



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

November 16, 2022 – 7:00 PM
7:00 PM OPEN SESSION
(No CLOSED SESSION)

This meeting will be conducted by webinar and teleconference only in accordance with AB 361. To protect our residents, officials, and staff, and in accordance with AB 361, all public meetings are being conducted electronically to prevent imminent risks to the health or safety of attendees. The meeting is not available for in-person attendance. Members of the public may attend the meeting by video or phone linked in this agenda.

PLEASE NOTE TELECONFERENCE MEETING INFORMATION:

To join the meeting:

By Phone: 1-669-900-6833

Please click the link below to join the webinar by Zoom:

<https://us02web.zoom.us/j/83722328029>

Webinar ID: 837 2232 8029

Public Participation is encouraged by joining via the ZOOM link or the dial-in information above. You can access it either via a smartphone or computer App (Zoom) or via phone.

Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand feature. If participating by phone, dial *9 to *raise your hand*. Staff will call on participants by the name provided or last 4 digits of phone number for dial-in attendees. When your name or number is called, a notification is sent requesting that you unmute your microphone. Participants will be called in the order of hands raised to comment.

Written Public Comment can be provided via email at info@mofd.org.

- Emails received by **3pm** on the day of the meeting will be forwarded to the Board of Directors. Emails will be made a part of the public record and available to view by 5pm on the day of the meeting by following this link mofd.org/agendas
- Comments may also be submitted by e-mail during the meeting up until the closure of the public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes.

If you are participating via meeting link (i.e. web platform), and experience technological difficulties, please re-join the meeting by phone via phone number provided above. In the event the meeting broadcast is disrupted, or if a technical issue on the agency's end disrupts public comment, the board will pause the meeting and will not take any further action on items on the agenda until access is restored. The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

1. OPENING CEREMONIES

Call the Meeting to Order

Roll Call

Pledge of Allegiance

2. CONSENT AGENDA

2.1 **Adopt Resolution 22-30 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference**

Staff Recommendation: Adopt Resolution 22-30 Re-Ratifying Findings and Determining A Need to Continue Holding Remote Meetings By Teleconference

Attachment: [Resolution 22-30 AB 361 RE-RATIFYING Remote Meetings](#)

3. PUBLIC COMMENT - ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

4. ANNOUNCEMENTS

4.1 **Brief information only reports related to meetings attended by a Director at District expense.**

(Government Code Section 53232.3(d))

4.2 **Questions and informational comments from Board members and Staff**

4.3 **Communications Received**

[Attachment: Tracy Scrimshaw.pdf](#)

4.4 **Fire Chief Updates**

- a. **Finance Report**
- b. **Human Resources**
- c. **Fire Marshal**
- d. **Administrative Citation Program**
- e. **Tunnel East Bay Hills Fuel Break Project**
- f. **Home Hardening Grant Program**
- g. **Operations**

[Attachment: Monthly Fire Marshal Report](#)

[Attachment: Administrative Citation Report](#)

[Attachment: Home Hardening Grant Status Report](#)

5. CONSENT AGENDA

5.1 **Meeting Minutes – October 19, 2022 (Regular)**

Staff Recommendation: Approve and File

[Attachment: 10-19-22 Regular Minutes DRAFT](#)

5.2 **Monthly Incident Report – October 2022**

Staff Recommendation: Approve and File

[Attachment: Monthly Incident Report October 2022.pdf](#)

5.3 **Monthly Check/Voucher Register – October 2022**

Staff Recommendation: Approve and File

[Attachment: Check Register October 2022.pdf](#)

5.4 **Monthly Financial Report – October 2022**

Staff Recommendation: Approve and File

[Attachment: Board Financials October 2022.pdf](#)

5.5 **Quarterly Investment Report - September 30, 2022**

Staff Recommendation: Approve and File

[Attachment: Investment Report September 2022.pdf](#)

5.6 **Authorize Acceptance of the FY2022 United States Department of Homeland Security Urban Areas Security Initiative Grant in the Amount of \$28,800 to Purchase Eighteen Sets of Rescue Taskforce Personal Protective Equipment; Authorize Staff to Enter Into an Agreement with the City and County of San Francisco for the Distribution of FY2022 Urban Areas Security Initiative Grant Funds; Approve a General Fund Revenue Budget Adjustment Increase in the Amount of \$28,800 and Approve a General Fund Expenditure Budget Adjustment Increase in the Amount of \$28,800**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize Acceptance of the FY2022 United States Department of Homeland Security Urban Areas Security Initiative Grant in the Amount of \$28,800 to Purchase Eighteen Sets of Rescue Taskforce Personal Protective Equipment; Authorize Staff to Enter Into an Agreement with the City and County of San Francisco for the Distribution of FY2022 Urban Areas Security Initiative Grant Funds; Approve

a General Fund Revenue Budget Adjustment Increase in the Amount of \$28,800 and Approve a General Fund Expenditure Budget Adjustment Increase in the Amount of \$28,800
[Attachment A - UASI Grant FY22 Moraga Orinda Fire.pdf](#)

6. REGULAR AGENDA

6.1 [Long Range Financial Forecast November 2022](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff.

[Scenario A.pdf](#)

[Scenario B.pdf](#)

[Scenario C.pdf](#)

[Capital and Apparatus.pdf](#)

6.2 [Authorize Staff to Engage in Negotiations with United Professional Fire Fighters of Contra Costa County, IAFF Local 1230 to Modify the Memorandum of Understanding July 1, 2021 to June 30, 2024.](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction Regarding Items to be Negotiated; 4) Authorize Staff to Engage in Negotiations with United Professional Fire Fighters of Contra Costa County, IAFF Local 1230 to Modify the Memorandum of Understanding July 1, 2021 to June 30, 2024.

6.3 [Establishment of Veteran's and Resident Hiring Preference](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction regarding establishment of Veteran's and Resident hiring preference

7. COMMITTEE REPORTS

7.1 **Audit Committee (Directors Danziger and Jex)**

7.2 **Ad-Hoc Committee to investigate with the Contra Costa County Board of Supervisors if MOFD Members are eligible to receive COVID-19 relief one-time \$2,500 payment (Directors Danziger and Donner)**

7.3 **East Bay Hills Wildfire Prevention and Vegetation Management Joint Powers Agency Meetings (Directors Danziger and Jorgens)**

7.4 **Facilities Station 41 Ad Hoc Committee (Directors Baitx and Donner)**

7.5 **Joint Fire Prevention Ad Hoc Committee w/City of Orinda (Directors Donner and Jorgens)**

8. ANNOUNCEMENTS

8.1 **Future Agenda Items**

9. ADJOURNMENT

The Moraga-Orinda Fire District's Governing Board will adjourn in memory of former MOFD Director Pete Wilson, one of the founders of the Moraga-Orinda Fire District, elected to the first Board of Directors, and served our community for over 12 years.

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours, and available on our website at www.mofd.org/agendas.

I hereby certify that this agenda in its entirety was posted on November 10, 2022, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at www.mofd.org/agendas. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.

Marcia Holbrook

Marcia Holbrook
District Secretary/Clerk