



# Moraga-Orinda Fire District

## Board of Directors

### REGULAR MEETING

September 16, 2020

**6:00 p.m. CLOSED SESSION**

**7:00 p.m. OPEN SESSION**

*Pursuant to Executive Order N-29-20, Teleconferencing Restrictions of the Brown Act have been suspended.*

#### **PLEASE NOTE TELECONFERENCE MEETING INFORMATION:**

To join the Meeting:

By Phone: 1-669-900-6833

Webinar ID: 826 4047 6364

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/82640476364>

Webinar ID:

826 4047 6364

**Public Participation** is encouraged by joining via the ZOOM link or the dial-in information above. You can access either via a smartphone or computer App (Zoom) or via phone. Public comment will remain open for a minimum of 1 minute to allow for potential digital processing delays to ensure that the public has sufficient time and opportunity to send in questions or comments.

Written Public Comment can be provided via email at [info@mofd.org](mailto:info@mofd.org). Emails will be read into the record by staff during public comment at their normal cadence and will be limited to a maximum of 3 minutes. To be read into the record, e-mail must contain in the subject line "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #" with the relevant agenda item indicated.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand or chat function. Staff will unmute participant to allow comment. Participants will be unmuted in the order of hands raised or chat request to comment. If participating by phone, you will need to send a text message to 925-388-9166 to identify the phone number used on Zoom. Staff will announce the last four digits of your number and unmute your phone number to allow talking.

The meeting will be live streamed via the MOFD YouTube Channel. A link is accessible via the District's website.

#### 1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

#### 2. PUBLIC COMMENT

General public comment on any closed session item that will be heard. Comments may be limited to no more than three minutes pursuant to board policy.

#### 3. CLOSED SESSION

##### 3.1. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Local 1230, International Association of Firefighters IAFF

##### 3.2. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Unrepresented Employees

##### 3.3. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Moraga-Orinda Fire Chief Officers' Association

4. RECONVENE THE MEETING
  - 4.1. Call the Meeting to Order
  - 4.2. Roll Call

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item **not** on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board..

7. PUBLIC HEARING

- 7.1. **Public Hearing on Failure to Comply with the Notice to Abate Order for the Following Properties; Declare Properties a Seasonal and Recurrent Nuisance and Order Fire Chief to Abate the Properties.**

<u>CS#</u>	<u>Assessor Parcel Number</u>	<u>Owner</u>	<u>Address</u>
20-1115	APN 273-083-031	ROACH MICHAEL F & CHRISTINE H	Oak Rd
20-1111	APN 273-083-032	ROACH MICHAEL F & CHRISTINE H	Oak Rd
20-1108	APN 273-083-033	ROACH MICHAEL F & CHRISTINE H	Oak Rd
20-0795	APN 255-020-019	WOOD ANDREA C TRE	50 La Salle Dr
20-2480	APN 260-080-001	DONG HISUK & SANJIJ TRE	42 Charles Hill Cir
20-2192	APN 265-130-005	KARP LAWRENCE B & CAROL L TRE	Lomas Cantadas
20-2144	APN 263-080-008	WILLIS MARILYN J TRE	10 Kittiwake Rd
20-1064	APN 265-031-019	BUNKER KIM	9 Loma Vista

If a property owner fails to comply with an official Notice to Abate, a hearing will be held during a regular schedule district board meeting. At the hearing, the property owner or his or her agent may appear to show cause why the order should not be enforced. For good cause shown, the Board may extend the time for compliance with the order or may rescind the order. Service by mail shall be deemed complete at the time of deposit in the U.S. mail. The failure of any person in possession or owner of the property to receive such notice shall not affect the validity of these proceedings.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Open the Public Hearing and Hear Public Comment; 4) Review documentation for each property and hear from property owner and or agent 5) Close the Public Hearing; 6) Declare properties a seasonal and recurrent nuisance and order Fire Chief to Abate the properties.

8. CONSENT AGENDA

- 8.1. **Meeting Minutes – August 19, 2020 (Regular)**  
Staff Recommendation: Approve and File
- 8.2. **Monthly Incident Report - August 2020**  
Staff Recommendation: Approve and File
- 8.3. **Monthly Check/Voucher Register - August 2020**  
Staff Recommendation: Approve and File
- 8.4. **Monthly Financial Report – August 2020**  
Staff Recommendation: Approve and File

9. REGULAR AGENDA

- 9.1. **Draft GASB 75 OPEB Valuation Report as of June 30, 2020 and Approval of OPEB Funding Policy**

Staff will present information to the Board regarding the Draft GASB 75 OPEB Valuation Report as of June 30, 2020 and approval of OPEB Funding Policy.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff regarding the Draft GASB 75 OPEB Valuation Report as of June 30, 2020 and approve the OPEB Funding Policy

9.2. **Resolution 20-13 – A Resolution of the Moraga-Orinda Fire Protection District of Contra Costa County, Amending the District Conflict of Interest Code**

Staff will present information to the Board regarding the Resolution 20-13 – A Resolution of the Moraga-Orinda Fire Protection District of Contra Costa County, Amending the District Conflict of Interest Code.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 20-13 – A Resolution of the Moraga-Orinda Fire Protection District of Contra Costa County, Amending the District Conflict of Interest Code

9.3. **Approve a Capital Projects Fund Expenditure Budget Adjustment Increase in the Amount of \$57,870 and Approve a Capital Projects Fund Revenue Budget Adjustment Increase in the Amount of \$53,258 to Replace a Destroyed 2019 Dodge 2500 Pickup Truck with a 2021 Dodge 2500 Pickup Truck**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve a Capital Projects Fund Expenditure Budget Adjustment Increase in the Amount of \$57,870 and Approve a Capital Projects Fund Revenue Budget Adjustment Increase in the Amount of \$53,258.

9.4. **Approval to Accept FEMA Assistance to Firefighters Grant Supplemental in the Amount of \$36,103.50 and Authorize a Fiscal Year 2021 General Fund Revenue Budget Adjustment Increase in the Amount of \$32,821**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Staff recommends the Board accept the FEMA Assistance to Firefighters Grant Supplemental in the Amount of \$36,103.50 and Authorize a Fiscal Year 2021 General Fund Revenue Adjustment increase in the Amount of \$32,821.

9.5. **Cost Recovery for El Toyonal Power Pole Fire**

Staff will present information to the Board regarding the Cost Recovery for El Toyonal Power Pole Fire

Staff Recommendation: 1) No action required; Informational purposes only

10. COMMITTEE REPORTS

- 10.1. **Finance Committee (Directors Danziger and Jorgens)**
- 10.2. **Facilities Ad Hoc Committee (Directors Baitx and Donner)**
- 10.3. **Joint Fire Prevention Ad Hoc Committee (Directors Danziger and Jorgens)**

11. ANNOUNCEMENTS

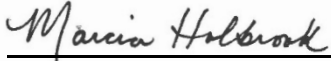
- 11.1. **Brief information only reports related to meetings attended by a Director at District expense**  
(Government Code Section 53232.3(d))
- 11.2. **Questions and informational comments from Board members and Staff**
- 11.3. **Fire Chief Updates**
  - 11.3.1. **COVID-19**
  - 11.3.2. **Human Resources**
  - 11.3.3. **Fire Marshal**
- 11.4. **Communications Received**
- 11.5. **Future Agenda Items**

12. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on **September 11, 2020**, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



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Marcia Holbrook  
District Secretary/Clerk