



BOARD OF DIRECTORS REGULAR BOARD AMENDED MEETING MINUTES

September 15, 2021

(APPROVED: OCTOBER 20, 2021)

1. OPENING CEREMONIES

The Board of Directors convened a teleconference Open Session at **6:00 p.m.** on **September 15, 2021**, via the Zoom application <https://us02web.zoom.us/j/84031717970>, webinar id: 84031717970 and by phone 669-900-6833. Pursuant to Executive Order N-29-20, teleconferencing restrictions of the Brown Act have been suspended. MOFD is closely following the latest Public Health Order from the Contra Costa Health Services issued on March 17, 2020. At this time, all formal public meetings will continue remotely.

President Jorgens called the meeting to order and requested an attendance roll call. Present were the following Directors and Staff:

President Jorgens	Director Donner (Absent)	Jonathan Holtzman, District Counsel
Director Baitx	Director Jex	Gloriann Sasser, Admin. Services Director
Director Danziger	Dave Winnacker, Fire Chief	Marcia Holbrook, District Clerk

2. PUBLIC COMMENT (audio 0:41)

President Jorgens opened Public Comment on the closed session items. There were no requests to address the Board. President Jorgens closed Public Comment.

At **6:01 p.m.**, the Board adjourned to Closed Session. Present were the following Directors and Staff:

President Jorgens	Director Donner (Absent)	Jonathan Holtzman, District Counsel
Director Baitx	Director Jex	Donna Williamson, District Counsel (Absent)
Director Danziger	Dave Winnacker, Fire Chief	Gloriann Sasser, Admin. Services Director

3. CLOSED SESSION

3.1 Conference with Labor Negotiator

(Government Code Section 54957.6)

Agency Designated Rep: Jonathan Holtzman

Employee: David Winnacker, Fire Chief

3.2 Conference with Labor Negotiator

(Government Code Section 54957.6)

Agency Designated Rep: Donna Williamson

Employee Organization: Employee Organization: Local 1230, International Association of Firefighters IAFF

3.3 Conference with Labor Negotiator

(Government Code Section 54957.6)

Agency Designated Rep: Donna Williamson

Employee Organization: Moraga-Orinda Fire Chief Officers' Association

4. RECONVENE THE MEETING (audio 10:26)

4.1 Call the Meeting to Order

4.2 Roll Call

President Jorgens reconvened the Moraga-Orinda Fire District Board of Directors' regular business meeting at **7:00 p.m.** and requested an attendance roll call. Present were the following Directors and Staff:

President Jorgens	Director Jex	Jonathan Holtzman, District Counsel
Director Baitx	Dave Winnacker, Fire Chief	Lisa Dalton, Human Resources Manager
Director Danziger	Jeff Isaacs, Fire Marshal	Mary Smith, Finance Manager
Director Donner (Absent)	Gloriann Sasser, Admin. Services Director	Marcia Holbrook, District Clerk

5. REPORT OF CLOSED SESSION ACTION (audio 10:47)

President Jorgens stated that the Board took no reportable action on agenda items 3.1-3.3.

6. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA (audio 10:60)

President Jorgens opened Public Comment.

Jonathan Goodwin, Canyon resident, expressed concern about the damaging relationships with other agencies and lack of collaboration with the community or with agencies in terms of discussing and determining projects.

Mark McCullah, MOFD Captain and Local 1230 Union Representative made a statement on behalf of the MOFD firefighters and expressed disappointment with the labor negotiations process and no progress made towards an agreement. Captain McCullah concluded Local 1230 looks forward to the District putting forth a good-faith effort as long as negotiations can continue.

There were no further requests to address the Board. President Jorgens closed Public Comment. No discussion by the Board.

7. CONSENT AGENDA (audio 17:10)

- 7.1 Meeting Minutes – August 18, 2021 (Regular). Approved and Filed
- 7.2 Monthly Incident Report – August 2021. Approved and Filed
- 7.3 Monthly Check/Voucher Register – August 2021. Approved and Filed
- 7.4 Monthly Financial Report – August 2021. Approved and Filed
- 7.5 PARS Annual Statement – June 2021. Receive and Filed

President Jorgens opened Public Comment. There were no requests to address the Board. President Jorgens closed Public Comment. No discussion by the Board.

Motion by Director Jex and seconded by Director Danziger to approve Consent Agenda items 7.1 through 7.5. Said motion carried 4-0-1-0 roll call vote (Ayes: Baitx, Danziger, Jex, and Jorgens; Noes: None; Absent: Donner; Abstain: None).

8. REGULAR AGENDA

8.1 Draft GASB 75 OPEB Valuation Report as of June 30, 2021, and Approval of OPEB Funding Policy (audio 18:00)

Fire Chief Winnacker announced the Valuation Report was received late and published for public review at 5:36 PM. Fire Chief Winnacker recommended pulling the item and scheduling a special meeting to discuss in advance of the October meeting or discussing and consider adoption at the regular October meeting.

No further discussion from the Board.

Motion by Director Danziger and seconded by Director Jex to remove agenda Item 8.1 GASB 75 OPEB Valuation Report as of June 30, 2021, and Approval of OPEB Funding Policy. Said motion carried 4-0-1-0 roll call vote (Ayes: Baitx, Danziger, Jex, and Jorgens; Noes: None; Absent: Donner; Abstain: None).

President Jorgens stated the item to be placed on the October agenda.

8.2 Post-Employment Benefits Trust Services Options and Asset Allocations (audio 19:25)

Fire Chief Winnacker provided the report. The District contracts with Public Agency Retirement Services (PARS) for post-employment benefits trust services. PARS provides an IRS Section 115 approved irrevocable trust for the District to fund other post-employment benefits (OPEB) and to fund the Pension Rate Stabilization Trust account. At the August 18, 2021 Board meeting, the Board directed Staff to inquire with PARS regarding the fees and asset allocations. On January 18, 2017, the Board adopted Resolution 17-05 approving the adoption of the Public Agencies Post-Employment Benefits Trust and authorized the Agreement for Administrative Services. Per Board direction, Staff contacted PARS regarding the fees. The response provided is that PARS offers a multi-tiered fee schedule which provides the agency with lower fees every \$5M up to \$50M+. Once a client exceeds \$50M in assets, PARS would review the next level. PARS provided a current fee schedule that reflects no changes in fees.

Fire Chief Winnacker described two platforms offered by PARS. Option one, Discretionary Trustee, the District's current platform, or option two, Directed Trustee, allows the District to self-direct the investments or choose a different Registered Investment Advisor other than Highmark Capital. Fire Chief Winnacker reviewed the District's trust fund investment options for the OPEB and Pension Rate Stabilization funds outlined in the staff report. Fire Chief Winnacker noted that Staff does not have the professional investment management expertise to manage a District Section 115 trust. Selecting a self-managed trust would require the District to assume fiduciary responsibility and require the Board to provide direction regarding investment decisions and long-term strategy. Estimated cost to establish a Section 115 trust is \$50,000 - \$100,000. A comparison of PARS and CALPERS Trusts is provided in the board packet, Item 8.2.

On February 15, 2017, the Board authorized the investment of the OPEB and Pension Trust funds in the PARS passively managed capital appreciation portfolio and approved the Investment Guidelines Documents. The Investment Guidelines Documents authorize the following strategic asset allocation:

<i>Strategic Asset Allocation Ranges</i>		
Cash	Fixed Income	Equity
0-20%	10% - 30%	65% - 85%
Policy: 5%	Policy 20%	Policy: 75%

According to the Government Finance Officers' Association (GFOA) Best Practices for Asset Allocation for Defined Benefit Plans, diversifying an investment portfolio by including asset categories with investment returns that increase or decrease under different market conditions can protect a defined benefit plan

against significant investment losses. The GFOA recommends a portfolio be diversified among asset categories. At June 30, 2020 (the most recent available), the District's OPEB plan was 12% funded, and the District's pension plan was 87% funded. Decreasing the cash and fixed income ranges would increase the equity range and increase risk/volatility. Highmark provided an analysis report that assumes a 100% equity allocated portfolio. Based on the report, the expected return is 7.35% which is an increase of 0.71% above the current estimate of 6.64%. The volatility of the District's portfolio would increase to 16.69% from the current volatility estimate of 12.53%. Fire Chief Winnacker summarized if the District changes the portfolio to 100% equities, the expected rate of return would increase 0.71%, and the volatility would increase 4.16%.

Staff requested Board direction regarding the asset allocation for the OPEB and Pension trust plans. If the Board directs to change the asset allocation, the next step would be to bring an updated Investment Guidelines Document to the next Board meeting for approval. The OPEB and Pension Stabilization Trust Funds were established to pay down unfunded liabilities and hedge against future pension rate volatility. While this goal remains unchanged, specific guidance for their use has not been established. While Board direction regarding full Actuarially Recommended Contributions (ARC) remains unchanged, Staff requested Board direction regarding the threshold at which contributions should be replaced by earnings and criteria for accessing OPEB and Pension Stabilization funds.

President Jorgens opened Public Comment.

Mark DeWeese, MOFD Firefighter, expressed support for having additional pension funding investment accounts. DeWeese stated that there needs to be a different characterization of the accounts and should be invested into something with a greater rate of return than CCCERA. DeWeese recommended moving towards 100% in equities, or close to that percentage, and minimizing fees. DeWeese concluded that CCCERA expects a 7% rate of return on the pension money, and the District has a more conservative model at 6.25%. MOFD sets aside money in a trust account and pays Highmark Capital to get an expected 6.14%. DeWeese questioned the money sitting in the trust when CCCERA is expected to outperform and why the District would not give CCCERA all the money.

There were no further requests to address the Board. President Jorgens closed Public Comment.

President Jorgens commented that the general fund fluctuates depending on balances and extra capital expenditures. The District has the fund because pension costs almost doubled in one year, and the general fund would have had a problem dealing with the increased pension costs. Although the fund may be named inappropriately, the fund's purpose is to have a dedicated reserve for pension costs. President Jorgens stated that CCCERA has the money invested in bonds and invested in cash which is currently earning zero. The investment theory is to have the portfolio diversified. CCCERA has cash that comes and goes regularly and requires keeping cash available. As Highmark pointed out during our last meeting, the fund is not planning on paying out cash on a regular basis. The fund is a rainy day fund or if CCCERA underperforms, and the District needs the fund. President Jorgens supported the District having a longer-term view of the District's needs and invest more heavily in equities, less in bonds, and none in cash. When the District needs to withdraw the money, the risk is that the market might be down and withdrawing at an unattractive rate. President Jorgens supported directing Highmark not to invest in bonds and cash and have a more aggressive investment strategy than the current strategy if customizing the investments was an option.

Fire Chief Winnacker pointed out that CCCERA's policy is to smooth the impact of losses over five years. Depending on factors, there would be a separation between the District's need to access funds and the event that caused the requirement to access. Fire Chief Winnacker asked ASD Sasser to explain options for adjusting the strategic asset allocation ranges with Highmark. Administrative Services Director Sasser explained that in 2017, the Board directed the current ranges. If the Board directs an allocation change to have more equities, Staff will bring that change back to the Board for adoption, and Highmark would implement the change.

President Jorgens commented that Highmark has three investment options, less risky, medium risky, or more risky options, and the District was already in the more risky group. President Jorgens asked for clarification on the investment option available to the District. ASD Sasser confirmed that there are five different options. The District is in the most aggressive option, capital appreciation; however, the District can adjust the percentages and invest more in equity. President Jorgens asked if the percentage change could be presented at the next meeting for the Board to evaluate the variability.

Director Jex commented in a review of the portfolio's performance, 35% of the portfolio was earning zero with a slight difference in volatility. Director Jex stated the portfolio could have almost a hundred percent in equities and return a higher percent. Director Jex added that the other issue in terms of the development of the fund was the fact that there was a substantial unfunded pension liability and the concern of providing

for that funding over a normal period of time. CCCERA had not returned expectations in terms of what was used for discounting, and the expectations were never realized over the years; therefore, the Board felt the District could perform better than the CCCERA.

Director Danziger asked if the District had performed better than CCCERA. Director Jex stated he did not know precisely because the District has only meaningfully funded the trust for the last four years. CCCERA estimated a 7% return and used a 7.5% discount but never earned that percentage, which led to the District providing for the funding. Director Jex added that if CCCERA did not return or some losses occurred due to a downturn, the District could increase the amount that would need to be contributed to the pension fund to fund it. The District would need to have the resources to fund it, and the District could end up with a situation where the District could not make the payment.

President Jorgens commented that when the District took out the pension obligation bond in 2003, the District had a fully funded pension. Since that time, CCCERA has not earned the expected rate of return and has another \$30M-\$40M deficit. CCCERA has many bonds and cash, which by definition will never perform as expected and have a shorter-term time frame than the District. The District's fund is performing as anticipated.

Director Danziger requested information on CCCERA's rate of return for last year for the next board meeting. President Jorgens requested Staff would come back with the proposal or menu of investment options that the Board can review. Director Jex agreed. President Jorgens supported keeping local control and staying with Highmark but changing the portfolio allocation within their management. Director Danziger commented that his responsibility as a Director is to take limited risk since dealing with public funds and would need to see a proposal. Director Danziger supported some changes in the asset allocation but opposed a 100% in equities allocation.

President Jorgens commented that the challenge with bonds is that the interest rates are at a hundred-year low. When the interest rates go up, the value of the bond goes down, and the investment will lose money. The cash, by definition, earns zero. The bond investment lowers volatility but can be invested anytime. Director Jex added the District is paying fees for earning nothing. Director Danziger asked if the reason for not letting CCCERA invest in the pension is the lack of control. President Jorgens confirmed. At 7:35 p.m. Director Baitx apologized that he had to step out during the conversation. President Jorgens requested Staff to present the variables for the next meeting.

Fire Chief Winnacker confirmed that Staff would report on the range of what is possible within the various asset allocation classes and provide the Board an opportunity to revisit the District's priorities with regard to allocation of resources within the range of what is possible.

Director Danziger requested CCCERA's rate of return for the last three years. Fire Chief Winnacker provided the rate of return information and forwarded the report which is available on CCCERA's website. President Jorgens asked how the information compared to the District's rate of returns. Director Danziger answered much lower for last year. President Jorgens commented that CCCERA has a different set of needs than the District. Director Danziger asked if there was any interest in CalPERS with lower fees. The Directors did not express interest. No further discussion by the Board.

8.3 Authorize General Fund Revenue and Expenditure Budget Adjustment Increases in the amount of \$200,000 for the CAL FIRE/SRA Fuel Reduction Project for the Pinehurst Fuel Break (audio 47:52)

Fire Chief Winnacker provided the report. In August 2021, Moraga-Orinda Fire District (MOFD) was contacted by CAL FIRE Santa Clara Unit and advised that MOFD would receive \$200,000 for hazardous fuel reduction in State Responsibility Area (SRA). The Fire Chief accepted the funds as authorized in the District's Grant Management Policy. The \$200,000 funds are in addition to the \$50,000 that the District received in February of 2021. The additional funds will be used to continue the Pinehurst Fuel Break, located in a Very High Fire Hazard Severity Zone in SRA. The fuel break work will be followed by pile burning to reduce collected fuel and set the stage for future understory broadcast burning between the tracks and Pinehurst East of Driveway 24. There is no match for these funds, and CAL FIRE will reimburse MOFD for all costs associated with this project. The Pinehurst Fuel Break work began on September 7, 2021.

President Jorgens opened the public comment.

Jonathan Goodwin, Canyon resident, expressed appreciation for the fuel reduction project but was disappointed in the lack of community engagement to discuss where the money is to be spent in the SRA. Mr. Goodwin stated other places might be of a higher priority and requested discussion. Mr. Goodwin asked why Canyon Road was not included in the project. Mr. Goodwin inquired about the area that has already been treated between Canyon Road and **Highway Driveway** 24 and the piles being made to burn that

appear to be laden with poison oak. Mr. Goodwin expressed concern about air pollution from the burning of poison oak.

There were no further requests to address the Board. President Jorgens closed public comment.

Director Danziger asked how the determination was made for the location of the project. Fire Chief Winnacker detailed the determination process and the Community Wildfire Preparedness Plan (CWPP). The CWPP provides the overarching plan and priorities for resources. Staff selected the project area based on its proximity to the critical evacuation route and the existing EBMUD habitat management plan which allows work in this area. The initial entry that PG&E made three years ago set the stage for access and the suitability of parcel to long-term maintenance with relatively low cost and simple prescribed fire as part of the plan to extend the work along the tracks for the length of Pinehurst. The goal is to harden the sole evacuation route for the community members of Canyon and increase fire safety in that area. Director Danziger asked if PG&E was the owner of the property. Fire Chief Winnacker answered East Bay Municipal District. Director Danziger asked if Staff had engaged the community. Fire Chief Winnacker confirmed via the CWPP process and engagement with the Canyon Community President. Director Danziger asked about the poison oak concern. Fire Marshal Isaacs confirmed Staff would review with the contractors regarding the poison oak.

President Jorgens asked if burning poison oak is a problem. Fire Marshal Isaacs answered no restrictions from air quality management on the burning of poison oak but would confirm. Director Danziger asked if the information would be issued to the broader community when the prescribed burn was scheduled. Fire Chief Winnacker confirmed. Director Danziger asked how long the entire project would last. Fire Marshal Isaacs estimates one more week before the District expends the funds. Director Danziger asked if the MOFD does the burning. Fire Chief Winnacker confirmed.

At 7:51 p.m. Director Baitx left the meeting. No further discussion by the Board.

Motion by Director Jex and seconded by Director Danziger to Authorize General Fund Revenue and Expenditure Budget Adjustment Increases in the Amount of \$200,000 for the CAL FIRE/SRA Fuel Reduction Project for the Pinehurst Fuel Break. Said motion carried 3-0-2-0 roll call vote (Ayes: Danziger, Jex, and Jorgens; Noes: None; Absent: Baitx and Donner, Abstain: None).

8.4 CAL FIRE Tunnel East Bay Hills Fuel Break Grant Award in the Amount of \$6,380,563 (audio 63:40)

Fire Chief Winnacker provided the report. In May of 2021, MOFD submitted two grants to CAL FIRE's California Climate Investments (CCI) Fire Prevention Grant Program for consideration. Through the CCI Fire Prevention Grant Program, CAL FIRE aims to reduce the risk of wildland fires to habitable structures and communities while maximizing carbon sequestration in healthy wildland habitats and minimizing the uncontrolled release of emissions emitted by wildfires. Qualifying projects included hazardous fuel reduction and removal of dead, dying, or diseased trees, fire prevention planning, and fire prevention education. On September 8, 2021, Staff received notification that the MOFD Tunnel East Bay Hills Fuel Break grant was awarded in the amount of \$6,380,563. Once an official contract is received from CAL FIRE, the Fire Chief will request approval to accept the grant at the next Board meeting. Fire Chief Winnacker expressed appreciation and gratitude to Staff and CAL FIRE for their advocacy and support for MOFD's ongoing fuel mitigation efforts. Special thank you to Fire Chief Jake Hess and Unit Forester Ed Orre.

President Jorgens opened the public comment.

Jonathan Goodwin, Canyon resident, asked if a description of the area could be provided. Fire Chief Winnacker confirmed once the contract is received and further explained that the funding amount is less than the total amount requested, Staff will analyze various parameters and produce an updated project description. Fire Chief Winnacker explained the project is intended to run from the Orinda BART station to California Shakespeare Theatre, down the eastern side of Wilder, around Lost Valley, along the Indian Valley Corridor, around Sanders Ranch, and out to Bollinger and St. Mary's. Mr. Goodwin asked about the status of the Flicker Ridge project. Fire Chief Winnacker answered the Flicker Ridge project was part of separate forest health grant which was not approved.

There were no further requests to address the Board. President Jorgens closed public comment.

Director Jex requested a modeling of how much the District will need to borrow under the teeter plan. The Directors congratulated the Staff on the grant award. No further discussion by the Board.

9. COMMITTEE REPORTS (audio 77:10)

- 9.1 Audit Committee (Directors Danziger and Jex).** No report
- 9.2 Finance Committee (Directors Danziger and Jorgens).** No report.
- 9.3 Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner).** No report.
- 9.4 Joint Fire Prevention Ad Hoc Committee (Directors Danziger and Jorgens).** No report.

President Jorgens opened the public comment. There were no requests to address the Board. President Jorgens closed public comment. No discussion by the Board

10. ANNOUNCEMENTS (audio 77:23)

10.1 Brief information only reports related to meetings attended by a Director at District expense

(Government Code Section 53232.3(d)). No report.

10.2 Questions and informational comments from Board members and Staff.

Director Danziger inquired about the status of resuming in-person meetings. Fire Chief Winnacker answered Staff has been moving forward with systems and procedures if the requirement to return to in-person or hybrid meetings goes into effect. Legislation is pending with an urgency component to allow the continuation of virtual meetings. If that guidance is provided, Staff will engage the Board to determine the direction moving forward.

10.3 Fire Chief Updates

10.3.1 Operations

Fire Chief Winnacker provided the report and shared a PowerPoint presentation on recent firefighting activities and deployments, attached to these minutes, Item 10.3.1 attachment A. A photo from the Alert Wildfire Camera showed the vegetation fire in the area of Grizzly Peak and Skyline Boulevard on September 9, 2021. Crews from MOFD, Oakland Fire, Contra Costa Fire Protection District, CAL FIRE, and East Bay Parks responded as part of an XCC Task Force 2025, OES preposition task force because of the red flag, high fire danger, and the weather conditions. Fire Chief Winnacker highlighted the importance of the preposition task force. President Jorgens asked if the cause of the fire was known. Fire Chief Winnacker answered the cause is under investigation. Fire Chief Winnacker reviewed Member deployments supporting the wildland fire events in California and discussed the reduction of available firefighting resources statewide due to extraordinary fire activity. Fire Chief Winnacker explained the importance of the fuel reduction work performed in the District regarding defensible space and the preparation residents need to make around their homes in advance of a fire.

Fire Chief Winnacker discussed observations while deployed to the Caldor Fire, how the preparation of defensible space in advance of the fire's arrival allowed firefighters to hold the line. Had the preparation by the residents not been done, the fire would have spread and blown over the line into populated areas. Unfortunately, resources are being allocated to structure preparation or creating defensible space for the homes that were not prepared in advance, preventing resources from fighting the fire and leaving the main body of the fire to spread into homes that were not prepared to receive fire. Fire Chief Winnacker stressed that this observation is a call to action for our community and for residents to do the work required by the fire code to prepare their homes by creating defensible space in advance of a fire. Creating this defensible space is the preparation needed to ensure homes can receive fire. Residents completing the structure preparation in advance will allow our firefighters to direct resources to fight the fire versus structure preparation. The clearance of grass and annual weeds, the reduction of heavy concentrations of brush, and the removal of ladder fuels on trees required by the Fire Code in the District is the best way to protect lives and property.

Fire Chief Winnacker introduced Captain Mark McCullah, who described an incident on Bear Creek Road as a fire started from a car accident. The quick-thinking from the Crew on scene and the timely passing of a private water tender allowed the fire to be controlled. Captain McCullah described the scene and the challenging circumstances of the fatal event. Captain McCullah expressed gratitude for the Crew and the family with the water tender that provided the water to prevent the spread of that fire. Captain McCullah expressed condolences to the victim's family and firefighter involved with the incident.

Fire Chief Winnacker took a moment to mark the loss of Corporal Kevin Mooney, an eight-year veteran with the town police department, and to keep his family in your thoughts for the tragic loss.

10.3.2 Human Resources

Human Resources Manager Dalton provided the report. Eleven applications were received for the Fuels Mitigation Specialist position. The top candidate accepted a contingent offer and is in the process of completing the background and medical check.

10.3.3 Finance Report

Finance Manager Smith provided the report and presented the status of OES reimbursements, attached to these minutes, Item 10.3.3; attachment A.

10.3.4 Fire Marshal

Fire Marshal Isaacs provided the report. The Fire Prevention monthly data report is available for viewing in the board packet as Item 10.3.4. President Jorgens asked what happened to the people who failed the initial inspection but were not issued a notice to abate. Fire Marshal Isaacs answered that Staff is working on performing those second inspections. If the second inspection fails, Staff will issue the notice to abate. Fire Chief Winnacker added the initially failed inspections provide an educational opportunity, which is why the fire code is designed to allow an additional 30 days. A future recommended change to the Fire Code would be to move away from a 30-day assessment and proceed directly to the notice to abate for repeat violators. Staff would like to see fewer residents waiting to be noticed before beginning the abatement work.

Director Jex asked how long it takes for a property transfer that failed its initial inspection to be corrected and if it has caused any delays in the sale of the property. Fire Chief Winnacker answered there are no cases where the failure of a property transfer inspection has resulted in the delay of the transfer. President Jorgens asked if a property owner could request a clearance certificate before initiating the sales or transfer of the home. Fire Chief Winnacker confirmed and stated that the Certificate is good for six months. Fire Marshal Isaacs reported two of the three properties previously ordered to abate required warrants to grant access to the properties. The warrants were executed, and abatement has begun on those two properties. Director Danziger asked if law enforcement was present. Fire Marshal Confirmed.

Fire Marshal Isaacs reviewed Fire Prevention current projects and plans for the quarter as outlined in the staff report. President Jorgens inquired when the purchase of the chipper and truck will be completed. Fire Marshal Isaacs answered the chipper has already been purchased and expected delivery in November. The purchase of the truck is pending due to a supply shortage. Director Danziger inquired about the state-mandated inspections. Fire Marshal Isaacs described the different types of occupancies and requirements mandated by the office of the State Fire Marshal. Director Danziger asked about the status of school inspections. Fire Marshal Isaacs stated that inspections are performed when schools are in session. Director Danziger asked if the October report would show e-occupancy school inspections performed. Fire Marshal Isaacs confirmed. Director Danziger asked if the school inspections include private and preschools. Fire Marshal Isaacs answered that private schools are included. The Office of the State Fire Marshal does not mandate preschools. Fire Marshal Isaacs explained that preschools are a different type of occupancy or facility and when they apply for their licensing, an inspection is performed as a business.

10.3.5 Fire Adaptive Community Ambassador Program

Fire Chief Winnacker provided the report. The FAC-A program has been operating as a pilot program and has proven successful. Staff will proceed with formalizing the program. Additional training will be provided utilizing the current FAC-A volunteers as trainers and mentors for new volunteers.

President Jorgens opened the public comment.

Jonathan Goodwin, Canyon Resident, asked how the chipping material is measured. Fire Chief Winnacker explained the process. Mr. Goodwin commented on the fire on Grizzly Peak and asked about the level of resources available for wildland firefighting to the District. Fire Chief Winnacker answered that while CAL FIRE has significantly more resources than prior years, the demand for those resources has gone up due to drought and record low fuel moisture levels. The OES Preposition Task Forces are designed to address the issue by making more resources available when needed. President Jorgens commented on the importance of prevention and creating defensible space around homes.

There were no further requests to address the Board. President Jorgens closed public comment.

10.4 Communications Received

No Report.

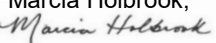
10.5 Future Agenda Items - No report.

President Jorgens opened the public comment. There were no requests to address the Board.

President Jorgens closed public comment. No further discussion by the Board.

11. ADJOURNMENT

At 8:52 p.m., Director Jex motion and seconded by Director Danziger to adjourn the meeting. Said motion carried 3-0-2-0 roll call vote (Ayes: Danziger, Jex, and Jorgens; Noes: None; Absent: Baitx and Donner; Abstain: None).

Marcia Holbrook,

District Secretary/District Clerk

Item 10.3.1 Attachment A Operations Update



Item 10.3.1 Attachment A Operations Update



Item 10.3.1 Attachment A Operations Update





Finance Report

September 15, 2021

Strike Team Reimbursement - OES



• Strike Team Receivable Update:

	<u>Actual</u> <u>2020-2021</u>	<u>Estimated</u> <u>2021-2022</u>	<u>Total</u>
OES Strike Team Receivable	\$3,345,197	\$594,143	\$3,939,340
OES Payments Received	<u>\$2,410,739</u>	<u>\$ 0</u>	<u>\$2,410,739</u>
Net Receivable Outstanding	\$ 934,458	\$594,143	\$1,528,601

• 2021-2022 figures estimated based on F-42's received to date

- 2021-2022 Wildfire activity – 32 assignments since July 1:
 - Estimated Strike Team Receivable to Date \$594k; 223 person days

Finance – Other items



- MARS test District – Testing OES new electronic F-42/Strike Team processing system
- Year-end close/audit – in process