



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

February 7, 2018

6:00 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

PLEASE NOTE NEW MEETING ADDRESS:

Sarge Littlehale Room

22 Orinda Way

Orinda, CA 94563

1. OPENING CEREMONIES
 - 1.1. Call the Meeting to Order
 - 1.2. Roll Call
2. PUBLIC COMMENT

The public is invited to speak on any Closed Session item below. Comments should be limited to three minutes. Please state your name and address for the record.
3. CLOSED SESSION
 - 3.1. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Jeff Sloan
Employee Organization: Local 1230, International Association of Firefighters IAFF
 - 3.2. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Jeff Sloan
Employee Organization: Local 2700 United Clerical, Technical & Specialized Employees
 - 3.3. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Jeff Sloan
Employee Organization: Moraga-Orinda Fire Chief Officers Association (MOFCOA)
4. RECONVENE THE MEETING
 - 4.1. Call the Meeting to Order
 - 4.2. Pledge of Allegiance
5. REPORT OF CLOSED SESSION ACTION
6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
7. CONSENT AGENDA
 - 7.1. **Meeting Minutes – January 17, 2018**
Staff Recommendation: Approve and File
 - 7.2. **Quarterly Treasurer's Report**
Staff Recommendation: Approve and File
 - 7.3. **Quarterly Ambulance Billing Report**
Staff Recommendation: Approve and File
 - 7.4. **Budget Timeline**
Staff Recommendation: Approve and File
8. REGULAR AGENDA
 - 8.1. **Amendment to Lease Agreement with St. Stephen's Episcopal Church**
Staff will present information to the Board regarding an amendment to the lease agreement with St. Stephen's Episcopal Church to increase rent to \$2,000 per month for use of the entire upper tier parking lot.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Amendment to Lease Agreement with St. Stephen's Episcopal Church

8.2. **Construction Administration Authorization**

Staff will present information to the Board regarding a construction administration authorization.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Authorize SKA Construction Administration Quote for \$99,000 and Approve Prior Billing Payments for \$36,487

8.3. **Stipend In-Lieu of Medical Benefits Program**

Staff will present an update to the Board regarding changes to the stipend in-lieu of medical benefits program.
Staff Recommendation: None – Information Only

8.4. **Approval of Side Letter of Agreement Between Moraga-Orinda Fire District and Moraga-Orinda Fire Chief Officers Association**

Staff will present information to the Board regarding a proposed Side Letter of Agreement Between Moraga-Orinda Fire District and Moraga-Orinda Fire Chief Officers Association to reduce the battalion chief examination education qualifications for the 2018 examination process only.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Approve Side Letter of Agreement Between Moraga-Orinda Fire District and Moraga-Orinda Fire Chief Officers Association

9. COMMITTEE REPORTS

9.1. **Finance Committee (Directors Anderson and Jorgens)**

9.2. **Pension Review Ad Hoc Committee (Directors Barber and Jorgens)**

9.3. **Board of Directors and Fire Chief Roles & Responsibilities and Rules of Procedures Update Ad Hoc Committee (Directors Famulener and Jorgens)**

9.4. **Audit Ad Hoc Committee (Director Jex)**

9.5. **Long Range Financial Plan Ad Hoc Committee (Directors Barber and Jex)**

9.6. **Labor Negotiations Ad Hoc Committee (Directors Anderson and Jorgens)**

10. ANNOUNCEMENTS

10.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))

10.2. **Questions and informational comments from Board members and Staff**

10.3. **Communications Received**


10.4. **Future Agenda Items**

11. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on February 2, 2018, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Grace Santos, District Clerk