



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING
February 19, 2025 – 6:00 PM
6:00 p.m. CLOSED SESSION
7:00 p.m. OPEN SESSION

LOCATION:
Orinda Library Auditorium
26 Orinda Way
Orinda, CA 94563

To access the meeting remotely:
please click the link below to join the webinar by Zoom:
<https://us02web.zoom.us/j/84220138541>
or By Phone: 1-669-900-6833
Webinar ID: 842 2013 8541

NOTICE OF TELECONFERENCED MEETING:

Pursuant to Government Code Section 54953, Subdivision (b), this meeting will include teleconference participation by Board Member Greg Hasler from:

13295 Herzog Rd
Way West Lake, TX 76262

The agenda for the teleconference meeting has been posted at the teleconference location. The teleconference location is accessible to the public, and members of the public are allowed to address the Board from the teleconference location. However, please be advised that due to a potential scheduling issue, there is a possibility that participation in this meeting at this location may need to be delayed or cancelled. The public may still participate via Zoom and telephone as described on the agenda.

Pursuant to Government Code Section 54953, Subdivision (b), this meeting will include teleconference participation by Board Member Craig Jorgens from:

441 San Servando Ave.
Coral Gables, FL 33145

The agenda for the teleconference meeting has been posted at the teleconference location. The teleconference location is accessible to the public, and members of the public are allowed to address the Board from the teleconference location.

Public Participation

This meeting will be conducted in a hybrid format with in-person and remote options for public participation. If you are participating via the Zoom meeting link (i.e. web platform), and experience personal technological difficulties, please re-join the meeting by phone via phone number provided above.

For In-person Attendees: Face coverings are strongly encouraged and attendees are encouraged to be up-to-date on the COVID-19 vaccine. Social distance should be maintained when practical. If you are feeling sick, please do not attend the meeting in person.

SPEAKER CARDS: Members of the public may comment on any item on the agenda during the Board's consideration of the item. If you would like to speak during the public forum or on an item listed on the agenda, you are invited to submit a speaker card to the District Clerk. You will be permitted to speak even if you elect not to submit a speaker card or decline to provide information requested on the card. After the Board of Directors has heard from everyone who submitted speaker cards, anyone electing not to submit a speaker card may form a line at the lectern. Public comment is limited to 3 minutes per speaker per agenda item.

For Remote Attendees: join via the ZOOM link or the dial-in information above. You can access the meeting via a smartphone or computer App (Zoom) or phone. Live Public Comment can be provided via the Zoom app (during the public comment period) by the raise hand feature. The District Clerk will announce, "the next speaker has been unmuted." A notification will appear for the speaker who has raised their hand, asking them to unmute their microphone. Please unmute your microphone and state your first and last name for the record (not required). If participating by phone, dial *9 to raise your hand. Staff will announce the last four (4) digits of the phone number for dial-in attendees. Participants will be called in the order of hands raised.

Submit Public Comment Before the Meeting: Members of the public can provide public comment by sending an e-mail to info@mofd.org no later than 3:00 p.m. the day of the meeting. Those e-mails will be distributed to the Board of Directors and posted on the District's website as part of the public record by 5:00 p.m. on the day of the meeting. Note: any written public comments received after the deadline will not be distributed to the Board of Directors or posted on the District's website until the following day. Written comments will NOT be read into the record. All written public comments are available to view at mofd.org/agendas.

The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

1. **OPENING CEREMONIES**

- Call the Meeting to Order
- Roll Call
- Pledge of Allegiance

2. **PUBLIC COMMENT - CLOSED SESSION ITEMS**

3. **CLOSED SESSION**

3.1 **Conference with Labor Negotiator - MOFCOA**

(Government Code Section 54957.6)

Employee Organization: Moraga-Orinda Fire Chief Officers' Association

Agency Designated Representative: Luke Jensen

3.2 **Conference with Legal Counsel - Existing Litigation (Pearson)**

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of Case: Sandia Pearson and Anita K. Pearson v. Moraga-Orinda Fire District

Case No. Case No. N23-2201

3.3 **Conference with Legal Counsel - Anticipated Litigation (Temporary Employment Staffing Agency)**

(Paragraph (2) and paragraph (3) of subdivision (d) of Government Code Section 54956.9)

Significant exposure to litigation – One potential case

Dispute with temporary employment staffing agency as to whether certain claimed amounts are allegedly owed.

4. **RECONVENE THE MEETING**

- Call the Meeting to Order
- Roll Call

5. **REPORT OF CLOSED SESSION ACTION**

6. **ANNOUNCEMENTS**

6.1 **Brief information only reports related to meetings attended by a Director at District**

expense. (Government Code Section 53232.3(d))

6.2 Questions and informational comments from Board members and Staff

6.3 Communications Received

6.4 Fire Chief Updates

- a. Finance Report
- b. Human Resources
- c. Fire Marshal Report (attached)
- d. Tunnel East Bay Hills Fuel Break Project
- e. Prescribed Fire Report
- f. Home Hardening Grant Program (attached)
- g. Operations
- h. Upcoming Calendar and Events - (next 30 days)

MOFD Events:

March 19: Board of Director Meeting, Orinda Library Auditorium

External Events:

February 25: Fire Station Tour, TOPS - The Orinda Preschool

March 3: Moraga Baseball Parade

March 16: Fire Station Tour, Birthday Party

[Attachment: Monthly Fire Marshal Report](#)

[Attachment: Home Hardening Grant Program.pdf](#)

7. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

7.1 Written Public Comment - Items Not on the Agenda

[Attachment: Marcia Hansen, North Creek Academy Kindergarten](#)

[Attachment: Miramonte Students](#)

8. CONSENT AGENDA

8.1 Meeting Minutes - January 15, 2025 (regular)

Staff Recommendation: Approve and File

[Attachment: 01-15-25 Regular Minutes DRAFT.pdf](#)

8.2 Monthly Incident Report - January 2025

Staff Recommendation: Approve and File

[Attached: Monthly Incident Report - January 2025.pdf](#)

8.3 Monthly Check/Voucher Register - January 2025

Staff Recommendation: Approve and File

[Attachment: Check Register January 2025.pdf](#)

8.4 Monthly Financial Report - January 2025

Staff Recommendation: Approve and File

[Attachment: Monthly Financial Report - January 2025](#)

8.5 Quarterly Investment Report - December 31, 2024

Staff Recommendation: Approve and File

[Attachment: Quarterly Investment Report 12.2024.pdf](#)

8.6 [Code Enforcement Notices and Delinquent Notices Process](#)

[Staff Recommendation](#): 1) Information Only

[Attachment A: First Data Ticket Notice](#)

[Attachment B: Second Data Ticket Notice](#)

[Attachment C: Third and Final Data Ticket Notice](#)

9. **REGULAR AGENDA**

9.1 [Appoint George Petersen Insurance Agency as Insurance Agent/Broker](#)

[Staff Recommendation](#): 1) Discuss; 2) Deliberate; 3) Appoint George Petersen Insurance Agency as insurance agent/broker

[Attachment A: Loveland Smart Insurance Termination.pdf](#)

[Attachment B: George Peterson Broker of Record Letter from Insured to Carrier.notify.pdf](#)

9.2 [Mid-Year Budget Review FY2025 and Approval of a General Fund Revenue Budget Adjustment Increase in the Amount of \\$1,923,678, General Fund Expenditure Budget Adjustment Increase in the Amount of \\$2,702,089; Authorize an Operating Transfer Out of the General Fund into the Capital Projects Fund in the Amount of \\$3,863,757](#)

[Staff Recommendation](#): 1) Discuss; 2) Deliberate; 3) Approve General Fund Revenue Budget Adjustment Increase in the Amount of \$1,923,678, General Fund Expenditure Budget Adjustment Increase in the amount of \$2,702,089, and Authorize an Operating Transfer Out of the General Fund into the Capital Projects Fund in the Amount of \$3,863,757

[Attachment A: Quarter Two Financial Update.pdf](#)

9.3 [Determine the Amount of the OPEB Trust Contribution and the Amount of the Pension Rate Stabilization Trust Contribution for Fiscal Year 2025 and Authorize the Transfer of District Funds to Complete the Trust Contributions](#)

[Staff Recommendation](#): 1) Discuss; 2) Deliberate; 3) Determine the amount of the OPEB trust contribution and the amount of the pension rate stabilization trust contribution for fiscal year 2025 and authorize the transfer of District funds to complete the trust contributions.

9.4 [Receive Status Update on Station 45 Remodel Project and Consider Providing Direction to Staff Regarding the Station 45 Remodel Project or Rebuilding Station 41](#)

[Staff Recommendation](#): 1) Discuss; 2) Deliberate; 3) Provide direction to the Fire Chief on whether to proceed with the Station 45 Remodel project or to bring an item back to the Board at the March meeting to consider prioritizing the rebuild of Station 41.

[Attachment A- 2025 0127 Single Loaded Corridor Scheme_R5.pdf](#)

[Attachment B- 2025 0126 Double Loaded Corridor Scheme.pdf](#)

9.5 [Update on Local Responsibility Area Fire Hazard Severity Zone Maps and Board of Forestry Zone Zero Regulations](#)

[Staff Recommendation](#): No Action Required; Informational purposes only

9.6 [Authorize Establishment of One Full-Time, Benefitted Ambulance Supervisor Position and Approve Monthly Base Salary Range of \\$8,782 to \\$10,643; Authorize Establishment of One Temporary, Retired Annuitant Administrative Services Director Non-Benefitted Position and Approve Hourly Rate of \\$112.06.](#)

[Staff Recommendation](#): 1) Discuss; 2) Deliberate; 3) Authorize Establishment of One Full-Time, Benefitted Ambulance Supervisor Position and Approve Monthly Base Salary Range of \$8,782 to \$10,643; Authorize Establishment of One Temporary, Retired Annuitant Administrative Services Director Non-Benefitted Position and Approve an Hourly Rate of \$112.06

[Attachment A - Ambulance Supervisor Job Description.pdf](#)

[Attachment B - L1230 Ambulance Plan Side Letter.pdf](#)

[Attachment C- Organizational Chart 2025.pdf](#)

10. **COMMITTEE REPORTS**

10.1 Standing Audit Committee (Directors Hasler and Jex)

10.2 Ad Hoc Committee Joint Fire Prevention w/City of Orinda (Directors Danziger and Jorgens)

10.3 Ad Hoc Committee Station 45 Facilities Project (Directors Danziger and Jorgens)

11. REQUESTS FOR ITEMS ON FUTURE AGENDAS

12. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours, and available on our website at www.mofd.org/agendas.

I hereby certify that this agenda in its entirety was posted on February 14, 2025, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at www.mofd.org/agendas. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook
District Secretary/Clerk