020**

Staff will present an updated Long Range Financial Forecast to the Board.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff

9.3. **Adoption of Annual Operating Budget Fiscal Year 2021**

Staff will present to the Board the Annual Operating Budget Fiscal Year 2021.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt the proposed Annual Operating Budget Fiscal Year 2021.

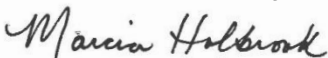
- 9.4. **Resolution No. 20-07 Adopting a Modified Schedule of Cost Recovery Fees for Emergency Medical Services**
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 20-07 Establishing a Modified Schedule of Cost Recovery Fees for Emergency Medical Services.
 - 9.5. **Resolution 20-08 Establishing the District's Annual Appropriations Limit for Fiscal Year 2020/21**
Staff will present information regarding Resolution 20-08 Establishing the District's Annual Appropriations Limit for Fiscal Year 2020/21.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 20-08 establishing the appropriations limit for Fiscal Year 2020/21 at \$31,860,615.
 - 9.6. **Resolution 20-09 Ordering Even - Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order**
Staff will present information to the Board regarding Resolution 20-09, Ordering Even - Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order.
Staff Recommendation: 1) Review; 2) Discuss; 3) Adopt Resolution 20-09, Ordering Even - Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order
 - 9.7. **Community Chipping**
Staff will present information to the Board regarding the Community Chipping Program.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff.
10. COMMITTEE REPORTS
 - 10.1. **Finance Committee (Directors Danziger and Jorgens)**
 - 10.2. **Audit Ad Hoc Committee (Director Jex)**
 - 10.3. **Facilities Ad Hoc Committee (Directors Baitx and Donner)**
 - 10.4. **Joint Fire Prevention Committee (Directors Danziger, Donner and Jorgens)**
11. ANNOUNCEMENTS
 - 11.1. **Brief information only reports related to meetings attended by a Director at District expense (Government Code Section 53232.3(d))**
 - 11.2. **Questions and informational comments from Board members and Staff**
 - 11.2.1. **District recognition of member service to COVID-19 pandemic response**
 - 11.3. **Fire Chief Updates**
 - 11.3.1. **COVID-19**
 - 11.3.2. **Human Resources**
 - 11.3.3. **Fire Marshal**
 - 11.3.3.1. **Fuels Mitigation**
 - 11.4. **Communications Received**
 - 11.5. **Future Agenda Items**

12. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on **June 12, 2020**, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook
District Secretary/Clerk