



# Moraga-Orinda Fire District

## Board of Directors

### REGULAR MEETING

July 21, 2021

**6:00 p.m. CLOSED SESSION**

**7:00 p.m. OPEN SESSION**

*Pursuant to Executive Order N-29-20, Teleconferencing Restrictions of the Brown Act have been suspended.*

#### **PLEASE NOTE TELECONFERENCE MEETING INFORMATION:**

To join the Meeting:

By Phone: 1-669-900-6833

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/87941378692>

Webinar ID: 879 4137 8692

**Public Participation** is encouraged by joining via the ZOOM link or the dial-in information above. You can access it either via a smartphone or computer App (Zoom) or via phone.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand feature. If participating by phone, dial \*9 to raise your hand. Staff will call on participants by the name provided or last 4 digits of phone number for dial-in attendees. When your name or number is called, a notification is sent requesting that you unmute your microphone. Participants will be called in the order of hands raised to comment.

Written Public Comment can be provided via email at [info@mofd.org](mailto:info@mofd.org).

- Emails received by **3pm** on the day of the meeting will be forwarded to the Board of Directors. Emails will be made a part of the public record and available to view by 5pm on the day of the meeting by following this link [www.mofd.org/agendas](http://www.mofd.org/agendas)
- Comments may also be submitted by e-mail during the meeting up until the closure of the public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes. To be read into the record, email must contain in the subject line "Public Comment – Not on the Agenda" or "Public Comment – Agenda Item #" with the relevant agenda item indicated.

The meeting will be live streamed via the MOFD YouTube Channel. A link is accessible via the District's website.

#### 1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

#### 2. PUBLIC COMMENT

General public comment on any closed session item that will be heard. Comments may be limited to no more than three minutes pursuant to board policy.

#### 3. CLOSED SESSION

##### 3.1. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee: David Winnacker, Fire Chief

##### 3.2. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Donna Williamson

Employee Organization: Local 1230, International Association of Firefighters IAFF

##### 3.3. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Unrepresented Employees

##### 3.4. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Donna Williamson

Employee Organization: Moraga-Orinda Fire Chief Officers' Association


- 3.5. **Conference with Real Property Negotiators**  
(Government Code Section 54956.8)  
Agency Negotiator: David Winnacker  
Negotiating parties: Moraga School District  
Under Negotiations: Consideration of and authorization to proceed with real estate negotiations by the Fire Chief regarding potential acquisition of the real properties concerning price and terms of payment.  
Real Property: Moraga Way, Orinda CA 94563 (APN 270-302-006-1) and 1010 Camino Pablo, Moraga CA 94556 (257-210-013-5).
4. RECONVENE THE MEETING
  - 4.1. Call the Meeting to Order
  - 4.2. Roll Call
5. REPORT OF CLOSED SESSION ACTION
6. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA  
At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item **not** on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.
7. CONSENT AGENDA
  - 7.1. **Meeting Minutes – June 16, 2021 (Regular), June 28, 2021 (Special), July 13, 2021 (Special)**  
Staff Recommendation: Approve and File
  - 7.2. **Monthly Incident Report – June 2021**  
Staff Recommendation: Approve and File
  - 7.3. **Monthly Check/Voucher Register – June 2021**  
Staff Recommendation: Approve and File
  - 7.4. **Monthly Financial Report – June 2021**  
Staff Recommendation: Approve and File
  - 7.5. **Quarterly Investment Report – June 2021**  
Staff Recommendation: Approve and File
8. REGULAR AGENDA
  - 8.1. **PARS OPEB Pre-Funding and Pension Rate Stabilization Trust Program Annual Client Review**  
Staff Recommendation: 1) No action required; Informational purposes only.
  - 8.2. **Resolution 21-07 Establishing the FY2021/22 Fire Flow Tax Rates for the Orinda and Moraga Service Zones**  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 21-07 Adopting the Fire Flow Tax rate of six cents (\$.06) in both the Moraga and Orinda service zones.
  - 8.3. **Adopt Resolution 21-14 Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopting a Revised Fund Balance Policy**  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 21-14 Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Adopting a Revised Fund Balance Policy
  - 8.4. **September and December 2021 Board Meeting Dates**  
The Board to review the September and December meeting dates and determine if a date change is needed.  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff regarding the September and December 2021 board meeting dates.
  - 8.5. **Planning for Return to In-Person Board Meetings and the Option to Provide Virtual Public Access to Public Meetings Beginning October 2021**  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff regarding the option to provide virtual public access to public meetings beginning October 2021

- 8.6. **Approval of Salary Schedule and Increase in District Contributions for Medical Insurance for Unrepresented Employees Effective July 1, 2021**  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Salary Schedule and Increase in District Contributions for Medical Insurance for Unrepresented Employees Effective July 1, 2021 as follows: a) Employee only: \$733 per month, b) Employee +1 \$1,465 per month, c) Employee +2 or more: \$1,904 per month
9. COMMITTEE REPORTS
  - 9.1. **Audit Committee (Directors Danziger and Jex)**
  - 9.2. **Finance Committee (Directors Danziger and Jorgens)**
  - 9.3. **Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner)**
  - 9.4. **Joint Fire Prevention Ad Hoc Committee (Directors Danziger and Jorgens)**
10. ANNOUNCEMENTS
  - 10.1. **Brief information only reports related to meetings attended by a Director at District expense**  
(Government Code Section 53232.3(d))
  - 10.2. **Questions and informational comments from Board members and Staff**
  - 10.3. **Fire Chief Updates**
    - 10.3.1. **Human Resources**
    - 10.3.2. **Finance**
    - 10.3.3. **Fire Marshal**
  - 10.4. **Communications Received**
  - 10.5. **Future Agenda Items**
11. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on **July 16, 2021**, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook  
District Secretary/Clerk