



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

April 15, 2026 – 6:00 PM

6:00 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

LOCATION:

Orinda Library Auditorium

26 Orinda Way

Orinda, CA 94563

To access the meeting remotely:
please click the link below to join the webinar by Zoom:
<https://us02web.zoom.us/j/83926872029>

or By Phone: 1-669-900-6833

Webinar ID: 839 2687 2029

Public Participation

This meeting will be conducted in a hybrid format with in-person and remote options for public participation. If you are participating via the Zoom meeting link (i.e. web platform), and experience personal technological difficulties, please re-join the meeting by phone via phone number provided above.

For In-person Attendees: Face coverings are strongly encouraged and attendees are encouraged to be up-to-date on the COVID-19 vaccine. Social distance should be maintained when practical. If you are feeling sick, please do not attend the meeting in person.

SPEAKER CARDS: Members of the public may comment on any item on the agenda during the Board's consideration of the item. If you would like to speak during the public forum or on an item listed on the agenda, you are invited to submit a speaker card to the District Clerk. You will be permitted to speak even if you elect not to submit a speaker card or decline to provide information requested on the card. After the Board of Directors has heard from everyone who submitted speaker cards, anyone electing not to submit a speaker card may form a line at the lectern. Public comment is limited to 3 minutes per speaker per agenda item.

For Remote Attendees: join via the ZOOM link or the dial-in information above. You can access the meeting via a smartphone or computer App (Zoom) or phone. Live Public Comment can be provided via the Zoom app (during the public comment period) by the raise hand feature. The District Clerk will announce, "the next speaker has been unmuted." A notification will appear for the speaker who has raised their hand, asking them to unmute their microphone. Please unmute your microphone and state your first and last name for the record (not required). If participating by phone, dial *9 to raise your hand. Staff will announce the last four (4) digits of the phone number for dial-in attendees. Participants will be called in the order of hands raised.

Submit Public Comment Before the Meeting: Members of the public can provide public comment by sending an e-mail to info@mofd.org no later than 3:00 p.m. the day of the meeting. Those e-mails will be distributed to the Board of Directors and posted on the District's website as part of the public record by 5:00 p.m. on the day of the meeting. Note: any written public comments received after the deadline will not be distributed to the Board of Directors or posted on the District's website until the following day. Written comments will NOT be read into the record. All written public comments are available to view at mofd.org/agendas.

The meeting will be live streamed via the [MOFD YouTube Channel](#). A link is accessible via the District's website.

1. OPENING CEREMONIES

- Call the Meeting to Order
- Roll Call
- Pledge of Allegiance

2. **PUBLIC COMMENT - CLOSED SESSION ITEMS**

3. **CLOSED SESSION**

3.1 **Conference with Real Property Negotiators - 1150 Moraga Way**

(Government Code Section 54956.8)

Agency Negotiator: Fire Chief Jeff Isaacs

Negotiating parties: CLL Enterprises, LLC and Acrisure, LLC

Under Negotiations: Instructions to negotiator will concern price and terms of payment.

Real Property: 1150 Moraga Way, Moraga, CA 94556

3.2 **Conference with Legal Counsel - Anticipated Litigation**

Paragraph (4) of subdivision (d) of Section 54956.9

Initiation of litigation: Two potential cases

3.3 **Conference with Legal Counsel - Anticipated Litigation**

(Paragraphs (2) and (3) of subdivision (d) of Section 54956.9)

(Paragraph (1) of subdivision (e) of Section 54956.9)

Significant exposure to litigation: Two potential cases

3.4 **Conference with Labor Negotiator - Fire Chief**

(Government Code Section 54957.6)

Unrepresented Employee: Fire Chief Jeff Isaacs

Agency Designated Representative: Jonathan Holtzman

4. **RECONVENE THE MEETING**

- Call the Meeting to Order
- Roll Call

5. **REPORT OF CLOSED SESSION ACTION**

6. **PUBLIC HEARING**

6.1 [Status of Vacant Positions as Required by AB 2561](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Conduct the Public Hearing; 4) Consider providing direction to staff

6.2 [Second Reading and Adoption of Ordinance No. 26-03, Revising a Schedule of Fees for District Services and Superseding Ordinance No. 25-01](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Conduct a public hearing; 4) Waive the second reading; 5) Adopt Ordinance No. 26-03, of the Moraga-Orinda Fire Protection District of Contra Costa County Revising a Schedule of Fees for District Services and Superseding Ordinance No. 25-01 operative July 1, 2026.

[Attachment A: 26-03 Ordinance Schedule of Fees for District Fees.pdf](#)

[Attachment B: Exhibit A Fee Schedule District Fees FY 26-27.pdf](#)

7. **ANNOUNCEMENTS**

7.1 **Brief information only reports related to meetings attended by a Director at District expense.** (Government Code Section 53232.3(d))

7.2 **Questions and informational comments from Board members and Staff**

7.3 **Communications Received**

7.4 **Fire Chief Updates**

- Finance Report
- Human Resources

- c. Fire Marshal Report (attached)
- d. Saint Mary's College of California
- e. Operations
- f. Upcoming Calendar and Events - (next 30 days)

MOFD Events:

5/20/2026: Board of Directors Meeting, Orinda Library Auditorium

External Events:

4/11/2026: Orinda Touch a Truck @ Wilder

4/15/2026: Cal Blooms National Charity League - CPR/First Aid Training

5/2/2026: Open House at Station 45

5/16/2026: Wagner Ranch Round Up

[Attachment: Monthly Fire Marshal Report March 2026](#)

8. PUBLIC COMMENT – ITEMS NOT ON THE AGENDA

At the beginning of each regular District Board meeting, any member of the public may address the District Board concerning any item not on the Board's agenda but within the subject matter jurisdiction of the Board. Speakers will be limited to three (3) minutes unless otherwise specified by the Presiding Officer. The public will be given an opportunity to speak on each agenda item at the time it is called. The Board may discuss and/or take action regarding any or all of the items listed below. Once the public comment portion of any item on this agenda has been closed by the Board, no further comment from the public will be permitted unless authorized by the Board and if so authorized, said additional public comment shall be limited to the provision of information not previously provided to the Board or as otherwise limited by order of the Presiding Officer or the Board.

9. CONSENT AGENDA

9.1 [Meeting Minutes - March 18, 2026 \(regular meeting\)](#)

Staff Recommendation: Approve and File

[Attachment: 2026-03-18 Regular Minutes Draft.pdf](#)

9.2 [Meeting Minutes - March 31, 2026 \(special meeting\)](#)

Staff Recommendation: Approve and File

[Attachment: 2026-03-31 Special Minutes Draft.pdf](#)

9.3 [Monthly Incident Report - March 2026](#)

Staff Recommendation: Approve and File

[Attachment: Monthly Incident Report March.pdf](#)

9.4 [Monthly Check/Voucher Register - March 2026](#)

Staff Recommendation: Approve and File

[Attachment: Monthly Check Register March 2026.pdf](#)

9.5 [Monthly Financial Report - March 2026](#)

Staff Recommendation: Approve and File

[Attachment: Balance Sheet 3.31.2026.pdf](#)

[Attachment: Monthly Financial Report March 2026](#)

9.6 [Adopt Resolution 26-05 Approving an Investment Policy for District Funds](#)

Staff Recommendation: 1) Adopt Resolution 26-05 Approving an Investment Policy for District Funds.

[Attachment A: 26-05 Resolution Investment Policy for District Funds.pdf](#)

[Attachment B: Investment Policy 2026.pdf](#)

10. REGULAR AGENDA

10.1 [Ambulance Revenue and Write-Offs](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff

10.2 [First Reading and Introduction of Fee Ordinance No. 26-04, Revising a Schedule of Fees and Collection Policies for Ambulance Transport and Emergency Medical Services and](#)

[Superseding Ordinance 25-02](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Introduce and Waive the Reading of Ordinance No. 26-04, An Ordinance of the Moraga-Orinda Fire District of Contra Costa County Revising a Schedule of Fees and Collection Policies for Ambulance Transport and Emergency Medical Services and Superseding Ordinance No. 25-02, with the revised Fee Schedule operative July 1, 2026.

[Attachment: Ordinance 26-04 Schedule of Fees Ambulance Fees.pdf](#)

10.3 [Long Range Financial Forecast April 2026](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide direction to Staff.

[Attachment A: LRFF April 2026 Scenario A.pdf](#)

[Attachment B: LRFF April 2026 Scenario B.pdf](#)

[Attachment C: Capital LRFF April 2026.pdf](#)

[Attachment D: Apparatus LRFF April 2026.pdf](#)

10.4 [Public Budget Workshop - Development of Annual Operating Budget FY2027 and Board Direction Regarding the Draft Budget, General Fund Discretionary Expenditure Budget, Staffing, Capital Projects Fund and Fuel Break Maintenance Fund Budgets](#)

Staff Recommendation: Hold a public workshop and provide direction to Staff regarding the draft Budget, General Fund discretionary expenditure budget, staffing, Capital Projects Fund and Fuel Break Maintenance Fund Budgets

[Attachment A: Draft Budget Fiscal Year 2026-27.pdf](#)

10.5 [Approval of Fiscal Year 2025-26 Fuel Break Maintenance Special Revenue Fund Expenditure Budget Adjustment Increase in the Amount of \\$50,000; Approval of Expenditure Parameters for the Fuel Break Maintenance Special Revenue Fund](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Fiscal Year 2025-26 Fuel Break Maintenance Special Revenue Fund Expenditure Budget Adjustment Increase in the Amount of \$50,000; 4) Approve the expenditure parameters for the Fuel Break Maintenance Special Revenue Fund, limited to maintenance of existing fuel breaks and excluding the design, construction, or establishment of new fuel breaks.

10.6 [Approval of Salary Schedule for Unrepresented Employees Effective July 1, 2026](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Salary Schedule for Unrepresented Employees Effective July 1, 2026

[Attachment: Salary Schedule-Unrepresented 07.01.2026.pdf](#)

10.7 [Waive Second Reading and Adopt Ordinance No. 26-05, an Ordinance of the Moraga-Orinda Fire Protection District, Amending the Purchasing and Contracting Procedures and Authorities to Authorize Use of Design-Build and Progressive Design-Build Processes](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Waive the second reading of Ordinance No. 26-05; and 4) Adopt Ordinance No. 26-05, an Ordinance of the Moraga-Orinda Fire Protection District, Amending the Purchasing and Contracting Procedures and Authorities to Authorize Use of Design-Build and Progressive Design-Build Processes

[Attachment A: 26-05 Amending Purchasing Procedures and Authorities Ordinance 24-03 \(redline\).pdf](#)

[Attachment B: 26-05 Amending Purchasing Procedures and Authorities Ordinance 24-03 \(Clean\).pdf](#)

10.8 [Conflict of Interest Policy for Design-Build Contracts](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 26-03 adopting a Design-Build Conflict of Interest Policy.

[Attachment A: 26-03 Resolution Design-Build Conflict of Interest Policy.pdf](#)

[Exhibit A: Conflict of Interest Policy for Design-Build Projects.pdf](#)

10.9 [Contract for Specialized Attorney Services](#)

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Resolution 26-04 Authorizing a

Service Contract for Legal Services with Wright, L'Estrange & Ergastolo in an Amount Not to Exceed \$50,000

[Attachment A: Resolution 26-04 Resolution Authorizing a Service Contract for Legal Services with Wright, L Estrange & Ergastolo.pdf](#)

11. COMMITTEE REPORTS

11.1 Standing Audit Committee (Directors Hasler and Jex)

11.2 Ad Hoc Committee Facilities Project - Administration Office (Directors Danziger and Jorgens)

11.3 Ad Hoc Committee Facilities Project - Station 41 (Directors Danziger and Jorgens)

11.4 Ad Hoc Committee Facilities Project - Station 45 (Directors Danziger and Jorgens)

11.5 Ad Hoc Committee Grant Program to Promote District Activities (Directors Danziger and Roemer)

11.6 Ad Hoc Committee Joint Fire Prevention w/City of Orinda (Directors Danziger and Jorgens)

11.7 Ad Hoc Committee Joint Fire Prevention w/Town of Moraga (Directors Hasler and Jex)

12. REQUESTS FOR ITEMS ON FUTURE AGENDAS

13. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4501, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a Regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours, and available on our website at www.mofd.org/agendas.

I hereby certify that this agenda in its entirety was posted on April 10, 2026, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45 and electronically at www.mofd.org/agendas. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Marcia Holbrook
District Secretary/Clerk