



# Moraga-Orinda Fire District

## Board of Directors

---

**REGULAR MEETING**  
**January 15, 2025 – 7:00 PM**  
7:00 PM OPEN SESSION  
\*NO CLOSED SESSION\*

LOCATION:  
Orinda Library Auditorium  
26 Orinda Way  
Orinda, CA 94563

To access the meeting remotely:  
please click the link below to join the webinar by Zoom:  
<https://us02web.zoom.us/j/87037167554>

or By Phone: 1-669-900-6833  
Webinar ID: 870 3716 7554

**NOTICE OF TELECONFERENCE MEETING:**  
Pursuant to Government Code Section 54953, Subdivision (b), this meeting will include teleconference participation by Board Member Mike Roemer from:  
10230 Colters Run Trail  
Victor, ID 83455

The agenda for the teleconference meeting has been posted at the teleconference location. The teleconference location is accessible to the public, and members of the public are allowed to address the Board from the teleconference location.

---

### **Public Participation**

This meeting will be conducted in a hybrid format with in-person and remote options for public participation. If you are participating via the Zoom meeting link (i.e. web platform), and experience personal technological difficulties, please re-join the meeting by phone via phone number provided above.

**For In-person Attendees:** Face coverings are strongly encouraged and attendees are encouraged to be up-to-date on the COVID-19 vaccine. Social distance should be maintained when practical. If you are feeling sick, please do not attend the meeting in person.

**SPEAKER CARDS:** Members of the public may comment on any item on the agenda during the Board's consideration of the item. If you would like to speak during the public forum or on an item listed on the agenda, you are invited to submit a speaker card to the District Clerk. You will be permitted to speak even if you elect not to submit a speaker card or decline to provide information requested on the card. After the Board of Directors has heard from everyone who submitted speaker cards, anyone electing not to submit a speaker card may form a line at the lectern. Public comment is limited to 3 minutes per speaker per agenda item.

**For Remote Attendees:** join via the ZOOM link or the dial-in information above. You can access the meeting via a smartphone or computer App (Zoom) or phone. Live Public Comment can be provided via the Zoom app (during the public comment period) by the raise hand feature. The District Clerk will announce, "the next speaker has been unmuted." A notification will appear for the speaker who has raised their hand, asking them to unmute their microphone. Please unmute your microphone and state your first and last name for the record (not required). If participating by phone, dial \*9 to raise your hand. Staff will announce the last four (4) digits of the phone number for dial-in attendees. Participants will be called in the

order of hands raised.

**Submit Public Comment Before the Meeting:** Members of the public can provide public comment by sending an e-mail to [info@mofd.org](mailto:info@mofd.org) no later than 3:00 p.m. the day of the meeting. Those e-mails will be distributed to the Board of Directors and posted on the District's website as part of the public record by 5:00 p.m. on the day of the meeting. Note: any written public comments received after the deadline will not be distributed to the Board of Directors or posted on the District's website until the following day. Written comments will NOT be read into the record. All written public comments are available to view at [mofd.org/agendas](http://mofd.org/agendas).

The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

---

1. **OPENING CEREMONIES**

- Call the Meeting to Order
- Roll Call
- Pledge of Allegiance

2. **ANNOUNCEMENTS**

2.1 **Brief information only reports related to meetings attended by a Director at District expense**

(Government Code Section 53232.3(d))

2.2 **Questions and informational comments from Board members and Staff**

2.3 **Communications Received**

2.4 **Fire Chief Updates**

- a. Finance Report
- b. Human Resources
- c. Fire Marshal Report (attached)
- d. Tunnel East Bay Hills Fuel Break Project
- e. Home Hardening Grant Program
- f. Operations
- g. Upcoming Calendar and Events - (next 30 days)

**MOFD Events:**

February 19: Board of Director Meeting, Orinda Library Auditorium

**External Events:**

January 14: Fire Station Visit, North Creek Academy School

January 15: Fire Station Visit, North Creek Academy School

January 17: Fire Station Visit, North Creek Academy School

January 24: Glorietta Elementary School

January 24: Del Rey Elementary School

[Attachment: Fire Marshal Report - December 2024](#)

[Attachment: Year-End Fire Marshal Report](#)

3. **PUBLIC COMMENT – ITEMS NOT ON THE AGENDA**

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

4. **CONSENT AGENDA**

4.1 [Meeting Minutes - December 18, 2024 \(special\)](#)

Staff Recommendation: Approve and File

[Attachment: 12-18-24 Special Minutes DRAFT.pdf](#)

4.2 [Meeting Minutes - December 18, 2024 \(regular\)](#)

Staff Recommendation: Approve and File

[Attachment: 12-18-24 Regular Minutes DRAFT.pdf](#)

4.3 [Monthly Incident Report - December 2024](#)

Staff Recommendation: Approve and File

[Attachment: Monthly Incident Report December 2024](#)

4.4 [Monthly Check/Voucher Register - December 2024](#)

Staff Recommendation: Approve and File

[Attachment: Check Register December 2024.pdf](#)

4.5 [2025 Listing of Board Assignments](#)

Staff Recommendation: Receive and File

[Attachment: Board Officers, Meeting Dates and Committees 2025](#)

4.6 [Authorize Membership in Public Risk Innovation, Solutions, and Management Joint Powers Authority for Dental Insurance; Approve Resolution 25-01 Authorizing the Fire Chief to Execute a Joint Powers Agreement Establishing Insurance Programs and a Memorandum of Understanding for a Dental Insurance Program and Delegating Certain Authority to Administrative Services Director or Human Resources Manager to Act on Behalf of the District in Connection with Such Programs](#)

Staff Recommendation: 1) Authorize Membership in Public Risk Innovation, Solutions, and Management Joint Powers Authority for Dental Insurance; 2) Approve Resolution 25-01 Authorizing the Fire Chief to Execute a Joint Powers Agreement Establishing Insurance Programs and a Memorandum of Understanding for a Dental Insurance Program and Delegating Certain Authority to Administrative Services Director or Human Resources Manager to Act on Behalf of the District in Connection with Such Programs

[Attachment A: PRISM Joint Powers Agreement](#)

[Attachment B: PRISM Dental MOU](#)

[Attachment C: Resolution 25-01 Delegating Authority PRISM.pdf](#)

5. REGULAR AGENDA

5.1 [Fire Prevention and Emergency Medical Services User Fee Study; Proposed Fire Prevention and Emergency Medical Services User Fees; Proposed Fire Prevention Cost Recovery Policy](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction Regarding Fire Prevention and Emergency Medical Services Proposed User Fees; 4) Provide Direction regarding Proposed Fire Prevention Cost Recovery Policy

[Attachment A: Moraga-Orinda Fire Fee Study Report Board Packet.pdf](#)

[Attachment B: Fire Prevention Recommended Fees.pdf](#)

[Attachment C: EMS Recommended Fees](#)

[Attachment D: Matrix Memo Fire Prevention Cost Recovery Policy.pdf](#)

[Attachment E: Proposed Fire Prevention Cost Recovery Policy.pdf](#)

5.2 [Discuss Options for the Community Wildfire Risk Reduction Zone Zero Measures](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to staff regarding a future Zone Zero Ordinance

[Attachment A: Orinda City Council Letter](#)

[Attachment B: MOFD Community Engagement Zone Zero Comment Form \(1-98\).pdf](#)

5.3 [Direct the Fire Chief to Issue a Request for Proposals \(RFP\) for Investment Advisory Services for Internal Revenue Code Section 115 Trust Plans in substantially the same format as the draft RFP attached with this agenda item or as may be otherwise modified by the Board](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Direct the Fire Chief to Issue a Request for Proposals for Investment Advisory Services for Internal Revenue Code Section 115 Trust

Plans in substantially the same format as Attachment A or as may be otherwise modified by the Board.

[Attachment A: MOFD Investment Advisory Services RFP.pdf](#)

**6. COMMITTEE REPORTS**

**6.1 Standing Audit Committee (Directors Hasler and Jex)**

**6.2 Ad Hoc Committee Joint Fire Prevention w/City of Orinda (Directors Danziger and Jorgens)**

**6.3 Ad Hoc Committee Station 45 Facilities Project (Directors Danziger and Jorgens)**

**7. REQUESTS FOR ITEMS ON FUTURE AGENDAS**

**8. ADJOURNMENT**

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours, and available on our website at [www.mofd.org/agendas](http://www.mofd.org/agendas).

I hereby certify that this agenda in its entirety was posted on January 10, 2025, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at [www.mofd.org/agendas](http://www.mofd.org/agendas). Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



---

Marcia Holbrook  
District Secretary/Clerk