



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

May 16, 2018

6:00 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

PLEASE NOTE NEW MEETING ADDRESS:

Sarge Littlehale Room

22 Orinda Way

Orinda, CA 94563

NOTICE OF TELECONFERENCED MEETING

Pursuant to Government Code Section 54953, Subdivision (b), this meeting will include teleconference participation by Board Member John Jex from:

North Charleston Marriott Hotel

4770 Goer Drive

North Charleston, South Carolina 29406,

Room number posted in the hotel lobby

This Notice and Agenda will be posted at the teleconference location. Public comment on the agenda from this address shall be allowed pursuant to Government Code Section 54954.3.

1. OPENING CEREMONIES

- 1.1. Call the Meeting to Order
- 1.2. Roll Call

2. PUBLIC COMMENT

The public is invited to speak on any Closed Session item below. Comments should be limited to three minutes. Please state your name and address for the record.

3. CLOSED SESSION

3.1. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jeff Sloan

Employee Organization: Local 1230, International Association of Firefighters IAFF

3.2. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jeff Sloan

Employee Organization: Local 2700 United Clerical, Technical & Specialized Employees

3.3. **Conference with Labor Negotiator**

(Government Code Section 54957.6)

Agency Designated Representative: Jeff Sloan

Employee Organization: Moraga-Orinda Fire Chief Officers Association (MOFCOA)

3.4. **Conference with Labor Negotiator – Unrepresented Employee**

(Government Code Section 54957.6)

Agency Designated Representative: Craig Jorgens

Unrepresented Employee: Fire Chief David Winnacker

4. RECONVENE THE MEETING

- 4.1. Call the Meeting to Order
- 4.2. Pledge of Allegiance

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

7. PUBLIC HEARING

7.1. **Public Hearing on Exterior Hazard Control Notices (Weed Abatement)**

Open Public Hearing as set forth in the annual weed abatement notices mailed April 15, 2018 for the purpose of receiving public comment to show cause why weed abatement orders, dated April 15, 2018, should not be enforced.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff

8. CONSENT AGENDA

8.1. **Meeting Minutes – April 18 and May 2, 2018**

Staff Recommendation: Approve and File

8.2. **Monthly Incident Report for March and April 2018**

Staff Recommendation: Approve and File

8.3. **Monthly Check/Voucher Register**

Staff Recommendation: Approve and File

8.4. **Monthly Financial Report**

Staff Recommendation: Approve and File

8.5. **Quarterly Treasurer's Investment Report**

Staff Recommendation: Approve and File

8.6. **Approval of Payment to Contra Costa County Fire Protection District for Dispatching and Communications Services**

Staff Recommendation: Approve payment to Contra Costa County Fire Protection District for dispatching and communications services in the amount of \$179,691

9. REGULAR AGENDA

9.1. **Resolution 18-08 Establishing the 2018/19 Fire Flow Tax Rates for the Orinda and Moraga Service Zones**

Staff will present information to the Board regarding Resolution 18-08 Establishing

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 18-08 adopting the Fire Flow Tax rate of six cents (\$.06) in both the Moraga and Orinda service zones.

9.2. **Resolution 18-09 Ordering Even - Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order**

Staff will present information to the Board regarding Resolution 18-09, Ordering Even - Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order.

Staff Recommendation: 1) Review; 2) Discuss; 3) Adopt Resolution 18-09, Ordering Even - Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order

9.3. **Proposed Annual Operating Budget Fiscal Year 2018/2019**

Staff will present information to the Board about the Proposed Annual Operating Budget Fiscal Year 2018/2019.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff

9.4. **Resolution 18-10 Adopting Amendment-1 to Employment Agreement Between Moraga-Orinda Fire District and David Winnacker**

Staff will present information to the Board regarding Resolution No. 18-10 Adopting Amendment-1 to Employment Agreement Between Moraga-Orinda Fire District and David Winnacker.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution No. 18-10 Adopting Amendment-1 to Employment Agreement Between Moraga-Orinda Fire District and David Winnacker

- 9.5. **Resolution 18-11 Establishing a Temporary Military Leave Policy**
Staff will present information to the Board regarding Resolution 18-11 Establishing a Temporary Military Leave Policy.
Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Adopt Resolution 18-11 Establishing a Temporary Military Leave Policy

10. COMMITTEE REPORTS

- 10.1. **Finance Committee (Directors Anderson and Jorgens)**
10.2. **Pension Review Ad Hoc Committee (Directors Barber and Jorgens)**
10.3. **Board of Directors and Fire Chief Roles & Responsibilities and Rules of Procedures Update Ad Hoc Committee (Directors Famulener and Jorgens)**
10.4. **Audit Ad Hoc Committee (Director Jex)**
10.5. **Long Range Financial Plan Ad Hoc Committee (Directors Barber and Jex)**
10.6. **Labor Negotiations Ad Hoc Committee (Directors Anderson and Jorgens)**

11. ANNOUNCEMENTS

- 11.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))
11.2. **Questions and informational comments from Board members and Staff**
11.3. **Fire Chief Updates – April 2018**
11.4. **Communications Received**
11.5. **Future Agenda Items**

12. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on May 11, 2018, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Grace Santos, District Clerk



Moraga-Orinda Fire District

TO: Board of Directors
FROM: Kathy Leonard, Fire Marshal
DATE: May 16, 2018
SUBJECT: Item 7.1 – Public Hearing on Exterior Hazard Control Notices (Weed Abatement)

BACKGROUND

On April 15, 2018, the District mailed approximately 13,000 notices to the owners of properties located within the District. Ordinance 16-02 requires the Board to conduct a public hearing after the notices are sent and prior to the compliance date for the purpose of receiving comments as to why the order should not be enforced.

RECOMMENDATION

Open the public hearing and accept comments from the public. Close public hearing. Provide direction to staff as appropriate.

ATTACHMENT

- 1) Attachment A – Notice of Intention (Weed Abatement Notices)



Moraga-Orinda Fire District

NOTICE OF INTENTION BY THE MORAGA-ORINDA FIRE DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Directors of the Moraga-Orinda Fire Protection District at 7:00 p.m. on May 16, 2018, will receive public comments concerning the annual weed abatement notices mailed April 15, 2018, as provided for in Ordinance 16-02, Chapter 3. The hearing is an opportunity for recipients of the notice to show cause why weed abatement orders dated April 15, 2018, should not be enforced.

The meeting shall be held at the Sarge Littlehale Room, 22 Orinda Way, Orinda, CA 94563. Interested persons shall have the opportunity to be heard on this issue at this meeting.

Questions regarding the meeting may be directed to the District (925) 258-4599.

Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS BOARD MEETING MINUTES

April 18, 2018



1. **Opening Ceremonies**

The Board of Directors convened in Open Session at 6:06 P.M. on April 18, 2018 at the Sarge Littlehale Room, Orinda, California. Vice President Jex called the meeting to order. President Barber was absent. Present were the following Directors and Staff:

| | | |
|--------------------|--|--|
| Director Anderson | Director Jorgens | Jon Holtzman, District Counsel |
| Director Famulener | Dave Winnacker, Fire Chief | Patricia Edwards, Interim District Clerk |
| Vice President Jex | Gloriann Sasser, Admin Services Director | |

2. **Public Comment**

There was no comment from the public.

3. **Closed Session**

At 6:07 P.M., the Board adjourned into Closed Session.

4. **Reconvene the Meeting**

Vice President Jex reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:01 p.m. Present were the following Directors and Staff:

| | | |
|---------------------------------|--|--|
| President Barber (by telephone) | Director Jorgens | Jon Holtzman, District Counsel |
| Director Anderson | Dave Winnacker, Fire Chief | Patricia Edwards, Interim District Clerk |
| Director Famulener | Gloriann Sasser, Admin Services Director | |
| Vice President Jex | | |

5. **Report of Closed Session Action**

Vice President Jex reported that there was no reportable action taken on items: 3.1 Conference with Labor Negotiator (Local 1230); 3.2 Conference with Labor Negotiator (Local 2700); 3.3 Conference with Labor Negotiator (Employee Organization: Moraga-Orinda Fire Chief Officers Association); and 3.4 Conference with Labor Negotiator – Unrepresented Employee.

6. **Public Comment**

There was no comment from the public.

7. **Consent Calendar**

Motion by Director Famulener and seconded by Director Jorgens to approve and file items: 7.1 Monthly Meeting Minutes for March 15, 2018 (special), March 21, 2018 (regular), March 21, 2018 (special), and April 4, 2018 (regular); 7.2 Monthly Incident Report for March 2018; 7.3 Monthly Check Voucher/Register; 7.4 Monthly Financial Report; 7.5 Surplus Apparatus and Equipment. Said motion carried a unanimous 5-0 roll call vote (Ayes: Anderson, Barber, Famulener, Jex, and Jorgens).

8. **Regular Agenda**

8.1 **Long Range Financial Forecast**

Chief Winnacker provided the report. Staff prepared an updated Long Range Financial Forecast based on input from the March 15, 2018 public workshop. The update was published on the District's web site. There were no comments from the Board members. Chief Winnacker noted that this is a staff product and is not adopted via Board resolution. Vice President Jex opened the public comment. There was no public comment.

8.2 **Approval of Salary Schedules Effective June 1, 2018**

Chief Winnacker provided the report. Effective June 1, 2018, all employee classifications covered by Memorandums of Understanding (MOU) shall receive a 1% salary increase. The District also has employee classifications that are unrepresented and not covered by an MOU. Staff recommends unrepresented employees (except the Fire Chief) receive the same salary increase as represented employees. This is consistent with previous fiscal years. Director Famulener asked who is included

in the unrepresented classification. Chief Winnacker stated that this category includes the Administrative Services Director, Fire Marshal, Human Resources Benefits Manager, and the Fire Inspector/Plans Examiner. Vice President Jex opened the public comment. There was no public comment. Motion by Director Famulener and seconded by Director Jorgens to approve the Salary Schedules was unanimously approved. Said motion carried a unanimous 5-0 roll call vote (Ayes: Anderson, Barber, Famulener, Jex, and Jorgens).

8.3 Adopt Resolution No. 18-07 A Resolution of the Moraga-Orinda Fire District Adopting a Board of Directors Expenditure and Expense Reimbursement Policy

District Counsel Jonathan Holtzman stated that this is a revision of a previous policy. Chief Winnacker noted that, in the absence of a policy, the District is open to the potential that reimbursement requests could be received after the fact that are not in compliance with the way payments are processed. The intent of the policy is to adopt a best practice in advance of an issue and provide direction on how Board members receive reimbursement. Director Jorgens asked if the proposed policy is relatively standard. Counsel Holtzman added that the proposed policy is the best example of an expense reimbursement policy. Vice President Jex opened the public comment. There was no public comment. Motion by Director Jorgens and seconded by Director Famulener to adopt Resolution 18-07 approving a Board of Directors Expenditure and Expense Reimbursement Policy was unanimously approved. Said motion carried a unanimous 5-0 roll call vote (Ayes: Anderson, Barber, Famulener, Jex, and Jorgens).

8.4 Approve MOFD Special Events Fee Waiver Policy for Non-Profit Organizations

Chief Winnacker stated that Fire Prevention staff was directed by the Board of Directors to create a policy that would allow a fee waiver for recognized non-profit organizations based within the District (Orinda, Moraga, Canyon, areas of unincorporated Contra Costa County within the boundaries of the District) who apply for a special event permit from MOFD. Fee waivers will be limited to special event operational permits only and not apply to building plan review or other permitted construction projects. Special event permits that are granted a fee waiver must comply with all codes, ordinances and regulations. Violation of any codes during the event or pre-event inspection are subject to the revocation of the operational permit and cancellation of the event by the fire chief or designee. Approval of a fee waiver does not alter other requirements by the Fire District. Vice President Jex opened the public comment. There was no public comment. There were no comments from the Board. Motion by Director Famulener and seconded by Director Jorgens to approve the MOFD Special Events Fee Waiver Policy for Non-Profit Organizations was unanimously approved. Said motion carried a unanimous 5-0 roll call vote (Ayes: Anderson, Barber, Famulener, Jex, and Jorgens).

8.5 Completion of the Official Property Owner Ballot Town of Moraga Stormwater Fee

Chief Winnacker provided the report. The District recently received an Official Property Owner Ballot to vote regarding the Town of Moraga Stormwater Fee. Ballots were sent to property owners in the town. The proposed fee would be used to upgrade and maintain the town's storm drain system and is subject to independent audits and citizens' oversight. The District would be subject to the new proposed fee. The fee is \$1,505 for Station 41 and Administration and \$1,035 for Station 42 for a total fee per year of \$2,540. The proposed fee is subject to an annual increase based on the change in the Consumer Price Index (CPI) not to exceed 3% per year. There is no pre-determined end date for this fee. The Town Council must take action each year to review the stormwater needs and the CPI before setting the rates for the following year. All properties in the town are subject to the fee except for parcels that do not include impervious surfaces. The District's options are: Vote yes – approve the proposed annual stormwater fee; Vote no – do not approve the proposed stormwater fee; or Abstain – do not complete and return the ballot. The District's vote will count for two votes based on the number of owned property parcels.

Cynthia Battenburg, Town Manager for the Town of Moraga, noted that the Town identified the storm drain needs for the past four years. The consultant prepared the 2014 Storm Drain Master Plan which estimated that repairs would cost \$29 million. The Town's annual budget is \$8.6 million. The Rheem sinkhole created a major problem for the community. A community survey determined that repairing the storm drains was a high priority for the community. The proposed rate will address high priority capital projects which are estimated to cost \$9 million. The fee is intended to cover the high priority projects and includes an operations and maintenance plan and clean water needs. The Measure will raise \$785,000 per year. Utilizing the Prop 218 process enables the people who pay the fee to vote on whether or not they want the service. Everyone who benefits from the system needs to pay the fee. Moraga will need to pay an annual \$14,500 fee. Director Anderson asked for

clarification on the repairs and why there is no sunset clause. Ms. Battenburg responded that repairs and replacement are included. She added that these are ongoing needs but the Town can vote to reduce the fee to what is needed. Moraga Town Councilmember Kymberleigh Korpus stated that there is no sunset clause because the maintenance of storm drains goes on forever and there will be more aging pipes and other future issues. About \$250,000 of the \$785,000 will be used for ongoing maintenance. Funds will still be needed for repairs after the major areas are done. Director Jorgens asked what percent is needed for the Measure to pass. Ms. Battenburg replied 50% of the voting property owners plus one. Director Anderson noted that a student who rents will not vote. Ms. Korpus stated that, in her opinion, property owners have the greatest investment and that non-property owners have different priorities. Registered voters who are not property owners will not vote on the Measure. One downside to the Prop 218 format is that no exceptions are allowed. The Prop 218 process allowed for the fairest decision to be made. Director Jorgens noted that Orinda has a similar problem and utilized a bond issue process so the MOFD does not pay. His challenge is whether the MOFD should pay Moraga for fees for the same problem which it does not pay to Orinda. Ms. Korpus noted that it is an interesting challenge and replied that it is the Board's decision. The Town of Moraga owns 12 properties and also had to decide how to vote on this Measure. She added that the Council's vote was 4 to 1. Director Jorgens clarified that the voting options are: yes, no, or abstain. Director Jex questioned if the Town had raised funds for this purpose which were not used for this purpose. Ms. Korpus stated that Measure K funds were initially intended to fix pavement and storm drains. However, the final version was passed to fix pavement and storm drains to the extent that these storm drains needed to be fixed simultaneously under the repaired pavement. Ms. Battenburg added that Measure K improved the Town's Pavement Management Index up to 70 but there is not enough funding to support other infrastructure needs. Moraga receives 5.32% of the property tax base and Orinda receives 7.8%. Ms. Korpus handed out a FAQ for the Moraga Stormwater Fee Measure Ballot Procedure. Vice President Jex opened the public comment.

Richard Olsen stated his support for the Measure. He reviewed the history of the Moraga Revenue Enhancement Committee of which he was a member. The Committee's report noted that there were no funds available for significant future infrastructure needs. The sales tax increase funded street rehabilitation. He noted that the storm drain cost was not available at that time. He discussed the Prop 218 process. The pipes are 50-60 years old and need to be repaired or replaced. He distributed a picture of a Los Angeles city fire department engine in a sink hole. He believes that this is cheap insurance and demonstrates that the Board are good stewards of the MOFD's money. He mentioned the sinkhole on Miner Road in February 2017 which was reported by Engine 45. Director Jorgens stated his challenge that Orinda received no funds from the MOFD to solve any of its infrastructure problems. Director Famulener stated that the District is grateful to Orinda for protecting the three MOFD fire houses in Orinda. She added that this Measure provides a way to protect the two fire houses in Moraga. Mr. Olsen noted that sinkholes have had a profound impact on response times. Director Famulener noted that the cost is about \$200 per month for both stations. Director Jex expressed concern that the Town of Moraga knew about the problem but did not develop adequate reserves to cover the associated risks. When Moraga adopted the policy to proceed as they did, it is different from the sister city's approach in addressing their problems. He would prefer that the MOFD Board abstain. Director Jorgens stated that abstaining leaves the decision to the remaining voters and may be more appropriate.

Director Jorgen's motion for the MOFD to abstain from voting was seconded by Director Jex. The Board discussed the motion. Director Famulener supports the Town of Moraga and the storm water fee. The cost is not significant. The need is tremendous. It will make a big difference to our firefighters. The problem will only get worse. She agrees with Director Jex that Moraga should have saved money over the years to prepare for this but they did not. The problem will not go away and something needs to be done. The work needs to be done for safety. Director Jorgens asked if the MOFD votes for the Measure, if MOFD would also send \$2,500 to Orinda every year. Director Famulener said no that Orinda has financed it in another way. Director Jorgens stated that the members should vote as a fiduciary for MOFD and not as a citizen. MOFD should not pay taxes to one entity that it does not pay to a different one for the same purpose. Director Famulener stated that it is a fee and not a tax. Director Jorgens said that was semantics. Director Anderson stated that his Division is in both Orinda and Moraga. Although he lives in Orinda, he supports the Measure because it is inexpensive insurance. He recommends a yes vote by the District. President Barber asked for clarity on a yes vote on this motion. Director Jorgens said the motion is on hold till the discussion is completed. Director Anderson stated that the District's ballots will be marked yes, no, or abstain. President Barber stated that both Orinda and Moraga are deficient in infrastructure. The

interest of the District in having streets which are well able to service its vehicles is important to the District. If the question before the District to pay to the two municipalities to do something which the District urgently needs, the answer could be justified as yes. However, the question before the District is should MOFD pay a nominal amount to one municipality and not to another for comparable service. Additionally, should by MOFD's actions, we tell the voters of Moraga or should we vote that they be required to do so as well. This puts MOFD in an awkward fiduciary situation. The Board members are acting both on their own behalf and as a resident of the District and are requiring the residents of one of the municipalities to pay an enhanced tax. This is a difficult issue. He asked if the District could pay an amount without a 'yes' vote. Director Jorgens stated that the Measure will pass with a 50% plus 1 vote and that the MOFD's vote will influence the outcome. He added that abstaining is not a 'no' vote and abstaining does not effect the outcome. He asked if people from Orinda should influence the outcome when they don't live in Moraga. Director Famulener stated that it was important to support the fire district and the two fire houses in Moraga. Director Jex noted that there are three fire stations in Orinda and that they pay more for the service. Director Anderson clarified that the issue is if the District wants to pay \$2,540 a year to help insure the roads are capable of handling the fire engines whether they are responding in Moraga or Orinda. President Barber disagreed that that is the issue. He supports the fee being paid to Moraga but MOFD's vote will mean that the District and the residents of Moraga will pay the tax. He is not comfortable voting to increase a tax for a jurisdiction in which he does not reside.

Director Jorgens motion to abstain from voting on the Ballot was seconded by Director Jex. Said motion failed with a roll call vote of 2-2-1 (Ayes: Jorgens and Jex; Noes: Anderson and Famulener; Abstain: Barber).

Director Famulener's motion to support the Town of Moraga and support the Stormwater Fee (a yes vote on the Ballot) was seconded by Director Anderson. Said motion failed with a roll call vote of 2-2-1 (Ayes: Famulener and Anderson; Noes: Jex and Jorgens; Abstain: Barber).

Director Famulener asked if the Board needed a separate motion to approve payment of \$2,500 annually. Counsel Holtzman stated that if the Measure passes, the MOFD will have to pay the fee. If the Measure fails, the District could pay. Chief Winnacker noted that, in the absence of direction from the Board, the MOFD will not return the ballot.

9. Committee Reports

9.1 Finance Committee (Directors Anderson and Jorgens)

The Committee has not met.

9.2 Pension Review Ad Hoc Committee (Directors Barber and Jorgens)

The Committee has not met.

9.3 Board of Directors and Fire Chief Roles & Responsibilities and Rules of Procedures Update Ad Hoc Committee (Directors Famulener and Jorgens)

The Committee has not met.

9.4 Audit Ad Hoc Committee (Director Jex)

The Committee has not met.

9.5 Long Range Financial Plan Ad Hoc Committee (Directors Barber and Jex)

The Committee has not met.

9.6 Labor Negotiations Ad Hoc Committee (Directors Anderson and Jorgens)

The Committee has not met.

10. Announcements

10.1 Brief information only reports related to meetings attended by a Director at District expense

There was nothing to report.

10.2 Questions and informational comments from Board members and Staff

There was nothing to report.

10.3 Fire Chief Updates – February 2018

10.3.1 Monthly Update by Engineer Jon Ford

Chief Winnacker informed the Board that Engineer Jon Ford was unable to attend the meeting. He asked the Board to hear Captain Gehling's report on a significant incident at the Orinda Country Club. Captain Steve Gehling provided a report on the response of Medic 45 and Engine 43 on April 11, 2018 of an 85-year-old woman who fainted at the Orinda Country Club. Before site staff could utilize an AED, the firefighters were on scene and

performed CPR and got the pulse back. In the ambulance, in the process of securing the airway, the firefighters determined that there were pieces of meat stuck in her throat. They were removed with forceps and an ET tube was inserted. She arrested a second time but the firefighters were able to get her back before they arrived at the hospital. He did not have an update on her current status. Chief Winnacker noted that the response time was six minutes between the time that the 911 call came in and the firefighters were on scene. In spite of a chaotic situation, he noted that the team management was tremendously efficient in accomplishing everything they did between the time they arrived on scene and left in the ambulance (13 minutes). The Board thanked Captain Gehling for his presentation.

Chief Winnacker provided an update on Station 43. The surveyor staked the site on April 17, 2018. They are confirming the surveyor's results and laying the framework. Sixteen submittals were received from Sausal and they are being handled by SKA for review with a request for expedited processing. With continuing good weather, progress will continue.

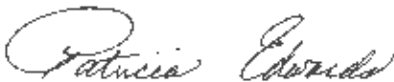
10.4 Communications Received

Chief Winnacker reported that the District received three communications which complimented the District on its professionalism, timeliness, and politeness. He noted that the District's goal is to provide a high quality of service on a daily basis.

10.5 Future Agenda Items

There was nothing to report.

At 7:59 P.M., Vice President Jex called for adjournment of the regular meeting.



Interim District Secretary/Clerk

Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS SPECIAL BOARD MEETING MINUTES

May 2, 2018



1. **Opening Ceremonies**

The Board of Directors convened in Open Session at 5:00 P.M. on May 2, 2018 at the Hacienda Mosaic Room, 2100 Donald Drive, Moraga, California. Director Anderson was absent. President Barber called the meeting to order. Present were the following Directors and Staff:

| | | |
|--------------------|-------------------------------|--|
| President Barber | Director Jex (teleconference) | Gloriann Sasser, Admin Services Director |
| Director Famulener | Dave Winnacker, Fire Chief | Christine Russell, HR Benefits Manager |
| Director Jorgens | Linda Ross, District Counsel | Grace Santos, District Clerk |

District Counsel Jeff Sloan arrived at 5:36 P.M.

2. **Public Comment**

There was no comment from the public.

3. **Closed Session**

At 5:00 P.M., the Board adjourned into Closed Session.

4. **Reconvene the Meeting**

President Barber reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:06 p.m. Present were the following Directors and Staff:

| | |
|--|---|
| President Barber | Sean Perkins, Battalion Chief |
| Director Famulener | Jerry Lee, Battalion Chief |
| Director Jorgens | Daryle Balao, Acting Battalion Chief |
| Director Jex (teleconference) | Kathy Leonard, Fire Marshal |
| Dave Winnacker, Fire Chief | Dennis Rein, Emergency Preparedness Coordinator |
| Gloriann Sasser, Admin Services Director | Christine Russell, HR Benefits Manager |
| Linda Ross, District Counsel | Grace Santos, District Clerk |

5. **Report of Closed Session Action**

President Barber reported that there was no reportable action taken on items: 3.1 Conference with Labor Negotiator (Local 1230); 3.2 Conference with Labor Negotiator (Local 2700); 3.3 Conference with Labor Negotiator (Employee Organization: Moraga-Orinda Fire Chief Officers Association); 3.4 Conference with Labor Negotiator – Unrepresented Employee; and 3.5 Public Employee Performance Evaluation (Fire Chief).

6. **Public Comment**

There was no comment from the public.

7. **Regular Agenda**

7.1 **Public Budget Workshop**

Over the past several months the proposed Annual Operating Budget for Fiscal Year 2018/19 (Budget) was being developed. Staff developed proposed goals, projections and budget proposals based on the Strategic Plan and Business Plan. The proposed Budget was presented to the Board in a public workshop to obtain direction and public input. The next steps are the revised proposed Budget will be presented to the Board for additional board direction and public input on May 16, 2018. The proposed Budget is scheduled for adoption on June 20, 2018.

The proposed budget was presented for detailed review, discussion and input from the Board and members of the public. The proposed budget will be brought back to the Board for additional discussion and input at the next meeting and is scheduled for adoption at the second meeting in June. The California Government Code requires the Board to adopt a budget by October 1st.

ASD Sasser gave a PowerPoint presentation on the proposed budget. The budget projects a total district-wide surplus of \$177,000 for next year. The General fund is projected to have a surplus of \$171,000. The Debt Service fund, which is legally restricted for the Pension Obligation Bonds, is projected to have a surplus of \$241,000. The Capital Projects fund will have a deficit of about \$236,000.

Director Famulener disagreed with contributing an additional \$1.1M contribution to the pension rate stabilization fund. Union negotiations just began and she feels that the money must be available for good faith negotiations.

Director Famulener read a letter from former Director, and Moraga resident, Richard Olsen. Mr. Olsen voiced his concern that the MOFD's draft budget for Fiscal Year 2018-19 does not include what he considers to be a fair and reasonable increase in the wages to be paid to the MOFD's firefighters. Firefighter morale would undoubtedly be adversely affected with significant, negative impacts on the collective pride and esprit that is normally a part of being associated with the MOFD, as well as on individual motivation and initiative. There would also be a predictable increase in employee turnover with a resultant loss of staff experience and of the district's significant financial investments in the departing firefighters. That path is definitely avoidable if both sides to the current negotiations are willing to negotiate in good faith and compromise. That compromise would necessarily require some budgetary flexibility on the MOFD Board's part. Mr. Olsen submitted written comments (Attachment A).

ASD Sasser continued the budget presentation with information on the Board of Directors, Finance & Administration, Human Resources and Information Technology. She highlighted the second goal of the Human Resources Division's budget. There is \$15,000 included to complete an outside organizational assessment of administration in order to implement improvements in the administration. An outside expert will be hired.

Fire Marshal Kathy Leonard gave a presentation on the Fire Prevention budget. The budget shows an increase due to the Fuels Mitigation pilot program expenses, electronic methods for plan reviews and the permitting process, and a work analysis to review deficiencies and staffing needs due to the boom in building within the District.

Emergency Preparedness Coordinator Dennis Rein gave a presentation on the Emergency Preparedness Program budget. The net proposed budget this year is about \$1000 less than last year.

Battalion Chief Jerry Lee gave a presentation on the Emergency Medical Services and Support Services proposed budgets. President Barber asked why the budget for Station 45 is larger than the others. BC Lee explained that Station 45 is a larger station and costs more to heat and power.

Battalion Chief Sean Perkins gave a presentation on the Emergency Operations, Communications, and Apparatus budgets.

Acting Battalion Chief Daryle Balao gave a presentation on the Training budget.

Director Jorgens inquired about the thermal imaging camera. Chief Perkins explained that it is a tool that aids in searching and detecting heat signatures inside buildings or outdoors. This is to replace existing obsolete equipment.

Director Famulener asked the Board to remain flexible for current union negotiations, negotiate in good faith, and not contribute an additional \$1M in the trust fund.

President Barber thanked Chief Winnacker and ASD Sasser for the presentation. He announced that he would not be at the next meeting but expects to return by the time the Board is to take final action on the proposed budget.

Mark DeWeese, MOFD Firefighter, stated that each year the District pays the annual required contribution towards our pensions. The pension stabilization fund is money that is above and beyond what is required. When it was initiated, the District had a plan of putting in \$250,000 to \$300,000 in each year. FF DeWeese asked why the Board would want to put four and then 8 times as much money into an aggressive stock portfolio that is an irrevocable trust at this time. He asked if there is

a more coincidental timing issue of why the Board wants to take so much money out of the reserves at this time.

President Barber stated that those issues are on his mind, and on the mind of other directors. Both the aggregate amount, the asset allocation, and the use of the funds are difficult decisions that he hopes the Board can weigh out carefully. Labor negotiations in good faith is a process that needs to continue and go on by itself. The budget is a separate matter. They can relate to each other, and they can affect one another as can other things that happen outside what we foresee in the budget.

Director Jorgens thanked staff for their work on the budget. Last year was a long and painful process with all the cuts that were made. Everyone did a good job of sticking to the cuts. Many cuts have been rolled forward into this year's budget and some were refunded. He thanked staff for being careful with the District's money, which he states would leave more money to do other things with.

8. Adjournment

At 7:45 P.M., President Barber called for adjournment of the regular meeting.



Grace Santos, District Secretary/Clerk

DRAFT

For an audio recording of this and other Board meetings, please visit the MOFD District Board Meeting webpage <http://www.mofd.org/board/meetings>

**RICHARD J. OLSEN
1861 Saint Andrews Drive
Moraga, CA 94556-1057**

May 1, 2018

**Re: Public Testimony for 5/2/18 MOFD Board meeting Agenda Item 7.1
“Public Budget Workshop”**

Lady & Gentlemen:

For the record: I am a 46-year resident of Moraga, a current resident of the Moraga-Orinda Fire District, a former Commissioner of the Moraga Fire District and a former Director of the Moraga-Orinda Fire District.

I am submitting the following comments in letter form because a travel commitment precludes my being able to offer my public testimony at tomorrow evening’s MOFD Board meeting.

After reviewing the documents that accompany the above-subject Board Agenda item, I have become very concerned that the MOFD’s draft budget for Fiscal Year 2018-19 does not include what I would consider to be a fair and reasonable increase in the wages to be paid to the MOFD’s firefighters. I fully understand that those wages are currently the subject of ongoing labor negotiations. However, in its current form, the draft budget does not appear to me to contain sufficient flexibility to allow for any wage increase beyond the 1% increase that is a carryover from the current, about-to-expire MOU with Local 1230.

The “Elephants in the Room” that are impacting the MOFD’s current and future budgets are, of course, the district’s Unfunded Pension and OPEB liabilities. I applaud the Board’s recognition of and strong focus on that severe problem. However, after reviewing the draft FY18-19 budget, it is apparent to me that both the timing and the magnitude of the actions that the draft budget proposes to immediately implement in order to address those problems could, unintentionally, end up depriving the Board of the ability to address the firefighters compensation needs -- which needs I personally deem to be an equally high priority.

My concern is not only with basic fairness to the firefighters. Based upon prior experience, I have no doubt that if the Board were to choose not to provide a reasonable wage increase, that action would inevitably result in what the military call “collateral damage”. Firefighter morale would undoubtedly be adversely affected with significant, negative impacts on the collective pride and esprit that is normally a part of being associated with the MOFD, as well as on individual motivation and initiative. There would also be a predictable increase in employee turnover with a resultant loss of staff experience and of the district’s significant financial investments in the departing firefighters.

Also, based upon prior experience, I would hope that the District, could -- if at all possible -- avoid finding itself in a repetition of a prior situation where an Impasse was declared. That would open a “can of worms” in the form of the highly likely, highly undesirable, follow-on processes -- plus a significant amount of negative publicity for the district. To state the obvious: that path is definitely avoidable if both sides to the current negotiations are willing to negotiate in good faith and compromise. That compromise would necessarily require some budgetary flexibility on the MOFD Board’s part.

Thank you very much for your attention to my above thoughts on what I believe to be a critically important subject with potentially significant future impacts on our district.

Sincerely,

/s/ Dick Olsen

MOFD Response Time Summary by Incident Type (grouped) for All Code 2 and Code 3 Responses.

Will only show Incident Types that are applicable. EMS/Rescue - Structure Fires (actual type is in structure) - Vegetation Fires - Other Types Grouped (Alarms/Hazards/Pub Svc/Etc) Data Based On Completed RMS Incident Report Data entered by Company Officer - Not based on Raw CAD Data...

| | March, 2018 | | | Totals |
|-------------------|--|--------------|-------------------|--------|
| | All Others (Alarms / Pub Service / Etc.) | EMS / Rescue | Vehicle Accidents | |
| Incident Totals | 103 | 191 | 27 | 321 |
| Median Turnout | 1.53 | 1.27 | 1.07 | 1.30 |
| Median Resp Time | 6.45 | 5.93 | 6.08 | 6.07 |
| Resp Time (90th%) | 10.03 | 11.73 | 10.35 | 10.82 |

Code 3 Response Time Summary by City and Incident Type. Times shown are based on the First Responding Units Arrival at Scene of Emergency.

| | | March, 2018 | | | |
|---------------|-----------------|-----------------|----------------|------------------|-------------------|
| | | Incident Totals | Median Turnout | Median Resp Time | Resp Time (90th%) |
| Orinda | EMS / Rescue | 90 | 1.08 | 4.59 | 7.66 |
| | All Other Types | 24 | 1.85 | 5.89 | 8.28 |
| | Totals for City | 114 | 1.12 | 4.77 | 7.73 |
| Moraga | EMS / Rescue | 64 | 1.37 | 4.18 | 7.55 |
| | All Other Types | 9 | 1.05 | 5.17 | 7.66 |
| | Totals for City | 73 | 1.36 | 4.28 | 7.55 |
| Lafayette | EMS / Rescue | 8 | 1.43 | 5.85 | 8.27 |
| | All Other Types | 1 | 1.70 | 7.30 | 7.30 |
| | Totals for City | 9 | 1.48 | 6.18 | 7.93 |
| Overall Total | | 196 | 1.22 | 4.54 | 7.67 |

Response Totals By Incident Type

| | Apr 17 | May 17 | Jun 17 | Jul 17 | Aug 17 | Sep 17 | Oct 17 | Nov 17 | Dec 17 | Jan 18 | Feb 18 | Mar 18 | Total |
|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------|
| All Others (Alarms / Pub Service / Etc.) | 86 | 105 | 110 | 128 | 135 | 129 | 147 | 118 | 101 | 107 | 88 | 103 | 1,357 |
| EMS / Rescue | 165 | 176 | 164 | 170 | 170 | 168 | 175 | 161 | 187 | 198 | 163 | 191 | 2,088 |
| Structure Fires | | 4 | 4 | 5 | 3 | 2 | 4 | | 1 | 2 | 1 | | 26 |
| Veg Fires | | | 4 | 6 | 3 | | 2 | | 2 | | 1 | | 18 |
| Vehicle Accidents | 14 | 9 | 23 | 9 | 11 | 14 | 20 | 14 | 13 | 18 | 15 | 27 | 187 |
| Grand Total | 265 | 294 | 305 | 318 | 322 | 313 | 348 | 293 | 304 | 325 | 268 | 321 | 3,676 |

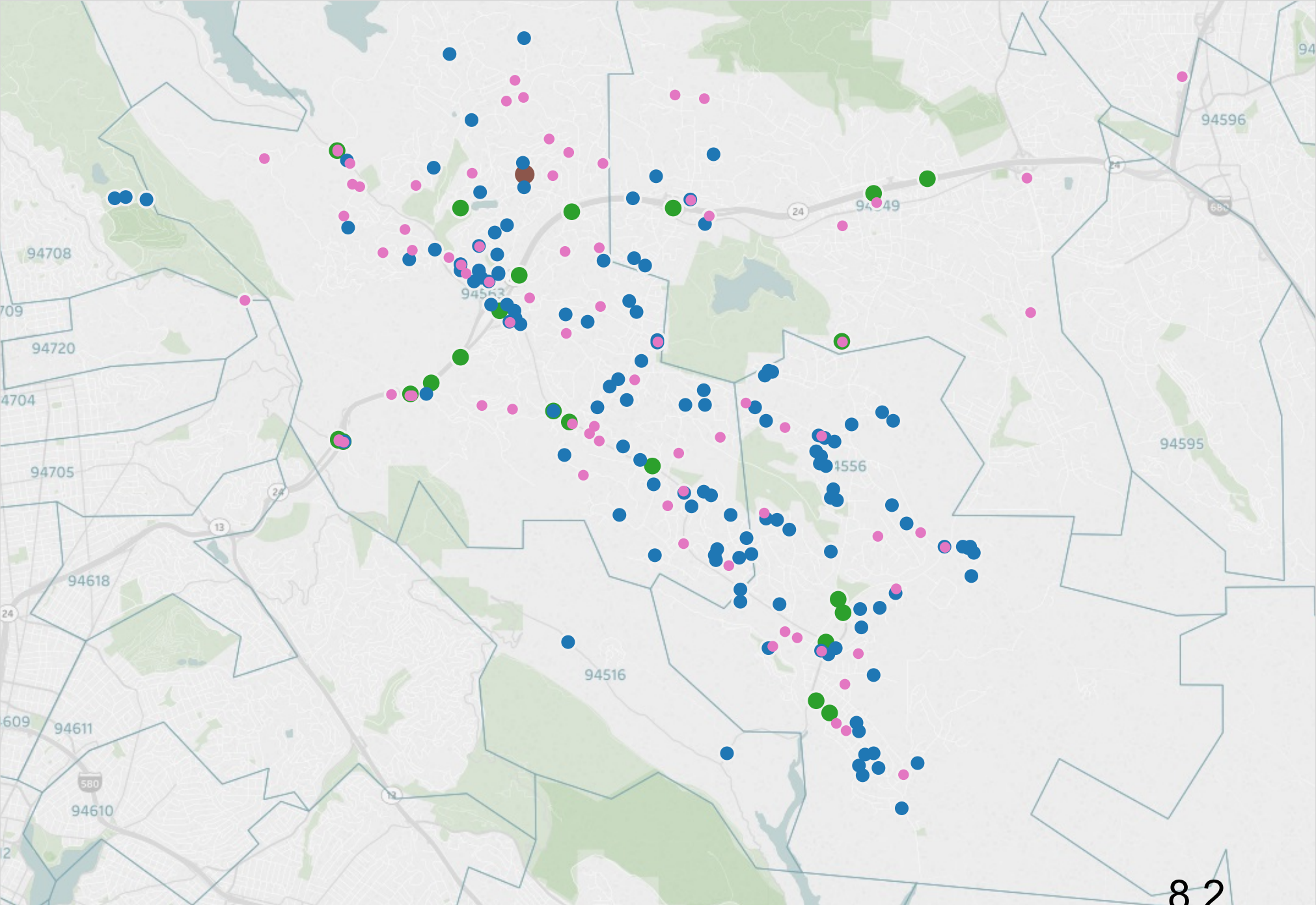
Incident Types

■ All Others (Alarms / Pub Service / Etc.) ■ EMS / Rescue

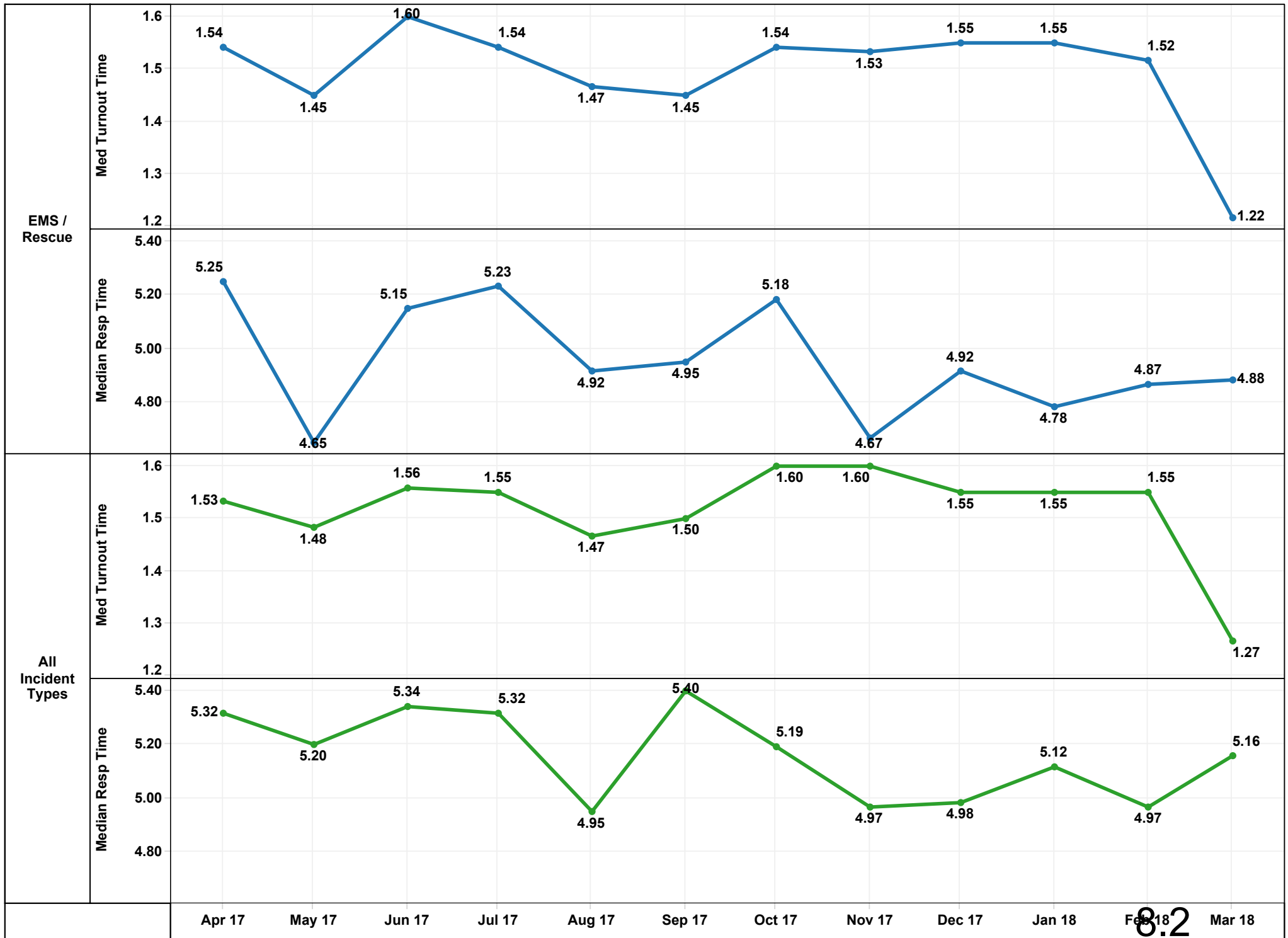
■ Vehicle Accidents

■ Technical Rescues

Incident Location Map for MOFD March 2018



Run Chart for MOFD EMS / Rescue and All Incident Types for the last full 12 months. Median Turnout and Response Times By Month for First At Scene Units



MOFD Response Time Summary by Incident Type (grouped) for All Code 2 and Code 3 Responses.

Will only show Incident Types that are applicable. EMS/Rescue - Structure Fires (actual type is in structure) - Vegetation Fires - Other Types Grouped (Alarms/Hazards/Pub Svc/Etc) Data Based On Completed RMS Incident Report Data entered by Company Officer - Not based on Raw CAD Data...

| | <i>April, 2018</i> | | | | | <i>Totals</i> |
|-------------------|--|--------------|-----------------|-----------|-------------------|---------------|
| | All Others (Alarms / Pub Service / Etc.) | EMS / Rescue | Structure Fires | Veg Fires | Vehicle Accidents | |
| Incident Totals | 81 | 171 | 1 | 1 | 24 | 278 |
| Median Turnout | 1.48 | 1.27 | 9.48 | 1.05 | 1.26 | 1.30 |
| Median Resp Time | 6.17 | 5.93 | 19.98 | 4.97 | 7.82 | 6.15 |
| Resp Time (90th%) | 9.84 | 10.53 | 19.98 | 7.27 | 11.65 | 10.73 |

Code 3 Response Time Summary by City and Incident Type. Times shown are based on the First Responding Units Arrival at Scene of Emergency.

| | | <i>April, 2018</i> | | | |
|----------------------|-----------------|--------------------|----------------|------------------|-------------------|
| | | Incident Totals | Median Turnout | Median Resp Time | Resp Time (90th%) |
| Orinda | EMS / Rescue | 89 | 1.17 | 5.60 | 9.32 |
| | All Other Types | 9 | 1.65 | 5.63 | 7.22 |
| | Totals for City | 98 | 1.17 | 5.62 | 8.93 |
| Moraga | EMS / Rescue | 58 | 1.39 | 4.32 | 6.87 |
| | All Other Types | 7 | 1.77 | 5.52 | 6.97 |
| | Totals for City | 65 | 1.40 | 4.57 | 7.18 |
| Lafayette | EMS / Rescue | 8 | 1.37 | 6.83 | 9.22 |
| | All Other Types | 6 | 1.58 | 6.05 | 8.06 |
| | Totals for City | 14 | 1.37 | 6.75 | 8.92 |
| Overall Total | | 177 | 1.30 | 5.37 | 8.22 |

Response Totals By Incident Type

| | May 17 | Jun 17 | Jul 17 | Aug 17 | Sep 17 | Oct 17 | Nov 17 | Dec 17 | Jan 18 | Feb 18 | Mar 18 | Apr 18 | Total |
|--|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| All Others (Alarms / Pub Service / Etc.) | 105 | 110 | 128 | 135 | 129 | 147 | 118 | 101 | 107 | 88 | 103 | 81 | 1,352 |
| EMS / Rescue | 176 | 164 | 170 | 170 | 168 | 175 | 161 | 187 | 198 | 163 | 191 | 171 | 2,094 |
| Structure Fires | 4 | 4 | 5 | 3 | 2 | 4 | | 1 | 2 | 1 | | 1 | 27 |
| Veg Fires | | 4 | 6 | 3 | | 2 | | 2 | | 1 | | 1 | 19 |
| Vehicle Accidents | 9 | 23 | 9 | 11 | 14 | 20 | 14 | 13 | 18 | 15 | 27 | 24 | 197 |
| Grand Total | 294 | 305 | 318 | 322 | 313 | 348 | 293 | 304 | 325 | 268 | 321 | 278 | 3,689 |

Incident Types

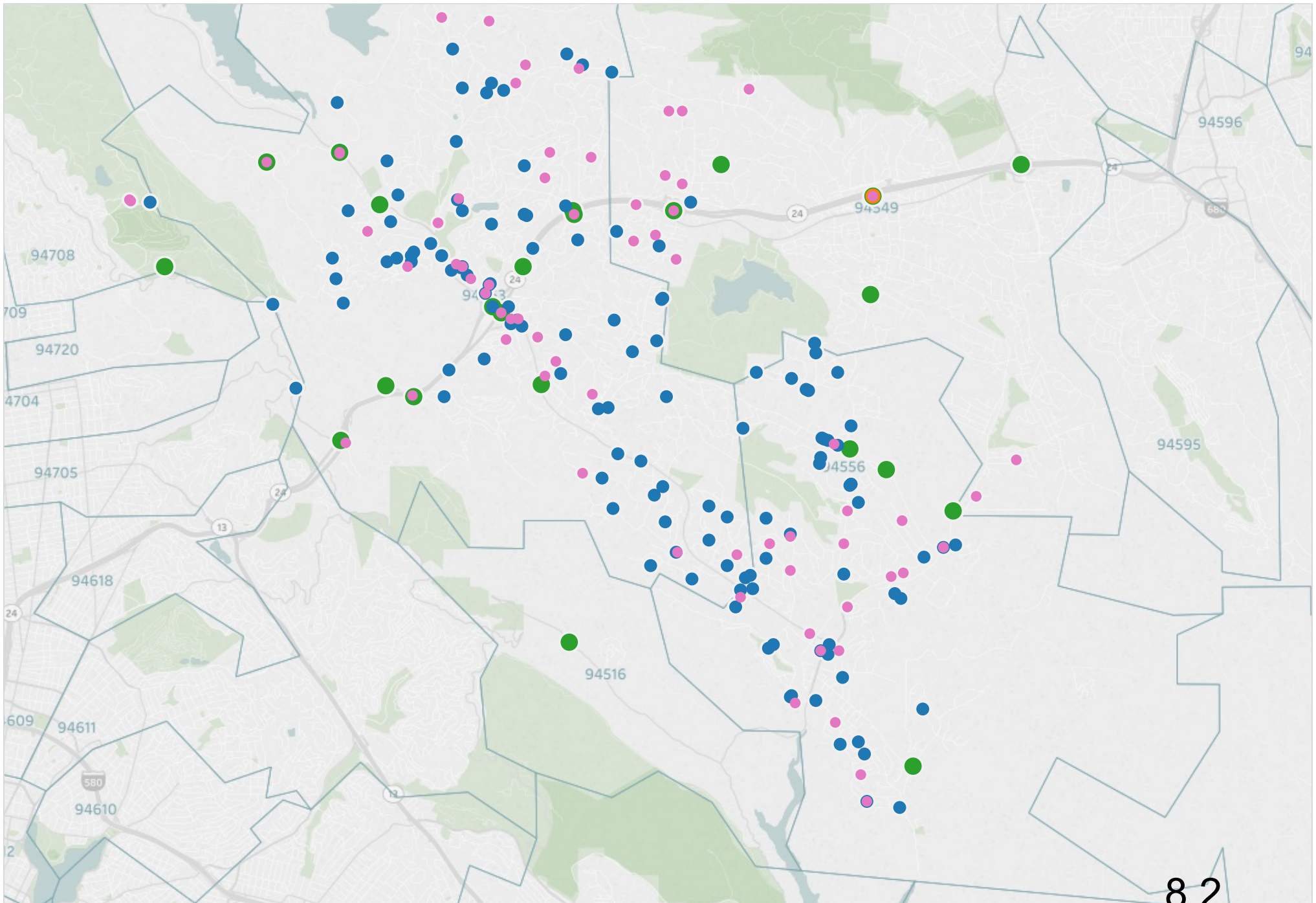
■ All Others (Alarms / Pub Service / Etc.) ■ EMS / Rescue

■ Veg Fires

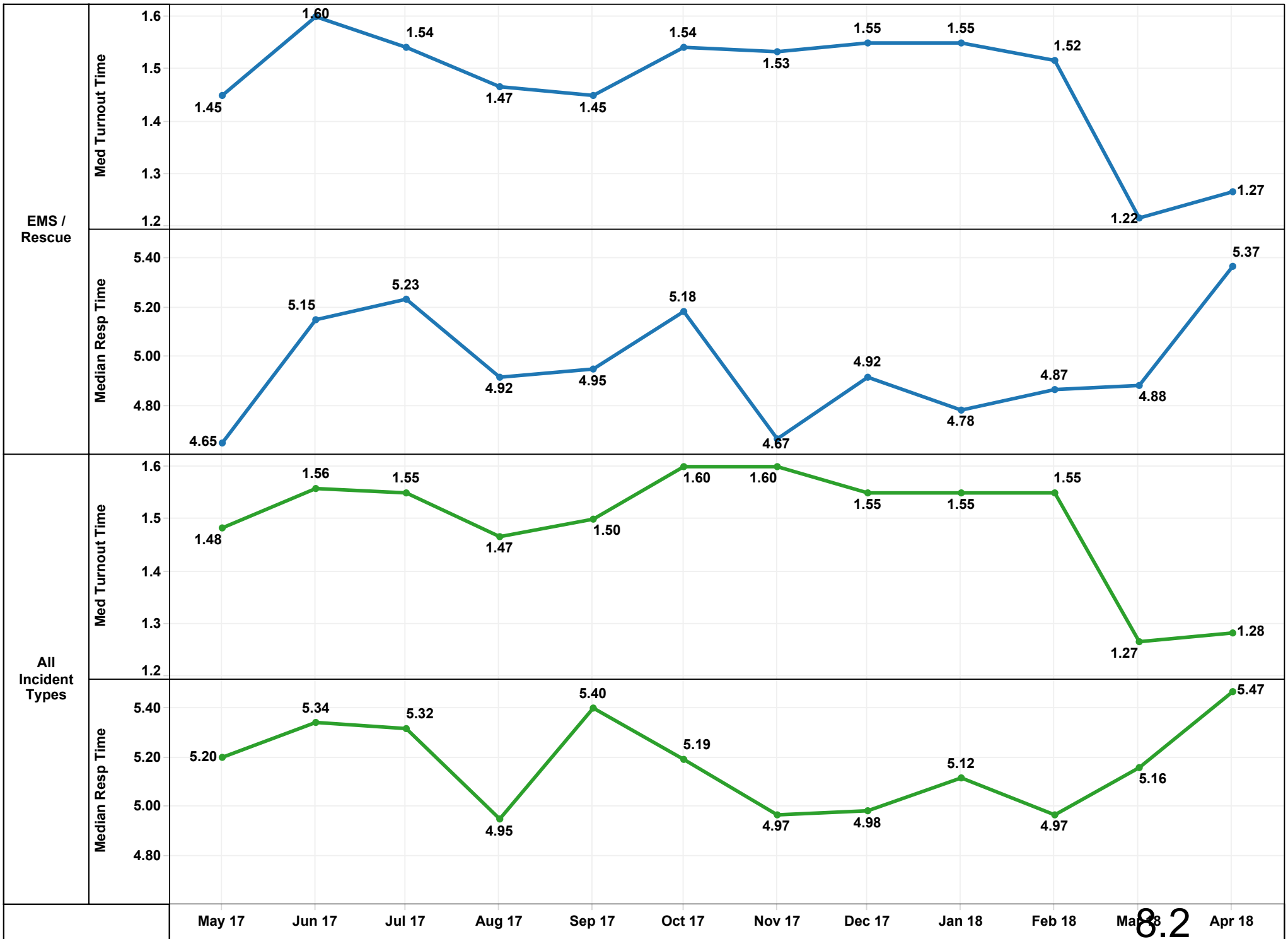
■ Vehicle Accidents

■ Structure Fires

Incident Location Map for MOFD April 2018



Run Chart for MOFD EMS / Rescue and All Incident Types for the last full 12 months. Median Turnout and Response Times By Month for First At Scene Units



8.2

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 4/1/2018 Through 4/30/2018

| Check Number | Check Date | Name | Check Amount | Transaction Description |
|--------------|------------|---------------------------------|--------------|--|
| 25887 | 4/9/2018 | AFSCME Council 57 | 183.47 | Period Ending 03/31/18 |
| 25888 | 4/9/2018 | Airgas USA, LLC | 536.52 | Oxygen-Station 45- #2867225 |
| 25889 | 4/9/2018 | Alameda County Fire Depart... | 1,409.81 | Misc repairs |
| 25890 | 4/9/2018 | ALSCO - American Linen Divi... | 446.98 | March 2018 linen |
| 25891 | 4/9/2018 | American Fidelity | 2,243.51 | Period Ending 03/31/2018 |
| | 4/9/2018 | American Fidelity | 1,090.34 | Supplemental deductions-Period Ending 03/31/18 |
| 25892 | 4/9/2018 | Bandwidth.com, Inc. | 422.96 | Service 04/1/18-04/30/18 |
| 25893 | 4/9/2018 | Bound Tree Medical, LLC | 298.75 | Misc supplies |
| | 4/9/2018 | Bound Tree Medical, LLC | (240.00) | Naloxone rebate-4th quarter 2017 |
| 25894 | 4/9/2018 | Kevin Brashem | 200.00 | Paramedic licence renewal-Brashem |
| 25895 | 4/9/2018 | Comcast | 86.28 | 8155 40 005 0208428 Station 41-03/29/18-04/28/18 |
| 25896 | 4/9/2018 | Definitive Networks, Inc. | 19,366.00 | Service coverage for March 2018 |
| 25897 | 4/9/2018 | Dell Financial Services | 570.70 | Rental & Admin Fee 03/13/18-04/12/18 A/C #001-8402535-008 |
| 25898 | 4/9/2018 | Mark DeWeese | 50.00 | Shoes |
| 25899 | 4/9/2018 | Hunt & Sons, Inc. | 2,566.92 | Fuel A/C #72371 |
| | 4/9/2018 | Hunt & Sons, Inc. | 999.29 | Fuel A/C #72372 |
| | 4/9/2018 | Hunt & Sons, Inc. | 577.04 | Fuel A/C #72373 |
| | 4/9/2018 | Hunt & Sons, Inc. | 1,404.02 | Fuel A/C #72375 |
| 25900 | 4/9/2018 | IAFF Local 1230 Dues | 7,690.37 | Period Ending 03/31/18 |
| 25901 | 4/9/2018 | IAFF Local 1230 Insurance | 1,744.20 | Period Ending 03/31/18 |
| 25902 | 4/9/2018 | L.N. Curtis & Sons | 583.99 | 6 Flash hoods |
| | 4/9/2018 | L.N. Curtis & Sons | 38.32 | Red vinyl hall runner |
| | 4/9/2018 | L.N. Curtis & Sons | 1,065.75 | Stokes stretcher for E42 |
| | 4/9/2018 | L.N. Curtis & Sons | 1,375.25 | Structure boots and extrication gloves |
| 25903 | 4/9/2018 | Mike Marquardt | 375.00 | S-339 AR class |
| 25904 | 4/9/2018 | Michael Murphy | 4,775.32 | ADPP-M. Murphy April |
| 25905 | 4/9/2018 | Office Depot | 52.43 | 2 Divider folders |
| | 4/9/2018 | Office Depot | 127.51 | Copy paper, folders, pens and paper towels |
| 25906 | 4/9/2018 | Peterson Trucks, Inc. | 1,911.26 | DPF plugged-Stop Engine light on-M45 |
| 25907 | 4/9/2018 | Pitney Bowes | 168.76 | St 41 Postage Machine Rental A/C #17220373 01/30/18-04/29/18 |
| 25908 | 4/9/2018 | Staples Advantage | 251.36 | Misc. supplies-Station 45 |
| | 4/9/2018 | Staples Advantage | 0.85 | Provon dispenser |
| 25909 | 4/9/2018 | Katherine J. Thomson | 3,393.09 | Fact finding Case # SF-IM-197-M |
| 25910 | 4/9/2018 | Verizon Wireless | 387.19 | Account 623714059-00001 Service 02/24/18-03/23 |
| | 4/9/2018 | Verizon Wireless | 16.85 | Account 623714059-00003 Service 02/24/18-03/23 |
| | 4/9/2018 | Verizon Wireless | 69.06 | Account 623714059-00004 Service 02/24/18-03/23 |
| 25911 | 4/20/2018 | ADP, Inc. | 393.89 | ADP Payroll Fees ending 03/31/18 |
| | 4/20/2018 | ADP, Inc. | 611.46 | HR/Benefits Workforce processing fees ending 4/0 |
| 25912 | 4/20/2018 | Airgas USA, LLC | 314.12 | Tank Rental-Station 41- #2118770 -March 2018 |
| | 4/20/2018 | Airgas USA, LLC | 39.09 | Tank Rental-Station 44- #2902766 -March 2018 |
| | 4/20/2018 | Airgas USA, LLC | 274.55 | Tank Rental-Station 45- #2867225 -March 2018 |
| 25913 | 4/20/2018 | Alameda County Fire Depart... | 4,558.15 | Misc repairs |
| 25914 | 4/20/2018 | American Messaging | 365.62 | Paging Service April 2018 |
| 25915 | 4/20/2018 | A T and T | 359.53 | Acct# 9391035207 03/12/18-04/11/18 |
| | 4/20/2018 | A T and T | 166.37 | Acct# 9391053307 03/01/18-03/31/18 |
| 25916 | 4/20/2018 | Berry Bros. Towing and Trans... | 500.00 | Tow Unit 457 from Orinda to Peterson for repairs |
| 25917 | 4/20/2018 | Kevin Brashem | 375.00 | S-290 class |
| 25918 | 4/20/2018 | Concord Garden Equipment | 437.18 | 4-cycle gasoline |
| 25919 | 4/20/2018 | Consolidated CM | 10,175.00 | Management services 03/03/18-03/31/18 |
| 25920 | 4/20/2018 | Definitive Networks, Inc. | 8,464.34 | 2 Panasonic Toughbook bundles and 1 Dell printer |
| 25921 | 4/20/2018 | FDAC EBA | 1,368.45 | April 2018 vision |
| 25922 | 4/20/2018 | Entenmann-Rovin Co. | 236.67 | 2 Firefighter badges |
| 25923 | 4/20/2018 | Everbank Commercial Financ... | 207.58 | Copier Rental April 2018 A/C #20317889-1 |
| 25924 | 4/20/2018 | Federal Express | 43.24 | Pink slip to Auction buyer |
| 25925 | 4/20/2018 | Steve Huebner | 200.00 | Paramedic licence renewal-S. Huebner |

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 4/1/2018 Through 4/30/2018

| Check Number | Check Date | Name | Check Amount | Transaction Description |
|--------------|------------|---------------------------------|--------------|---|
| 25926 | 4/20/2018 | L.N. Curtis & Sons | 2,871.00 | High Combat DJ hose |
| | 4/20/2018 | L.N. Curtis & Sons | 151.86 | SL20L LED Rech NiCd flashlight |
| 25927 | 4/20/2018 | National Construction Rentals | 34.26 | Overhead meter pole-0001 monthly rental-04/04/18-05/01/18 |
| 25928 | 4/20/2018 | Office Depot | 209.18 | Colored copy paper and toner cartridge |
| 25929 | 4/20/2018 | Pacific Office Automation | 288.35 | Copies 10/25/17-01/25/18 |
| 25930 | 4/20/2018 | Paymentus Group, Inc. | 42.22 | Credit card fees-March 2018 |
| 25931 | 4/20/2018 | Pacific Gas & Electric | 749.49 | 03/05/18-04/02/18 Station 44 |
| | 4/20/2018 | Pacific Gas & Electric | 1,030.16 | 03/05/18-04/02/18 Station 45 Electric |
| | 4/20/2018 | Pacific Gas & Electric | 408.65 | 03/06/18-04/03/18 Admin |
| | 4/20/2018 | Pacific Gas & Electric | 803.55 | 03/06/18-04/03/18 Station 41 |
| | 4/20/2018 | Pacific Gas & Electric | 776.99 | 03/06/18-04/03/18 Station 42 Electric |
| | 4/20/2018 | Pacific Gas & Electric | 494.72 | 03/07/18-04/04/18 Station 42 Gas |
| | 4/20/2018 | Pacific Gas & Electric | 226.50 | 03/18/18-04/14/18 Station 45 Gas |
| 25932 | 4/20/2018 | PODS Enterprises, LLC | 216.61 | Container rental 04/12/18-05/11/18 |
| 25933 | 4/20/2018 | Reinholdt Engineering Constr... | 0.00 | Station 41 fuel pump repair |
| | 4/20/2018 | Reinholdt Engineering Constr... | 0.00 | Station 45 fuel pump repair |
| 25934 | 4/20/2018 | Renne Sloan Holtzman Sakai | 7,164.30 | Services through 2/28/18 |
| 25935 | 4/20/2018 | Republic Services | 485.72 | April 2018 Trash A/C#302100093245 |
| | 4/20/2018 | Republic Services | 93.09 | April 2018 Trash A/C#302100094052 |
| | 4/20/2018 | Republic Services | 465.77 | April 2018 Trash A/C#302100095331 |
| | 4/20/2018 | Republic Services | 93.09 | April 2018 Trash A/C#302100108522 |
| 25936 | 4/20/2018 | Scott's PPE Recon | 952.28 | SCBA shoulder and bottle straps |
| 25937 | 4/20/2018 | Smart Clean Building Mainten... | 245.00 | April 2018 cleaning service |
| 25938 | 4/20/2018 | Sun Valley Heating & Air Con... | 290.00 | Admin Building HVAC service call |
| 25939 | 4/20/2018 | United Site Services | 2,004.75 | Service 04/01/18-04/30/18 |
| 25940 | 4/20/2018 | Wittman Enterprises, LLC | 5,701.49 | March 2018 |
| 25941 | 4/24/2018 | ADP, Inc. | 344.48 | ADP Payroll Fees ending 04/12/18 |
| 25942 | 4/24/2018 | Allied Propane Services, Inc | 222.17 | Commercial propane 04/17/18 |
| 25943 | 4/24/2018 | A T and T | 13.91 | Acct#9391060223 03/13/18-04/12/18 Conference calling |
| 25944 | 4/24/2018 | A T and T Mobility | 1,301.51 | Phone Acct #287016079073 03/16/18-04/15/18 |
| 25945 | 4/24/2018 | Jon Bensley | 28.50 | CPR class |
| 25946 | 4/24/2018 | Biomedical Waste Disposal | 79.00 | April 2018 Medical Waste A/C #0349 |
| | 4/24/2018 | Biomedical Waste Disposal | 79.00 | April 2018 Medical Waste A/C #0350 |
| 25947 | 4/24/2018 | Bound Tree Medical, LLC | 6,600.52 | Misc supplies |
| | 4/24/2018 | Bound Tree Medical, LLC | 390.00 | Nitroglycerin powder |
| 25948 | 4/24/2018 | Comcast | 86.21 | 8155 40 006 0190996 Station 45-04/23/18-05/22/18 |
| | 4/24/2018 | Comcast | 86.21 | 8155 40 006 0191002 Station 44-04/14/18-05/13/18 |
| | 4/24/2018 | Comcast | 86.21 | 8155 40 006 0191028 Station 43-04/14/18-05/13/18 |
| 25949 | 4/24/2018 | Dell Financial Services | 302.46 | Rental & Admin Fee 05/01/18-05/31/18 A/C #001-8402535-009 |
| 25950 | 4/24/2018 | ECMS, Inc. | 6,481.81 | PPE Inspections |
| 25951 | 4/24/2018 | Hunt & Sons, Inc. | 2,058.17 | Fuel A/C #72371 |
| | 4/24/2018 | Hunt & Sons, Inc. | 1,310.01 | Fuel A/C #72372 |
| 25952 | 4/24/2018 | LeapFrog Plumbing | 250.00 | Clogged sink repair-Station 44 |
| 25953 | 4/24/2018 | L.N. Curtis & Sons | 2,596.95 | Structure coat and pants-Stephens |
| 25954 | 4/24/2018 | National Construction Rentals | 34.26 | Overhead meter pole-0002 monthly rental-04/17/18-05/14/18 |
| 25955 | 4/24/2018 | Office Depot | 252.33 | Copy paper and ink cartridge |
| 25956 | 4/24/2018 | Pacific Gas & Electric | 245.00 | 03/17/18-04/17/18 Station 43 |
| 25957 | 4/24/2018 | Renne Sloan Holtzman Sakai | 7,828.22 | Services through 03/01/18 |
| 25958 | 4/24/2018 | Safeway, Inc | 30.11 | Engineer exam food |
| 25959 | 4/24/2018 | Shred-it | 66.00 | April 2018 pick-up |
| 25960 | 4/24/2018 | Staples Advantage | 56.06 | Misc. supplies-Station 43 |
| | 4/24/2018 | Staples Advantage | 159.10 | Misc. supplies-Station 45 |
| 25961 | 4/24/2018 | St. Stephen's Episcopal Church | 5,045.86 | Temp Station rent- March and April 2018 |

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 4/1/2018 Through 4/30/2018

| <u>Check Number</u> | <u>Check Date</u> | <u>Name</u> | <u>Check Amount</u> | <u>Transaction Description</u> |
|---------------------|-------------------|---------------------------------|---------------------|--|
| 25962 | 4/24/2018 | Verizon Wireless | 56.38 | 12-lead modem wireless 03/11/18-04/10/18 |
| CC-0418 | 4/11/2018 | CCCERA Retirement | 153,942.84 | CCCERA retirement payment-March 2018 contributions |
| CP047 | 4/5/2018 | Calif. Public Employees' | 178,625.63 | CalPers Health Ins |
| CU-0418 | 4/11/2018 | 1st NorCal Federal Credit Union | 1,943.20 | Period Ending 03/31/18 |
| DD047 | 4/7/2018 | Delta Dental Plan of Calif. | 17,054.90 | Delta Dental ACH payment |
| OPEB17-18-2 | 4/18/2018 | U.S. Bank PARS Account 674... | 94,000.00 | PARS 2017-2018 Contribution |
| PFA 0418 | 4/11/2018 | Moraga-Orinda Professional F... | 1,610.00 | Period ending 03/31/18 |
| PRSP 0418 | 4/18/2018 | U.S. Bank PARS Account 674... | <u>94,000.00</u> | Pension Rate Stabilization 2017-2018 Contribution |
| Report Total | | | <u>688,395.43</u> | |

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Capital Projects Fund Actual to Budget-17/18
From 7/1/2017 Through 4/30/2018

| | | Current Period Actual | Total Budget - Original | Total Budget Variance - Original | Percent Total Budget Remaining - Original |
|-------------------------------------|------|--------------------------|----------------------------|-------------------------------------|---|
| Revenue | | | | | |
| Taxes | | | | | |
| Fire Flow Tax | 4066 | 1,080,597.40 | 1,080,597.00 | 0.40 | 0.00% |
| Total Taxes | | 1,080,597.40 | 1,080,597.00 | 0.40 | 0.00% |
| Use of Money & Property | | | | | |
| Investment Earnings | 4181 | 12,473.79 | 10,000.00 | 2,473.79 | 24.74% |
| Total Use of Money & Property | | 12,473.79 | 10,000.00 | 2,473.79 | 24.74% |
| Intergovernmental Revenue | | | | | |
| Intergovernmental Revenue-Fed... | 4437 | 179,116.00 | 179,116.00 | 0.00 | 0.00% |
| Total Intergovernmental Revenue | | 179,116.00 | 179,116.00 | 0.00 | 0.00% |
| Charges for Service | | | | | |
| Impact Mitigation Fees | 4743 | 74,000.00 | 40,000.00 | 34,000.00 | 85.00% |
| Total Charges for Service | | 74,000.00 | 40,000.00 | 34,000.00 | 85.00% |
| Other Revenue | | | | | |
| Sale of Surplus Property | 4980 | 43,655.00 | 43,655.00 | 0.00 | 0.00% |
| Total Other Revenue | | 43,655.00 | 43,655.00 | 0.00 | 0.00% |
| Total Revenue | | 1,389,842.19 | 1,353,368.00 | 36,474.19 | 2.70% |
| Expenditures | | | | | |
| Other Expense | | | | | |
| Bank Fees | 7510 | 125.00 | 100.00 | (25.00) | (25.00)% |
| Fire Flow Tax Collection Fees | 7531 | 11,381.85 | 14,000.00 | 2,618.15 | 18.70% |
| Capital Contingency-Facilities, ... | 7700 | 13,552.27 | 150,000.00 | 136,447.73 | 90.97% |
| Apparatus/Vehicles-Fixed Asset... | 7703 | 366,164.86 | 365,951.00 | (213.86) | (0.06)% |
| Buildings-Station #43-Fixed Ass... | 7706 | 316,998.00 | 4,871,004.00 | 4,554,006.00 | 93.49% |
| Misc. Equipment Expense | 7709 | 233,349.70 | 395,096.00 | 161,746.30 | 40.94% |
| Transfers to Debt Service Fund | 7999 | 666,735.72 | 1,011,980.00 | 345,244.28 | 34.12% |
| Total Other Expense | | 1,608,307.40 | 6,808,131.00 | 5,199,823.60 | 76.38% |
| Total Expenditures | | 1,608,307.40 | 6,808,131.00 | 5,199,823.60 | 76.38% |
| Excess of Revenues Over/ (Under) | | (218,465.21) | (5,454,763.00) | 5,236,297.79 | (95.99)% |
| Expenditures | | | | | |

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 17/18
From 7/1/2017 Through 4/30/2018

| | | Current Period Actual | Total Budget \$ - Original | Total Budget \$ Variance - Original | Percent Total Budget Remaining - Original |
|--|------|--------------------------|-------------------------------|--|---|
| Revenue | | | | | |
| Taxes | | | | | |
| Property Tax-Current Secured | 4010 | 18,567,862.62 | 18,571,162.00 | (3,299.38) | (0.02)% |
| Property Tax-Supplemental | 4011 | 127,806.22 | 350,000.00 | (222,193.78) | (63.48)% |
| Property Tax-Unitary | 4013 | 229,987.79 | 229,988.00 | (0.21) | (0.00)% |
| Property Tax-Curr Unsecured | 4020 | 575,625.13 | 612,696.00 | (37,070.87) | (6.05)% |
| Prop Tax- Prior Secured | 4030 | (43,974.89) | (50,000.00) | 6,025.11 | (12.05)% |
| Prop Tax-Prior Supplement | 4031 | (25,560.62) | (30,000.00) | 4,439.38 | (14.80)% |
| Prop Tax Prior Unsecured | 4035 | (4,863.48) | (10,000.00) | 5,136.52 | (51.37)% |
| Total Taxes | | <u>19,426,882.77</u> | <u>19,673,846.00</u> | <u>(246,963.23)</u> | <u>(1.26)%</u> |
| Use of Money & Property | | | | | |
| Investment Earnings | 4181 | 4,699.20 | 10,000.00 | (5,300.80) | (53.01)% |
| Total Use of Money & Property | | <u>4,699.20</u> | <u>10,000.00</u> | <u>(5,300.80)</u> | <u>(53.01)%</u> |
| Intergovernmental Revenue | | | | | |
| Homeowners Relief Tax | 4385 | 76,114.66 | 154,000.00 | (77,885.34) | (50.57)% |
| Intergovernmental Revenue-Federal Grants | 4437 | 0.00 | 201,952.00 | (201,952.00) | (100.00)% |
| CA FF JAC Training Funds | 4440 | 12,419.26 | 12,419.00 | 0.26 | 0.00% |
| Other/In Lieu of Taxes | 4580 | 0.00 | 902.00 | (902.00) | (100.00)% |
| Measure H-Emerg Med Ser Subsid | 4896 | 85,513.71 | 85,513.00 | 0.71 | 0.00% |
| Total Intergovernmental Revenue | | <u>174,047.63</u> | <u>454,786.00</u> | <u>(280,738.37)</u> | <u>(61.73)%</u> |
| Charges for Service | | | | | |
| Permits | 4740 | 2,675.00 | 2,500.00 | 175.00 | 7.00% |
| Plan Review | 4741 | 237,048.00 | 250,000.00 | (12,952.00) | (5.18)% |
| Inspection Fees | 4742 | 34,906.00 | 35,000.00 | (94.00) | (0.27)% |
| Weed Abatement Charges | 4744 | 22,650.50 | 22,650.00 | 0.50 | 0.00% |
| CPR/First Aid Classes | 4745 | 1,310.00 | 2,000.00 | (690.00) | (34.50)% |
| Reports/ Photocopies | 4746 | 357.00 | 350.00 | 7.00 | 2.00% |
| Other Charges for Service | 4747 | 7,988.00 | 6,000.00 | 1,988.00 | 33.13% |
| Total Charges for Service | | <u>306,934.50</u> | <u>318,500.00</u> | <u>(11,565.50)</u> | <u>(3.63)%</u> |
| Charges for Service - Ambulance | | | | | |
| Ambulance Service Fees | 4898 | 913,934.60 | 1,089,340.00 | (175,405.40) | (16.10)% |
| Ambulance Service Fee Reimbursements | 4899 | (105,432.55) | (90,000.00) | (15,432.55) | 17.15% |
| Ambulance Collection Recovery Payments | 4900 | 1,655.71 | 2,000.00 | (344.29) | (17.21)% |
| Ground Emergency Medical Transportation | 4901 | 54,256.39 | 42,230.00 | 12,026.39 | 28.48% |
| Total Charges for Service - Ambulance | | <u>864,414.15</u> | <u>1,043,570.00</u> | <u>(179,155.85)</u> | <u>(17.17)%</u> |
| Other Revenue | | | | | |
| Other Revenue-Strike Team Recovery | 4971 | 1,083,999.03 | 1,000,000.00 | 83,999.03 | 8.40% |
| Other Revenue & Financing Sources | 4972 | 18,000.00 | 18,000.00 | 0.00 | 0.00% |
| Other Revenue-Misc. | 4974 | 13,703.72 | 13,984.00 | (280.28) | (2.00)% |
| Misc Rebates & Refunds | 4975 | 51,977.86 | 3,000.00 | 48,977.86 | 1,632.60% |
| Transfers In | 4999 | 4,476.30 | 4,476.00 | 0.30 | 0.01% |
| Total Other Revenue | | <u>1,172,156.91</u> | <u>1,039,460.00</u> | <u>132,696.91</u> | <u>12.77%</u> |
| Total Revenue | | <u>21,949,135.16</u> | <u>22,540,162.00</u> | <u>(591,026.84)</u> | <u>(2.62)%</u> |

Expenditures
Salaries & Benefits

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 17/18
From 7/1/2017 Through 4/30/2018

| | | Current Period Actual | Total Budget \$ - Original | Total Budget \$ Variance - Original | Percent Total Budget Remaining - Original |
|---|------|--------------------------|-------------------------------|--|---|
| Permanent Salaries | 5011 | 7,038,570.22 | 8,585,000.00 | 1,546,429.78 | 18.01% |
| Temporary Salaries | 5013 | 133,479.99 | 154,000.00 | 20,520.01 | 13.32% |
| Overtime | 5014 | 1,737,211.64 | 2,000,000.00 | 262,788.36 | 13.14% |
| Deferred Compensation | 5015 | 78,716.04 | 82,680.00 | 3,963.96 | 4.79% |
| Overtime - Strike Team | 5016 | 658,367.25 | 658,367.00 | (0.25) | (0.00)% |
| Worker's Compensation Recovery | 5019 | (139,096.43) | (128,000.00) | 11,096.43 | (8.67)% |
| Payroll Taxes -FICA,SUI | 5042 | 146,965.78 | 180,000.00 | 33,034.22 | 18.35% |
| Payroll Processing Fees | 5043 | 13,303.77 | 20,000.00 | 6,696.23 | 33.48% |
| Retirement Contributions | 5044 | 3,944,270.23 | 4,875,000.00 | 930,729.77 | 19.09% |
| Life/Health Insurance-Permanent Employees | 5060 | 885,376.80 | 1,170,000.00 | 284,623.20 | 24.33% |
| Employee's-Health Insurance Contribution | 5061 | (105,861.36) | (130,000.00) | (24,138.64) | 18.57% |
| Retiree Health Insurance | 5062 | 949,763.07 | 1,150,000.00 | 200,236.93 | 17.41% |
| Retiree-Health Insurance Contribution | 5063 | (266,514.39) | (290,000.00) | (23,485.61) | 8.10% |
| Unemployment Insurance | 5064 | 11,088.00 | 17,000.00 | 5,912.00 | 34.78% |
| Retiree-Health OPEB Contribution | 5065 | 374,000.00 | 374,000.00 | 0.00 | 0.00% |
| Vision Insurance | 5066 | 11,714.14 | 15,000.00 | 3,285.86 | 21.91% |
| Pension Rate Stabilization | 5067 | 374,000.00 | 374,000.00 | 0.00 | 0.00% |
| Workers' Compensation Insurance | 5070 | 540,561.00 | 720,748.00 | 180,187.00 | 25.00% |
| Total Salaries & Benefits | | 16,385,915.75 | 19,827,795.00 | 3,441,879.25 | 17.36% |
| Operating Expense | | | | | |
| Office Supplies | 6100 | 4,772.56 | 11,000.00 | 6,227.44 | 56.61% |
| Postage | 6101 | 3,503.80 | 3,000.00 | (503.80) | (16.79)% |
| Books & Periodicals | 6102 | 1,074.97 | 6,750.00 | 5,675.03 | 84.07% |
| Printer Ink Cartridges | 6103 | 890.53 | 3,000.00 | 2,109.47 | 70.32% |
| Telephone/Communication | 6110 | 26,660.37 | 42,000.00 | 15,339.63 | 36.52% |
| Dispatch/Comm Center Services w/ AVL MDT | 6111 | 0.00 | 180,000.00 | 180,000.00 | 100.00% |
| Utilities- Sewer | 6120 | 3,542.75 | 3,543.00 | 0.25 | 0.01% |
| Utilities-Garbage | 6121 | 10,819.43 | 12,845.00 | 2,025.57 | 15.77% |
| Utilities-PG&E | 6122 | 50,703.75 | 65,690.00 | 14,986.25 | 22.81% |
| Utilities-Water | 6123 | 7,703.96 | 13,860.00 | 6,156.04 | 44.42% |
| Utilities-Medical Waste | 6124 | 1,738.00 | 2,200.00 | 462.00 | 21.00% |
| Small Tools & Instruments | 6130 | 1,183.95 | 10,750.00 | 9,566.05 | 88.99% |
| Minor Equipment/Furniture | 6131 | 0.00 | 1,000.00 | 1,000.00 | 100.00% |
| Computer Equipment & Supplies | 6132 | 544.80 | 2,000.00 | 1,455.20 | 72.76% |
| Gas Power Chain Saw/Other Equipmen | 6133 | 1,974.93 | 4,500.00 | 2,525.07 | 56.11% |
| Fire Trail Grading | 6135 | 717.91 | 20,000.00 | 19,282.09 | 96.41% |
| Fire Fighting Equipment & Supplies | 6137 | 505.91 | 4,000.00 | 3,494.09 | 87.35% |
| Fire Fighting Equipment-Hoses & Nozzles | 6138 | 4,877.36 | 10,000.00 | 5,122.64 | 51.23% |
| Fire Fighting Equipment-Class A Foam | 6139 | 1,442.03 | 1,500.00 | 57.97 | 3.86% |
| Medical & Lab Supplies | 6140 | 80,452.41 | 105,000.00 | 24,547.59 | 23.38% |

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 17/18
From 7/1/2017 Through 4/30/2018

| | | Current Period Actual | Total Budget \$ - Original | Total Budget \$ Variance - Original | Percent Total Budget Remaining - Original |
|---|------|--------------------------|-------------------------------|--|---|
| Food Supplies | 6150 | 720.08 | 3,800.00 | 3,079.92 | 81.05% |
| Safety Clothing & Personal Supplies | 6160 | 77,478.48 | 98,000.00 | 20,521.52 | 20.94% |
| Non-Safety Clothing & Personal Supplies | 6161 | 800.00 | 1,500.00 | 700.00 | 46.67% |
| Household Expense | 6170 | 7,152.00 | 10,000.00 | 2,848.00 | 28.48% |
| Household Expense-Linen | 6171 | 5,762.38 | 2,000.00 | (3,762.38) | (188.12)% |
| Public & Legal Notices | 6190 | 3,922.33 | 4,000.00 | 77.67 | 1.94% |
| Dues, Memberships & Professional Fees | 6200 | 6,282.14 | 7,795.00 | 1,512.86 | 19.41% |
| EMT/Paramedic Licensure Fees | 6201 | 2,536.00 | 7,500.00 | 4,964.00 | 66.19% |
| Rent & Leases (Equipment) | 6250 | 22,964.33 | 30,000.00 | 7,035.67 | 23.45% |
| Computer Software & Maintenance | 6251 | 55,156.48 | 77,200.00 | 22,043.52 | 28.55% |
| Website Development & Maintenance | 6252 | 1,660.00 | 1,700.00 | 40.00 | 2.35% |
| EPA ID# Verification Fee | 6264 | 150.00 | 200.00 | 50.00 | 25.00% |
| CCC HazMat Plan (CUPA) | 6265 | 2,519.00 | 3,000.00 | 481.00 | 16.03% |
| BAAQMD & Environmental Health Fees | 6266 | 0.00 | 900.00 | 900.00 | 100.00% |
| Air Monitor Maintenance & Replacement | 6269 | 0.00 | 1,300.00 | 1,300.00 | 100.00% |
| Maintenance -- Equipment | 6270 | 28,380.80 | 67,943.00 | 39,562.20 | 58.23% |
| Central Garage Repairs | 6271 | 137,064.37 | 190,000.00 | 52,935.63 | 27.86% |
| Central Garage Gasoline & Oil | 6272 | 54,702.57 | 60,000.00 | 5,297.43 | 8.83% |
| Central Garage Tires | 6273 | 7,025.69 | 10,000.00 | 2,974.31 | 29.74% |
| Service/Repair Fuel System Dispensers | 6274 | 1,816.09 | 3,500.00 | 1,683.91 | 48.11% |
| Aerial Ladder & Pump Testing | 6275 | 0.00 | 1,000.00 | 1,000.00 | 100.00% |
| Smog Inspections | 6276 | 251.95 | 500.00 | 248.05 | 49.61% |
| Air Compressor Quarterly Service | 6278 | 10.69 | 1,500.00 | 1,489.31 | 99.29% |
| Hydro Test SCBA & Oxy Cylinder | 6279 | 886.76 | 2,500.00 | 1,613.24 | 64.53% |
| Tank Testing | 6280 | 0.00 | 1,000.00 | 1,000.00 | 100.00% |
| Maintenance -- Building | 6281 | 25,596.84 | 47,000.00 | 21,403.16 | 45.54% |
| Maintenance -- Grounds | 6282 | 2,186.47 | 6,100.00 | 3,913.53 | 64.16% |
| Meetings & Travel Expenses | 6303 | 609.06 | 1,375.00 | 765.94 | 55.70% |
| Medical - Pre-Emp Processing and Annual Exams | 6311 | 16,589.60 | 18,000.00 | 1,410.40 | 7.84% |
| Ambulance Billing Administration Fees | 6312 | 44,240.87 | 60,000.00 | 15,759.13 | 26.27% |
| Outside Attorney Fees | 6313 | 109,969.43 | 140,000.00 | 30,030.57 | 21.45% |
| Outside CPR Instructors | 6314 | 310.00 | 3,000.00 | 2,690.00 | 89.67% |
| CCC County Tax Administration Fee | 6316 | 184,817.00 | 184,817.00 | 0.00 | 0.00% |
| Professional Services | 6317 | 20,825.00 | 40,000.00 | 19,175.00 | 47.94% |
| Professional Services - Labor Negotiator | 6318 | 33,079.53 | 50,000.00 | 16,920.47 | 33.84% |
| Professional Services - Technology | 6319 | 153,728.00 | 240,000.00 | 86,272.00 | 35.95% |
| Professional Services - Pre-Employment Investigations | 6320 | 10,449.10 | 10,500.00 | 50.90 | 0.48% |

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 17/18
From 7/1/2017 Through 4/30/2018

| | | Current Period Actual | Total Budget \$ - Original | Total Budget \$ Variance - Original | Percent Total Budget Remaining - Original |
|---|------|--------------------------|-------------------------------|--|---|
| Professional Services - Promotional Exams & Recruitment | 6321 | 20,934.49 | 28,750.00 | 7,815.51 | 27.18% |
| Professional Services-OPEB Actuarial Valuation | 6322 | 2,681.67 | 1,482.00 | (1,199.67) | (80.95)% |
| Exterior Hazard Removal | 6323 | 17,313.88 | 18,000.00 | 686.12 | 3.81% |
| Professional Services-Prop Tax Audit & Forecasting | 6326 | 9,450.00 | 12,600.00 | 3,150.00 | 25.00% |
| Professional Services | 6327 | 12,940.00 | 12,940.00 | 0.00 | 0.00% |
| Burn Trailer Grant Maintenance | 6352 | 3,000.00 | 3,000.00 | 0.00 | 0.00% |
| Testing Materials & Training Props | 6354 | 992.25 | 10,000.00 | 9,007.75 | 90.08% |
| Career Development Classes | 6357 | 4,490.17 | 15,000.00 | 10,509.83 | 70.07% |
| Target Safety Online Training | 6359 | 6,000.00 | 6,200.00 | 200.00 | 3.23% |
| Training & Education Classes-Paramedic & EMT CE | 6360 | 1,073.79 | 5,000.00 | 3,926.21 | 78.52% |
| District Sponsored Training-Mandated | 6361 | 9,623.92 | 35,000.00 | 25,376.08 | 72.50% |
| Recruiting Costs | 6470 | 1,627.91 | 75,000.00 | 73,372.09 | 97.83% |
| Strike Team Supplies | 6474 | 11,601.87 | 13,500.00 | 1,898.13 | 14.06% |
| Community Emergency Response Team | 6475 | 2,478.47 | 10,200.00 | 7,721.53 | 75.70% |
| Exercise Supplies/Maint. | 6476 | 1,064.13 | 2,000.00 | 935.87 | 46.79% |
| Recognition Supplies | 6478 | 875.01 | 3,835.00 | 2,959.99 | 77.18% |
| Other Special Departmental Exp | 6479 | 32,296.20 | 31,180.00 | (1,116.20) | (3.58)% |
| Public Education Supplies | 6480 | (233.61) | 0.00 | 233.61 | 0.00% |
| CPR Supplies | 6481 | 0.00 | 3,000.00 | 3,000.00 | 100.00% |
| LAFCO | 6482 | 10,976.88 | 10,977.00 | 0.12 | 0.00% |
| Emergency Preparedness Expense | 6484 | 1,272.65 | 6,000.00 | 4,727.35 | 78.79% |
| Misc. Services & Supplies | 6490 | 7,831.17 | 8,200.00 | 368.83 | 4.50% |
| Fire Chief Contingency | 6491 | 11,464.81 | 100,000.00 | 88,535.19 | 88.54% |
| Property & Liability Insurance | 6540 | 40,343.00 | 45,343.00 | 5,000.00 | 11.03% |
| Total Operating Expense | | <u>1,432,851.12</u> | <u>2,347,475.00</u> | <u>914,623.88</u> | <u>38.96%</u> |
| Other Expense | | | | | |
| Bank Fees | 7510 | 2,824.78 | 3,200.00 | 375.22 | 11.73% |
| Interest on County Teeter Account | 7520 | 0.00 | 50.00 | 50.00 | 100.00% |
| County Tax Collection Fees | 7530 | 251.70 | 300.00 | 48.30 | 16.10% |
| Total Other Expense | | <u>3,076.48</u> | <u>3,550.00</u> | <u>473.52</u> | <u>13.34%</u> |
| Total Expenditures | | <u>17,821,843.35</u> | <u>22,178,820.00</u> | <u>4,356,976.65</u> | <u>19.64%</u> |
| Excess of Revenues Over/ (Under) Expenditures | | <u>4,127,291.81</u> | <u>361,342.00</u> | <u>3,765,949.81</u> | <u>1,042.21%</u> |

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Debt Service Fund Actual to Budget-17/18
From 7/1/2017 Through 4/30/2018

| | | Current Period Actual | Total Budget \$ - Original | Total Budget \$ Variance - Original | Percent Total Budget Remaining - Original |
|--|------|--------------------------|-------------------------------|--|---|
| Revenue | | | | | |
| Taxes | | | | | |
| Property Tax-Current Secured | 4010 | 3,376,281.00 | 3,376,281.00 | 0.00 | 0.00% |
| Total Taxes | | 3,376,281.00 | 3,376,281.00 | 0.00 | 0.00% |
| Use of Money & Property | | | | | |
| Investment Earnings | 4181 | 21,430.71 | 0.00 | 21,430.71 | 0.00% |
| Total Use of Money & Property | | 21,430.71 | 0.00 | 21,430.71 | 0.00% |
| Other Revenue | | | | | |
| Transfers In | 4999 | 666,735.72 | 1,011,980.00 | (345,244.28) | (34.12)% |
| Total Other Revenue | | 666,735.72 | 1,011,980.00 | (345,244.28) | (34.12)% |
| Total Revenue | | 4,064,447.43 | 4,388,261.00 | (323,813.57) | (7.38)% |
| Expenditures | | | | | |
| Other Expense | | | | | |
| Pension Obligation Bond Principal Payment | 7900 | 2,360,000.00 | 2,360,000.00 | 0.00 | 0.00% |
| Pension Obligation Bond Interest Payment | 7901 | 797,877.00 | 797,877.00 | 0.00 | 0.00% |
| Apparatus Lease Principal Payment | 7902 | 315,758.91 | 634,500.00 | 318,741.09 | 50.24% |
| Apparatus Lease Interest Payment | 7903 | 29,474.91 | 55,967.00 | 26,492.09 | 47.34% |
| Lease Agreement Station 43 Principal | 7906 | 240,000.00 | 240,000.00 | 0.00 | 0.00% |
| Lease Agreement Station 43 Interest | 7907 | 81,501.90 | 81,513.00 | 11.10 | 0.01% |
| Transfers to Other Funds | 7997 | 4,476.30 | 0.00 | (4,476.30) | 0.00% |
| Total Other Expense | | 3,829,089.02 | 4,169,857.00 | 340,767.98 | 8.17% |
| Total Expenditures | | 3,829,089.02 | 4,169,857.00 | 340,767.98 | 8.17% |
| Excess of Revenues Over/ (Under) Expenditures | | 235,358.41 | 218,404.00 | 16,954.41 | 7.76% |

Moraga-Orinda Fire District
Statement of Revenues and Expenditures
27 - Capital Projects Fund
From 7/1/2017 Through 4/30/2018

| | | Current Period Actual | Prorated Monthly Budget | Prorated Monthly Variance | Percent Prorated Budget Remaining |
|---|------|--------------------------|----------------------------|---------------------------------|--|
| Revenue | | | | | |
| Taxes | | | | | |
| Fire Flow Tax | 4066 | 1,080,597.40 | 901,140.70 | 179,456.70 | (19.91)% |
| Total Taxes | | 1,080,597.40 | 901,140.70 | 179,456.70 | (19.91)% |
| Use of Money & Property | | | | | |
| Investment Earnings | 4181 | 12,473.79 | 8,333.30 | 4,140.49 | (49.68)% |
| Total Use of Money & Property | | 12,473.79 | 8,333.30 | 4,140.49 | (49.69)% |
| Intergovernmental Revenue | | | | | |
| Intergovernmental Revenue-Federal Grants | 4437 | 179,116.00 | 152,465.00 | 26,651.00 | (17.48)% |
| Total Intergovernmental Revenue | | 179,116.00 | 152,465.00 | 26,651.00 | (17.48)% |
| Charges for Service | | | | | |
| Impact Mitigation Fees | 4743 | 74,000.00 | 6,666.70 | 67,333.30 | (1,009.99)% |
| Total Charges for Service | | 74,000.00 | 6,666.70 | 67,333.30 | (1,009.99)% |
| Other Revenue | | | | | |
| Sale of Surplus Property | 4980 | 43,655.00 | 43,655.00 | 0.00 | 0.00% |
| Total Other Revenue | | 43,655.00 | 43,655.00 | 0.00 | 0.00% |
| Total Revenue | | 1,389,842.19 | 1,112,260.70 | 277,581.49 | (24.96)% |
| Expenditures | | | | | |
| Other Expense | | | | | |
| Bank Fees | 7510 | 125.00 | 83.30 | (41.70) | (50.06)% |
| Fire Flow Tax Collection Fees | 7531 | 11,381.85 | 11,666.70 | 284.85 | 2.44% |
| Capital Contingency-Facilities, Equipment | 7700 | 13,552.27 | 125,000.00 | 111,447.73 | 89.15% |
| Apparatus/Vehicles-Fixed Asset Expenditures | 7703 | 366,164.86 | 304,959.20 | (61,205.66) | (20.07)% |
| Buildings-Station #43-Fixed Asset Expenditures | 7706 | 316,998.00 | 4,214,268.30 | 3,897,270.30 | 92.47% |
| Misc. Equipment Expense | 7709 | 233,349.70 | 329,246.70 | 95,897.00 | 29.12% |
| Transfers to Debt Service Fund | 7999 | 666,735.72 | 843,316.70 | 176,580.98 | 20.93% |
| Total Other Expense | | 1,608,307.40 | 5,828,540.90 | 4,220,233.50 | 72.41% |
| Total Expenditures | | 1,608,307.40 | 5,828,540.90 | 4,220,233.50 | 72.41% |
| Excess of Revenues Over/ (Under) Expenditures | | (218,465.21) | (4,716,280.20) | 4,497,814.99 | 95.36% |

Moraga-Orinda Fire District
Statement of Revenues and Expenditures
50 - General Fund
From 7/1/2017 Through 4/30/2018

| | | Current Period Actual | Prorated Monthly Budget | Prorated Monthly Variance | Percent Prorated Budget Remaining |
|--|------|--------------------------|----------------------------|---------------------------------|--|
| Revenue | | | | | |
| Taxes | | | | | |
| Property Tax-Current Secured | 4010 | 18,567,862.62 | 15,464,205.80 | 3,103,656.82 | (20.06)% |
| Property Tax-Supplemental | 4011 | 127,806.22 | 300,000.00 | (172,193.78) | 57.39% |
| Property Tax-Unitary | 4013 | 229,987.79 | 194,633.70 | 35,354.09 | (18.16)% |
| Property Tax-Curr Unsecured | 4020 | 575,625.13 | 510,580.00 | 65,045.13 | (12.73)% |
| Prop Tax- Prior Secured | 4030 | (43,974.89) | (41,666.70) | (2,308.19) | (5.53)% |
| Prop Tax-Prior Supplement | 4031 | (25,560.62) | (24,166.70) | (1,393.92) | (5.76)% |
| Prop Tax Prior Unsecured | 4035 | (4,863.48) | (8,333.30) | 3,469.82 | 41.63% |
| Total Taxes | | <u>19,426,882.77</u> | <u>16,395,252.80</u> | <u>3,031,629.97</u> | <u>(18.49)%</u> |
| Use of Money & Property | | | | | |
| Investment Earnings | 4181 | 4,699.20 | 9,500.00 | (4,800.80) | 50.53% |
| Total Use of Money & Property | | <u>4,699.20</u> | <u>9,500.00</u> | <u>(4,800.80)</u> | <u>50.53%</u> |
| Intergovernmental Revenue | | | | | |
| Homeowners Relief Tax | 4385 | 76,114.66 | 128,333.30 | (52,218.64) | 40.68% |
| Intergovernmental Revenue-Federal Grants | 4437 | 0.00 | 201,952.00 | (201,952.00) | 100.00% |
| CA FF JAC Training Funds | 4440 | 12,419.26 | 10,752.30 | 1,666.96 | (15.50)% |
| Other/In Lieu of Taxes | 4580 | 0.00 | 751.70 | (751.70) | 100.00% |
| Measure H-Emerg Med Ser Subsid | 4896 | 85,513.71 | 71,294.30 | 14,219.41 | (19.94)% |
| Total Intergovernmental Revenue | | <u>174,047.63</u> | <u>413,083.60</u> | <u>(239,035.97)</u> | <u>57.87%</u> |
| Charges for Service | | | | | |
| Permits | 4740 | 2,675.00 | 2,397.70 | 277.30 | (11.56)% |
| Plan Review | 4741 | 237,048.00 | 208,333.30 | 28,714.70 | (13.78)% |
| Inspection Fees | 4742 | 34,906.00 | 29,166.70 | 5,739.30 | (19.67)% |
| Weed Abatement Charges | 4744 | 22,650.50 | 21,923.80 | 726.70 | (3.31)% |
| CPR/First Aid Classes | 4745 | 1,310.00 | 1,666.70 | (356.70) | 21.40% |
| Reports/ Photocopies | 4746 | 357.00 | 291.70 | 65.30 | (22.38)% |
| Other Charges for Service | 4747 | 7,988.00 | 5,000.00 | 2,988.00 | (59.76)% |
| Total Charges for Service | | <u>306,934.50</u> | <u>268,779.90</u> | <u>38,154.60</u> | <u>(14.20)%</u> |
| Charges for Service - Ambulance | | | | | |
| Ambulance Service Fees | 4898 | 913,934.60 | 909,412.70 | 4,521.90 | (0.49)% |
| Ambulance Service Fee Reimbursements | 4899 | (105,432.55) | (77,125.00) | (28,307.55) | (36.70)% |
| Ambulance Collection Recovery Payments | 4900 | 1,655.71 | 1,666.70 | (10.99) | 0.65% |
| Ground Emergency Medical Transportation | 4901 | 54,256.39 | 38,896.70 | 15,359.69 | (39.48)% |
| Total Charges for Service - Ambulance | | <u>864,414.15</u> | <u>872,851.10</u> | <u>(8,436.95)</u> | <u>0.97%</u> |
| Other Revenue | | | | | |
| Other Revenue-Strike Team Recovery | 4971 | 1,083,999.03 | 911,666.70 | 172,332.33 | (18.90)% |
| Other Revenue & Financing Sources | 4972 | 18,000.00 | 15,000.00 | 3,000.00 | (20.00)% |
| Other Revenue-Misc. | 4974 | 13,703.72 | 13,817.30 | (113.58) | 0.82% |
| Misc Rebates & Refunds | 4975 | 51,977.86 | 2,833.30 | 49,144.56 | (1,734.53)% |
| Sale of Surplus Property | 4980 | 0.00 | (166.70) | 166.70 | 100.00% |
| Transfers In | 4999 | 4,476.30 | 4,476.00 | 0.30 | 0.00% |

Moraga-Orinda Fire District
Statement of Revenues and Expenditures
50 - General Fund
From 7/1/2017 Through 4/30/2018

| | | Current Period Actual | Prorated Monthly Budget | Prorated Monthly Variance | Percent Prorated Budget Remaining |
|---|------|--------------------------|----------------------------|---------------------------------|--|
| Total Other Revenue | | <u>1,172,156.91</u> | <u>947,626.60</u> | <u>224,530.31</u> | <u>(23.69)%</u> |
| Total Revenue | | <u>21,949,135.16</u> | <u>18,907,094.00</u> | <u>3,042,041.16</u> | <u>(16.09)%</u> |
| Expenditures | | | | | |
| Salaries & Benefits | | | | | |
| Permanent Salaries | 5011 | 7,038,570.22 | 7,144,161.70 | 105,591.48 | 1.47% |
| Temporary Salaries | 5013 | 133,479.99 | 122,207.30 | (11,272.69) | (9.22)% |
| Overtime | 5014 | 1,737,211.64 | 1,685,000.00 | (52,211.64) | (3.09)% |
| Deferred Compensation | 5015 | 78,716.04 | 82,080.00 | 3,363.96 | 4.09% |
| Overtime - Strike Team | 5016 | 658,367.25 | 599,200.30 | (59,166.95) | (9.87)% |
| Worker's Compensation Recovery | 5019 | (139,096.43) | (111,333.30) | 27,763.13 | (24.93)% |
| Payroll Taxes -FICA,SUI | 5042 | 146,965.78 | 150,802.00 | 3,836.22 | 2.54% |
| Payroll Processing Fees | 5043 | 13,303.77 | 16,666.70 | 3,362.93 | 20.17% |
| Retirement Contributions | 5044 | 3,944,270.23 | 4,072,591.70 | 128,321.47 | 3.15% |
| Life/Health Insurance-Permanent Employees | 5060 | 885,376.80 | 983,140.00 | 97,763.20 | 9.94% |
| Employee's-Health Insurance Contribution | 5061 | (105,861.36) | (109,290.00) | (3,428.64) | 3.13% |
| Retiree Health Insurance | 5062 | 949,763.07 | 953,333.30 | 3,570.23 | 0.37% |
| Retiree-Health Insurance Contribution | 5063 | (266,514.39) | (234,833.30) | 31,681.09 | (13.49)% |
| Unemployment Insurance | 5064 | 11,088.00 | 14,500.00 | 3,412.00 | 23.53% |
| Retiree-Health OPEB Contribution | 5065 | 374,000.00 | 327,333.30 | (46,666.70) | (14.25)% |
| Vision Insurance | 5066 | 11,714.14 | 12,443.40 | 729.26 | 5.86% |
| Pension Rate Stabilization | 5067 | 374,000.00 | 327,333.30 | (46,666.70) | (14.25)% |
| Workers' Compensation Insurance | 5070 | 540,561.00 | 600,623.80 | 60,062.80 | 10.00% |
| Total Salaries & Benefits | | <u>16,385,915.75</u> | <u>16,635,960.20</u> | <u>250,044.45</u> | <u>1.50%</u> |
| Operating Expense | | | | | |
| Office Supplies | 6100 | 4,772.56 | 9,166.70 | 4,394.14 | 47.93% |
| Postage | 6101 | 3,503.80 | 2,500.00 | (1,003.80) | (40.15)% |
| Books & Periodicals | 6102 | 1,074.97 | 5,625.00 | 4,550.03 | 80.88% |
| Printer Ink Cartridges | 6103 | 890.53 | 2,500.00 | 1,609.47 | 64.37% |
| Telephone/Communication | 6110 | 26,660.37 | 35,000.00 | 8,339.63 | 23.82% |
| Dispatch/Comm Center Services w/ AVL MDT | 6111 | 0.00 | 150,000.00 | 150,000.00 | 100.00% |
| Utilities- Sewer | 6120 | 3,542.75 | 3,016.50 | (526.25) | (17.44)% |
| Utilities-Garbage | 6121 | 10,819.43 | 10,704.20 | (115.23) | (1.07)% |
| Utilities-PG&E | 6122 | 50,703.75 | 54,741.60 | 4,037.85 | 7.37% |
| Utilities-Water | 6123 | 7,703.96 | 11,550.00 | 3,846.04 | 33.29% |
| Utilities-Medical Waste | 6124 | 1,738.00 | 1,833.40 | 95.40 | 5.20% |
| Small Tools & Instruments | 6130 | 1,183.95 | 8,958.30 | 7,774.35 | 86.78% |
| Minor Equipment/Furniture | 6131 | 0.00 | 833.30 | 833.30 | 100.00% |
| Computer Equipment & Supplies | 6132 | 544.80 | 1,666.70 | 1,121.90 | 67.31% |
| Gas Power Chain Saw/Other Equipmen | 6133 | 1,974.93 | 3,750.00 | 1,775.07 | 47.33% |

Moraga-Orinda Fire District
Statement of Revenues and Expenditures
50 - General Fund
From 7/1/2017 Through 4/30/2018

| | | Current Period Actual | Prorated Monthly Budget | Prorated Monthly Variance | Percent Prorated Budget Remaining |
|---|------|--------------------------|----------------------------|---------------------------------|--|
| Fire Trail Grading | 6135 | 717.91 | 16,666.70 | 15,948.79 | 95.69% |
| Fire Fighting Equipment & Supplies | 6137 | 505.91 | 3,333.30 | 2,827.39 | 84.82% |
| Fire Fighting Equipment-Hoses & Nozzles | 6138 | 4,877.36 | 8,333.30 | 3,455.94 | 41.47% |
| Fire Fighting Equipment-Class A Foam | 6139 | 1,442.03 | 1,250.00 | (192.03) | (15.36)% |
| Medical & Lab Supplies | 6140 | 80,452.41 | 87,500.00 | 7,047.59 | 8.05% |
| Food Supplies | 6150 | 720.08 | 3,166.70 | 2,446.62 | 77.26% |
| Safety Clothing & Personal Supplies | 6160 | 77,478.48 | 84,666.70 | 7,188.22 | 8.49% |
| Non-Safety Clothing & Personal Supplies | 6161 | 800.00 | 1,250.00 | 450.00 | 36.00% |
| Household Expense | 6170 | 7,152.00 | 8,333.20 | 1,181.20 | 14.17% |
| Household Expense-Linen | 6171 | 5,762.38 | 1,666.80 | (4,095.58) | (245.71)% |
| Public & Legal Notices | 6190 | 3,922.33 | 3,333.30 | (589.03) | (17.67)% |
| Dues, Memberships & Professional Fees | 6200 | 6,282.14 | 6,495.80 | 213.66 | 3.28% |
| EMT/Paramedic Licensure Fees | 6201 | 2,536.00 | 6,250.00 | 3,714.00 | 59.42% |
| Rent & Leases (Equipment) | 6250 | 22,964.33 | 23,016.70 | 52.37 | 0.22% |
| Computer Software & Maintenance | 6251 | 55,156.48 | 64,333.30 | 9,176.82 | 14.26% |
| Website Development & Maintenance | 6252 | 1,660.00 | 1,416.70 | (243.30) | (17.17)% |
| EPA ID# Verification Fee | 6264 | 150.00 | 166.70 | 16.70 | 10.01% |
| CCC HazMat Plan (CUPA) | 6265 | 2,519.00 | 2,500.00 | (19.00) | (0.76)% |
| BAAQMD & Environmental Health Fees | 6266 | 0.00 | 750.00 | 750.00 | 100.00% |
| Air Monitor Maintenance & Replacement | 6269 | 0.00 | 1,083.30 | 1,083.30 | 100.00% |
| Maintenance -- Equipment | 6270 | 28,380.80 | 58,452.50 | 30,071.70 | 51.44% |
| Central Garage Repairs | 6271 | 137,064.37 | 166,666.70 | 29,602.33 | 17.76% |
| Central Garage Gasoline & Oil | 6272 | 54,702.57 | 50,000.00 | (4,702.57) | (9.40)% |
| Central Garage Tires | 6273 | 7,025.69 | 9,166.70 | 2,141.01 | 23.35% |
| Service/Repair Fuel System Dispensers | 6274 | 1,816.09 | 2,916.70 | 1,100.61 | 37.73% |
| Aerial Ladder & Pump Testing | 6275 | 0.00 | 833.30 | 833.30 | 100.00% |
| Smog Inspections | 6276 | 251.95 | 416.70 | 164.75 | 39.53% |
| Air Compressor Quarterly Service | 6278 | 10.69 | 1,250.00 | 1,239.31 | 99.14% |
| Hydro Test SCBA & Oxy Cylinder | 6279 | 886.76 | 2,083.30 | 1,196.54 | 57.43% |
| Tank Testing | 6280 | 0.00 | 833.30 | 833.30 | 100.00% |
| Maintenance -- Building | 6281 | 25,596.84 | 39,166.70 | 13,569.86 | 34.64% |
| Maintenance -- Grounds | 6282 | 2,186.47 | 5,083.30 | 2,896.83 | 56.98% |
| Meetings & Travel Expenses | 6303 | 609.06 | 1,145.80 | 536.74 | 46.84% |
| Medical - Pre-Emp Processing and Annual Exams | 6311 | 16,589.60 | 15,000.00 | (1,589.60) | (10.59)% |
| Ambulance Billing Administration Fees | 6312 | 44,240.87 | 50,000.00 | 5,759.13 | 11.51% |

Moraga-Orinda Fire District
Statement of Revenues and Expenditures
50 - General Fund
From 7/1/2017 Through 4/30/2018

| | | Current Period Actual | Prorated Monthly Budget | Prorated Monthly Variance | Percent Prorated Budget Remaining |
|---|------|--------------------------|----------------------------|---------------------------------|--|
| Outside Attorney Fees | 6313 | 109,969.43 | 124,000.00 | 14,030.57 | 11.31% |
| Outside CPR Instructors | 6314 | 310.00 | 2,500.00 | 2,190.00 | 87.60% |
| CCC County Tax Administration Fee | 6316 | 184,817.00 | 155,650.30 | (29,166.70) | (18.73)% |
| Professional Services | 6317 | 20,825.00 | 33,333.30 | 12,508.30 | 37.52% |
| Professional Services - Labor Negotiator | 6318 | 33,079.53 | 41,666.70 | 8,587.17 | 20.60% |
| Professional Services - Technology | 6319 | 153,728.00 | 199,226.70 | 45,498.70 | 22.83% |
| Professional Services - Pre-Employment Investigations | 6320 | 10,449.10 | 9,666.70 | (782.40) | (8.09)% |
| Professional Services - Promotional Exams & Recruitment | 6321 | 20,934.49 | 23,958.30 | 3,023.81 | 12.62% |
| Professional Services-OPEB Actuarial Valuation | 6322 | 2,681.67 | 1,282.00 | (1,399.67) | (109.17)% |
| Exterior Hazard Removal | 6323 | 17,313.88 | 16,000.00 | (1,313.88) | (8.21)% |
| Professional Services-Prop Tax Audit & Forecasting | 6326 | 9,450.00 | 10,500.00 | 1,050.00 | 10.00% |
| Professional Services | 6327 | 12,940.00 | 11,273.30 | (1,666.70) | (14.78)% |
| Burn Trailer Grant Maintenance | 6352 | 3,000.00 | 2,416.70 | (583.30) | (24.13)% |
| Testing Materials & Training Props | 6354 | 992.25 | 8,333.30 | 7,341.05 | 88.09% |
| Career Development Classes | 6357 | 4,490.17 | 12,500.00 | 8,009.83 | 64.07% |
| Target Safety Online Training | 6359 | 6,000.00 | 5,166.70 | (833.30) | (16.12)% |
| Training & Education Classes-Paramedic & EMT CE | 6360 | 1,073.79 | 4,166.70 | 3,092.91 | 74.22% |
| District Sponsored Training-Mandated | 6361 | 9,623.92 | 29,166.70 | 19,542.78 | 67.00% |
| Recruiting Costs | 6470 | 1,627.91 | 72,500.00 | 70,872.09 | 97.75% |
| Strike Team Supplies | 6474 | 11,601.87 | 11,250.00 | (351.87) | (3.12)% |
| Community Emergency Response Team | 6475 | 2,478.47 | 9,866.70 | 7,388.23 | 74.88% |
| Exercise Supplies/Maint. | 6476 | 1,064.13 | 1,666.70 | 602.57 | 36.15% |
| Recognition Supplies | 6478 | 875.01 | 2,362.50 | 1,487.49 | 62.96% |
| Other Special Departmental Exp | 6479 | 32,296.20 | 25,983.40 | (6,312.80) | (24.29)% |
| Public Education Supplies | 6480 | (233.61) | 0.00 | 233.61 | 0.00% |
| CPR Supplies | 6481 | 0.00 | 2,500.00 | 2,500.00 | 100.00% |
| LAFCO | 6482 | 10,976.88 | 9,147.50 | (1,829.38) | (19.99)% |
| Emergency Preparedness Expense | 6484 | 1,272.65 | 5,833.30 | 4,560.65 | 78.18% |
| Misc. Services & Supplies | 6490 | 7,831.17 | 6,833.30 | (997.87) | (14.60)% |
| Fire Chief Contingency | 6491 | 11,464.81 | 83,333.30 | 71,868.49 | 86.24% |
| Property & Liability Insurance | 6540 | 40,343.00 | 37,785.80 | (2,557.20) | (6.76)% |
| Total Operating Expense | | <u>1,432,851.12</u> | <u>1,990,243.10</u> | <u>557,391.98</u> | <u>28.01%</u> |
| Other Expense | | | | | |
| Bank Fees | 7510 | 2,824.78 | 2,666.70 | (158.08) | (5.92)% |
| Interest on County Teeter Account | 7520 | 0.00 | 41.70 | 41.70 | 100.00% |

Moraga-Orinda Fire District
Statement of Revenues and Expenditures
50 - General Fund
From 7/1/2017 Through 4/30/2018

| | Current Period Actual | Prorated Monthly Budget | Prorated Monthly Variance | Percent Prorated Budget Remaining |
|--|--------------------------|----------------------------|---------------------------------|--|
| County Tax Collection Fees | 7530 251.70 | 250.00 | (1.70) | (0.68)% |
| Total Other Expense | 3,076.48 | 2,958.40 | (118.08) | (3.99)% |
| Total Expenditures | <u>17,821,843.35</u> | <u>18,629,161.70</u> | <u>807,318.35</u> | <u>4.33%</u> |
| Excess of Revenues Over/ (Under) Expenditures | <u>4,127,291.81</u> | <u>277,932.30</u> | <u>3,849,359.51</u> | <u>(1,384.99)%</u> |

Moraga-Orinda Fire District
Statement of Revenues and Expenditures
90 - Debt Service Fund
From 7/1/2017 Through 4/30/2018

| | | Current Period Actual | Prorated Monthly Budget | Prorated Monthly Variance | Percent Prorated Budget Remaining |
|--|------|--------------------------|----------------------------|---------------------------------|--|
| Revenue | | | | | |
| Taxes | | | | | |
| Property Tax-Current Secured | 4010 | 3,376,281.00 | 2,813,567.50 | 562,713.50 | (20.00)% |
| Total Taxes | | 3,376,281.00 | 2,813,567.50 | 562,713.50 | (20.00)% |
| Use of Money & Property | | | | | |
| Investment Earnings | 4181 | 21,430.71 | 0.00 | 21,430.71 | 0.00% |
| Total Use of Money & Property | | 21,430.71 | 0.00 | 21,430.71 | 0.00% |
| Other Revenue | | | | | |
| Transfers In | 4999 | 666,735.72 | 843,316.70 | (176,580.98) | 20.93% |
| Total Other Revenue | | 666,735.72 | 843,316.70 | (176,580.98) | 20.94% |
| Total Revenue | | 4,064,447.43 | 3,656,884.20 | 407,563.23 | (11.15)% |
| Expenditures | | | | | |
| Other Expense | | | | | |
| Pension Obligation Bond Principal Payment | 7900 | 2,360,000.00 | 1,966,666.70 | (393,333.30) | (19.99)% |
| Pension Obligation Bond Interest Payment | 7901 | 797,877.00 | 664,897.50 | (132,979.50) | (20.00)% |
| Apparatus Lease Principal Payment | 7902 | 315,758.91 | 528,750.00 | 212,991.09 | 40.28% |
| Apparatus Lease Interest Payment | 7903 | 29,474.91 | 46,639.20 | 17,164.29 | 36.80% |
| Lease Agreement Station 43 Principal | 7906 | 240,000.00 | 200,000.00 | (40,000.00) | (20.00)% |
| Lease Agreement Station 43 Interest | 7907 | 81,501.90 | 67,927.50 | (13,574.40) | (19.98)% |
| Transfers to Other Funds | 7997 | 4,476.30 | 0.00 | (4,476.30) | 0.00% |
| Total Other Expense | | 3,829,089.02 | 3,474,880.90 | (354,208.12) | (10.19)% |
| Total Expenditures | | 3,829,089.02 | 3,474,880.90 | (354,208.12) | (10.19)% |
| Excess of Revenues Over/ (Under) Expenditures | | 235,358.41 | 182,003.30 | 53,355.11 | (29.31)% |

**MORAGA-ORINDA FIRE DISTRICT
TREASURER'S QUARTERLY INVESTMENT REPORT
MARCH 31, 2018**

| Type of Investment | Financial Institution | Date of Maturity | Par Value/ Original | Market Value | Rate of Interest | Fiscal Year-to-Date Income |
|------------------------------|--|------------------|------------------------|-------------------|------------------|----------------------------|
| Cash | Contra Costa County | N/A | 242,178 | 242,178 | 0.00% | 0 |
| Cash | Citibank | N/A | 834,219 | 834,219 | 0.00% | 0 |
| Cash | Citibank | N/A | 247,390 | 247,390 | 0.00% | 0 |
| Local Agency Investment Fund | Local Agency Investment Fund | N/A | 6,789,326 | 6,772,611 | 1.51% | 32,873 |
| Money Market | Wells Fargo Government Money Market Fund | N/A | 21,186 | 21,186 | 0.01% | 1,011 |
| U.S. Treasury Note | Wells Fargo | 6/30/2018 | 3,007,796 | 2,963,796 | 1.38% | 20,398 |
| Money Market | Citibank | N/A | 580,978 | 580,978 | 0.65% | 4,921 |
| Certificate of Deposit | Citibank | 11/29/2018 | 2,000,000 | 2,000,000 | 1.20% | 0 |
| Money Market | US Bank | N/A | 0 | 0 | 0.20% | 222 |
| Total | | | 13,723,073 | 13,662,358 | | 59,425 |

Average Weighted Yield 1.08%

Market values obtained from monthly statements issued by Citibank and Wells Fargo Bank

Sufficient funds exist to meet the Districts financial obligations for the next six months using the County of Contra Costa's "Teeter Plan". In 1949, the California Legislature enacted an alternative method for the distribution of secured property taxes to local agencies known as the "Teeter Plan". The "Teeter Plan" is a tax distribution procedure by which secured tax tolls are distributed to the District on the basis of the tax levy, rather than on the basis of actual tax collections. While the County bears the risk of loss on delinquent taxes that go unpaid, it benefits from the penalties associated with these delinquent taxes when they are paid. In turn, the "Teeter Plan" provides the District with stable cash flow and the elimination of collection risk.

The March 2018 investments are in accordance with the District adopted investment policy.

Gloriann Sasser

4/27/2018

Gloriann Sasser
Administrative Services Director

Date



Moraga-Orinda Fire District

TO: Board of Directors
FROM: Gloriann Sasser, Administrative Services Director
DATE: May 16, 2018
SUBJECT: Item 8.6 - Approval of Payment to Contra Costa County Fire Protection District for Dispatching and Communications Services

Background

The District's Purchasing Ordinance requires that purchases of services in excess of \$100,000 have specific approval of the Board of Directors. The following purchase requires such authorization.

The District uses Contra Costa County Fire Protection District for dispatching and communications services. The District is required to pay for the services for fiscal year 2017/2018 in the amount of \$179,691. Sufficient appropriations exist in the General Fund Budget.

Recommended Action

Staff recommends the Board approve payment to Contra Costa County Fire Protection District for dispatching and communications services in the amount of \$179,691.

Attachments

1. Attachment A – Contra Costa County Fire Protection District Invoice for Dispatch Services

Attachment A



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

May 4, 2018

Fire Chief Dave Winnacker
Moraga-Orinda Fire District
1280 Moraga Way
Moraga CA 94556

Dear Chief Winnacker:

Re: Invoice for Dispatch Services

Please consider this letter an invoice for dispatching and communications services provided during fiscal year 2017-18. The cost allocation portion represents a 4% increase over last year's amount. The agency specific costs represent a reimbursement of costs borne by the Contra Costa County Fire Protection District on behalf of the Moraga-Orinda Fire District.

| Moraga-Orinda Fire District FY 2017-18 | |
|---|-------------------|
| Dispatch Services Cost Allocation | \$ 139,376 |
| Agency Specific Costs | 40,315 |
| Total | \$ 179,691 |

Please forward your payment of \$ **179,691** to:

NEW ADDRESS

Contra Costa County Fire Protection District
Attn: Jackie Lorrekovich
4005 Port Chicago Hwy, Ste 250
Concord CA 94520

Please contact me at (925) 941-3300 x1300 or Telecommunications Manager Traci Barkley at (925) 383-5014 if you have any questions about the charges.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jackie'.

Jackie Lorrekovich
Chief, Administrative Services

C: Gloriann Sasser, Administrative Services Director

Enclosure

U:\SRMGRS\JL\DispatchInvoice MOFD FY17-18



Moraga-Orinda Fire District

TO: Board of Directors
FROM: Gloriann Sasser, Administrative Services Director
DATE: May 16, 2018
SUBJECT: Item 9.1 – Resolution 18-08 Establishing the 2018/19 Fire Flow Tax Rates for the Orinda and Moraga Service Zones

BACKGROUND

Every year the District is required to set the rate for the Fire Flow Tax in each of the District's two service zones. In order to place the tax on the County Assessor's rolls for fiscal year 2018/19, the tax rate must be established by Board action and then levied against each parcel.

The current year FY2017/18 Fire Flow Tax Rate was established at six cents (\$.06) in both Moraga and Orinda and yielded:

| | Orinda Service Zone | Moraga Service Zone | Total 2017/18 |
|-----------------------|---------------------|---------------------|---------------|
| Fire Flow Tax Revenue | \$546,471 | \$534,126 | \$1,080,597 |

RECOMMENDATION

Staff recommends the Board adopt Resolution No. 18-08 adopting the Fire Flow Tax rate of six cents (\$.06) in both the Moraga and Orinda service zones.

ATTACHMENT

1. Attachment A – Resolution 18-08 - Adopting Fire Flow Tax Rates of Six Cents (\$.06) in the Moraga Service Zone and Six Cents (\$.06) in the Orinda Service Zone, for Fiscal Year 2018/19

RESOLUTION NO. 18-08

**RESOLUTION OF MORAGA-ORINDA FIRE DISTRICT
("DISTRICT") ADOPTING FIRE FLOW TAX RATES OF SIX CENTS (\$.06) IN THE
MORAGA SERVICE ZONE AND SIX CENTS (\$.06) IN THE ORINDA SERVICE
ZONE, FOR FISCAL YEAR 2018/19**

WHEREAS, prior to 1997, the existing fire flow tax rate for what is presently the Moraga Service Zone of the Moraga - Orinda Fire District ("District") was set at a range from zero (\$0.00) to thirty cents (\$0.30) for the predecessor to the District the dependent Moraga Fire Protection District; and

WHEREAS, by Resolution 97-16 of the Contra Costa County Board of Supervisors dated January 14, 1997, the continuation of the fire flow tax within the Moraga Service Zone of the District was made a condition of approval for the consolidation of the two dependent predecessor districts (Moraga Fire Protection District and Orinda Fire Protection District) to form the District; and,

WHEREAS, in 1997, the City of Orinda submitted a ballot measure in the regular statewide election of June 3, 1997, for adoption of a new fire flow tax in what is now the Orinda Service Zone of the District; and,

WHEREAS, the fire flow tax for the Orinda Service Zone was approved by two-thirds of the voters at the June 3, 1997 election in an amount not to exceed six cents (\$0.06), and the fire flow tax was lawfully adopted under both Article XIII A (adopted by Proposition 13) and Article XIII D (adopted by the passage of Proposition 218) of the State Constitution; and,

WHEREAS, the District's respective fire flow taxes are special taxes on property on the secured tax roll, which provide additional funds for fire protection, prevention and suppression and emergency medical services, equipment and related facilities, including water distribution facilities, for fire suppression purposes and for paying the salaries and benefits of firefighting personnel; and,

WHEREAS, all services provided to residents by the District are funded by the fire flow tax, proportional share of property tax revenues, ambulance transport fees, and other service fees; and,

WHEREAS, the specific amount of the fire flow tax in both the Moraga Service Zone and the Orinda Service Zone of the District is to be determined annually by the District Board of Directors after notice and public hearing; and,

WHEREAS, on or about this date, the District Board considered the establishment of the rate of the fire flow special tax for the Orinda Service Zone and the Moraga Service Zone of the District, for Fiscal Year 2018/19; and,

Attachment A

WHEREAS, the District Chief has recommended that the Board adopt this resolution to establish the fire flow tax at a rate of 6.0 cents, in the Moraga Service Zone and 6.0 cents in the Orinda Service Zone for fiscal year 2018/19 and,

NOW THEREFORE BE IT RESOLVED, the District Board hereby adopts and approves the continuation of the fire flow tax rate of 6.0 cents for the Moraga Service Zone and 6.0 cents for the Orinda Service Zone in Fiscal Year 2018/19.

PASSED, APPROVED and ADOPTED this 16th day of May, 2018 at a regular meeting of the District Board of Directors held on May 16, 2018, at 22 Orinda Way, Orinda, California 94563, on motion made by Director _____, seconded by Director _____, and duly carried with the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attachment A

Dated: May 16, 2018

John Jex, Vice President
Board of Directors

ATTEST:

Grace Santos, District Clerk



Moraga-Orinda Fire District

TO: Board of Directors

FROM: Dave Winnacker, Fire Chief

DATE: May 16, 2018

SUBJECT: Item 9.2 – Resolution 18-09, Ordering Even - Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order

BACKGROUND

The terms of office for three members of the Board of Directors in Divisions 1, 3, and 4 will conclude in December of 2018. The Moraga-Orinda Fire District will participate in the November 2018 General District Election, as a part of the Statewide General Election.

California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December. Other elections may be held in the district and it is to the advantage of the district to consolidate.

California Elections Code also requires the governing body of any local agency to adopt regulations pertaining to materials prepared by a candidate for a Special District election, including whether a charge shall be levied against each candidate submitting a candidate statement to be sent to the voters. In past elections, the candidates have paid for the cost of their candidate statement.

Attached is Resolution 18-09, necessary to appropriately initiate the District's participation in the election process.

Resolution 18-09 gives notice of holding a General Election, as well as specific instructions as to how such an election shall be held and conducted. The resolution also defines the filing instructions, and fee information.

The Moraga-Orinda Fire District Board has the authority to regulate how many words will be allowed in the Candidate Statement and payment for the voluntary Candidate Statement. The word count in the past has been limited to 400 words with the candidate paying the full cost.

Due to further streamlining efforts by the Elections Division, the cost of printing has been reduced, and the Contra Costa County Elections Division is recommending a 250-word limit. This is the standard used by most cities and special districts, and mandated for State elections. The minimum cost for a candidate statement is \$200. A district may elect to go over 250 words in which case the candidate statement costs will double.

The Contra Costa County Elections Division is estimating printing cost for a 250 word candidate statement to be:

- Division 1 – \$200.00
- Division 3 – \$200.00
- Division 4 – \$200.00

Statements over 250 words will double in price.

FISCAL IMPACT

The County Registrar of Voters has determined the cost of the election to the District to be approximately \$1.25 - \$1.75 per registered voter. Per the Contra Costa County Elections Division, the total number of registered voters are:

- Division 1 – 4,150
- Division 3 – 5,410
- Division 4 – 5,517

A total of \$22,000 has been budgeted for the costs of conducting the election.

IN THE EVENT OF A TIE VOTE

The County Elections Office requires that we decide what action is to be taken in the event of a tie vote:

- The winner shall be determined by lot at a time and place designated by this board.
- The governing board shall call a run-off election on the sixth Tuesday following the election at which the tie vote occurred.

Staff has been advised that a stand-alone election is estimated to cost about \$5.00 per registered voter.

RECOMMENDATION

Staff recommends that the Board adopt Resolution 18-09 as presented, and in the event of a tie vote, the winner will be determined by a lot at a time and place designated by this board.

ATTACHMENT

1. Attachment A – Resolution 18-09 Resolution Ordering Even - Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order

RESOLUTION NO. 18-09

**BEFORE THE BOARD OF DIRECTORS OF THE
MORAGA-ORINDA FIRE DISTRICT
CONTRA COSTA COUNTY, STATE OF CALIFORNIA**

**Resolution Ordering Even - Year Board of Directors
Election; Consolidation of Elections; and
Specifications of the Election Order**

WHEREAS, California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even-numbered year; and

WHEREAS, other elections may be held in whole or in part of the territory of the district and it is to the advantage of the district to consolidate pursuant to Elections Code Section 10400; and

WHEREAS, Elections Code Section 10520 requires each district involved in a general election to reimburse the county for the actual costs incurred by the county elections official in conducting the election for that district; and

WHEREAS, Elections Code Section 13307 requires that before the nominating period opens the district board must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; may establish the cost; and determine whether the costs be paid in advance; and

WHEREAS, Elections Code Section 12112 requires the election official of the principal county to publish a notice of the election once in a newspaper of general circulation in the District;

NOW, THEREFORE, IT IS ORDERED that an election be held within the territory included in this district on the **6th day of November, 2018**, for the purpose of electing members to the board of directors of said district in accordance with the following specifications:

SPECIFICATIONS OF THE ELECTION ORDER

1. The Election shall be held on Tuesday, **the 6th day of November, 2018**. The purpose of the election is to choose members of the board of directors or councilmembers for the following seats: (offices and terms)

| | |
|----------------------------|--------------------|
| <u>Director Division 1</u> | <u>4-year term</u> |
| <u>Director Division 3</u> | <u>4-year term</u> |
| <u>Director Division 4</u> | <u>4-year term</u> |

2. The District has determined that the Candidate will pay for the Candidate’s Statement. As a condition of having the Candidate’s Statement published, the candidate shall pay the estimated costs at the time of filing. The Candidate’s Statement will be limited to four hundred (400) words. The District hereby establishes the estimated cost for a candidate statement as the following:

| |
|------------------------------|
| <u>Division 1 - \$400.00</u> |
| <u>Division 2 - \$400.00</u> |
| <u>Division 3 - \$400.00</u> |

3. The District directs that the County Registrar of Voters of the principal county publish the Notice of Election in a newspaper of general circulation that is regularly circulated in the territory.
4. This Board hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the district, pursuant to Elections Code 10400.
5. The district will reimburse the county for the actual cost incurred by the county elections official in conducting the general district election upon receipt of a bill stating the amount due as determined by the elections official.
6. The Clerk of this Board is ordered to deliver copies of this Resolution, to the Registrar of Voters, and if applicable, to the Registrar of Voters of any other county in which the election is to be held, **and to the Board of Supervisors.**
7. THE FOREGOING RESOLUTION WAS ADOPTED upon motion by Director _____, seconded by Director _____, at a regular meeting on this 16th day of May, 2018, at 22 Orinda Way, Orinda, California 94563, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attachment A

Dated: May 16, 2018

John Jex, Vice President
Board of Directors

ATTEST:

Grace Santos, District Clerk
Moraga-Orinda Fire District