



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

January 20, 2021

5:00 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

Pursuant to Executive Order N-29-20, Teleconferencing Restrictions of the Brown Act have been suspended.

PLEASE NOTE TELECONFERENCE MEETING INFORMATION:

To join the Meeting:

By Phone: 1-669-900-6833

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/89062959419>

Webinar ID: 890 6295 9419

Public Participation is encouraged by joining via the ZOOM link or the dial-in information above. You can access either via a smartphone or computer App (Zoom) or via phone.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand or chat function. If participating by phone, dial *9 to raise your hand. Staff will unmute participant to allow comment. Participants will be unmuted in the order of hands raised or chat request to comment.

Written Public Comment can be provided via email at info@mofd.org. Emails will be read into the record by staff during public comment at their normal cadence and will be limited to a maximum of 3 minutes. To be read into the record, e-mail must contain in the subject line "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #" with the relevant agenda item indicated.

The meeting will be live streamed via the MOFD YouTube Channel. A link is accessible via the District's website.

1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

2. PUBLIC COMMENT

General public comment on any closed session item that will be heard. Comments may be limited to no more than three minutes pursuant to board policy.

3. CLOSED SESSION

- 3.1. **Public Employee Performance Evaluation**
(Government Code Section 54957)
Public Employee Appointment Title: Fire Chief
- 3.2. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Jonathan Holtzman
Employee: David Winnacker, Fire Chief
- 3.3. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Donna Williamson
Employee Organization: Local 1230, International Association of Firefighters IAFF
- 3.4. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Jonathan Holtzman
Employee Organization: Unrepresented Employees
- 3.5. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Donna Williamson
Employee Organization: Moraga-Orinda Fire Chief Officers' Association

4. RECONVENE THE MEETING

- 4.1. Call the Meeting to Order
- 4.2. Roll Call

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item **not** on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

7. PUBLIC HEARING

7.1. **Public Hearing to consider the proposed revision to the Schedule of Fees for District Services.**

The Board of Directors will consider approval of Resolution 21-01, A Resolution of the Moraga-Orinda Fire District Revising a Schedule of Fees for District Services.

Staff Recommendation: 1) Open the Public Hearing and Hear Public Comment; 2) Discuss; 3) Close Public Hearing; 4) Adopt Resolution 21-01, a Resolution of the Moraga-Orinda Fire District Revising a Schedule of Fees for District Services.

8. CONSENT AGENDA

8.1. **Meeting Minutes – December 16, 2020 (Regular)**

Staff Recommendation: Approve and File

8.2. **Monthly Incident Report – December 2020**

Staff Recommendation: Approve and File

8.3. **Monthly Check/Voucher Register – December 2020**

Staff Recommendation: Approve and File

8.4. **Monthly Financial Report - December 2020**

Staff Recommendation: Approve and File

8.5. **Contra Costa County Employees' Retirement Association Investment Performance Review Report for the Quarter Ended September 30, 2020**

Staff Recommendation: Information Only

9. REGULAR AGENDA

9.1. **Community Warning System Presentation**

Contra Costa County Community Warning System Overview, presented by Heather Tiernan, Community Warning System Manager and Lorena Herrera Senior Emergency Planning Coordinator.

9.2. **Adopt Resolution 21-02 A Resolution of the Board of Directors of the Moraga-Orinda Fire Protection District Approving an Investment Policy for District Funds**

Staff will present information to the Board regarding Resolution No. 21-02, A Resolution of the Board of Directors of the Moraga-Orinda Fire Protection District Approving an Investment Policy for District Funds.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 21-02 Approving an Investment Policy for District Funds.

9.3. **Adoption of Resolution No. 21-03 Authorizing Investment of Monies in Local Agency Investment Fund**

Staff will present information to the Board regarding Resolution 21-03 Authorizing Investment of Monies in Local Agency Investment Fund.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 21-03 Authorizing Investment of Monies in Local Agency Investment Fund.

9.4. **Authorize Acceptance of the Urban Areas Security Initiative Grant to Develop a Comprehensive Evacuation Support System and Authorize Capital Projects Fund Revenue and Expenditure Budget Adjustment Increases in the Amount of \$300,000**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize Acceptance of the Urban Areas Security Initiative Grant to Develop a Comprehensive Evacuation Support System and Authorize Capital Projects Fund Revenue and Expenditure Budget Adjustment Increases in the Amount of \$300,000.

10. COMMITTEE REPORTS

- 10.1. **Audit Committee (Directors Danziger and Jex)**
- 10.2. **Finance Committee (Directors Danziger and Jorgens)**
- 10.3. **Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner)**
- 10.4. **Joint Fire Prevention Ad Hoc Committee (Directors Danziger and Jorgens)**

11. ANNOUNCEMENTS

- 11.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))
- 11.2. **Questions and informational comments from Board members and Staff**
- 11.3. **Fire Chief Updates**
 - 11.3.1. **COVID-19**
 - 11.3.2. **Human Resources**
 - 11.3.3. **Fire Marshal**
- 11.4. **Communications Received**
- 11.5. **Future Agenda Items**

12. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on **January 15, 2021**, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook
District Secretary/Clerk