



Moraga-Orinda Fire District

Board of Directors

PUBLIC WORKSHOP AND REGULAR MEETING

March 16, 2022

6:00 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

This meeting will be conducted by webinar and teleconference only in accordance with AB 361. To protect our residents, officials, and staff, and in accordance with AB 361, all public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

PLEASE NOTE TELECONFERENCE MEETING INFORMATION:

To join the Meeting:

By Phone: 1-669-900-6833

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/87021898541>

Webinar ID: 870 2189 8541

Public Participation is encouraged by joining via the ZOOM link or the dial-in information above. You can access it either via a smartphone or computer App (Zoom) or via phone.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand or chat function. If participating by phone, dial *9 to *raise your hand*. Staff will unmute participant to allow comment. Participants will be unmuted in the order of hands raised or chat request to comment.

Written Public Comment can be provided via email at info@mofd.org.

- Emails received by **3pm** on the day of the meeting will be forwarded to the Board of Directors. Emails will be made a part of the public record and available to view by 5pm on the day of the meeting by following this link www.mofd.org/agendas
- Comments may also be submitted by e-mail during the meeting up until the closure of the public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes.

If you are participating via meeting link (i.e. web platform), and experience technological difficulties, please re-join the meeting by phone via phone number provided above. In the event the meeting broadcast is disrupted, or if a technical issue on the agency's end disrupts public comment, the board will pause the meeting and will not take any further action on items on the agenda until access is restored. The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

2. CONSENT

2.1. **Adopt Resolution 22-08 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference**

Staff Recommendation: Adopt Resolution 22-08 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference

3. PUBLIC COMMENT

General public comment on any closed session item that will be heard. Comments may be limited to no more than three minutes pursuant to board policy.

4. CLOSED SESSION

4.1. **Public Employee Performance Evaluation**

(Government Code Section 54957)

Public Employee Appointment Title: Fire Chief

4.2. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Fire Chief

4.3. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jonathan Holtzman

Employee Organization: Local 1230, International Association of Firefighters IAFF

- 4.4. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Jonathan Holtzman
Employee Organization: Unrepresented Employees
- 4.5. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Jonathan Holtzman
Employee Organization: Moraga-Orinda Fire Chief Officers' Association
- 4.6. **Conference with Real Property Negotiators**
(Government Code Section 54956.8)
Agency Negotiator: David Winnacker
Negotiating parties: Moraga School District
Under Negotiations: Consideration of and authorization to proceed with real estate negotiations by the Fire Chief regarding potential acquisition of the real properties concerning price and terms of payment
Real Property: 257-210-013-5
5. RECONVENE THE MEETING
 - 5.1. Call the Meeting to Order
 - 5.2. Roll Call
 - 5.3. Pledge of Allegiance
6. REPORT OF CLOSED SESSION ACTION
7. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA
At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item **not** on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.
8. PUBLIC HEARING
 - 8.1. **Public Hearing on Second Reading and Adoption of Ordinance 22-02, an Ordinance of the Moraga-Orinda Fire District of Contra Costa County, California, Adopting Requirements for Undeveloped Parcels and Certain Low Density Large Developed Parcels and Findings of Fact Establishing Additional Requirements in the State Responsibility Areas and Local Responsibility Areas**
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Introduce and Waive the Second Reading of Ordinance 22-02, Adopting Requirements for Undeveloped Parcels and Certain Low Density Large Developed Parcels and Findings of Fact Establishing Additional Requirements in the State Responsibility Areas and Local Responsibility Areas.; 4) Open the public hearing and accept comments from the public; 5) Close the public hearing; 6) Adopt Ordinance 22-02, an Ordinance of the Moraga-Orinda Fire District of Contra Costa County, California, Adopting Requirements for Undeveloped Parcels and Certain Low Density Large Developed Parcels and Findings of Fact Establishing Additional Requirements in the State Responsibility Areas and Local Responsibility Areas
 - 8.2. **Public Hearing on Second Reading and Adoption of Ordinance 22-03, an ordinance of the Moraga-Orinda Fire District of Contra Costa County, California, Designating the Local Responsibility Areas (LRA) previously designated as Wildland Urban Interface – Fire Area as (LRA) Very High Fire Hazard Severity Zones**
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Introduce and Waive the Second reading of Ordinance 22-03, designating the local responsibility areas (LRA) previously designated as wildland urban interface – fire area as (LRA) very high fire hazard severity zones; 4) Open the public hearing and accept comments from the public; 5) Close the public hearing; 6) Adopt of Ordinance 22-03, an ordinance of the Moraga-Orinda Fire District of Contra Costa County, California, Designating the Local Responsibility Areas (LRA) previously designated as Wildland Urban Interface – Fire Area as (LRA) Very High Fire Hazard Severity Zones.

9. CONSENT AGENDA

- 9.1. **Meeting Minutes – February 16, 2022 (Regular), February 18, 2022 (Special), February 19, 2022 (Special)**
Staff Recommendation: Approve and File
- 9.2. **Monthly Incident Report – February 2022**
Staff Recommendation: Approve and File
- 9.3. **Monthly Check/Voucher Register – February 2022**
Staff Recommendation: Approve and File
- 9.4. **Monthly Financial Report –February 2022**
Staff Recommendation: Approve and File
- 9.5. **Approval of Salary Schedules Effective July 1, 2022**
Staff Recommendation: Approve and File
- 9.6. **Authorize Contract with Delta Dental of California for the Period April 1, 2022 through March 31, 2023**
Staff Recommendation: Authorize a contract with Delta Dental of California for the period April 1, 2022 through March 31, 2023

10. REGULAR AGENDA

- 10.1. **Public Workshop Long Range Financial Forecast March 2022**
The Moraga-Orinda Fire District Board is in the process of preparing the Long Range Financial Forecast and seeks the public's advice and input.
Staff Recommendation: 1) Discuss; 2) Receive Comments from the public; 3) Provide Direction to Staff on Assumptions
- 10.2. **Report on the Adopted Emergency Paid Sick Leave Policy in Accordance with SB114 and Approved Supplemental Sick Leave Pay Exceeding SB114 \$511 per day and \$5110 Total Minimum Requirement**
Staff Recommendation: 1) No Action Required. Informational Only
- 10.3. **Adopt Resolution 22-09, A Resolution of the Board of Directors of the Moraga-Orinda Fire Protection District of Contra Costa County Recognizing the Wilder Subdivision as a Shelter-In-Place Community**
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 22-09, A Resolution of the Board of Directors of the Moraga-Orinda Fire Protection District of Contra Costa County Recognizing the Wilder Subdivision as a Shelter-In-Place Community
- 10.4. **MOFD 25th Anniversary Ad Hoc Committee Update and Approve Budget Adjustment Request in the Amount of \$1,500**
1) Discuss; 2) Deliberate; 3) Provide Additional Details; 4) Approve a General Fund Expenditure Budget Adjustment Increase in the amount of \$1,500 as Appropriate
- 10.5. **Approval of Side Letter of Agreement Between Moraga-Orinda Fire Protection District and United Professional Firefighters of Contra Costa County IAFF Local 1230, AFL-CIO to Add Section 13.5.4 Retirement Health Savings Account Provisions**
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve the Side Letter of Agreement Between Moraga-Orinda Fire Protection District and United Professional Firefighters of Contra Costa County IAFF Local 1230, AFL-CIO to Add Section 13.5.4 Retirement Health Savings Account Provisions

11. COMMITTEE REPORTS

- 11.1. **Audit Committee (Directors Danziger and Jex)**
- 11.2. **Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner)**
- 11.3. **East Bay Hills Wildfire Prevention and Vegetation Management Joint Powers Agency Meetings (Directors Danziger and Jorgens)**

12. ANNOUNCEMENTS

- 12.1. **Brief information only reports related to meetings attended by a Director at District expense (Government Code Section 53232.3(d))**
- 12.2. **Questions and informational comments from Board members and Staff**
- 12.3. **Fire Chief Updates**
 - 12.3.1. **Finance Report**
 - 12.3.2. **Human Resources**
 - 12.3.3. **Fire Marshal**

12.3.4. **Operations**

12.3.5. **Community Warning System Update**

12.4. **Communications Received**

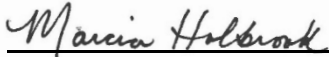
12.5. **Future Agenda Items**

13. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on **March 11, 2022**, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at www.mofd.org/agendas. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook, District Secretary/Clerk