



# Moraga-Orinda Fire District

## Board of Directors

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**REGULAR MEETING**  
**June 18, 2025 – 5:30 PM**  
5:30 p.m. CLOSED SESSION  
7:00 p.m. OPEN SESSION

LOCATION:  
Orinda Library Auditorium  
26 Orinda Way  
Orinda, CA 94563

To access the meeting remotely:  
please click the link below to join the webinar by Zoom:  
<https://us02web.zoom.us/j/83512575536>

or By Phone: 1-669-900-6833  
Webinar ID: 835 1257 5536

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### **Public Participation**

This meeting will be conducted in a hybrid format with in-person and remote options for public participation. If you are participating via the Zoom meeting link (i.e. web platform), and experience personal technological difficulties, please re-join the meeting by phone via phone number provided above.

**For In-person Attendees:** Face coverings are strongly encouraged and attendees are encouraged to be up-to-date on the COVID-19 vaccine. Social distance should be maintained when practical. If you are feeling sick, please do not attend the meeting in person.

**SPEAKER CARDS:** Members of the public may comment on any item on the agenda during the Board's consideration of the item. If you would like to speak during the public forum or on an item listed on the agenda, you are invited to submit a speaker card to the District Clerk. You will be permitted to speak even if you elect not to submit a speaker card or decline to provide information requested on the card. After the Board of Directors has heard from everyone who submitted speaker cards, anyone electing not to submit a speaker card may form a line at the lectern. Public comment is limited to 3 minutes per speaker per agenda item.

**For Remote Attendees:** join via the ZOOM link or the dial-in information above. You can access the meeting via a smartphone or computer App (Zoom) or phone. Live Public Comment can be provided via the Zoom app (during the public comment period) by the raise hand feature. The District Clerk will announce, "the next speaker has been unmuted." A notification will appear for the speaker who has raised their hand, asking them to unmute their microphone. Please unmute your microphone and state your first and last name for the record (not required). If participating by phone, dial \*9 to raise your hand. Staff will announce the last four (4) digits of the phone number for dial-in attendees. Participants will be called in the order of hands raised.

**Submit Public Comment Before the Meeting:** Members of the public can provide public comment by sending an e-mail to [info@mofd.org](mailto:info@mofd.org) no later than 3:00 p.m. the day of the meeting. Those e-mails will be distributed to the Board of Directors and posted on the District's website as part of the public record by 5:00 p.m. on the day of the meeting. Note: any written public comments received after the deadline will not be distributed to the Board of Directors or posted on the District's website until the following day. Written comments will NOT be read into the record. All written public comments are available to view at [mofd.org/agendas](http://mofd.org/agendas).

The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

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## 1. OPENING CEREMONIES

- Call the Meeting to Order
- Roll Call
- Pledge of Allegiance

2. **PUBLIC COMMENT - CLOSED SESSION ITEMS**

3. **CLOSED SESSION**

3.1 **Public Employee Performance Evaluation**

(Government Code Section 54957)

Public Employee Appointment Title: Fire Chief

3.2 **Conference with Labor Negotiator - Unrepresented Employees**

(Government Code Section 54957.6)

Employee Organization: Unrepresented Employees

Position: Prescribed Fire Program Manager

Agency Designated Representative: Jonathan Holtzman

3.3 **Conference with Legal Counsel - Anticipated Litigation (Temporary Employment Staffing Agency)**

(Paragraph (2) and paragraph (3) of subdivision (d) of Government Code Section 54956.9)

Significant exposure to litigation – One potential case

Dispute with temporary employment staffing agency as to whether certain claimed amounts are allegedly owed

4. **RECONVENE THE MEETING**

- Call the Meeting to Order
- Roll Call

5. **REPORT OF CLOSED SESSION ACTION**

6. **PUBLIC HEARING**

6.1 [Appeal Hearing on Administrative Citation #24-3519-001, 61 La Campana Road, Orinda, CA \(APN: 262-214-002\)](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Conduct a Public Hearing; 4) Review documentation and Hear from the Property Owner and/or their Agent; 5) Close the Public Hearing; 6) Adopt Resolution 25-12, to Uphold, Modify, or Dismiss Administrative Citation #24-3519-001 issued to 61 La Campana Road, Orinda CA, APN 262214002.

[Attachment A: Request for a Hearing](#)

[Attachment B: Case 24-3519 Code Enforcement Notes.pdf](#)

[Attachment C: Pre-Citation Notification](#)

[Attachment D: Administrative Citation 24-3519-001](#)

[Attachment E: Hearing Notification](#)

[Attachment F: 25-12 Resolution Administrative Citation Hearing 61 La Campana Road.docx](#)

6.2 [Conduct a Public Hearing and Adopt the Annual Operating Budget Fiscal Year 2026 as the Final Budget](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Conduct a Public Hearing; 4) Adopt the Annual Operating Budget Fiscal Year 2026 as the Final Budget

[Attachment A: Final Budget 2025-26.pdf](#)

7. **ANNOUNCEMENTS**

7.1 **Brief information only reports related to meetings attended by a Director at District expense.** (Government Code Section 53232.3(d))

7.2 **Questions and informational comments from Board members and Staff**

7.3 **Communications Received**

#### 7.4 Fire Chief Updates

- a. Finance Report
- b. Human Resources
- c. Fire Marshal Report (attached)
- d. Operations
- e. Upcoming Calendar and Events - (next 30 days)

##### **MOFD Events:**

July 16: Board of Director Meeting, Orinda Library Auditorium

##### **External Events:**

July 4: City of Orinda 4th of July Parade

July 12: Station Tour Guide Dogs for the Blind, Station 45

[Attachment: Fire Marshal Report May 2025](#)

#### 8. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

##### 8.1 [Written Public Comment - Items Not on the Agenda](#)

[Attachment: 01 Nick Waranoff](#)

[Attachment: 02 Nick Waranoff](#)

#### 9. CONSENT AGENDA

##### 9.1 [Meeting Minutes - May 21, 2025 \(regular\)](#)

Staff Recommendation: Approve and File

[Attachment: 05-21-25 Regular Minutes DRAFT.pdf](#)

##### 9.2 [Monthly Incident Report - May 2025](#)

Staff Recommendation: Approve and File

[Attachment: Monthly Incident Report May 2025.pdf](#)

##### 9.3 [Monthly Check/Voucher Register - May 2025](#)

Staff Recommendation: Approve and File

[Attachment: Check Register May 2025.pdf](#)

##### 9.4 [Monthly Financial Report - May 2025](#)

Staff Recommendation: Approve and File

[Attachment: Monthly Financial Report May 2025](#)

##### 9.5 [Long Range Financial Forecast June 2025](#)

Staff Recommendation: 1) Receive and file

[Attachment A: Scenario A LRFF June 2025.pdf](#)

[Attachment B: Scenario B LRFF June 2025.pdf](#)

[Attachment C: Capital LRFF June 2025.pdf](#)

[Attachment D: Apparatus LRFF June 2025.pdf](#)

[Attachment E: Depreciation Schedules LRFF June 2025.pdf](#)

#### 10. REGULAR AGENDA

##### 10.1 [Presentation from Fire Safe Moraga-Orinda \(FSMO\)](#)

Staff Recommendation: 1) Receive the presentation; 2) This item is provided for informational purposes only.

[Attachment: FSMO and MOFM Presentation.pdf](#)

- 10.2 [Proposals for Property, Liability and Employment Practices Insurance Coverage from George Petersen Insurance Agency; Provide Direction to Remain in or Withdraw from Fire Agencies Insurance Risk Authority Upon Completion of the Coverage Period Ending June 30, 2026](#)  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Remain in or Withdraw from Fire Agencies Insurance Risk Authority Upon Completion of the Coverage Period Ending June 30, 2026  
[Attachment A: George Petersen Insurance Summary 2025.pdf](#)
- 10.3 [Authorize the Purchase of one Pierce Manufacturing Enforcer Pumper Type I fire engine from Golden State Fire Apparatus in the amount of \\$1,213,485.84 and Authorize FY2024-25 Capital Projects Fund Expenditure Budget Adjustment Increase in the Amount of \\$1,213,486](#)  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize the purchase of one Pierce Manufacturing Enforcer Pumper Type I fire engine from Golden State Fire Apparatus in the amount of \$1,213,485.84 and Authorize FY2024-25 Capital Projects Fund Expenditure Budget Adjustment Increase in the Amount of \$1,213,486  
[Attachment A-Moraga Orinda Pumper Proposal Package Type I.pdf](#)
- 10.4 [Authorize the Purchase of one Pierce Manufacturing Enforcer Pumper Type III fire engine from Golden State Fire Apparatus in the amount of \\$579,490.50 and Authorize FY2024-25 Capital Projects Fund Expenditure Budget Adjustment Increase in the Amount of \\$579,491.](#)  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize the purchase of one Pierce Manufacturing Enforcer Pumper Type III fire engine from Golden State Fire Apparatus in the amount of \$579,490.50 and Authorize FY2024-25 Capital Projects Fund Expenditure Budget Adjustment Increase in the Amount of \$579,491.  
[Attachment A-Moraga Orinda Model 34 Proposal Package - 03 June 25.pdf](#)
- 10.5 [Adoption of Resolution 25-09 and District Policy 26: Policies and Procedures for Waiving District Service Fees Pursuant to Ordinance 25-01 \(Excludes EMS/Ambulance Fees\)](#)  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 25 -09 Adopting a Fee Waiver Policy and Procedures for District service fees pursuant to Ordinance 25-01 (excludes EMS/Ambulance Fees)  
[Attachment A: 25-09 Adopting a Fee Waiver Policy and Procedures for District Service Fees](#)  
[Attachment B: 26 Fee Waiver Policy and Procedures for District Service Fees \(Excludes EMS\)](#)  
[Attachment C: Fee Waiver Request Application](#)
- 10.6 [Adoption of Resolution 25-10 and District Policy 25: EMS and Ambulance Transport Financial Hardship Program Policy and Procedures](#)  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 25-10, Adopting the EMS and Ambulance Transport Financial Hardship Program Policy and Procedures, which provides a process for patients to request waiver, reduction, or modification of ambulance transport charges based on financial need, pursuant to Health & Safety Code §13919.  
[Attachment A: Resolution 25-10 EMS and Ambulance Transport Financial Hardship Program Policy and Procedures](#)  
[Attachment B: Policy 25 EMS and Ambulance Transport Waivers Policy and Procedures](#)  
[Attachment C: EMS and Ambulance Transport Hardship Waiver Application](#)
- 10.7 [Approve Resolution 25-13 Authorizing a Third Amendment to the Technology Services Agreement with Definitive Networks, Inc. for Information Technology Services, Fiber Connections, Management of Mobile Devices and Mobile Data Computers, Office 365, Management of Additional Laptop Computers and Security to Extend the Term for the Period July 1, 2025 through June 30, 2026 in an Amount Not to Exceed \\$328,818 for the Extended Term](#)  
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Resolution 25-13 Authorizing a Third Amendment to the Technology Services Agreement with Definitive Networks, Inc. for Information Technology Services, Fiber Connections, Management of Mobile Devices and Mobile Data Computers, Office 365, Management of Additional Laptop Computers and

Security extending the term for a one-year term for the Period July 1, 2025 through June 30, 2026, in an Amount Not to Exceed \$328,818 for the extended term.

[Attachment A: Resolution 25-13 Authorizing a Technology Services Agreement with Definitive Networks Inc..docx](#)

[Attachment B: DNI Amendment 3 to October 2022 Contract.pdf](#)

10.8 [Adopt Resolution 25-11 Establishing the District's Annual Appropriations Limit for Fiscal Year 2025/26](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 25-11 Establishing the District's Annual Appropriations Limit for Fiscal Year 2025/26

[Attachment A: Resolution 25-11 Establishing the District's Annual Appropriations Limit.docx](#)

10.9 [Blocking Vehicle for Scene Protection](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff

10.10 [Receive Status Update on Station 45 Remodel Project and Other Facility Planning; Consider Providing Direction to Staff Regarding the Station 45 Remodel Project and Other Facility Projects Including, But Not Limited to, Dissolution of the Station 45 Remodel Project Ad Hoc Committee and Establishing Other Ad Hoc Committees](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to the Fire Chief and Staff

10.11 [Receive Status Update on the Recruitment of a New Investment Advisor and Provide Direction to Staff](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff

11. **COMMITTEE REPORTS**

11.1 **Standing Audit Committee (Directors Hasler and Jex)**

11.2 **Ad Hoc Committee Joint Fire Prevention w/City of Orinda (Directors Danziger and Jorgens)**

11.3 **Ad Hoc Committee Station 45 Facilities Project (Directors Danziger and Jorgens)**

12. **REQUESTS FOR ITEMS ON FUTURE AGENDAS**

13. **ADJOURNMENT**

*The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.*

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours, and available on our website at [www.mofd.org/agendas](http://www.mofd.org/agendas).

I hereby certify that this agenda in its entirety was posted on June 13, 2025, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at [www.mofd.org/agendas](http://www.mofd.org/agendas). Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook  
District Secretary/Clerk