



Moraga-Orinda Fire District
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES

January 19, 2022

(APPROVED: FEBRUARY 16, 2022)

1. OPENING CEREMONIES

The Board of Directors convened a teleconference Open Session at **6:30 p.m.** on **January 19, 2022**, via the Zoom application <https://us02web.zoom.us/j/88303612888>, webinar id: 88303612888 and by phone 669-900-6833. This meeting was conducted by webinar and teleconference only in accordance with AB 361. The meeting was not available for in-person attendance.

President Donner called the meeting to order and requested an attendance roll call. Present were the following Directors and Staff:

President Donner	Director Jex	Gloriann Sasser, Admin. Services Director
Director Baitx	Director Jorgens	Jonathan Holtzman, District Counsel
Director Danziger	Dave Winnacker, Fire Chief	Marcia Holbrook, District Clerk

2. PUBLIC COMMENT (audio 0:42)

President Donner opened Public Comment on the closed session item. There were no requests to address the Board. President Donner closed Public Comment.

Director Jorgens requested that the pledge of allegiance be performed as part of the opening ceremonies. President Donner acknowledged and stated that the pledge of allegiance would be performed during the open session with attendees.

At **6:32 p.m.**, the Board adjourned to Closed Session.

3. CLOSED SESSION

3.1 Conference with Labor Negotiator

Government Code Section 54957.6)

Agency Designated Rep: Donna Williamson

Employee Organization: Local 1230, International

Association of Firefighters IAFF

At **6:52 p.m.**, the Board adjourned the Closed Session.

4. RECONVENE THE MEETING (audio 3:39)

4.1 Call the Meeting to Order

4.2 Roll Call

President Donner reconvened the Moraga-Orinda Fire District Board of Directors' regular business meeting at **7:00 p.m.** and requested an attendance roll call. Present were the following Directors and Staff:

President Donner	Dave Winnacker, Fire Chief	Jonathan Holtzman, District Counsel
Director Baitx	Jeff Isaacs, Fire Marshal	Michael Cohen, District Counsel Associate
Director Danziger	Gloriann Sasser, Admin. Services Director	Marcia Holbrook, District Clerk
Director Jex	Christine Russell, HR Manager	
Director Jorgens	Mary Smith, Finance Manager	

President Donner led the pledge of allegiance.

5. REPORT OF CLOSED SESSION ACTION (audio 4:15)

President Donner stated that the Board took no reportable action on agenda item 3.1.

6. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA (audio 4:27)

President Donner opened Public Comment. District Clerk Holbrook announced two written public comments were received by 3:00 p.m., forwarded to the Board of Directors, and made available for viewing on the District website.

1. Charles Porges, Orinda resident, submitted a written comment requesting a discussion on more fuel reduction activities; attached to these minutes, Written Public Comments Attachment A.
2. Jonathan Goodwin, Canyon resident, submitted a written comment congratulating the new board president; attached to these minutes, Written Public Comments Attachment B.

There were no further requests to address the Board. President Donner closed Public Comment.

7. CONSENT AGENDA (audio 6:55)

- 7.1 **Adopt Resolution 22-01 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference**
Staff Recommendation: Adopt Resolution 22-01 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference
- 7.2 **Meeting Minutes – November 17, 2021 (Regular), December 08, 2021 (Special)**
Staff Recommendation: Approve and File
- 7.3 **Monthly Incident Report – December 2021**
Staff Recommendation: Approve and File
- 7.4 **Monthly Check/Voucher Register – December 2021**
Staff Recommendation: Approve and File
- 7.5 **Monthly Financial Report –December 2021**
Staff Recommendation: Approve and File
- 7.6 **Budget Timeline Fiscal Year 2023**
Staff Recommendation: Information Only
- 7.7 **2022 Listing of Board Assignments**
Staff Recommendation: Information Only

President Donner opened Public Comment. District Clerk Holbrook announced one written public comment was received by 3:00 p.m., forwarded to the Board of directors, and made available for viewing on the District website.

1. Jonathan Goodwin, Canyon resident, submitted written comment on item 7.2 of the consent agenda, commenting on item 8.7 and parliamentary procedure violations, attached to these minutes, Written Public Comments Attachment B.

Director Jorgens provided a statement regarding comments submitted by Mr. Goodwin questioning the validity of the motion and vote made during the November 17, 2021, regular board meeting nominating Michael Donner for the 2022 President of the Board. Director Jorgens reviewed Resolution 11-03, Rules of Procedures for Board Meetings and Related Functions and Activities to correct the misstatement and validity of the motion:

Section 3.3 of the Rules of Procedure provide "The Presiding Officer may move, second, and debate from the Chair, subject only to such limitations of debate as are imposed on all Board Members, and the Presiding Officer shall not be deprived of any of the rights and privileges of a Board Member by reason of acting as Presiding Officer."

Director Jorgens continued to clarify the reference made regarding Robert's Rules of Order. Robert's Rules of Order comes into account when the rules are not specified in the governing documents.

There were no further requests to address the Board. President Donner closed Public Comment.

Motion by Director Danziger and seconded by Director Jex to approve Consent Agenda item 7.1, to Adopt Resolution 22-01 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference. Said motion carried 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None).

Director Jex requested items 7.3 and 7.5 be pulled from the Consent Calendar.

Motion by Director Danziger and seconded by Director Jex to approve Consent Agenda items 7.2, 7.4, 7.6, and 7.7. Said motion carried 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None).

7.3 **Monthly Incident Report – December 2021//*Incorrect reference, item 7.4 was discussed***
Monthly Check/Voucher Register – December 2021

Director Jex asked about the Capital Projects expenditure Government Leasing and Finance for \$300K. ASD Sasser explained it is payment for two ambulances, a fire truck, and another apparatus. Director Jex asked if it was an existing lease. ASD Sasser confirmed.

7.5 **Monthly Financial Report –December 2021//*Incorrect reference, actual item 7.6 was discussed***
Budget Timeline Fiscal Year 2023

Director Jex inquired about the sequencing on the operating budget timeline and Long-Range Financial Forecast (LRFF). Fire Chief Winnacker asked if the sequencing was in reference to the 3/16/22 LRFF to Board for Direction or the 4/20/22 LRFF to Board for Adoption in April. Director Jex answered both the presentation and adoption. The Board directed Staff to modify the budget timeline for FY 2023 to present the draft budget and LRFF concurrently.

Motion by Director Jorgens and seconded by Director Jex to approve Consent Agenda items 7.3 and 7.5. Said motion carried 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None).

8. PUBLIC HEARING

8.1 Public Hearing and First Reading of Ordinance 22-01 – An Ordinance of the Moraga-Orinda Fire District of Contra Costa County Revising a Schedule of Fees for District Services (audio 20:01)

Administrative Services Director Sasser provided the report. In 2013, the District established a new fee structure based on an independent fee study analysis and in-house comparable agency survey. The fee schedule ordinance 13-02 included a provision for annual modifications to fees based on the Consumer Price Index (CPI). The CPI, for all urban consumers, San Francisco-Oakland-Hayward, California region, increased 3.8% effective October 2021 (most recent). In addition to the CPI increase, two additional fees have been added to the category entitled Group E-Occupancies – Public Schools to cover costs for mandated inspections. Staff recommended the Board introduce and waive the first reading of Ordinance 22-01, An Ordinance of the Moraga-Orinda Fire District of Contra Costa County Revising a Schedule of Fees for District Services; open the public hearing and accept comments from the public. Ordinance 22-01 An Ordinance of the Moraga-Orinda Fire District of Contra Costa County Revising a Schedule of Fees for District Services is scheduled for a second public hearing and adoption at the next regular board meeting on February 16, 2022.

President Donner opened Public Comment.

Charles Porges, Orinda resident, inquired about the Wilder properties' \$2K one-time fee. Fire Chief Winnacker explained the fee carries over from the 2009 master use agreement negotiated by the District, Developer, and the City of Orinda.

There were no further requests to address the Board. President Donner closed Public Comment.

Director Danziger asked if the public schools had been notified of the new fee. Fire Chief Winnacker confirmed. Director Danziger asked if school inspections are done annually. Fire Chief Winnacker confirmed. President Donner inquired about private schools and Saint Mary's College. Fire Chief Winnacker explained both occupancies fall under a different category than public schools. Director Jorgens asked why the District would charge another public entity since tax dollars pay for the public entities. Fire Chief Winnacker explained that the District is charged fees from other public agencies when that agency has a fee schedule. Staff is mandated to conduct inspections of the school sites and the new law allows for the District to recoup costs associated with the mandated inspections. Staff is obligated to bring forward the opportunity to recover costs when conducting inspections and deferred to the Board. President Donner asked how many public schools are in the district. Fire Chief Winnacker answered more than seven for Moraga and Orinda.

Director Danziger inquired about the inspections for the public schools and Saint Mary's College. Fire Marshal Isaacs reviewed the California Fire Code and Health and Safety codes for the different occupancies. K-12 schools are E-occupancies and Saint Mary's College is an R-2 occupancy. Private schools are inspected the same as public schools and charged accordingly. Director Jorgens stated that private schools are for-profit entities. Director Jex commented that 50% of the public schools failed their initial inspections and required multiple follow-ups and inspections. Fire Marshal Isaacs confirmed. President Donner questioned the fees for the public schools. Director Baitx supported recovering the costs for inspecting the schools. Director Jex supported recovering expenses, charging private and public schools fees, and not discriminating for the same service. Director Jorgens agreed.

No further discussion from the Board

Motion by Director Jorgens and seconded by Director Danziger to adopt the First Reading of Ordinance 22-01 – An Ordinance of the Moraga-Orinda Fire District of Contra Costa County Revising a Schedule of Fees for District Services as presented. Said motion carried 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None).

8.2 First Public Hearing on Redistricting Process; Review District Maps; Review the Criteria for Adopting New District Boundaries/Maps; Receive Input from the Public; and Receive direction from the Board of Directors (audio 32:07)

District Counsel Holtzman introduced Michael Cohen, Associate with Renne Public Law Group. District Counsel Cohen reviewed the redistricting process, laws, and the development of the draft District map. Senate Bill 594, signed into law September 27, 2021, altered the deadline for redistricting required by the Health and Safety Code. SB 594 established that the district must adopt adjusted division boundaries no later than April 17, 2022. The Board is required to hold at least two public hearings—one on the proposal to adjust the boundaries of the division and another at which the governing body votes to approve or defeat the redrawn district map.

District Counsel Cohen explained the specific standards set by state and federal laws and primary goal to achieve population equality between districts. The Board may consider the following factors in the redistricting process: (1) topography, (2) geography, (3) cohesiveness, contiguity, integrity, and compactness of territory, and (4) community of interests of the divisions. FLO Analytics (FLO), a redistricting expert firm was given additional directives on top of the legal directives (1) Preserve the current voting districts to the greatest degree possible; (2) Balance the number of residents in each voting district in accordance with state law and the U.S. Constitution; (3) Balance voter representation between communities of interest composed of districts 1/2 and 4/5, and (4) Maintain census block integrity. Fire Chief Winnacker noted an administrative correction to the staff report. The deviation for division 3 is a positive 10.9%, and the negative symbol was an error.

Director Danziger inquired about the number of public hearings required before adopting the draft maps. District Counsel Cohen answered state law requires one public hearing before the Board holds a public hearing to adopt the final map. Director Jorgens requested clarification on the public hearing process. Mr. Cohen explained the hearing is on the draft map. The hearing allows for public input on the draft map. The Board could adopt the final map with changes at the next public hearing.

District Counsel Cohen shared the draft map designed by FLO and detailed the map-drawing process. The existing districts were analyzed, which involved developing a Summary Statistics Report containing data and the population deviation between the districts. FLO's objective was to bring the existing districts into legal compliance with as few populations shifts as possible. District Counsel Cohen explained census blocks and how the census blocks cannot be divided in the redistricting process without performing a land-use study.

Director Jorgens asked for clarification on the changes in district 5. District Counsel Cohen explained that many of the census blocks in the northeast of district 5 did not perfectly align with the District's boundaries. District Counsel Holtzman commented that the census blocks in question were very sparsely populated. District Counsel Cohen confirmed. District Counsel Holtzman clarified that a land-use study would only need to be done if the Directors split the districts. District Counsel Cohen confirmed.

District Counsel Cohen summarized that FLO started with the existing districts, incorporated minor changes, and addressed the most deviated districts. The most deviated districts were divisions 2 and 3 (division 2 underpopulated by -9.1% and division 3 overpopulated by 10.9%). The changes made to the boundaries significantly reduced the overall population deviation from 20% to 8.8% (below the 10% legal threshold). The general redistricting practice for overall deviation is 5%. Additional changes were made to district 4, and small census blocks were added to district 5. District Counsel Cohen concluded that once FLO completed all the adjustments to the draft map, the overall population deviation decreased to 5.7%, and noted that FLO could reduce the overall population deviation more by adding to district 3 from district 5, requiring the crossing of Highway 24 and more population shifts throughout the District.

Director Jorgens asked if the data was available that showed the number of people in each census block. District Counsel Cohen confirmed. Director Jorgens felt that FLO potentially moved too many census blocks from district 4 and gave too many to district 5. Director Jorgens requested a breakdown of the census blocks to help with the discussion, specifically the census block information on the Northeast quadrant of Saint Stephens Drive and Highway 24.

Director Danziger expressed similar concerns for division 3 and requested a breakdown of the census blocks and more details on the streets near districts 1 and 2 to see if there is a way to make the districts equitable and return some of the census blocks to district 3. District Counsel Cohen explained that district 3 has grown significantly more than any other District since 1996.

Director Jorgens requested detailed maps (streets and boundaries) be provided as an outcome of the redistricting process. District Counsel Cohen acknowledged and stated that FLO has digitized the map and believes the County and other jurisdictions can provide more detailed maps than in the past.

President Donner opened the Public Hearing.

Dick Olsen, Moraga resident, commented that the information was edifying regarding the role of census blocks and the limitations imposed on the divisions. Mr. Olsen commented on the increase in the northern border of district 1 and how it goes into School Street. School Street is a defined neighborhood. The area is the center of the Moraga Center Specific Plan, which was a major change to the Moraga General Plan, and very high-density zoning has been imposed in that area. The Moraga Town Planning Director indicated two major tracks have been proposed in the immediate area. A third development is pending, which could cause a dynamic change in the hatched populations before the 2030 census. Mr. Olsen wondered about expanding districts 1 and 2. Mr. Olsen suggested an alternative for districts 1 and 2 by utilizing the

Lafayette/Moraga trail. Mr. Olsen explained how the trail segregates the School Street area in the Moraga Center Specific Plan from other surrounding areas.

Dennis Fay, Orinda resident, commended the Board on the redistricting process.

Charles Porges, Orinda resident, commended the Board on the redistricting process and requested detailed maps with the streets showing and the census blocks, particularly when a boundary has been moved.

There were no further requests to address the Board. President Donner closed Public Comment.

Director Danziger thanked Mr. Olsen for the written public comment (included in the board packet) providing the historical information for the District.

Director Jorgens requested more data on each peripheral census block and population numbers. District Counsel Holtzman recommended the Board hold a special meeting due to the deadline to submit the adopted map to the County. Director Jorgens asked if the deadline was April 16, 2022. District Counsel Holtzman confirmed and encouraged the Board to give enough time to complete the process. Mr. Cohen agreed and explained how minor changes could have a domino effect, shifting census blocks elsewhere in a district.

President Donner suggested placing a special meeting on the Board's schedule. Director Jorgens was reluctant due to the lack of attendance at special meetings and felt the Board could accomplish the redistricting at the next regular meeting. Director Danziger agreed. Fire Chief Winnacker stated that the details are available and Staff will provide the information by tomorrow and recommended a special meeting to review the requested details. Final adoption would be scheduled for the regular board meeting in February or March if necessary.

Director Jex inquired about the degree of change the Directors are allowed to recommend to the draft map. Fire Chief Winnacker answered that the Board has a great degree of latitude so long as recommendations adhere to the legal requirements. President Donner supported holding a special meeting to keep to the timeline for adopting the final map. Director Jorgens agreed. District Counsel Holtzman clarified the special meeting would be to provide the Board with the requested information and not for adoption of the final map. The special meeting would give FLO enough time to identify any problems before bringing the final map back for adoption at a regular meeting. Director Baitx supported the special meeting and requested FLO-Analytics attend to answer any technical questions. District Counsel Holtzman confirmed. Director Jorgens proposed that a special meeting be held a week after the Board receives the updated data. District Counsel Holtzman stated the data would be available by the end of the week. President Donner asked if the Board should proceed with scheduling the special meeting. Fire Chief Winnacker answered that Staff would provide the data and query the Board to set up the special meeting.

No further discussion by the Board.

9. REGULAR AGENDA

9.1 Asset Allocations and Approval of Investment Guidelines Documents for the Pension Trust and the Other Post-Employment Benefits Trust (audio 1.32)

Administrative Services Director Sasser provided the report. At the regular board meeting on November 17, 2021, the Board directed changes to the PARS investment guidelines documents for the OPEB trust and the Pension trust. The changes were incorporated into the OPEB trust and Pension trust investment documents. The changes include increasing the asset allocation for equities, which increased the risk tolerance. Staff recommended the Board approve the Investment Guidelines Documents for the Pension Trust and Other Post-Employment Benefits Trust. ASD Sasser introduced Andrew Brown, Director – Senior Portfolio Manager, Highmark Capital, to answer questions.

President Donner opened the public comment. There were no requests to address the Board. President Donner closed public comment.

Director Jorgens referred to the chart provided in the staff report and recommended the following changes to the proposed new guidelines: 1) Investment Objective, add the word long-term principal growth; 2) Risk Tolerance, instead of saying high level of risk tolerance - say volatility; and 3) Asset Allocation Fixed Income, and no high yield bonds. Director Jorgens opposed investing in the Emerging Markets and explained that all of the District's obligations are dollar-denominated and not Euro-denominated. Director Jorgens recommended changing the Developed International Markets to 10% and not 30% and explained that the District should be focusing on U.S. Equity markets. Director Danziger agreed and requested Mr. Barker to comment on those recommendations.

Mitch Barker, Executive Vice President, PARS, deferred to business partner Andrew Brown as the portfolio manager. Mr. Brown agreed with the recommended changes of adding the word long-term to the

Investment Objective and changing the words “risk tolerance” to volatility. Mr. Brown stated that based on direction from the November 17, 2021 board meeting, the Emerging and Developed International Markets were separated to minimize the allocation. Mr. Brown disagreed on the Emerging Markets and stated that the growth over the next 10, 15, 20 years would occur in some of the Emerging Markets. Mr. Brown expressed the importance of maintaining some Emerging Market exposure as it helps in diversification, and recommended keeping some exposure to Emerging Markets for the long term. Mr. Brown encouraged the Board to maintain a modest allocation of at least 0%-5% in Emerging Markets. Mr. Brown stated that the junk bonds or high-yield bonds were removed out of the blended benchmark; however, maintained a modest 0-3% allocation to high-yield with the same reasoning raised with Emerging Markets.

Director Jorgens commented that high-yield bonds look like equity. Mr. Brown agreed and stated the portfolio is 85%-100% equities, and the 0-3% allocation to high-yield provides flexibility in the portfolio to potentially outperform a certain element of fixed income. Director Jorgens reiterated the risks and concerns about investing in Emerging Markets. Director Jorgens commented that in a review of the portfolio's returns, the S&P 500 had outperformed the portfolio. Director Jorgens restated his recommendation of no investments in the Emerging Markets and a small amount in Developed International Markets as obligations are all U.S. Dollars. Mr. Brown counseled the Board to keep some investments in Emerging Markets to help risk-adjusted returns over the long term.

Director Jex supported the recommended changes made by Director Jorgens. Director Danziger asked Director Jorgens to restate the recommendation about the international markets. Director Jorgens answered the recommended proposal is no high-yield bonds, 0%-10% Developed International, and 0% Emerging Markets. Director Danziger recommended 0%-15% for Developed International Markets. Director Jorgens agreed to the change and restated the proposal to be no high-yield bonds and up to 15% in Developed International Markets. President Donner, Director Danziger and Director Jex agreed.

Fire Chief Winnacker restated the direction provided by the Board: item 9.1, under the description for Investment Objective, would change to state a single goal of long-term principal growth. Under Risk Tolerance, it would change the words risk tolerance to read aggressive growth, very high level of volatility. Under Asset Allocation Fixed Income, it would identify no high-yield or junk bonds. Under the Developed International Markets, it would be 0%-15%, and Emerging Markets to 0%. Mr. Brown stated the Blended Benchmark for Developed International would need to be amended with the changes. Highmark Capital to provide a draft of the changes at the next regular board meeting.

No further discussion by the Board.

9.2 Request for a MOFD/City of Orinda Joint Meeting (audio 1:54)

Fire Chief Winnacker provided the report. On December 2, 2021, correspondence was received from the City of Orinda City Council requesting a joint meeting with the City of Orinda City Council and MOFD Board to discuss how to best collaborate and address the fire prevention and emergency preparedness concerns of the mutual constituents. Fire Chief Winnacker deferred to District Counsel regarding what action could be done at such a meeting; and stated no action can be taken, and the meeting would be for discussion and idea-sharing only. Fire Chief Winnacker suggested that an offer be extended to the Town of Moraga if a joint meeting is held with the City of Orinda.

President Donner asked if the recommendation was for a separate meeting with Moraga or a joint meeting with the Orinda and Moraga. Fire Chief Winnacker deferred to the Board. Director Jorgens supported having separate meetings and extending an invitation to the Town of Moraga. Director Jex agreed with extending an invitation to the Town of Moraga. Director Baitx agreed. Director Danziger supported having the meeting with Orinda and offering Moraga an opportunity to meet with the District. Director Jorgens agreed.

Director Baitx suggested that if the MOFD is going to have a meeting with Orinda, the invitation should be passed along to Moraga to see if they are interested in attending. Director Danziger commented that the Orinda meeting will be talking about the supplemental sales tax oversight commission and measure R funds and is not sure there would be a benefit to Moraga attending the same meeting. Director Danziger supported separate meetings. Director Jorgens agreed. Director Jorgens proposed that the Board accept a meeting with the City of Orinda and inform the Town of Moraga that the Board is open to a meeting if the Town of Moraga would like to make a request.

President Donner opened the public comment.

Jonathan Goodwin, Canyon resident, submitted a written comment on item 9.2 suggesting an ad hoc committee be formed to review the matter to determine overall matters which would be addressed at such

meeting as well as an opportunity to discuss the triennial review of the fire code, attached to these minutes, Written Public Comments Attachment B.

Mayor Dennis Fay, City of Orinda, commented that collaboration with the fire district is critical to achieving the citizens' goals. Mayor Fay stated that wildfire protection, prevention, fuels mitigation, and all the things related are important to the citizens of Orinda. The City of Orinda has passed measure R with a significant emphasis on wildfire protection and prevention. Given the District's ability and authority, the City Council of Orinda feels it is important to talk and figure out what collaboration means, what it looks like, and to dialogue with the Board of Directors. Mayor Fay thanked the Board for considering the City Council of Orinda's request for a joint meeting.

There were no further requests to address the Board. President Donner closed public comment.

Director Danziger asked Mayor Fay if it would be appropriate for the Town of Moraga to attend the City of Orinda joint meeting or have a separate meeting. Mayor Fay answered the Town of Moraga may have different priorities than the City of Orinda, and a separate meeting may be more appropriate and productive.

Fire Chief Winnacker confirmed Staff would reach out to the City of Orinda to coordinate details and agenda items. In addition, Staff will reach out to the Town of Moraga.

9.3 Adopt Resolution 22-02 A Resolution of the Board of Directors of the Moraga-Orinda Fire Protection District Approving an Investment Policy for District Funds (audio 2:05)

Administrative Services Director Sasser provided the report.

President Donner opened the public comment. There were no requests to address the Board. President Donner closed public comment.

Motion by Director Jorgens and seconded by Director Danziger to Adopt Resolution 22-02 A Resolution of the Board of Directors of the Moraga-Orinda Fire Protection District Approving an Investment Policy for District Funds. Said motion carried 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None).

9.4 Second Reading and Adoption of Resolution 21-08 Adopting Revised Rules of Procedure for Board Meetings and related Functions and Activities (audio 2:07)

Fire Chief Winnacker recommended pulling item 9.4 due to needed corrections before the item is ready for the Board discussion. Director Danziger asked if he should hold his comments or wait until the item is re-agendized. Fire Chief Winnacker answered Staff would connect with Director Danziger to review comments to ensure an understanding of the comments.

President Donner opened the public comment.

Jonathan Goodwin, Canyon resident, submitted a written comment on item 9.4, providing a list of comments on multiple sections of the proposed rules of procedures, attached to these minutes, Written Public Comments Attachment B.

There were no further requests to address the Board. President Donner closed public comment.

No further discussion by the Board.

9.5 Adoption of Resolution No. 22-03 Authorizing Investment of Monies in Local Agency Investment Fund (audio 2:09)

Administrative Services Director Sasser provided the report. Historically, the Board President and Treasurer have been authorized to perform the local agency investment fund functions. Staff recommends the Board adopt resolution 22-03 authorizing Fire Chief, Administrative Services Director, and Finance Manager to order the deposit or withdrawal of funds in the local agency investment fund.

President Donner opened the public comment. There were no requests to address the Board. President Donner closed public comment.

Motion by Director Jorgens and seconded by Director Jex to Adopt 22-03 Authorizing Investment of Monies in Local Agency Investment Fund. Said motion carried 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None)

No further discussion by the Board.

9.6 Request For Proposal - General Banking and Cash Management Services and Authorize Staff to Contract with JPMorgan Chase & Co. for a Business Platinum Checking Account and Lockbox Services for the Period February 1, 2022 – January 31, 2027 (audio 2:10)

Administrative Services Director Sasser provided the report. The District has contracted with Citibank for banking services since 2004. In December 2021, Citibank informed the District they were moving away from the government sector. The District issued a Request For Proposal (RFP) for General Banking and Cash Management Services in December 2021 and received proposals from four banks. All four banks are sufficiently capable of providing the District's banking services. ASD Sasser explained there are two different types of account options: an analysis account or Business Platinum checking account. An analysis account requires the District to maintain adequate cash balances to offset bank fees. Bank of the West submitted the most competitive proposal for the Analysis type of account, requiring the District to maintain a balance of \$1.3M to offset the bank fees. JPMorgan Chase bank submitted the most competitive proposal offering the Chase Business Platinum Checking account. The Chase Platinum Checking account allows 500 transactions per month at the cost of approximately \$500 per year as long as the District maintains a \$100K combined balance. In addition, Chase offered lockbox services. All checks payable to the District would be mailed to a secure Chase Post Office box and deposited by Chase employees. The cost of lockbox services is \$155 per month (\$1,860 per year.) Staff recommended authorizing a contract with JPMorgan Chase and Company for a business Platinum checking account and lockbox services for the period February 1, 2022, through January 31, 2027.

President Donner opened the public comment. There were no requests to address the Board. President Donner closed public comment.

Director Danziger asked if there was an analysis of the other proposals submitted and why Chase was chosen over Bank of the West, Mechanics, or U.S. Bank. ASD Sasser answered the Chase Business Platinum account is the lowest cost because the District will be able to invest more money into LAIF. The banking fees with the Chase Platinum are offset by the interest earned in LAIF since the District will not have to keep \$1.3M in the Chase account.

Director Danziger inquired about the average account balance. ASD Sasser answered the balance varies based on day and time of year. Fire Chief Winnacker explained the District typically has a fair amount of cash on hand, with the exception of the first couple of weeks of December. The options presented allows the District to achieve a return on the cash on hand. Director Danziger supported the Chase Business Platinum account proposal and requested that an analysis be completed when multiple proposals are received in the future.

Director Jorgens asked why this expenditure is up for board discussion since it is relatively small compared to other expenditures that were not brought up for board discussion. ASD Sasser explained the purchasing ordinance does not require board approval, but changing banks seemed a significant issue that should be brought to the Board for authorization. Director Jex asked the name of the existing bank and how long the District has been doing business. ASD Sasser answered Citibank and since 2004. Director Jex asked why Citibank did not submit a proposal. ASD Sasser explained Citibank is exiting the government market, which caused the RFP for banking services.

No further discussion by the Board.

Motion by Director Jorgens and seconded by Director Jex to Authorize Staff to Contract with JPMorgan Chase & Co. for a Business Platinum Checking Account and Lockbox Services for the Period February 1, 2022 – January 31, 2027. Said motion carried 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None).

9.7 Celebrating the 25th Anniversary of MOFD (audio 2:19)

Fire Chief Winnacker provided the report. At the November 17, 2021 board meeting, a Director requested the discussion of celebrating MOFD's 25th anniversary be placed on the January agenda.

President Donner opened the public comment.

Jonathan Goodwin, Canyon resident, submitted written comment on item 9.7, commenting that the district is long overdue for a party; attached to these minutes, Written Public Comments Attachment B.

There were no further requests to address the Board. President Donner closed public comment.

At 9:18 p.m., Director Danziger left the meeting due to lost power and technical issues.

Director Jex supported the idea of a celebration and offered to assist with the celebration. President Donner supported the idea of a celebration.

Director Jorgens expressed support and commented that a celebration might be restricted since the District cannot hold a party due to the COVID environment. Director Jorgens suggested that the District could put up banners as an alternative.

Director Baitx expressed support and commented that a celebration could be considered outside with the seasons changing.

Director Jex volunteered to work with someone within the organization if a proposal was developed. Fire Chief Winnacker answered that Staff would need some general parameters as staffing levels are lean with steady-state operations, the fuel break, the onset of chipping season, and inspection season. Staff would need some direction to allocate limited resources to match the directors' expectations for a celebration.

At 9:19 p.m., Director Danziger reentered the meeting. Director Danziger expressed support for a celebration and stated that the District should celebrate in any way possible. Director Danziger suggested an Ad Hoc committee be formed to develop ideas for a 25th-anniversary celebration and report at the next board meeting.

Director Jorgens proposed Director Danziger and Director Jex be on the Ad Hoc Committee. President Donner suggested incorporating a fire safety message and some type of smoke detector give-a-way and making it an educational and outreach opportunity.

Director Jorgens asked District Counsel Holtzman if the Directors should send ideas directly to the Ad Hoc Committee. District Counsel Holtzman answered that ideas should be sent via Staff to forward to the committee.

No further discussion by the Board.

10. COMMITTEE REPORTS (audio 2:27)

10.1 Audit Committee (Directors Danziger and Jex). No report

10.2 Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner). No report.

President Donner opened the public comment. There were no requests to address the Board. President Donner closed public comment. No discussion by the Board

11. ANNOUNCEMENTS (audio 2:28)

11.1 Brief information only reports related to meetings attended by a Director at District expense (Government Code Section 53232.3(d)).

Director Danziger reported attendance at a Joint Powers Authority (JPA) meeting in the East Bay which discussed the formation of a JPA. Director Danziger reported that no comments were made and there was no expense to the Board. The JPA plans to meet monthly, and the meetings are open to the Public. President Donner attended as well. Director Danziger asked District Counsel Holtzman if more than two directors could attend the meetings. District Counsel Holtzman confirmed that two or more directors may attend the meetings; however, cannot participate in the meetings. District Counsel Holtzman explained that there is no prohibition on attending the meeting, but if attending as three official district representatives, it would be a problem. Director Jorgens commented that the District has not taken a position on the formation of a Joint Powers Authority (JPA) in the East Bay and does not think directors can participate per se. District Counsel Holtzman recommended not having a quorum at such meeting. Director Danziger commented that the meetings would continue monthly until June and asked if the topic should be agendized to designate directors to attend officially. District Counsel Holtzman agreed and recommended an ad hoc committee or designation of no more than two directors to attend be agendized.

11.2 Questions and informational comments from Board members and Staff. No Report.

11.3 Fire Chief Updates

11.3.1 Human Resources

Human Resources Manager Russell provided the report. On December 20, an internal-only promotional opportunity was released for a Fire Engineer Paramedic. The application period closes on March 21. The examination process will be hosted at the end of March or early April. One Fire Engineer vacancy will be filled following the testing process. The testing process will establish an eligibility list for future vacancies. President Donner asked how long the eligibility list would be valid. H.R. Manager Russell answered two years. H.R. Manager Russell stated that several new applications were received for the Communications-Support Unit Volunteer position, with interviews scheduled within the next few weeks. On Monday, January 24, two Firefighter Paramedic Trainees will be re-hired. The Trainees were originally enrolled in the ALCO Academy back in 2020 and could not complete the Academy at that time. The Trainees will be starting the

Fire Academy with the City of Berkeley on February 7, 2022. The projected graduation date is in late July.

11.3.2 Finance Report

Finance Manager Smith provided the report and presented the status of OES reimbursements, attached to these minutes, Item 11.3.2; attachment A. Finance Manager Smith added that since the report was developed, the District has an additional \$300K in payments. Director Jex asked the longest in terms of billing still in the receivables. Finance Manager Smith answered in July 2020. These invoices are pending payment from FEMA. Once the State receives payment from FEMA, the State will reimburse the District. Director Jex asked if the District will have to continue to deal with this issue in the future. Fire Chief Winnacker explained these primarily have to do with COVID issues where members were deployed supporting the State. Staff had asked the State, given the State consumed the services, and the State is required by law to pay the members when the work is performed. It seems odd that the District is left holding the bill. Staff continues to engage with the state in that discussion. Director Jorgens asked what if FEMA does not pay the State. Fire Chief Winnacker explained why payment would be received.

11.3.3 Fire Marshal

Fire Marshal Isaacs provided the report and shared the Year-End Fire Prevention data report. Director Jorgens inquired about the 140 open exterior hazard cases. Fire Marshal Isaacs explained the open cases include pending assessments and new cases created in November and December generated from complaints. Director Jorgens inquired about the status of the failed school and apartment inspections. Fire Marshal Isaacs answered the status of those inspections are out of compliance. Staff is working directly with the schools on outstanding items and plan to follow up within the month. The apartments have the time allotted in the fire code to comply. Staff is working diligently with the failed apartment inspections to bring them into compliance.

Director Jex asked how many of the failed apartment inspections have been fixed. Fire Marshal Isaacs stated the statistics would be sent to the Directors. Director Jex asked about the timeline for compliance. Fire Marshal Isaacs reviewed the timeline in the Fire Code.

Director Jorgens asked where the school notices are sent. Fire Marshal Isaacs answered the Maintenance Directors and School Principals. President Donner asked if the inspector sees something egregious, is it fixed right on the spot. Fire Marshal Isaacs confirmed.

Director Danziger asked about church occupancies. Fire Marshal Isaacs answered A-Occupancy. Director Danziger asked if the church inspections could be added to the monthly report. Fire Marshal Isaacs explained that churches are not mandated inspections and performed at the church's request. Director Danziger inquired about daycare centers located at churches. Fire Marshal Isaacs explained that if the church has a daycare center, before the license is issued through the State of California, the District performs a life safety inspection of the daycare facilities. Fire Chief Winnacker added that daycare facilities fall under the E-occupancy.

Director Jorgens asked if the District had the ability to inspect churches. Fire Chief Winnacker confirmed and stated the District has the authority to inspect and could establish a fire and life safety inspection program. A program would take the allocation of Staff away from the current focus, which is mandated inspections, exterior hazard abatement inspections, and chipping. If District were to expand inspections, it would require a higher level of expertise. A number of entities have more expansive fire and life safety inspections; however, those inspections usually are accompanied by a \$50-\$150 fee per inspection to recoup the cost of the additional Staff. Director Jorgens suggested putting the inspections on an every three-year schedule. Fire Chief Winnacker replied that it would require the Board to either expand the inspection capability or reallocate resources away from other priorities such as chipping and the exterior hazard abatement inspections.

Director Danziger asked if restaurants and movie theaters are inspected. Fire Chief Winnacker explained State Health inspectors inspect the hood systems every three or five years, depending on the type of material. The sprinkler systems require a five-year inspection, but those are carried out by State Licensed Inspectors and not by District staff.

Director Jorgens inquired about the inspections performed regarding outside heaters. Fire Chief Winnacker explained the inspections are performed when businesses apply for permits. A

general fire and life safety inspection is when the District inspects regardless of whether or not there is a change in their business type. The inspection typically includes checking that the emergency exits are marked appropriately, have the appropriate panic hardware, and are unlocked, or there is no high rack storage within 18 inches of the sprinklers. The question also becomes once a program is established if it makes sense to perform the inspection every year, or every time there is a change of occupancy or every three years, which varies from jurisdiction to jurisdiction.

Director Jorgens commented on a big restaurant fire in Lafayette a few years ago. Fire Chief Winnacker explained that a restaurant fire is typically associated with the cooking and the hood. The inspection of the hood is required by a State Licensed Inspector. An inspection from the District is not necessarily going to prevent a fire. The inspection would only prevent the back door from being locked or blocked, for example. The value of the inspection is temporal, and the obstruction has to do with a temporary situation like a delivery came in late that caused the block of an exit to occur.

Fire Marshal Isaacs shared before and after photos of the Pinehurst fuel break funded by CAL FIRE and in cooperation with East Bay Municipal District, attached to these minutes Item 11.3.3; attachment A. Director Jorgens asked how much the project cost. Fire Marshal Isaacs answered \$250K and explained all the funds have not been fully expended. A balance has been reserved for broadcast burning when the conditions are right. Fire Chief Winnacker discussed recent pile burning in the area, increasing the community safety as this area is the point at which all the residents of Canyon have to pass in the event of an evacuation.

Director Jorgens inquired about ongoing commitment from the landowners to maintain the land. Fire Chief Winnacker explained the struggles with finding enough places where the District has the environmental conditions and approvals that allow the District to do the work. East Bay Municipal District (EBMUD) has been a good partner and committed to carrying out work where required. In addition, EBMUD has provided additional resources and support. Fire Chief Winnacker explained that the goal is to align the work with current projects and future fire code requirements and ordinances requiring the maintenance of fuel breaks.

11.3.4 Operations

Fire Chief Winnacker provided the report and shared a PowerPoint presentation on the significant number of accidents on highway 24 due to the heavy rains in December and January, attached to these minutes Item 11.3.4 Attachment A. Staff has engaged with the California Highway Patrol (CHP). CHP reported that while rain is falling and in inclement weather conditions, Highway 24 has made up the majority of vehicle accidents in the entire County. Staff will continue to work with CHP through some public service announcements and increased enforcement presence during rain to encourage motorists to slow down. Staff continues to implement proactive measures to protect firefighters with the dispatch of additional resources to serve as blocking units and aggressive taking of lanes in order to protect our crews.

Director Jorgens asked if CalTrans could do a study to make the slippery sections of the roads not slippery. Fire Chief Winnacker deferred to the California Department of Transportation engineer but would send the question. The common denominator for accidents is excessive speed.

Fire Chief Winnacker reflected on an incident that occurred December 2, 2012, during heavy rainfall conditions involving multiple events occurring minutes after each incident. A vehicle that lost control spun past the blocking engine and rolled over into the incident scene striking three firefighters and a civilian. Three firefighters were seriously injured, and the civilian was critically injured. The December 2, 2012 incident has been the reason for adding additional blocking engines and ongoing efforts with CHP to encourage citizens to slow down. Staff will continue to explore options the CHP may have for engineering improvements, such as increasing CHP patrol presence.

President Donner asked if CalTrans vehicles parked at the Caldecott tunnel could be additional resources. Fire Chief Winnacker answered that the vehicles are primarily maintenance and do not have the necessary vehicle weight to block a scene. Director Baitx asked if CalTrans has a responsibility to have units on standby, similar to how PG&E is required to during extreme weather events. Fire Chief Winnacker is unaware but will inquire. Fire Chief Winnacker explained that his understanding is when it comes to traffic emergencies, CalTrans does not have an emergency response requirement.

Director Jorgens asked if the District could issue a bill for the blocking services. Fire Chief Winnacker confirmed and explained similar fees exist in Yosemite, where outside visitors go into the mountains and do things that require them to be rescued, search-and-rescue fee. The District currently has the ability to bill for drunk drivers. Director Jorgens stated that half of the vehicle accidents were by the tunnel. Fire Chief Winnacker confirmed. Director Jorgens commented that the Caldecott Tunnel accidents consume a significant amount of time, effort, and resources, and the District should consider charging for the services. Fire Chief Winnacker to explore the options and come back with a better understanding.

Fire Chief Winnacker concluded that the District is looking forward to welcoming the two Recruits as they graduate from the Academy and integrate with our members. The District is hosting a Damage Inspection Specialist Class (DINS), the first offering in the Bay Area. The DINS is an opportunity for Staff to gain additional skills in performing DINS inspections. Fire Chief Winnacker explained there is no better way to understand what causes a house to burn than to inspect a house that has burned. Fire Chief Winnacker elaborated on the efforts towards bridging the gap for classes available outside of CAL FIRE. Staff has proposed putting the CALFIRE Exterior Hazard Abatement Inspection course into the State Fire Training catalog of courses. Fire Chief Winnacker announced he is serving as the incoming President of the County Fire Chiefs Association. Utilizing the Association platform, Fire Marshal Isaacs plans to convene a Countywide Fire Marshals Committee to develop standardizing local fire code modifications among the County. Staff anticipates the State's draft fire code being released by this summer.

Fire Marshal Isaacs has been working with Contra Costa County to help them put together a CCI Grant proposal for Bollinger into Rossmoor that would align with the work being performed on the East Bay Tunnel Hills Fuel Break.

As the District prepares for the 2022 Fire season, many members are qualified in various CICC roles, attending classes with position task books submitted. Staff looks forward to reporting on the increased expansion of the out-of-county participation and the progression of Members as an ongoing way in which Members gain experience on fires in places other than the District.

11.4 Communications Received. No report

11.5 Future Agenda Items

Director Danziger requested a discussion on providing non-sworn employees with the Juneteenth National Independence Day holiday at the February meeting. Director Danziger requested an update on the latest community warning system signups for the District at a future meeting.

President Donner reiterated adding the Ad Hoc 25th Anniversary Committee to report actions. A Special Meeting will be held on the Redistricting map before the February regular meeting.

President Donner opened the public comment.

Charles Porges, Orinda resident, requested to see month-by-month statistics for the chipper program. Mr. Porges suspects the effectiveness of the chipper program may have diminished and suggested offering more incentives to residents. Mr. Porges provided examples such as providing help with clearing their lots.

Fire Chief Winnacker responded with the exception of the year-end Fire Prevention report; all the past board reports have provided a monthly number of chipping days and estimated tons removed. Staff has not seen the citizens utilize the program at the rates experienced early in the program. The reasons for the decline in participation may be willful or citizens waiting for the requirement to mitigate their properties. The number of failed initial inspections on the Fire Prevention report indicates property owners may be waiting for citations to be issued. Staff believes a combination of education, outreach, and enforcement is an effective approach.

Fire Chief Winnacker reviewed the struggles with getting the parcels along Moraga Way to comply. The parcel owners have received four years of targeted attention. Many of the properties along Moraga Way remain non-compliant, preventing Staff from moving to new areas. Staff has seen an increase in homeowners experiencing significant increases in insurance rates or receiving non-renewal notices. Those parcel owners have quickly inquired about fuel mitigation work to comply. Staff expects to see another surge of interest in the chipper program and volunteer compliance.

Director Jorgens asked if the District has lowered the number of homes needed to participate in the chipper program. The requirement is the same and explained the demand for the MOFD

chipper is high during the spring chipping season and the effectiveness of chipping multiple homes at a single location. Fire Chief Winnacker recommended keeping the minimum requirement until the district experiences a reduction in chipper usage during the peak season to keep the program effective.

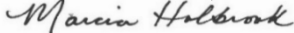
Director Jorgens suggested an alternative to the minimum number of homes requirement is by the tons. Fire Chief Winnacker reviewed the intention of the chipper program. Director Jorgens commented that the Orinda Measure R chipper lacks participation. Fire Chief Winnacker stated that was a concern with year-round chipping as demand for chipping is seasonal. Director Jorgens recommended that the community look at the Diablo Fire Safe Council grants and the Sleepy Hollow campaigns to motivate families to prepare for chipping. Fire Chief Winnacker agreed the Sleepy Hollow campaign is a great model for the community interested in applying for Diablo Fire Safe Council grants.

There were no further requests to address the Board. President Donner closed public comment. No further discussion by the Board.

12. ADJOURNMENT

At 10:28 p.m., Director Jorgens motion and seconded by Director Jex to adjourn the meeting. Said motion carried 5-0 roll call vote (Ayes: Baitx, Danziger, Jex, Jorgens, and Donner; Noes: None; Absent: None; Abstain: None).

Marcia Holbrook,



District Secretary/District Clerk

For an audio recording of this and other Board meetings, please visit the MOFD District Board Meeting at www.mofd.org/agendas.

Written Public Comment - Attachment A

Public comment.

To the MOFD Board,

I have previously asked you to engage in more fire prevention activities. We all recognize that fuel reduction is key.

I request that these two suggestions be placed on the agenda.

1. You could offer to remove any DEAD OR DYING pine tree for free. You have the funds to do this even if a tree service needs to be hired. Many residents probably consider the expense excessive and put it off - but would accept it if it was free.
2. You could consider extending this to other trees, including live pines and eucalyptus for residents with limited funds.
3. You could hire a crew who could do the required fuel reduction work for free in cooperation with the lot owner. Many residents cannot physically do the required labor to take advantage of the chipper service, especially for steep lots, and some cannot afford to hire a crew.

If you are serious about removing fuel loads then you should implement these two suggestions rather than burden the residents with difficult tasks and fines. I guarantee effectiveness.

Thank you,
Charles Porges

Written Public Comment - Attachment B

From: [Jonathan Goodwin](#)
To: [Holbrook, Marcia](#)
Subject: Comments for Tonight's Board Meeting
Date: Wednesday, January 19, 2022 2:01:40 PM

Good day, Mrs. Holbrook.

Please be kind enough to read my comments at tonight's board meeting. I did this hurriedly and would mind your correcting any simple typos.

Thank you.

~Jonathan Goodwin

Item 6

I offer a tip of the hat to the new board president. I'm sure that my old friends Marian and Charlie are very proud of you. I wish you all the best in your new duties.

Item 7.2

Item 8.7 shows the the presiding officer spoke in favour of following established traditions at the same time he violated longstanding and widespread parliamentary procedure, viz., the chair always entertains a motion, the chair never makes a motion. No other public agency would do this, nor has this agency ever done such a thing before, to my knowledge.

- a) Why was this allowed to occur without legal counsel pointing this out?
- b) Does this action invalidate the vote? (I doubt that it does, but feel the question should be raised to emphasise the point.)

Item 9.2

I feel the board should adequately prepare itself for such a meeting by first forming an ad hoc committee to review the matter to determine what are the overall, underlying and apparent matters which would be addressed at this meeting. The board should be clear beforehand what it feels would be in the best of interest of the district and of the public which created said district.

Naturally, the board could simply depend upon staff to summarise this information, but in my view, with all due respect to all staves and all governing boards, this approach can prevent board members from duly exercising their mental apparatuses. I believe a subcommittee report would be very helpful in this instance.

Written Public Comment - Attachment B

Item 9.4

- a) Specific to public comment on items NOT on the agenda, last month's arbitrary reversal of the district's de facto policy regarding whether or not questions from the public should be answered during public comment period shows that clearer guidance is needed. In my view, specific should be addressed in summary fashion so as to save staff time down the road. After all the district board enjoys very, very limited public exposure and should not shirk from immediate transparency. On the other hand, this should be an opportunity for presentation, not for discourse.
- b) Regarding "workshops," the same need for clarity was abundantly obvious the last time the district board thought it held one. The term meant nothing specific, therefore, guidance should be provided.
- c) I feel a member of the public should be allowed a personal point of privilege when parliamentary rules are being overlooked or violated (something which seems to happen from time to time at these meetings) unless the board would feel overly threatened by the oversight.
- d) Section 2.5 should bring us into the era of electronic communication and address emails.
- e) Sec. 3.7 "not" should be "no."
- f) Sec. 3.8 This should more clearly state the role of Parliamentarian for reasons which should be obvious by now.
- g) Sec. 5.5 At last October's meeting it was shown the the presiding officer needs more specific guidance about how to handle the consent agenda than is given here. I would suggest doing what every other agency does and first ask if any board member wishes to pull an item, then asking if any member of the public wishes to do the same.
- h) Sec. 7.5 There is an evident need to inform the chair that it is permissible to allow a public speaker to finish the thought s/he is expressing when time runs out.

Lastly, in sum, I would thank staff for doing their due diligence on this matter. Maybe I'm wrong, but it looks like a lot of painful work went into this particular item.

Item 9.7

The district is long overdue for a party.

Written Public Comment - Attachment B

From: [Jonathan Goodwin](#)
To: [Holbrook, Marcia](#); [REDACTED]
Subject: additional comment on 9.2
Date: Wednesday, January 19, 2022 3:43:35 PM

Mrs. Holbrook,

I wish to add to my comments on item 9.2. Because I'm some minutes beyond the deadline, please advise if you will do this or if I should ask my elected representative to do so for me.

Thanks.
~JG

Item 9.2

I would also bring it to the board's attention that the fire code is due for its triennial review later this year, and this meeting would be a good opportunity to discuss the matter in some depth with the elected leaders of the City of Orinda.

11.3.2 Attachment A - Finance Report



Finance Report

January 19, 2022

Strike Team Reimbursement - OES



• Strike Team Receivable Update:

	Actual <u>2020-2021</u>	Estimated <u>2021-2022</u>	Total
OES Strike Team Receivable	\$3,354,750	\$1,418,355	\$4,773,105
OES Payments Received	<u>\$2,459,811</u>	<u>\$ 815,456</u>	<u>\$3,275,267</u>
Net Receivable Outstanding	\$ 894,939	\$ 602,899	\$1,497,838

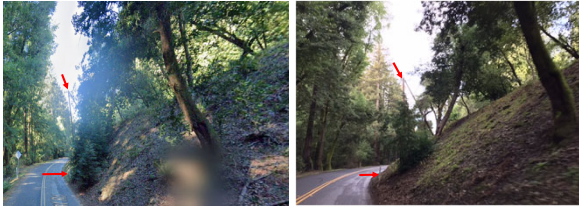
- 2020-2021 Invoices – pending reimbursement from FEMA
- 2021-2022 – \$603k outstanding – received invoices for \$523k of this amount so payment is in process; \$80k still pending invoices
- 2021-2022 - \$766k in payments received between 12/9 and 1/10/22

Finance Report – Cont'd.

- UASI Grant - \$299,950 payment received on 12/27/21
- Payroll:
 - HRSA set up for the Administrative staff completed for 1/10 payroll
 - W-2's received and distributed
- Other
 - 1099's to be completed and distributed by end of January
 - Banking change – identify vendors using auto debit/deposit for bank change

11.3.3 Attachment A - Pinehurst

Pinehurst Shaded Fuel Break



Before

After

Pinehurst Shaded Fuel Break



Before

After

Pinehurst Shaded Fuel Break



Before

After

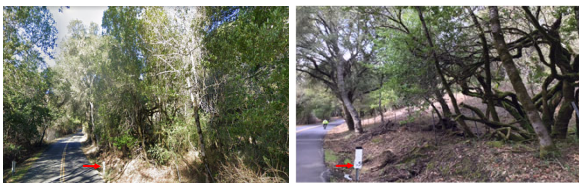
Pinehurst Shaded Fuel Break



Before

After

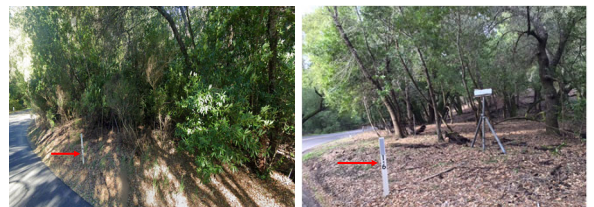
Pinehurst Shaded Fuel Break



Before

After

Pinehurst Shaded Fuel Break



Before

After

11.3.3 Attachment A - Pinehurst

Pinehurst Shaded Fuel Break



Before

After

Pinehurst Shaded Fuel Break



Before

After

Pinehurst Shaded Fuel Break



Before

After

Pinehurst Shaded Fuel Break



Before

After

Pinehurst Shaded Fuel Break

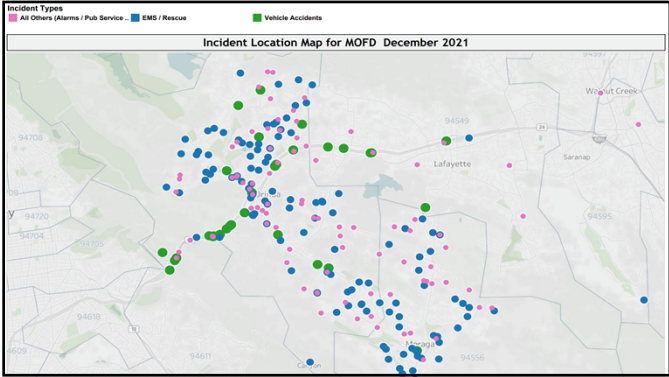


Before

After

11.3.4 Attachment A - Operations

MOFD Board Update
January 19, 2022

Winter Driving Tips



-  **Plan Ahead!** Visit Quickmap.dot.ca.gov for current conditions
-  Check your **wiper blades** and **tire pressure**
-  Check the **forecast** and identify **alternate routes**
-  **Slow Down!** Be aware of public safety and highway workers
-  Keep a **blanket, snacks,** and **water** in the car
-  Have **phone charger** with you