



# Moraga-Orinda Fire District

## Board of Directors

### CALL AND NOTICE OF A REGULAR MEETING

July 15, 2020

**7:00 p.m. OPEN SESSION  
(No Closed Session)**

*Pursuant to Executive Order N-29-20, Teleconferencing Restrictions of the Brown Act have been suspended.*

#### **PLEASE NOTE TELECONFERENCE MEETING INFORMATION:**

To join the Meeting:

By Phone: 1 669 900 6833

Webinar ID: 816 8685 7616

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/81686857616>

Webinar ID: 816 8685 7616

**Public Participation** is encouraged by joining via the ZOOM link or the dial-in information above. You can access either via a smartphone or computer App (Zoom) or via phone. Public comment will remain open for a minimum of 1 minute to allow for potential digital processing delays to ensure that the public has sufficient time and opportunity to send in questions or comments.

Written Public Comment can be provided via email at [info@mofd.org](mailto:info@mofd.org). Emails will be read into the record by staff during public comment at their normal cadence and will be limited to a maximum of 3 minutes. To be read into the record, e-mail must contain in the subject line "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #" with the relevant agenda item indicated.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand or chat function. Staff will unmute participant to allow comment. Participants will be unmuted in the order of hands raised or chat request to comment. If participating by phone, you will need to send a text message to 925-388-9166 to identify the phone number used on Zoom. Staff will announce the last four digits of your number and unmute your phone number to allow talking.

The meeting will be live streamed via the MOFD YouTube Channel. A link is accessible via the District's website.

#### 1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

#### 2. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item **not** on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

#### 3. PUBLIC HEARING

- 3.1. **Public Hearing on Failure to Comply with the Notice to Abate Order for the Following Properties; Declare Properties a Seasonal and Recurrent Nuisance and Order Fire Chief to Abate the Properties.** If a property owner fails to comply with an official Notice to Abate, a hearing will be held during a regular schedule district board meeting. At the hearing, the property

owner or his or her agent may appear to show cause why the order should not be enforced. For good cause shown, the Board may extend the time for compliance with the order or may rescind the order. Service by mail shall be deemed complete at the time of deposit in the U.S. mail. The failure of any person in possession or owner of the property to receive such notice shall not affect the validity of these proceedings.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Open the Public Hearing and Hear Public Comment; 4) Review documentation for each property and hear from property owner and or agent 5) Close the Public Hearing; 6) Declare properties a seasonal and recurrent nuisance and order Fire Chief to Abate the properties.

3.2. **Public Hearing on Fire Code Adoption and Second Reading of Ordinance 20-01 Adopting the 2019 California Fire Code and the 2018 International Fire Code with Fire District Amendments; consideration of Findings of Fact pursuant to Section 18941.5 of the Health and Safety Code.**

Staff will request that the Board waive the second reading and adopt Ordinance 20-01, Adopting the 2019 California Fire Code and the 2018 International Fire Code with Fire District Amendments; consideration of Findings of Fact pursuant to Section 18941.5 of the Health and Safety Code.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adoption of Findings of Fact; 4) Waive the Second Reading and Adopt Ordinance 20-01.

3.3. **Public Hearing on Burn Ban Adoption and Urgency Ordinance 20-03 Setting Forth the Requirements and/or Restrictions Pertaining to Banning Open Burning and Recreational Fires during High Fire Conditions and Providing for Enforcement Options and Penalties.**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Conduct a public hearing; 4) Adopt Urgency Ordinance 20-03 Setting Forth the Requirements and/or Restrictions Pertaining to Banning Open Burning and Recreational Fires during High Fire Conditions and Providing for Enforcement Options and Penalties.

4. CONSENT AGENDA

4.1. **Meeting Minutes – June 17, 2020, (Regular), June 22, 2020, Special (Joint Fire Prevention Committee Meeting)**

Staff Recommendation: Approve and File

4.2. **Monthly Incident Report for June 2020**

Staff Recommendation: Approve and File

4.3. **Monthly Check/Voucher Register – June 2020**

Staff Recommendation: Approve and File

4.4. **Monthly Financial Report (Preliminary) – June 2020**

Staff Recommendation: Approve and File

4.5. **Quarterly Investment Report – March 2020**

Staff Recommendation: Approve and File

4.6. **Dissolve the Audit Ad Hoc Committee**

Staff Recommendation: Dissolve the Audit Ad Hoc Committee

4.7. **Declare Surplus Vehicles and Authorize Staff to Dispose of the Surplus Items**

Staff Recommendation: Declare the 1994 International 4700 Ambulance and 2008 Chevrolet Suburban surplus and authorize staff to dispose of the surplus item

5. REGULAR AGENDA

5.1. **PARS OPEB Pre-Funding and Pension Rate Stabilization Trust Program Annual Client Review**

Staff will present information to the Board regarding the Annual OPEB Account Review

Staff Recommendation: 1) None – Information only

5.2. **Exterior Hazard Abatement Inspections Update**

Staff will provide the Board with an update on the exterior hazard abatement inspections

Staff Recommendation: No action required; Informational purposes only

5.3. **Resolution 20-11 Establishing a Modified Schedule of Cost Recovery Fees for Emergency Medical Services to Implement Health Care Facility Fees**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 20-11 Establishing a Modified Schedule of Cost Recovery Fees for Emergency Medical Services to Implement Health Care Facility Fees.

5.4. **Fund Balance Policy Review; Adopt Resolution 20-10 Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopting a Revised Fund Balance Policy**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 20-10 Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopting a Revised Fund Balance Policy.

5.5. **Resolution 20-12 Authorizing an Agreement that Designates Citibank, N.A. as a Provider of District Banking Services and the Fire Chief, Administrative Services Director and/or Finance Manager to Execute District Checks, Drafts, Notes or Other Instruments for the Payment of Money**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 20-12 Authorizing an Agreement that Designates Citibank, N.A. as a Provider of District Banking Services and the Fire Chief, Administrative Services Director and/or Finance Manager to Execute District Checks, Drafts, Notes or Other Instruments for the Payment of Money.

5.6. **Grand Jury Report 2007 "Wildfire Preparedness in Contra Costa County"**

Staff will provide a draft response to the Grand Jury Report.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Review and approve the Response to the Grand Report 2007 Wildfire Preparedness in Contra Costa County.

6. COMMITTEE REPORTS

6.1. **Finance Committee (Directors Danziger and Jorgens)**

6.2. **Facilities Ad Hoc Committee (Directors Baitx and Donner)**

6.3. **Joint Fire Prevention Committee (Directors Danziger, Donner and Jorgens)**

7. ANNOUNCEMENTS

7.1. **Brief information only reports related to meetings attended by a Director at District expense (Government Code Section 53232.3(d))**

7.2. **Questions and informational comments from Board members and Staff**

7.3. **Fire Chief Updates**

7.3.1. **COVID-19**

7.3.2. **Human Resource Update**

7.3.3. **Fire Marshal**

7.4. **Communications Received**


7.5. **Future Agenda Items**

8. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on July 10, 2020, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook  
District Secretary/Clerk