



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

August 19, 2020

6:30 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

Pursuant to Executive Order N-29-20, Teleconferencing Restrictions of the Brown Act have been suspended.

PLEASE NOTE TELECONFERENCE MEETING INFORMATION:

To join the Meeting:

By Phone: 1-669-900-6833

Webinar ID: 886 4656 9867

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/88646569867>

Webinar ID: 886 4656 9867

Public Participation is encouraged by joining via the ZOOM link or the dial-in information above. You can access either via a smartphone or computer App (Zoom) or via phone. Public comment will remain open for a minimum of 1 minute to allow for potential digital processing delays to ensure that the public has sufficient time and opportunity to send in questions or comments.

Written Public Comment can be provided via email at info@mofd.org. Emails will be read into the record by staff during public comment at their normal cadence and will be limited to a maximum of 3 minutes. To be read into the record, e-mail must contain in the subject line "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #" with the relevant agenda item indicated.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand or chat function. Staff will unmute participant to allow comment. Participants will be unmuted in the order of hands raised or chat request to comment. If participating by phone, you will need to send a text message to 925-388-9166 to identify the phone number used on Zoom. Staff will announce the last four digits of your number and unmute your phone number to allow talking.

The meeting will be live streamed via the MOFD YouTube Channel. A link is accessible via the District's website.

1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

2. PUBLIC COMMENT

General public comment on any closed session item that will be heard. Comments may be limited to no more than three minutes pursuant to board policy.

3. CLOSED SESSION

3.1. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Local 1230, International Association of Firefighters IAFF

3.2. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Unrepresented Employees

3.3. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Moraga-Orinda Fire Chief Officers' Association

4. RECONVENE THE MEETING

- 4.1. Call the Meeting to Order
- 4.2. Roll Call

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item **not** on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board..

7. PUBLIC HEARING

- 7.1. **Public Hearing on Failure to Comply with the Notice to Abate Order for the Following Properties; Declare Properties a Seasonal and Recurrent Nuisance and Order Fire Chief to Abate the Properties.** If a property owner fails to comply with an official Notice to Abate, a hearing will be held during a regular schedule district board meeting. At the hearing, the property owner or his or her agent may appear to show cause why the order should not be enforced. For good cause shown, the Board may extend the time for compliance with the order or may rescind the order. Service by mail shall be deemed complete at the time of deposit in the U.S. mail. The failure of any person in possession or owner of the property to receive such notice shall not affect the validity of these proceedings.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Open the Public Hearing and Hear Public Comment; 4) Review documentation for each property and hear from property owner and or agent 5) Close the Public Hearing; 6) Declare properties a seasonal and recurrent nuisance and order Fire Chief to Abate the properties.

8. CONSENT AGENDA

- 8.1. **Meeting Minutes – July 15, 2020, (Regular), July 30, 2020, Special (Joint Fire Prevention Committee Meeting)**

Staff Recommendation: Approve and File

- 8.2. **Monthly Incident Report - July 2020**

Staff Recommendation: Approve and File

- 8.3. **Monthly Check/Voucher Register - July 2020**

Staff Recommendation: Approve and File

- 8.4. **Quarterly Investment Report – June 2020**

Staff Recommendation: Approve and File

9. REGULAR AGENDA

- 9.1. **Fund Balance Policy Review; Adopt Resolution 20-10 Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopting a Revised Fund Balance Policy**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 20-10 Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopting a Revised Fund Balance Policy.

- 9.2. **Approve Establishment of a Joint Fire Prevention Ad Hoc Committee with the City of Orinda and Town of Moraga**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Appoint Two Directors to the Committee

- 9.3. **Authorize the Fire Chief to Enter Into Agreements for Contract Services with Six Contractors in the Amount Not To Exceed \$90,000 Each for Weed and Hazard Abatement Services**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize the Fire Chief to enter into agreements with Contra Costa Tree, Expert Tree Service, East Bay Tree Service, Inc., Fire Ready,

ArborWorks, and Contra Costa Tree & Stump Removal in the amount not to exceed \$90,000 each in order to create a list of six contractors that can be used to abate fire hazards.

- 9.4. **Exterior Hazard Abatement Inspections and Community Chipping Update**
Staff Recommendation: 1) No action required; Informational purposes only

10. COMMITTEE REPORTS

- 10.1. **Finance Committee (Directors Danziger and Jorgens)**
10.2. **Facilities Ad Hoc Committee (Directors Baitx and Donner)**
10.3. **Joint Fire Prevention Committee (Directors Danziger, Donner and Jorgens)**

11. ANNOUNCEMENTS

- 11.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))
11.2. **Questions and informational comments from Board members and Staff**
11.3. **Fire Chief Updates**
11.3.1. **COVID-19**
11.3.2. **Human Resources**
11.3.3. **Fire Marshal**
11.4. **Communications Received**
11.5. **Future Agenda Items**

12. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on **August 14, 2020**, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook
District Secretary/Clerk