



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING
March 15, 2023 – 6:30 PM
6:30 p.m. CLOSED SESSION
7:00 p.m. OPEN SESSION
Public Workshop

MEETING LOCATION:
Sarge Littlehale Room
22 Orinda Way
Orinda, CA 94563

To access the meeting remotely:
please click the link below to join the webinar by Zoom:
<https://us02web.zoom.us/j/86015998979>
or By Phone: 1-669-900-6833
Webinar ID: 860 1599 8979
note: *disclaimer below*

NOTICE OF TELECONFERENCED MEETING:

Pursuant to Government Code Section 54953, Subdivision (b), this meeting will include teleconference participation by Board Member Craig Jorgens from:
4000 West Lake Blvd, Unit 20
Homewood, CA 96141

This Notice and Agenda will be posted at the teleconference location. Public comment on the agenda from this address shall be allowed pursuant to Government Code Section 54954.3.

Public Participation

This meeting will be conducted in a hybrid format with in-person and remote options for public participation. *Please be advised that those participating in the meeting remotely via Zoom do so at their own risk. The meeting will not be cancelled if any technical problems occur during the meeting. If you are participating via the Zoom meeting link (i.e. web platform), and experience personal technological difficulties, please re-join the meeting by phone via phone number provided above.

For In-person Attendees, face coverings are strongly encouraged and attendees are encouraged to be up-to-date on the COVID-19 vaccine. Social distance should be maintained when practical. If you are feeling sick, please do not attend the meeting in person.

SPEAKER CARDS: If you would like to speak during the public forum or on an item listed on the agenda, you are invited to submit a speaker card to the District Clerk. You will be permitted to speak even if you elect not to submit a speaker card or decline to provide information requested on the card. After the Board of Directors has heard from everyone who submitted speaker cards, anyone electing not to submit a speaker card may form a line at the lectern. Public comment is limited to 3 minutes per speaker per agenda item.

For Remote Attendees, by joining via the ZOOM link or the dial-in information above. You can access the meeting either via a smartphone or computer App (Zoom) or via phone. Live Public Comment can be provided via the Zoom app (during public comment) by the raise hand feature. If participating by phone, dial *9 to *raise your hand*. Staff will call on participants by the name provided or last 4 digits of phone number for dial-in attendees. When your name or number is called, a notification is sent requesting that you unmute your microphone. Participants will be called in the order of hands raised to comment.

Written Public Comment can be provided via email at info@mofd.org.

- Emails received by 3:00 p.m. on the day of the meeting will be forwarded to the Board of Directors. Emails will be made a part of the public record and available to view by 5:00 p.m. on the day of the meeting by following this link

mofd.org/agendas

- Comments may also be submitted by e-mail during the meeting up until the closure of the public comment period on the relevant agenda item. These will be read into the record by staff at their normal cadence and will be limited to a maximum of 3 minutes. Emails received during the meeting will be made a part of the public record and available to view by 5:00 p.m. the following day of the meeting by following this link mofd.org/agendas

The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

1. OPENING CEREMONIES

- Call the Meeting to Order
- Roll Call
- Pledge of Allegiance

2. PUBLIC COMMENT - CLOSED SESSION ITEMS

General public comment on any closed session item that will be heard. Comments may be limited to no more than three minutes pursuant to board policy.

3. CLOSED SESSION

3.1 **Conference with Labor Negotiator - Local 1230, IAFF**

(Government Code Section 54957.6)

Employee Organization: Local 1230, International Association of Firefighters IAFF

Agency Designated Representative: Luke Jensen

3.2 **Conference with Legal Counsel – Anticipated Litigation**

Significant Exposure to Litigation under Government Code Sections 54956.9(d)(2) and 54956.9(e)(3) – one potential case

3.3 **Conference with Real Property Negotiators**

(Government Code Section 54956.8)

Agency Negotiator: David Winnacker

Negotiating parties: Moraga School District

Under Negotiations: Consideration of and authorization to proceed with real estate negotiations by the Fire Chief regarding potential acquisition of the real properties concerning price and terms of payment. Real Property: 257-210-013-5

4. RECONVENE THE MEETING

- Call the Meeting to Order
- Roll Call

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

7. ANNOUNCEMENTS

7.1 **Brief information only reports related to meetings attended by a Director at District expense.**

(Government Code Section 53232.3(d))

7.2 **Questions and informational comments from Board members and Staff**

7.3 **Communications Received**

1. Kingsley Chatton

[Attachment: 01-Kingsley Chatton](#)

7.4 **Fire Chief Updates**

- a. **Finance Report**
- b. **Human Resources**

- c. **Fire Marshal**
- d. **Tunnel East Bay Hills Fuel Break Project**
- e. **Operations**

[Attachment: Fire Marshal Report February 2023](#)

[Attachment: 2023.03.03 Board of Directors - Assemblymember Rebecca Bauer-Kahan - signed.pdf](#)

8. **CONSENT AGENDA**

8.1 **Meeting Minutes – February 7, 2023 (Special), February 15, 2023 (Regular), February 22, 2023 (Special)**

Staff Recommendation: Approve and File

[Attachment: 02-07-23 Special Minutes DRAFT.pdf](#)

[Attachment: 02-15-23 Regular Minutes DRAFT.pdf](#)

[Attachment: 02-22-23 Special Minutes DRAFT.pdf](#)

8.2 **Monthly Incident Report – February 2023**

Staff Recommendation: Approve and File

[Attachment: Operations Report February 2023.pdf](#)

8.3 **Monthly Check/Voucher Register – February 2023**

Staff Recommendation: Approve and File

[Attachment: Check Register Feb 2023.pdf](#)

8.4 **Monthly Financial Report – January 2023**

Staff Recommendation: Approve and File

[Attachment: Monthly Financial Report January 2023](#)

8.5 **Dissolve the Ad Hoc Committee to Investigate with the Contra Costa County Board of Supervisors if MOFD Members are eligible to receive the COVID-19 relief one-time \$2,500 payment (Directors Danziger and Hasler)**

Staff Recommendation: Dissolve the Ad Hoc Committee to Investigate with the Contra Costa County Board of Supervisors if MOFD Members are eligible to receive the COVID-19 relief one-time \$2,500 payment (Directors Danziger and Hasler)

8.6 **Approval of Salary Schedules Effective July 1, 2023**

Staff Recommendation: Approve Salary Schedules Effective July 1, 2023

[Attachment A - Salary Schedules Effective July 1, 2023.pdf](#)

8.7 **Adopt Resolution 23-07 Authorizing Participation In And Approving the Amended and Restated Joint Exercise of Powers Agreement of the Fire Risk Management Services Joint Powers Authority**

Staff Recommendation: Adopt Resolution 23-07 Authorizing Participation In And Approving the Amended and Restated Joint Exercise of Powers Agreement of the Fire Risk Management Services Joint Powers Authority

[Attachment A - Resolution 23-07 Adopting FRMS Joint Powers Agreement](#)

[Attachment B - FRMS Approval Memo with Joint Powers Agreement](#)

8.8 **Approval of Payment to Contra Costa County Fire Protection District for Dispatching and Communications Services**

Staff Recommendation: Approve payment to Contra Costa County Fire Protection District for dispatching and communications services in the amount of \$212,090.95

[Attachment: CCCFPD FY2023 Dispatch Services.pdf](#)

9. **REGULAR AGENDA**

9.1 **Tunnel East Bay Hills Fuel Break Project Environmental Presentation by Sequoia Ecological Consulting**

Staff Recommendation: 1) Information Only

[Attachment: December 8, 2021 3.1 Tunnel East Bay Hills Fuel Break Grant Staff Report Final.pdf](#)

[Attachment: 21-20 Tunnel East Bay Hills Fuel Break Granting Authority - signed.pdf](#)

9.2 **Public Workshop Long Range Financial Forecast March 2023**

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff.

[Attachment A - LRFF March 2023.pdf](#)

[Attachment B - Capital March 2023.pdf](#)

[Attachment C - Apparatus Plan March 2023.pdf](#)

9.3 [Consider Early Pay Off of Debt from Station 43 Construction Costs and Discuss Possible Dissolution of the Moraga-Orinda Fire Protection District Public Facilities Financing Corporation](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff

[Attachment A - Original Debt Service Schedule Station 43 Debt.pdf](#)

[Attachment B - Remaining Debt Service Schedule Station 43 Debt.pdf](#)

[Attachment C - Station 43 Debt in Statement of Net Position.pdf](#)

[Attachment D - Chase Payoff Letter](#)

[Attachment E - Financing Corporation Staff Report 12.5.2018.pdf](#)

9.4 [District Investment Options](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff

[Attachment A - Quarterly Investment Report 12.2022.pdf](#)

[Attachment B - Rate Indication Options Example.pdf](#)

[Attachment C - Chandler Guided Portfolio Strategies.pdf](#)

[Attachment D - Central Contra Costa Sanitary District Staff Report Treasury Function Alternatives](#)

9.5 [District Insurance Coverage Including Directors and Officers Insurance](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff

[Attachment A - Summary of Insurance](#)

[Attachment B - Coverage Outline.pdf](#)

9.6 [Procedures for Updating the 2016 Standards of Cover Report](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff

[RFP 21-11458-C Fire Standards of Cover.pdf](#)

[2022-04-19 WS Item 01 Fire Department Standards of Cover.pdf](#)

9.7 [Adopt Resolution 23-03 Approving a Veterans' Hiring Preference Policy](#)

Staff Recommendation: 1) Discuss 2) Deliberate 3) Adopt Resolution 23-03 Approving a Veterans' Hiring Preference Policy

[Attachment A: Resolution 23-03 Veterans' Hiring Preference](#)

[Attachment B: Policy 21 Veterans' Hiring Preference](#)

10. COMMITTEE REPORTS

10.1 **Standing Audit Committee (Directors Hasler and Jex)**

10.2 **Ad Hoc Committee Develop Plans for Expanding the Fire Prevention Program (Directors Hasler and Jorgens)**

10.3 **Ad Hoc Committee Facilities Station 41 (Directors Danziger and Jex)**

10.4 **Ad Hoc Committee Joint Fire Prevention w/City of Orinda (Directors Jorgens and Roemer)**

11. ANNOUNCEMENTS

11.1 **Future Agenda Items**

12. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours, and available on our website at www.mofd.org/agendas.

I hereby certify that this agenda in its entirety was posted on March 10, 2023, at the Moraga and Orinda Fire Administration

offices, Stations 41, 42, 43, 44, and 45 and electronically at www.mofd.org/agendas. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.

A handwritten signature in black ink that reads "Marcia Holbrook". The signature is written in a cursive, flowing style.

Marcia Holbrook
District Secretary/Clerk