



# Moraga-Orinda Fire District

## Board of Directors

---

### REGULAR MEETING

**August 17, 2022 – 7:00 PM**  
7:00 p.m. OPEN SESSION ONLY  
(No Closed Session)

This meeting will be conducted by webinar and teleconference only in accordance with AB 361. To protect our residents, officials, and staff, and in accordance with AB 361, all public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

#### PLEASE NOTE TELECONFERENCE MEETING INFORMATION:

To join the Meeting:  
By Phone: 1-669-900-6833  
Please click the link below to join the webinar by Zoom:  
<https://us02web.zoom.us/j/87515151628>  
Webinar ID: 875 1515 1628

---

**Public Participation** is encouraged by joining via the ZOOM link or the dial-in information above. You can access it either via a smartphone or computer App (Zoom) or via phone.

**Live Public Comment** can be provided via the Zoom app (during public comment) by the raise hand feature. If participating by phone, dial \*9 to *raise your hand*. Staff will call on participants by the name provided or last 4 digits of phone number for dial-in attendees. When your name or number is called, a notification is sent requesting that you unmute your microphone. Participants will be called in the order of hands raised to comment.

**Written Public Comment** can be provided via email at [info@mofd.org](mailto:info@mofd.org).

- Emails received by **3pm** on the day of the meeting will be forwarded to the Board of Directors. Emails will be made a part of the public record and available to view by 5pm on the day of the meeting by following this link [mofd.org/agendas](https://mofd.org/agendas)
- Comments may also be submitted by e-mail during the meeting up until the closure of the public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes.

If you are participating via meeting link (i.e. web platform), and experience technological difficulties, please re-join the meeting by phone via phone number provided above. In the event the meeting broadcast is disrupted, or if a technical issue on the agency's end disrupts public comment, the board will pause the meeting and will not take any further action on items on the agenda until access is restored. The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

---

#### 1. OPENING CEREMONIES

- Call the Meeting to Order
- Roll Call
- Pledge of Allegiance

#### 2. CONSENT AGENDA

- 2.1 **Adopt Resolution 22-25 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference**  
Staff Recommendation: Adopt Resolution 22-25 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference  
Attachment: [Resolution 22-25 Re-ratifying Remote Meetings](#)

3. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

4. PUBLIC HEARING

4.1 [Administrative Citation Hearing for Property Located at 118 David Drive, Moraga, APN 258470046, Administrative Citation Number 22-1398-001](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Open the Administrative Citation Hearing and Hear Public Comment; 4) Review documentation for the Property and hear from the Property owner and or agent; 5) Adopt Resolution 22-20, a Resolution of the Moraga-Orinda Fire Protection District upholding administrative citation number 22-1398-001 issued on July 12, 2022 for violation of section 325.6.3.1.2 of Ordinance number 20-01, on the property located at 118 David Drive in Moraga California, APN Number 258470046, and imposing a fine in the amount of \$100.00

[Attachment A: 2022.07.18 Request for Hearing 118 DAVID DRIVE MORAGA\\_redacted.pdf](#)

[Attachment B: 118\\_David\\_Drive\\_Assessor\\_Map\\_parcel\\_46\\_-\\_2.pdf](#)

[Attachment C: Code Enforcement Case 22-1398 MOFD Supporting Documents 22-20 Resolution Administrative Citation Hearing 118 David Drive](#)

5. ANNOUNCEMENTS

5.1 **Brief information only reports related to meetings attended by a Director at District expense.**

(Government Code Section 53232.3(d))

5.2 **Questions and informational comments from Board members and Staff**

5.3 **Communications Received**

5.4 **Fire Chief Updates**

- a. **Finance Report**
- b. **Human Resources**
- c. **Fire Marshal**
- d. **Operations**

[Monthly Fire Prevention Report - July](#)

6. CONSENT AGENDA

6.1 **Meeting Minutes – July 20, 2022 (Regular)**

Staff Recommendation: Approve and File

[Attachment: 07-20-22 Regular Minutes DRAFT](#)

6.2 **Monthly Incident Report – July 2022**

Staff Recommendation: Approve and File

[Attachment: Monthly Incident Report July 2022.pdf](#)

6.3 **Monthly Check/Voucher Register – July 2022**

Staff Recommendation: Approve and File

[Attachment: Monthly Check Register July 2022.pdf](#)

6.4 **Monthly Financial Report – July 2022**

Staff Recommendation: Approve and File

[Statement of Revenue & Expenditures Capital Projects Fund July 2022.pdf](#)

[Statement of Revenue & Expenditures - Debt Service Fund - July 2022.pdf](#)

[Statement of Revenue & Expenditures - Tunnel East Bay Hills - July 2022.pdf](#)

[Statement of Revenue & Expenditures - General Fund - July 2022.pdf](#)

6.5 **Quarterly Investment Report - June 30, 2022**

Staff Recommendation: Approve and File

[Attachment: Quarterly Investment Report June 2022.pdf](#)

7. REGULAR AGENDA

7.1 **PARS Other Post Employment Benefits Pre-Funding and Pension Rate Stabilization Trust Program Annual Client Review**

Staff Recommendation: 1) No action required; Informational purposes only

[Attachment A: Client Review\\_Moraga-Orinda.pdf](#)

[Attachment B: OPEB Investment Guidelines Document February 2022 Final - signed.pdf](#)

[Attachment C: Pension Trust Investment Guidelines Document February 2022 Final - signed.pdf](#)

7.2 **Direct the Discount Rate to be Used for the Other Post-Employment Benefits Actuarial Valuation Report as of June 30, 2022 and for the Pension Rate Stabilization Trust Fund**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Direct the use of a discount rate of 6.39% increased from the current Board directed assumption of 6.14% for the GASB 75 OPEB Actuarial Valuation Report as of June 30, 2022; 4) Provide direction regarding the discount rate used for the Pension Rate Stabilization Trust funding and District pension information provided in the next Long Range Financial Forecast update scheduled for April 2023.

[Attachment A: Moraga Orinda Fire Protection District Expected Returns 8.8.2022.pdf](#)

7.3 **Authorize the purchase of two ambulances from National Auto Fleet in the amount of \$374,346.94 and approve a Capital Projects Fund expenditure budget adjustment increase in the amount of \$24,346.94.**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize the purchase of two ambulances from National Auto Fleet in the amount of \$374,346.94 and approve a Capital Projects Fund expenditure budget adjustment increase in the amount of \$24,346.94.

[Moraga Orinda Remount.pdf](#)

[Sourcewell Quote ID#1999NC.pdf](#)

7.4 **Single Role EMT and Paramedic Positions**

Staff Recommendation: 1) Information only.

8. COMMITTEE REPORTS

8.1 **Audit Committee (Directors Danziger and Jex)**

8.2 **East Bay Hills Wildfire Prevention and Vegetation Management Joint Powers Agency Meetings (Directors Danziger and Jorgens)**

8.3 **Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner)**

8.4 **Joint Fire Prevention Ad Hoc Committee w/City of Orinda (Directors Donner and Jorgens)**

9. ANNOUNCEMENTS

9.1 **Future Agenda Items**

10. ADJOURNMENT

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on August 12, 2022, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at [www.mofd.org/agendas](http://www.mofd.org/agendas). Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.

*Marcia Holbrook*

---

Marcia Holbrook  
District Secretary/Clerk