



# Moraga-Orinda Fire District

## Board of Directors

### CALL AND NOTICE OF A SPECIAL MEETING

March 17, 2021

**6:45 p.m. OPEN SESSION  
(No Closed Session)**

*Pursuant to Executive Order N-29-20, Teleconferencing Restrictions of the Brown Act have been suspended.*

#### **PLEASE NOTE TELECONFERENCE MEETING INFORMATION:**

To join the Meeting:

By Phone: 1-669-900-6833

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/85971585317>

Webinar ID: 859 7158 5317

**Public Participation** is encouraged by joining via the ZOOM link or the dial-in information above. You can access either via a smartphone or computer App (Zoom) or via phone.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand or chat function. If participating by phone, dial \*9 to *raise your hand*. Staff will unmute participant to allow comment. Participants will be unmuted in the order of hands raised or chat request to comment.

Written Public Comment can be provided via email at [info@mofd.org](mailto:info@mofd.org). Emails will be read into the record by staff during public comment at their normal cadence and will be limited to a maximum of 3 minutes. To be read into the record, e-mail must contain in the subject line "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #" with the relevant agenda item indicated.

The meeting will be live streamed via the MOFD YouTube Channel. A link is accessible via the District's website.

#### 1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

#### 2. PUBLIC COMMENT

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

#### 3. SPECIAL AGENDA

- 3.1. **Authorize Acceptance of the California Governor's Office of Emergency Services Community Power Resiliency Grant for Photovoltaic and Battery Storage and Authorize Capital Projects Fund Revenue and Expenditure Budget Adjustment Increases in the Amount of \$300,000**

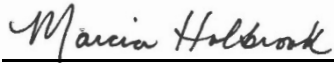
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize Acceptance of the California Governor's Office of Emergency Service Community Power Resiliency Grant for Photovoltaic and Battery Storage and Authorize Capital Projects Fund Revenue and Expenditure Budget Adjustment Increases in the Amount of \$300,000

#### 4. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on March 16, 2021, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



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Marcia Holbrook  
District Secretary/Clerk



# Moraga-Orinda Fire District

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**TO:** Board of Directors

**FROM:** Dave Winnacker, Fire Chief

**DATE:** March 17, 2021

**SUBJECT:** Item 3.1 – Authorize Acceptance of the California Governor’s Office of Emergency Services Community Power Resiliency Grant for Photovoltaic and Battery Storage and Authorize Capital Projects Fund Revenue and Expenditure Budget Adjustment Increases in the Amount of \$300,000

## **BACKGROUND**

In October 2020, CAL-OES released the Community Power Resiliency Allocation to Special Districts Program to fund power resiliency projects up to \$300,000 in areas effected by Public Safety Power Shutoffs. Staff determined that three MOFD stations qualified and submitted an application for solar photovoltaic systems with associated battery storage. These systems are explicitly allowed under the grant announcement Section G.2.A.

On March 12<sup>th</sup>, 2020, CAL-OES informed MOFD that a grant was approved in the amount of \$300,000. There is no requirement for matching funds. A decision to accept the grant is due to CAL-OES within 20 days of the notification.

If accepted, a progress report is due no later than November 30<sup>th</sup>, 2021.

## **BUDGET ADJUSTMENT**

Accepting grant funds requires a modification to the budget. A Capital Projects Fund budget adjustment is necessary to increase grant revenue and to increase equipment expenditures in the amount of \$300,000.

## **RECOMMENDATION**

- 1) Discuss; 2) Deliberate; 3) Authorize Acceptance of the California Governor’s Office of Emergency Service Community Power Resiliency Grant for Photovoltaic and Battery Storage and Authorize Capital Projects Fund Revenue and Expenditure Budget Adjustment Increases in the Amount of \$300,000

## **ATTACHMENTS**

Attachment A – Grant Award Letter  
Attachment B – Grant Application



March 12, 2021

Dave Winnacker  
Fire Chief  
Moraga-Orinda Fire District  
1280 Moraga Way  
Moraga, CA 94556-4575

**SUBJECT: NOTIFICATION OF SUBRECIPIENT ALLOCATION**  
Fiscal Year (FY) 2020 Community Power Resiliency Allocation to  
Special Districts Program  
Period of Performance: July 1, 2020, to October 31, 2021

Dear Chief Winnacker:

The California Governor's Office of Emergency Services (Cal OES) approved your FY 2020-21 Community Power Resiliency allocation in the amount of \$300,000. Eligible activities under this allocation are limited to:

- Equipment-  
Funds may be used for the procurement of:
  - Generators and generator connections for essential facilities, with an emphasis on clean energy and green solutions where possible or other alternative backup power sources;
  - Generator fuel and fuel storage;
  - Redundant emergency communications (e.g., battery-powered radios);
  - Portable vehicle-mounted charging stations;
  - Portable battery-powered and rechargeable radio repeater and transmission equipment.



3650 SCHRIEVER AVENUE, MATHER, CA 95655  
(916) 845-8859 TELEPHONE (916) 845-8511 FAX  
[www.CalOES.ca.gov](http://www.CalOES.ca.gov)

- Plans-  
Funds may be used for the development/update of:
  - Continuity plans;
  - Contingency plans for electrical disruptions that include considerations such as protecting individuals with access and functional needs, medical baseline and socially vulnerable populations, transportation, emergency public information, and preservation of essential functions;
  - Risk assessments for critical infrastructure and lifelines;
  - Post-event reports that identify lessons learned and corrective actions.
- Public education materials or supplies focused on individual family preparedness for electric disruptions.
- One-time costs associated with identifying and equipping resource centers for the public to access during electrical disruptions.

The following activities are **not allowed**:

- These funds shall not be used to secure, compensate, or backfill professional services contracts.
- Response costs associated with electric disruption events including any staffing or new positions, Emergency Operations Center staffing, security, law or fire response, or other overtime charges.

All activities funded with this allocation must be completed within the Grant Subaward period of performance. Additionally, the Subrecipient is subject to the following requirements:

- As a condition of receiving funding, special districts are encouraged to collaborate with their county to support critical infrastructure and resiliency with a particular focus on public safety, vulnerable communities, and individuals with access and functional needs.
- Must ensure they and their principals are not presently debarred, suspended, proposed for debarment, or declared ineligible.
- Must provide a Progress Report on the expenditures of the funds. The Progress Report is due no later than **November 30, 2021**. This Progress Report shall identify how the funds have been used, including identifying each project or activity undertaken, local entity that undertook the project or activity, the amount of funding provided to the project or activity, and a description of each project or activity. The report shall also identify the specific outcomes achieved by each project or activity,

including whether the project or activity was completed and whether it was used during power outages.

- Must coordinate with their city or county planning agency to ensure that the project is in compliance with the California Environmental Quality Act (CEQA) Public Resource Code, Section 21000 *et seq.*
- Comply with the California Public Records Act, Government Code Section 6250 *et seq.*
- Must procure goods and services in compliance with applicable state and local laws, ordinances, rules, regulations, and policies.

**The undersigned represents that he/she is authorized to enter into this agreement for and on behalf of the Applicant.**

Subrecipient: \_\_\_\_\_  
Signature of Authorized Agent: \_\_\_\_\_  
Printed Name of Authorized Agent: \_\_\_\_\_  
Title: \_\_\_\_\_ Date: \_\_\_\_\_

Your dated signature and above fillable information is required on this Notification of Subrecipient Allocation. Please sign and return requested information to [PSPS@CalOES.ca.gov](mailto:PSPS@CalOES.ca.gov) within 20 calendar days upon receipt and keep a copy for your records. For further assistance, please email Cindy Logan at [PSPS@CalOES.ca.gov](mailto:PSPS@CalOES.ca.gov).

Sincerely,



MARK S. GHILARDUCCI  
Director



## REQUEST FOR PROPOSAL

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The California Governor's Office of Emergency Services (Cal OES), Grants Management Section, is soliciting proposals for the following program:

### **COMMUNITY POWER RESILIENCY ALLOCATION TO SPECIAL DISTRICTS PROGRAM**

Release Date: October 9, 2020

This Request for Proposal (RFP) provides detailed information and forms necessary to prepare a proposal for the Cal OES grant funds.

### **PROGRAM SYNOPSIS**

#### **Program Description**

The purpose of the Community Power Resiliency Allocation to Special Districts Program is to support California special districts with additional preparedness measures in response to power outage events.

#### **Eligibility:**

California special districts that have an identified critical facility or facilities, or provide critical infrastructure, pursuant to the de-energization guidelines adopted by the California Public Utilities Commission are the only eligible Applicants.

#### **Performance Period:**

July 1, 2020 – October 31, 2021

#### **Available Funding:**

Individual Applicants may request up to \$300,000.

#### **Submission Deadline:**

Friday, October 30, 2020



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## PART I – OVERVIEW

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- A. PUBLIC RECORDS ACT NOTICE
  - B. CONTACT INFORMATION
  - C. SUBMISSION DEADLINES AND OPTIONS
  - D. ELIGIBILITY/PREFERENCE POINTS
  - E. GRANT SUBAWARD PERFORMANCE PERIOD
  - F. FUNDS
  - G. PROGRAM INFORMATION
- 

### A. PUBLIC RECORDS ACT NOTICE

Grant proposals are subject to the California Public Records Act, Government Code Section 6250, *et seq.* Do not put any personally identifiable information or private information on this proposal. If you believe that any of the information you are putting on this proposal is exempt from the Public Records Act, please indicate what portions of the proposal and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

### B. CONTACT INFORMATION

Questions concerning this RFP, the proposal process, or programmatic issues must be submitted in writing by email to [PSPS@caloes.ca.gov](mailto:PSPS@caloes.ca.gov).

Cal OES staff cannot assist the Applicant with the actual preparation of their proposal. Cal OES can only respond to technical questions about the RFP during the period of time between the publication date and due date.

### C. SUBMISSION DEADLINE AND OPTIONS

One proposal must be emailed to [PSPS@caloes.ca.gov](mailto:PSPS@caloes.ca.gov) by 5:00 PM on Friday, October 30, 2020.

### D. ELIGIBILITY/PREFERENCE POINTS

To be eligible to receive funds, the entity must be a California special district that has an identified critical facility or facilities, or provides critical

infrastructure, pursuant to the de-energization guidelines adopted by the California Public Utilities Commission.

Priority funding will be given to eligible Applicants if the proposal shows either a benefit to disadvantaged communities or the use of/acquisition of low/no emissions power solutions. "Disadvantaged communities" includes, but is not limited to:

- Areas disproportionately affected by environmental pollution and other hazards that can lead to negative public health effects, exposure, or environmental degradation.
- Areas with concentrations of people that are of low-income, high unemployment, low levels of home ownership, high rent burden, sensitive populations, or low levels of educational attainment.

Only one proposal per Applicant will be eligible to receive funding. If an Applicant submits more than one proposal, only the highest scoring proposal, meeting the criteria above, will be considered for funding.

#### E. GRANT SUBAWARD PERFORMANCE PERIOD

The Grant Subaward performance period is July 1, 2020 – October 31, 2021.

#### F. FUNDS

##### 1. Source/Amount of Funds

There is \$20,000,000 of State General Fund available for the Program for the Grant Subaward performance period. Individual Applicants may apply for up to \$300,000 for the 16-month Grant Subaward performance period.

##### 2. Allowable Use of Funds

Funds may be used to procure fixed, long term emergency electrical generation equipment, develop continuity plans, conduct risk assessments for critical infrastructure, create post event reports and public education materials, or purchase supplies to prepare for electric disruption.

### 3. Unallowable Use of Funds

Funds may not be used:

- To secure, compensate, or backfill professional services contracts, or
- For response costs associated with electric disruption events, including any staffing or new positions, Emergency Operations Center staffing, security, law or fire response, or other overtime charges.

## G. PROGRAM INFORMATION

### 1. Program Description

The purpose of the Community Power Resiliency Allocation to Special Districts Program is to support California special districts in preparing for and responding to power outage events.

California special districts are encouraged to collaborate with their county to support critical infrastructure and resiliency with a particular focus on public safety, vulnerable communities, and individuals with access and functional needs.

### 2. Eligible Activities

#### a. Equipment

Funds may be used for the procurement of:

- Generators and generator connections for essential facilities, with an emphasis on clean energy and green solutions, where possible, or other alternative backup sources.
- Generator fuel and fuel storage.
- Redundant emergency communications (e.g., battery-powered radios).
- Portable vehicle-mounted charging stations.
- Portable battery-powered and rechargeable radio repeater and transmission equipment.

#### b. Plans

Funds may be used for the development/update of:

- Continuity plans.
- Contingency plans for electrical disruptions that include considerations such as protecting individuals with access and functional needs, medical baseline and socially vulnerable populations, transportation, emergency public information, and preservation of essential functions.
- Risk assessments for critical infrastructure and lifelines.
- Post-event reports that identify lessons learned and corrective actions.

c. Public Education

Funds may be used to:

- Develop public education materials.
- Purchase supplies focused on individual and family preparedness for electric disruptions.

d. One-Time Costs

Funds may be used for one-time costs associated with identifying and equipping resource centers for the public to access during electric disruptions.

3. Reporting Requirements

Progress Reports serve as a record for the implementation of the project. Statistics for Progress Reports must be collected on a quarterly basis, even when reporting occurs less frequently.

California special districts are required to report the following for each project or activity supported with grant funds:

- Description of each project or activity;
- The state or local entity that implemented the project or activity;
- Amount of state funding provided to the project or activity; and
- Specific outcomes achieved by each project or activity, including whether the project or activity was completed, and whether it was used during power outage events.

**One Progress Report is due no later than November 30, 2021.** A Progress Report form will be provided by Cal OES.

#### 4. Disbursement of Funds

Requested funds, if awarded, will be advanced once all required documentation has been completed and received by Cal OES.

## PART II – RFP INSTRUCTIONS

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- A. FORMS
  - B. PROPOSAL COMPONENTS
- 

### A. FORMS

The Applicant must use the forms provided on our website. The forms must be printed on plain white 8½" x 11" paper and single sided. **Applicants may not alter the formatting of any forms, including the Project and Budget Narratives. No tables, charts, or changes to the margins are allowed.**

### B. PROPOSAL COMPONENTS

Applicants must complete and submit all required components. Specific information for each component is included next. The Checklist in Part V is included to ensure Applicants submit all [required components](#).

#### 1. Grant Subaward Face Sheet (Cal OES 2-101)

The Grant Subaward Face Sheet is the title page of the Grant Subaward that is signed by the Subrecipient and the Cal OES Director (or designee). Instructions are included on the form.

#### 2. Project Contact Information (Cal OES 2-102)

The Project Contact Information form provides Cal OES with all relevant Subrecipient personnel. Information for each individual should be direct contact information. Instructions are included on the form.

#### 3. Signature Authorization (Cal OES 2-103)

The Signature Authorization form provides Cal OES with signatures of authorized signers and who they authorize to sign on their behalf for all grant-related matters. Instructions are included on the form.

#### 4. Certification of Assurance of Compliance (Cal OES 2-104)

Cal OES is required by law to obtain written certifications of compliance. The Certification of Assurance of Compliance form is a

binding affirmation that the Subrecipient will comply with the following regulations and restrictions:

- State and federal civil rights laws
- Drug Free Workplace
- California Environmental Quality Act
- Lobbying restrictions
- Debarment and Suspension requirements
- Proof of Authority documentation from the City Council/Governing Board

5. Budget Narrative (Cal OES 2-107) – Maximum 1 page

The Budget Narrative should describe the project's proposed budget supports the objectives and activities.

6. Project Narrative (Cal OES 2-108)

The Project Narrative is the main body of information describing the problem to be addressed, the plan to address the identified problem through appropriate and achievable objectives and activities, and the ability of the Applicant to implement the proposed plan.

a. Program Plan – Maximum 2 Pages

In narrative form, address the following:

- 1) The number of people and type of population of the special district applying for these funds.
- 2) The amount of disaster reserve funds compared to the total special district budget.
- 3) The number of hours spent in a power outage event from July 1, 2019, to present.
- 4) How the Applicant will use the funds to prepare for and respond to power outage events. Include amount being requested not to exceed \$300,000.

b. Emergency Plan – Maximum 1 Page

In narrative form, address the following:

- 1) The portion of your local government emergency plan that includes power outages, whether resulting from Power Safety Power Shutdown events or for any other reason, or
- 2) An attestation that power outages, whether resulting from Power Safety Power Shutdown events or for any other reason, will be included the next time your local government revises any portion of the emergency plan.

c. Priority Funding – Maximum 1 Page

In narrative form, address how the Program shows either a benefit to disadvantaged communities or the use of/acquisition of low/no emissions power solutions.

“Disadvantaged communities” includes, but is not limited to:

- Areas disproportionately affected by environmental pollution and other hazards that can lead to negative public health effects, exposure, or environmental degradation.
- Areas with concentrations of people that are of low-income, high unemployment, low levels of home ownership, high rent burden, sensitive populations, or low levels of educational attainment.

## PART III – SELECTION AND FINALIZING THE GRANT SUBAWARD

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- A. SELECTION OF PROPOSAL FOR FUNDING
  - B. FINALIZING THE GRANT SUBAWARD
- 

### A. SELECTION OF PROPOSAL FOR FUNDING

#### 1. Proposal Rating

Eligible proposals received by the deadline are generally evaluated by a three member team. The rater scores are averaged and then ranked numerically. Proposals are only evaluated numerically; no notes are taken during the evaluation. The Rating Sheet used for this process is included in Part IV of this RFP and is for informational purposes only.

#### 2. Funding Decision

Final funding decisions are made by the Director of Cal OES. Funding decisions are based on the following:

- The ranked score of the proposal
- Consideration of priorities or geographical distribution specific to this RFP
- Prior negative administrative and programmatic performance, if applicable

Projects previously funded by Cal OES will be reviewed for poor past compliance, including fiscal management, progress and annual reports, audit reports, and other relevant documentation or information. This review may result in one or more of the following actions:

- The project may not be selected for funding
- The amount of funding may be reduced
- Grant Subaward Conditions may be placed in the Grant Subaward

#### 3. Notification Process

The Authorized Signer (designated on the Grant Subaward Face Sheet) will be notified in writing, via electronic communication, of the results of

the rating process. Applicants not selected for funding will receive a denial letter containing their average score and information on the appeal process.

The Project Narrative (Cal OES 2-107), or Budget Narrative (Cal OES 2-108) for the top-ranked proposal may be posted on the Cal OES website.

## B. FINALIZING THE GRANT SUBAWARD

### 1. Grant Subaward Application

Once selected for funding, Cal OES may require additional documentation to finalize the Grant Subaward Application package. A Program Specialist can provide technical assistance in completing these components.

### 2. Grant Subaward

#### a. Grant Subaward Amounts

Cal OES reserves the right to negotiate budgetary changes with the Applicant prior to executing the Grant Subaward. If this action is required, Cal OES will notify the Applicant prior to executing the Grant Subaward.

### 3. Standard Project Funding Authority

Cal OES employees are not able to authorize an Applicant to incur expenses or financial obligations prior to the execution of a Grant Subaward.

If, during the term of the Grant Subaward, the state funds appropriated for the purposes of the Grant Subaward are reduced or eliminated by the California Legislature, Cal OES may immediately terminate or reduce the Grant Subaward by written notice to the Subrecipient.

Cal OES Grant Subawards are subject to applicable restrictions, limitations, or conditions enacted by the California Legislature subsequent to the execution of the Grant Subaward.

**PART IV – RATING SHEET**

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Control # \_\_\_\_\_  
Rater # \_\_\_\_\_  
Applicant \_\_\_\_\_  
Funds Requested: \_\_\_\_\_

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<u><b>CATEGORY</b></u>	<b>TOTAL POINTS POSSIBLE</b>
1. PROGRAM PLAN	<u>80</u>
2. EMERGENCY PLAN	<u>40</u>
3. PRIORITY FUNDING	<u>12</u>
4. BUDGET NARRATIVE	<u>12</u>
5. COMPREHENSIVE ASSESSMENT	<u>12</u>
<b>TOTAL</b>	<b><u>156</u></b>

Each of the above categories contain questions assigned a point value. The point scale is divided into five columns labeled **I, II, III, IV, and V**. The Applicant's response to each question is evaluated on the following criteria:

- I. ABSENT:** The response does not address the specific question or a response was not provided.
- II. UNSATISFACTORY:** The response does not completely address the question. The information presented does not provide a good understanding of Applicant's intent, does not give the detailed information requested by the RFP, and/or does not adequately support the proposal or the intent of the Program.
- III. SATISFACTORY:** The response addresses the question and provides a good understanding of the Applicant's intent. The response adequately supports the proposal and the intent of the Program.
- IV. ABOVE AVERAGE:** The response is above average and provides a clear and detailed understanding of the Applicant's intent. The response presents a persuasive argument that supports the proposal and the intent of the Program.
- V. EXCELLENT:** The response is outstanding, with clear, detailed and relevant information. The response presents a compelling argument that supports the proposal and the intent of the Program.

<b>PROJECT NARRATIVE</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>V</b>
<b>a. Program Plan</b> (Maximum 2 pages) How well does the proposal:	<b>0</b>	<b>5</b>	<b>10</b>	<b>15</b>	<b>20</b>
1) Describe the number of people and type of population of the special district applying for these funds?					
2) Describe the amount of disaster reserve funds compared to the total special district budget?					
3) Describe the number of hours spent in a power outage event since July 1, 2019, to present?					
4) Describe how the Applicant will use the funds to prepare for and respond to power outage events? Did it include amount being requested not to exceed \$300,000?					
<b>b. Emergency Plan</b> (Maximum 1 page) How well does the proposal:	<b>0</b>	<b>10</b>	<b>20</b>	<b>30</b>	<b>40</b>
Describe the portion of the emergency plan that includes power outages, whether resulting from power outage events or for any other reason, or an attestation that power outages, whether resulting from Public Safety Power Shutdown events or for any other reason, will be included the next time their local government revises any portion of the emergency plan?					
<b>c. Priority Funding</b> (Maximum 1 page) How well does the proposal:	<b>0</b>	<b>3</b>	<b>6</b>	<b>9</b>	<b>12</b>
Show either a benefit to disadvantaged communities or the use of/acquisition of low/no emissions power solutions?					
<b>BUDGET NARRATIVE</b> (Maximum 1 page)	<b>0</b>	<b>3</b>	<b>6</b>	<b>9</b>	<b>12</b>
How well does the proposed Budget Narrative support the objectives and activities?					
<b>COMPREHENSIVE ASSESSMENT</b>	<b>0</b>	<b>3</b>	<b>6</b>	<b>9</b>	<b>12</b>
How well does this proposal support the overall intent, goals, and purpose of the Program?					

## PART V – CHECKLIST

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This checklist is provided to ensure that a complete application is submitted to Cal OES.

- GRANT SUBAWARD FACE SHEET (Cal OES 2-101) – Signed by the official authorized to enter into the Grant Subaward.
- PROJECT CONTACT INFORMATION (Cal OES 2-102)
- SIGNATURE AUTHORIZATION (Cal OES 2-103)
- CERTIFICATION OF ASSURANCE OF COMPLIANCE (Cal OES 2-104) – Signed by the official who signed the Grant Subaward Face Sheet and by the official delegating that authority.
- BUDGET NARRATIVE ([Cal OES 2-107](#))
- PROJECT NARRATIVE ([Cal OES 2-108](#))
  - PROGRAM PLAN
  - EMERGENCY PLAN
  - PRIORITY FUNDING

Cal OES #	FIPS #	VS#	Subaward #
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## CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. **Subrecipient:** Moraga Orinda Fire Protection District **1a. DUNS#:** 961062403

2. **Implementing Agency:** Moraga Orinda Fire Protection District **2a. DUNS#:** 961062403

3. **Implementing Agency Address:** 1280 Moraga Way Moraga 94556-4575  
(Street) (City) (Zip+4)

4. **Location of Project:** Moraga & Orinda Contra Costa County 94556-4575  
(City) (County) (Zip+4)

5. **Disaster/Program Title:** MOFD Photovoltaic System Upgrade **6. Performance** 7/1/2020 **to** 10/31/2021  
**Period:** (Start Date) (End Date)

7. **Indirect Cost Rate:** N/A **Federally Approved ICR (if applicable):** \_\_\_\_\_ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2021	PSPS	\$300,000						\$300,000
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
<b>Total</b>	<b>Project</b>	<b>Cost</b>	\$300,000		\$300,000				\$300,000

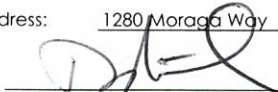
**13. Certification** - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

**14. CA Public Records Act** - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

**15. Official Authorized to Sign for Subrecipient:**

Name: Dave Winnacker Title: Fire Chief

Payment Mailing Address: 1280 Moraga Way City: Moraga Zip Code+4: 94556-4575

Signature:  Date: 10/29/20

16. **Federal Employer ID Number:** 91 830550

**(FOR Cal OES USE ONLY)**

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

\_\_\_\_\_  
(Cal OES Fiscal Officer) (Date) (Cal OES Director or Designee) (Date)

## PROJECT CONTACT INFORMATION

Subrecipient: Moraga Orinda Fire Protection District Subaward #: \_\_\_\_\_

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below.

1. The **Project Director** for the project:

Name: Dave Winnacker Title: Fire Chief  
Telephone #: 925-258-4500 Email Address: dwinnacker@mofd.org  
Address/City/Zip + 4: 1280 Moraga Way, Moraga, CA 94556

2. The **Financial Officer** for the project:

Name: Gloriann Sasser Title: Administrative Director  
Telephone #: 925-258-4530 Email Address: gsasser@mofd.org  
Address/City/Zip + 4: 1280 Moraga Way, Moraga, CA 94556

3. The **person** having **Routine Programmatic** responsibility for the project:

Name: Jerry Lee Title: Battalion Chief  
Telephone #: 925-258-4514 Email Address: jlee@mofd.org  
Address/City/Zip + 4: 1280 Moraga Way, Moraga, CA 94556

4. The **person** having **Routine Fiscal** responsibility for the project:

Name: Gloriann Sasser Title: Administrative Director  
Telephone #: 925-258-4530 Email Address: gsasser@mofd.org  
Address/City/Zip + 4: 1280 Moraga Way, Moraga, CA 94556

5. The **Executive Director** of a Community Based Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Dave Winnacker Title: Fire Chief  
Telephone #: 925-258-4500 Email Address: dwinnacker@mofd.org  
Address/City/Zip + 4: 1280 Moraga Way, Moraga, CA 94556

6. The **Official Designated** by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Dave Winnacker Title: Fire Chief  
Telephone #: 925-258-4500 Email Address: dwinnacker@mofd.org  
Address/City/Zip + 4: 1280 Moraga Way, Moraga, CA 94556

7. The **Chair** of the **Governing Body** of the Subrecipient:

Name: Steven Danziger Title: Fire Board President  
Telephone #: 925-258-4599 Email Address: stevedformofd@gmail.com  
Address/City/Zip + 4: 1280 Moraga Way, Moraga, CA 94556

# SIGNATURE AUTHORIZATION

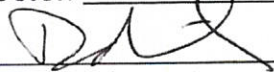
Subaward #: \_\_\_\_\_

Subrecipient: Moraga Orinda Fire Protection District

Implementing Agency: Moraga Orinda Fire Protection District


\*The **Project Director** and **Financial Officer** are **REQUIRED** to sign this form.

\***Project Director:** Dave Winnacker

Signature: 

Date: 10/26/2020

\***Financial Officer:** Gloriann Sasser

Signature: 

Date: 10/27/2020

The following persons are authorized to sign for the **Project Director**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

The following persons are authorized to sign for the **Financial Officer**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

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Printed Name

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Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

## CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Dave Winnacker hereby certify that  
(official authorized to sign Subaward; same person as Section 15 on Subaward Face Sheet)

Subrecipient: Moraga Orinda Fire Protection District

Implementing Agency: Moraga Orinda Fire Protection District

Project Title: MOFD Photovoltaic System Upgrade

is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

### I. Federal Grant Funds

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

- The above named Subrecipient receives \$750,000 or more in federal grant funds annually.
- The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

### II. Equal Employment Opportunity – (Subrecipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age, sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law. **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Christine Russell

Title: Human Resource Manager

Address: 1280 Moraga Way, Moraga CA 94556

Phone: 925-258-4521

Email: crussell@mofd.org

**III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)**

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

**IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

**V. Lobbying – (Subrecipient Handbook Section 2154)**

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

**VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)**

*(This applies to federally funded grants only.)*

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

**VII. Proof of Authority from City Council/Governing Board – (Subrecipient Handbook Section 1350)**


The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

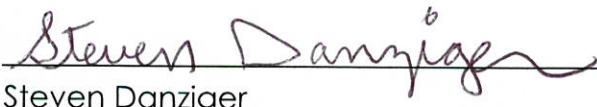
The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

### **VIII. Civil Rights Compliance**

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

<b>CERTIFICATION</b>
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.
Authorized Official's Signature: <u></u>
Authorized Official's Typed Name: <u>Dave Winnacker</u>
Authorized Official's Title: <u>Fire Chief</u>
Date Executed: <u>10/26/2020</u>
Federal Employer ID #: <u>91830550</u> Federal DUNS #: <u>961062403</u>
Current System for Award Management (SAM) Expiration Date: <u>1/26/2021</u>
Executed in the City/County of: <u>Moraga/Contra Costa County</u>

<b>AUTHORIZED BY:</b> (not applicable to State agencies)	
<input type="checkbox"/> City Financial Officer	<input type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input checked="" type="checkbox"/> Governing Board Chair	
Signature: <u></u>	
Typed Name: <u>Steven Danziger</u>	
Title: <u>Fire Board President</u>	

## **Budget Narrative**

MOFD has a strong history of successfully administering state and federal grants. If awarded, we are committed to the period of performance ending on October 31, 2021 and will adhere to all state and federal guidelines for procurement, environmental impact to facilities, and reporting requirements.

**OBJECTIVE:** Install PV and battery back-up systems at three MOFD fire stations to establish community support centers for organizational and community resiliency. Improve community health and reduce environmental pollution.

**BUDGET:** \$300,000 (3x 15kW PV system, 3x 5kW auxiliary battery, installation at prevailing wages, plans/permit)

**OBJECTIVE:** Revise local government emergency plans to include Power Safety Power Shutdown events and power outages. **BUDGET:** In-kind match by MOFD staff

**OBJECTIVE:** Reengage community and stakeholders to implement combined strategies to achieve greater resilience in the community. **BUDGET:** In-kind match by MOFD staff

**OBJECTIVE:** Penetrate disadvantage communities through outreach to educate members on power outage preparedness and community support centers at MOFD fire stations. **BUDGET:** In-kind match by MOFD staff

## **Project Narrative**

**1)** The Moraga-Orinda Fire Protection District (MOFD) provides “all risk” emergency services in the City of Orinda, Town of Moraga, and the unincorporated community of Canyon. The district covers over 42 square miles of very challenging Wildland Urban Interface (WUI) and open space to serve approximately 43,000 residents. MOFD was formed on July 1, 1997, as an independent special district to provide more efficient services. MOFD responds out of five fire stations.

**2)** MOFD currently has \$7M (28.35%) in reserves. The annual total budget of MOFD is \$24.8M.

**3)** From July 1, 2019 to present, MOFD experienced approximately 170 hours of power outages from PSPS events (~765 hours accumulative – 5 stations) and an additional 20 hours from other causes.

**4)** MOFD seeks \$300,000 to purchase and install photovoltaic (PV) and battery back-up systems at three fire stations (2x Orinda & 1x Moraga). Our fire stations are critical facilities pursuant to the CPUC de-energization guideline. MOFD fire stations are staffed 24/7.

The district is rated as a Very-High Fire Hazard Severity Zone by the State - making the risk for major wildfire a major concern. The fuel profile, topography, seasonal weather patterns, and history of large wildfires puts our communities at extreme risk for a catastrophic wildfire and in the forefront for PSPS events in the Bay Area. Community access and egress are challenged with limited single-

point roadways. Compounding our risk profile, MOFD serves large elderly populations. Many are limited/low income without access to essential resources during a major event. This includes the operation of essential medical devices. The impacts of PSPS events are now part of our emergency risk landscape. Existing emergency plans, response resources and coordination strategies will be out matched during a major prolonged event.

As part of our resilience strategy, MOFD proposes the installation of PV and battery back-up systems to three of our five fire stations. The three stations (Station 45, 44, 42) are strategically selected to ensure best community access. In addition to continued emergency response, these fire stations will serve as multi-faceted community support centers to include such functions as: EOC operations (back-up), secondary communication hubs, community cooling/warming centers and community charging points among other needed functions.

Secondarily, the implementation of the MOFD community support centers will be a catalyst to engage our city/town officials and stakeholders to reevaluated, coordinate and updated local emergencies plans. This will be complimented with community outreach (including disadvantage groups) on power outage preparedness and the availability of community support centers at MOFD fire stations.

## **Emergency Plan**

MOFD is an independent fire district that serves the City of Orinda and Town of Moraga. Each city and town has its own adopted local emergency plan. Since the beginning of PSPS in the fall of 2019, MOFD and our local officials have been worked in coordination with Contra Costa County OES on emergency response operations at the regional and local level. At this time, our local city and town plans do not specifically include power outage events.

MOFD attest that we will engage our local government officials to revisit their emergency plans. Power outages, whether resulting from PSPS events or for any other reason, will be included the next time the city and town revises any portion of their emergency plan.

### **Priority Funding**

Our fire district covers over 42 sq. miles. The majority of this area includes the prestigious Eastbay open space, parklands and watersheds. The requested project will benefit the entire population at large; however, special emphasis will be placed in our outreach efforts to penetrate our disadvantaged communities to include the five (5) groups identified by the Fire Administration (USFA) as being at high-risk. These groups include the following: Adults over 65 y/o (Orinda 20%, Moraga 19.1%); Children <6 y/o (Orinda 2.4%, Moraga 3.5%); Low-income Households (Orinda 0.7 - 13%, Moraga 0.6 - 4.0%); People with Disabilities (unknown); Non-English Speaking (Orinda 1%; Moraga 1%).

Aligning with the funding priority of this grant and state initiatives to implement renewable energy measures, the proposed solar energy system will improve community health and protect the environment by reducing our reliance on fossil fuels. Solar energy creates clean, renewable power and decreases harmful greenhouse emissions resulting in less harmful air pollution. Improving public health and the environment aligns with our mission and values as agents of public safety. We believe this is especially true with the demographics of our community and values-at-risk we protect.

