



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

May 18, 2016

6:30 p.m. CLOSED SESSION

7:00 p.m. OPEN SESSION

PLEASE NOTE NEW MEETING ADDRESS:

Hacienda Mosaic Room
2100 Donald Drive
Moraga, CA 94556

1. OPENING CEREMONIES

- 1.1. Call the meeting to Order
- 1.2. Roll Call
- 1.3. Core Values – Service, Honor, Integrity

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

3. CLOSED SESSION

3.1. **Conference with Real Property Negotiators**

(Government Code Section 54956.8)

Agency Negotiator: Stephen Healy

Under Negotiations: Instructions to negotiator will concern price and terms of payment.

Real Property: 1035 Lorinda Lane, Lafayette, CA

3.2. **Conference with Real Property Negotiators**

(Government Code Section 54956.8)

Agency Negotiator: Stephen Healy

Under Negotiations: Instructions to negotiator will concern price and terms of payment.

Real Property: 4268 El Nido Ranch Road, Lafayette, CA

4. RECONVENE THE MEETING

- 4.1. Call the meeting to Order
- 4.2. Pledge of Allegiance

5. REPORT OF CLOSED SESSION ACTION

6. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

7. CONSENT AGENDA

7.1. **Meeting Minutes – May 4, 2016**

Staff Recommendation: Receive and File

7.2. **Monthly Incident Report – April 2016**

Staff Recommendation: Receive and File

7.3. **Monthly Financial Reports – April 2016**

Staff Recommendation: Receive and File

7.4. **Monthly Check/Voucher Register – April 2016**

Staff Recommendation: Receive and File

8. REGULAR CALENDAR

8.1. **Public Hearing on Exterior Hazard Control Notices (Weed Abatement)**

Open Public Hearing as set forth in the annual weed abatement notices mailed April 15, 2016 for the purpose of receiving public comment to show cause why weed abatement orders, dated April 15, 2016, should not be enforced.

Staff Recommendation: 1) Discuss; 2) Deliberate; 3) Provide Direction to Staff

9. COMMITTEE REPORTS

9.1. **Finance Committee (*Directors Barber & Weil*)**

10. ANNOUNCEMENTS

10.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))

10.2. **Questions and informational comments from Board members and Staff**

10.3. **District Updates – April 2016**

11. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on May 13, 2016, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Grace Santos, District Clerk



Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

May 4, 2016

1. **Opening Ceremonies**

The Board of Directors convened in Open Session at 6:00 P.M. on May 4, 2016 in the Sarge Littlehale Community Room, 22 Orinda Way, Orinda, California. Director Barber was absent. President Anderson called the meeting to order.

Present were the following Directors and Staff:

Director Anderson	Director Weil	Grace Santos, District Clerk
Director Evans	Stephen Healy, Fire Chief	Doug McManamon, Counsel
Director Famulener	Gloriann Sasser, Admin Srvcs Director	

2. **Public Comment**

There were no comments.

3. **Closed Session**

At 6:01 P.M., the Board adjourned into Closed Session.

4. **Reconvene The Meeting**

President Anderson reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:00 P.M. Present were the following Directors and Staff:

Director Anderson	Director Weil	Grace Santos, District Clerk
Director Evans	Stephen Healy, Fire Chief	Kathy Leonard, Fire Marshal
Director Famulener	Gloriann Sasser, Admin Srvcs Director	

5. **Report of Closed Session Action**

There was no reportable action taken during Closed Session on items 3.1 Conference with Real Property Negotiators and 3.2 Conference with Real Property Negotiators.

6. **Public Comment**

MOFD Firefighter/Paramedic and President of the Moraga-Orinda Firefighters Association Anthony Stephens introduced the new MOFD camouflage t-shirts. May is National Military Appreciation Month, and to acknowledge the military, the Local 1230 Firefighters Union formed a Camouflage T-Shirt Committee. The committee consists of veterans from members of the fire districts and departments across Contra Costa County. The committee designed the t-shirts, managed the moneys raised, and chose the charities to donate to. The shirts are available for purchase through contracostafirefighters.com or the local union hall at 112 Blueridge Drive in Martinez. The shirts are \$25 each, and \$7 of each purchase will go to the charities chosen by the committee.

7. **Consent Agenda**

Motion by Director Evans and seconded by Director Famulener to receive and file Items 7.1 – Meeting Minutes, 7.2 – Quarterly Treasurer’s Report, 7.3 – Quarterly Ambulance Billing Report, 7.4 – Regular Board Meeting Locations, and 7.5 – Capital Projects Fund 2015/2016 Budget Adjustment. Said motion carried a unanimous 4-0 roll-call vote (Ayes: Anderson, Evans, Famulener and Weil; Absent: Barber).

8. Regular Calendar

8.1 Lorinda Lane Trail Easement

In January of 2016, staff was approached by the City of Lafayette, who asked the District to consider granting a walking easement that overlays two existing easements on the lower portion of Lorinda Lane.

On April 14, 2016, the City of Lafayette approved negotiating instructions for the Lafayette City Manager, who subsequently offered \$10,000 for the easement. Staff reached a tentative agreement with the City of Lafayette on price and language for the easement. Board approval is required because an easement is a non-possessory transfer of property.

Chief Healy stated that there were two grammatical errors in sections 3(b) and 7 of the original Attachment B – Walking Trail Easement document. He brought updated copies for the Board and public, which reflect the changes. The updated document does not change the substance nor the intent of the agreement in any way. Chief Healy stated that it was an error on his part and asked that any motion referenced the updated document.

Motion by Director Evans and seconded by Director Famulener to authorize staff to execute completion of the easement as described in the late arriving document with the changes in sections 3(b) and 7 as described. Said motion carried a unanimous 4-0 roll-call vote (Ayes: Anderson, Evans, Famulener and Weil; Absent: Barber).

8.2 Resolution 16-08 Establishing the 2016/17 Fire Flow Tax Rates for the Orinda and Moraga Service Zones

Every year the District is required to set the rate for the Fire Flow Tax in each of the District's two service zones. In order to place the tax on the County Assessor's rolls for fiscal year 2016/17, the tax rate must be established by Board action and then levied against each parcel.

The 2015/16 Fire Flow Tax Rate was established at six cents (\$.06) in both Moraga and Orinda and yielded:

	Orinda Service Zone	Moraga Service Zone	Total 2015/16
Fire Flow Tax Revenue	\$539,863	\$530,351	\$1,070,214

Motion by Director Weil and seconded by Director Famulener to adopt Resolution No. 16-08 adopting the Fire Flow Tax rate of six cents (\$.06) in both the Moraga and Orinda service zones. Said motion carried a unanimous 4-0 roll-call vote (Ayes: Anderson, Evans, Famulener and Weil; Absent: Barber).

8.3 Resolution 16-09 Adopting a Modified Schedule of Cost Recovery Fees for Emergency Medical Services

Emergency medical services are partially paid for by ambulance transport cost recovery fees and non-transport emergency medical services cost recovery fees. District Resolution No. 13-02, approved in May 2013, adopted a modified schedule of fees. This Resolution and the District's Ambulance Service Agreement with Contra Costa County include a provision for an annual modification to emergency medical services fees.

Staff recommends the Board increase ambulance transport fees based on the Consumer Price Index (CPI) for the San Francisco – Oakland – San Jose, CA area. The February 2016 CPI increased 3.02%. Staff recommends ambulance transport and non-transport cost recovery fees effective July 1, 2016 as follows:

Fee Description	Current Fee	Recommended Fee 2.45% Increase
Basic Life Support Transport (BLS)	\$1,068	\$1,100
Advanced Life Support Transport	\$1,525	\$1,571
Advanced Life Support 2 Transport	\$1,755	\$1,808
First Responder Assessment	\$446	\$459
Mileage	\$28	\$29

Below is a comparison of ambulance transport fees for other agencies in Contra Costa County:

Agency	BLS	ALS/ALS2	First Responder	Mileage
Contra Costa County Fire	\$2,100	\$2,100	\$450	\$50
San Ramon Valley Fire	\$1,055	\$1,490/\$1,579	\$459	\$29

Director Evans asked why the District's fees were less than Contra Costa County Fire's fees. ASD Sasser explained that Contra Costa County increased their fees when they took over the ambulance contract and it had to do with their new ambulance transport situation.

Director Weil asked why the District's rates were not comparable to those of Contra Costa County Fire's. Chief Healy stated that Contra Costa County has a brand new contract and the District is in a 3-year contract, which would not be up until next year. Staff can do a new study with a consultant if the Board thought the rates were not an accurate representation of the costs.

ASD Sasser stated that the Board policy has been in place for many years, and the Board would have discretion to consider changing it if it so chooses.

Motion by Director Evans and seconded by Director Weil to adopt Resolution 16-09 Establishing a Modified Schedule of Cost Recovery Fees for Emergency Medical Services. Said motion carried a unanimous 4-0 roll-call vote (Ayes: Anderson, Evans, Famulener and Weil; Absent: Barber).

8.4 Resolution 16-10 Approving the Amendment and Restatement to the Flexible Benefits Plan

The District has contracted with Benefit Administration Corporation (BAC) since 1998 to provide an employee funded Flexible Benefit Plan (Plan). The Plan allows employees to fund the following expenses using money excludable from the employee's taxable income (tax-free dollars) as allowable under the Internal Revenue Code:

- dependent care expenses
- unreimbursed health expenses
- health insurance benefit – employee share
- dental insurance benefit – employee share

Effective May 1, 2016, the District is contracting with American Fidelity Assurance Company to provide the Plan. American Fidelity provides improved services including:

- Optional supplemental insurance products (accident, life and cancer insurance)
- Optional health debit cards for participants
- Direct deposit services for participants
- Improved technology including on-line claim filing capabilities and a mobile application for filing reimbursement claims.

- Annual one-on-one meetings with employees to discuss benefit options and make enrollment elections.

It is necessary to approve an amendment and restatement of the flexible benefit plan to reflect the change in administrators and to add the additional available optional benefits.

The District was paying BAC \$720 per year to administer the plan. The cost to the District to contract with American Fidelity is \$0, thus reducing costs \$720 per year.

MOFD Captain and Chair of the Health & Wellness Committee for the Firefighters Association Mike Lacy stated that American Fidelity Assurance Company representatives are limited in their knowledge of the specific products needed by firefighters, as well as in the plans that they offer. A lot of education is needed at all levels, which firefighters, staff and the American Fidelity Assurance Company recognizes, and he will set up informational meetings to make sure everyone is educated.

President Anderson stated that there is an education responsibility on both the district and each individual firefighter.

Motion by Director Evans and seconded by Director Weil to adopt Resolution No. 16-10 Approving the Amendment and Restatement of the Flexible Benefit Plan. Said motion carried a unanimous 4-0 roll-call vote (Ayes: Anderson, Evans, Famulener and Weil; Absent: Barber).

8.5 Contra Costa County Employee's Retirement Association (CCCERA) Economic Assumptions and Rates

The District provides employee pension benefits through the Contra Costa County Employees' Retirement Association (CCCERA). The District's rates and costs are determined by CCCERA based on an actuarial valuation that is completed every year. The actuarial valuation is based on economic assumptions that are adopted by the CCCERA Board. Every three years the CCCERA Board reviews the economic assumptions.

The CCCERA Board met on April 27, 2016 and reviewed the economic assumptions to be used to prepare the upcoming December 31, 2015 actuarial valuation. This actuarial valuation will be used to determine the District's CCCERA rates for fiscal year 2017-18. The CCCERA actuary, Segal and Company, recommended CCCERA maintain the investment return assumption of 7.25% per year. However, the CCCERA Board majority voted to reduce the investment return assumption to 7.00% per year. This assumption change will likely significantly increase the District's contribution rates. This assumption change will also likely result in an increase to the District net pension liability.

Since the CCCERA Board's action, Staff has:

- Contacted CCCERA and requested additional information regarding the effect of this change on the District's 2017-18 rates, and updated 5-year projections.
- Contacted Bartel and Associates (the District's OPEB actuary), and requested information regarding the potential impacts.
- Analyzed the effect on the District's rates of the 2012 reduction by CCCERA of the investment return assumption from 7.75% to 7.25%.
- Analyzed the potential effect of the assumption change on the District's net pension liability.

In 2012, the CCCERA Board reduced the investment return assumption from 7.75% to 7.25%.

It is important to note that there are many factors in addition to the investment return assumption that effect the District's rates and net pension liability.

Other useful information regarding this issue comes from Segal's December 31, 2014 Actuarial Valuation. This report included information regarding the sensitivity of the District's net pension liability to changes in the investment return assumption.

In addition, at the CCCERA meeting Segal told the CCCERA Board that in June 2016 Segal will be recommending a substantially longer mortality rate. The CCCERA Board will consider the non-economic assumptions in June. This change would also likely result in increased contribution rates and an increase to the net pension liability.

CCCERA has communicated that they plan to have the December 31, 2015 actuarial valuation completed and available in July 2016. After that, updated five-year projected contribution rates will be provided.

Staff will continue to monitor this situation and provide additional information as it becomes available.

8.6 Palos Colorados Mitigation Agreement

In an effort to improve fire and life safety, the Fire Marshal has been working with the developer of the Palos Colorados project in Moraga for several months. The projects includes 123 single family homes in east Moraga. (The Developers are the Richfield Real Estate Corporation and the Bigbury Company). They have collectively acknowledged that the Project may place an increased burden on the District's provision of fire protection services to the project contingent upon EBMUD's actual fire flow rates to the Project. As a result, the developer has agreed to pay the District a total of \$180,000 as a fire protection services mitigation within 60 days following the issuance of the first building permit for the Project towards the purchase of a new fire engine.

Therefore, staff concurrently negotiated a one-time payment of \$180,000 by the developers to be used towards the purchase of a new fire engine. The District's long-range Capital Budget Plan has two new engines scheduled for replacement in FY 2017/18. The projected cost of a new engine in 2017 is \$585,000. If the Board approves receiving this money, the cost of one of the fire engines would be reduced to approximately \$405,000.

Because the first building permit may be issued towards the end of FY 2016/17, staff is bringing this agreement to the Board for approval at this time.

Chief Healy stated that staff does not know exactly when the first building permit will be issued but if things goes well, the Board would need to authorize staff to accept the money.

Director Weil voiced his concern over the supply of water

Fire Marshal Leonard stated that the water supply at the Palos Colorados project will be 1500 gallons a minutes, which is more than adequate for firefighting.

Motion by Director Evans and seconded by Director Famulener to authorize staff to execute agreement between the District and the Richfield Real Estate Corporation and the Bigbury Company. Said motion carried a 3-1 roll-call vote (Ayes: Anderson, Evans and Famulener; Noes: Weil; Absent: Barber).

9. Committee Reports

9.1 Finance Committee (Directors Barber & Weil)

There was nothing to report. The next meeting will be on May 9, 2016 at 7pm.

10. Announcements

10.1 Brief information only reports related to meetings attended by a Director at District expense

(Government Code Section 53232.3(d))

There was nothing to report.

10.2 Questions and informational comments from Board members and Staff

Director Weil commented on Consent Agenda Item 7.4 – Regular Board Meeting Locations. He asked staff to note that the June 1, September 7, and October 5 meetings can occur during a time when it is extremely hot and asked that staff be flexible because it can get really hot and uncomfortable in the Sarge Littlehale Community Room.

Chief Healy commented that the firefighters looked good in their camouflage t-shirts.

11. Adjournment

At 8:30 P.M., President Anderson called for adjournment of the regular meeting.



Grace Santos
Secretary to the Board

DRAFT

For an audio recording of this and other Board meetings, please visit the MOFD District Board Meeting webpage

<http://www.mofd.org/board/meetings>

MOFD Response Time Summary by Incident Type (grouped) for All Code 2 and Code 3 Responses.

Will only show Incident Types that are applicable. EMS/Rescue - Structure Fires (actual type is in structure) - Vegetation Fires - Other Types Grouped (Alarms/Hazards/Pub Svc/Etc) Data Based On Completed RMS Incident Report Data entered by Company Officer - Not based on Raw CAD Data...

	<i>April, 2016</i>			<i>Totals</i>
	Structure Fires	All Other Types	EMS / Rescue	
Incident Totals	2	93	162	257
Median Turnout	0.70	1.85	1.53	1.57
Median Resp Time	9.13	6.73	6.03	6.22
Resp Time (90th%)	10.08	9.52	10.70	10.48

Code 3 Response Time Summary by City and Incident Type. Times shown are based on the First Responding Units Arrival at Scene of Emergency.

		<i>April, 2016</i>			
		Incident Totals	Median Turnout	Median Resp Time	Resp Time (90th%)
Orinda	EMS / Rescue	59	1.50	5.37	8.54
	Structure Fires	1	1.43	6.45	6.45
	All Other Types	9	2.08	7.50	9.52
	Totals for City	69	1.52	5.67	8.68
Moraga	EMS / Rescue	55	1.55	4.07	7.00
	All Other Types	11	1.55	5.85	8.20
	Totals for City	66	1.55	4.68	7.47
Lafayette	EMS / Rescue	13	1.43	7.07	9.47
	Structure Fires	1	0.70	10.08	10.08
	All Other Types	3	2.13	8.80	10.37
	Totals for City	17	1.43	7.67	10.28
Overall Total		152	1.53	5.37	8.67

Response Totals By Incident Type

	May 15	Jun 15	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	Total
All Others (Alarms / Pub Service / Etc.)	107	108	112	89	128	105	108	96	97	89	106	95	1,240
EMS / Rescue	149	146	158	148	187	155	163	162	154	121	160	146	1,849
Structure Fires	2	1	2	1	4	1	2	3	1	4	3	2	26
Technical Rescues		1	2	1				1				1	6
Veg Fires		4	9	6	1	1	1			1			23
Vehicle Accidents	10	14	25	18	10	14	17	26	10	8	28	13	193
Total	268	274	308	263	330	276	291	288	262	223	297	257	3,337

Incident Types

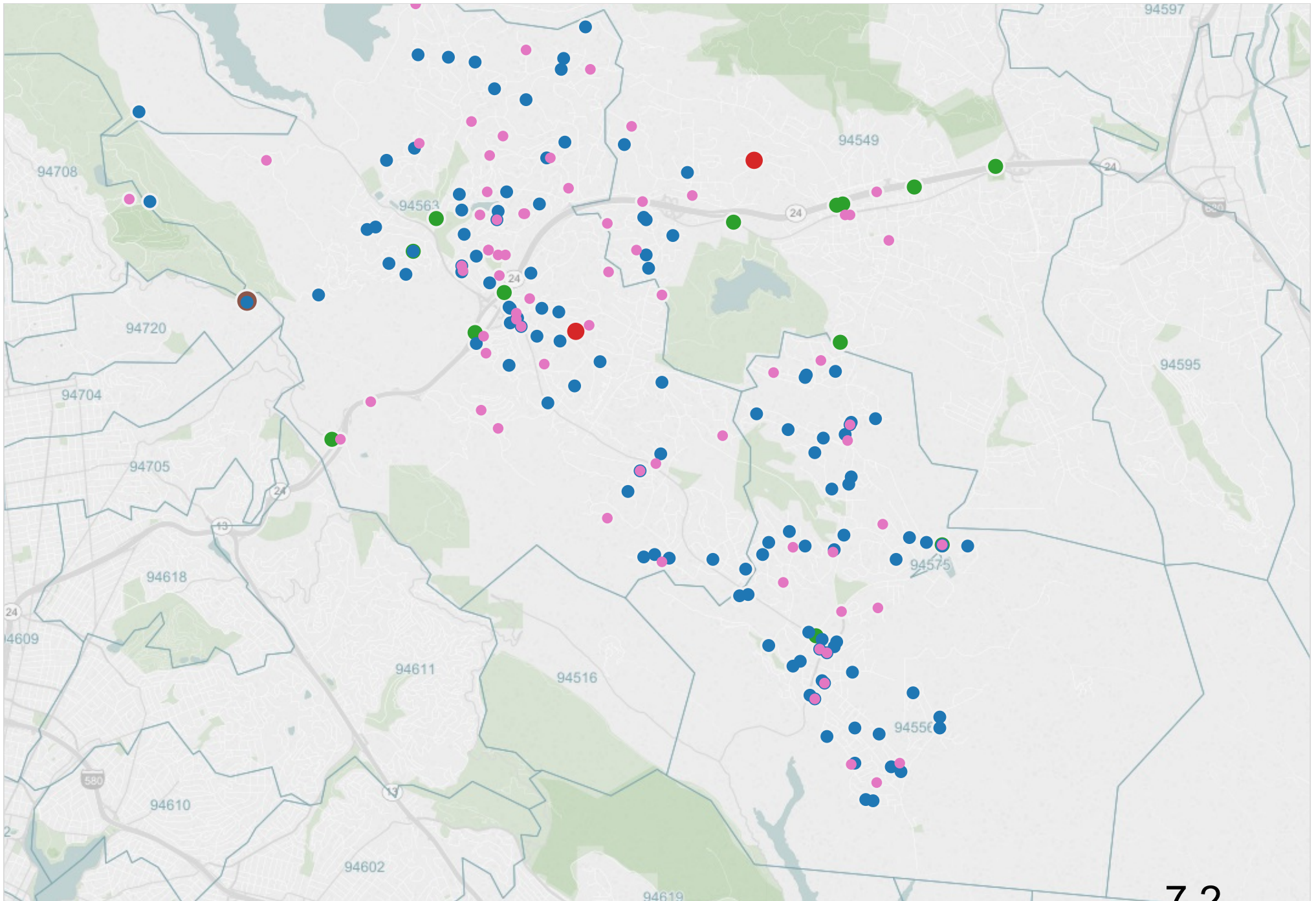
■ All Others (Alarms / Pub Service / Etc.) ■ EMS / Rescue

■ Vehicle Accidents

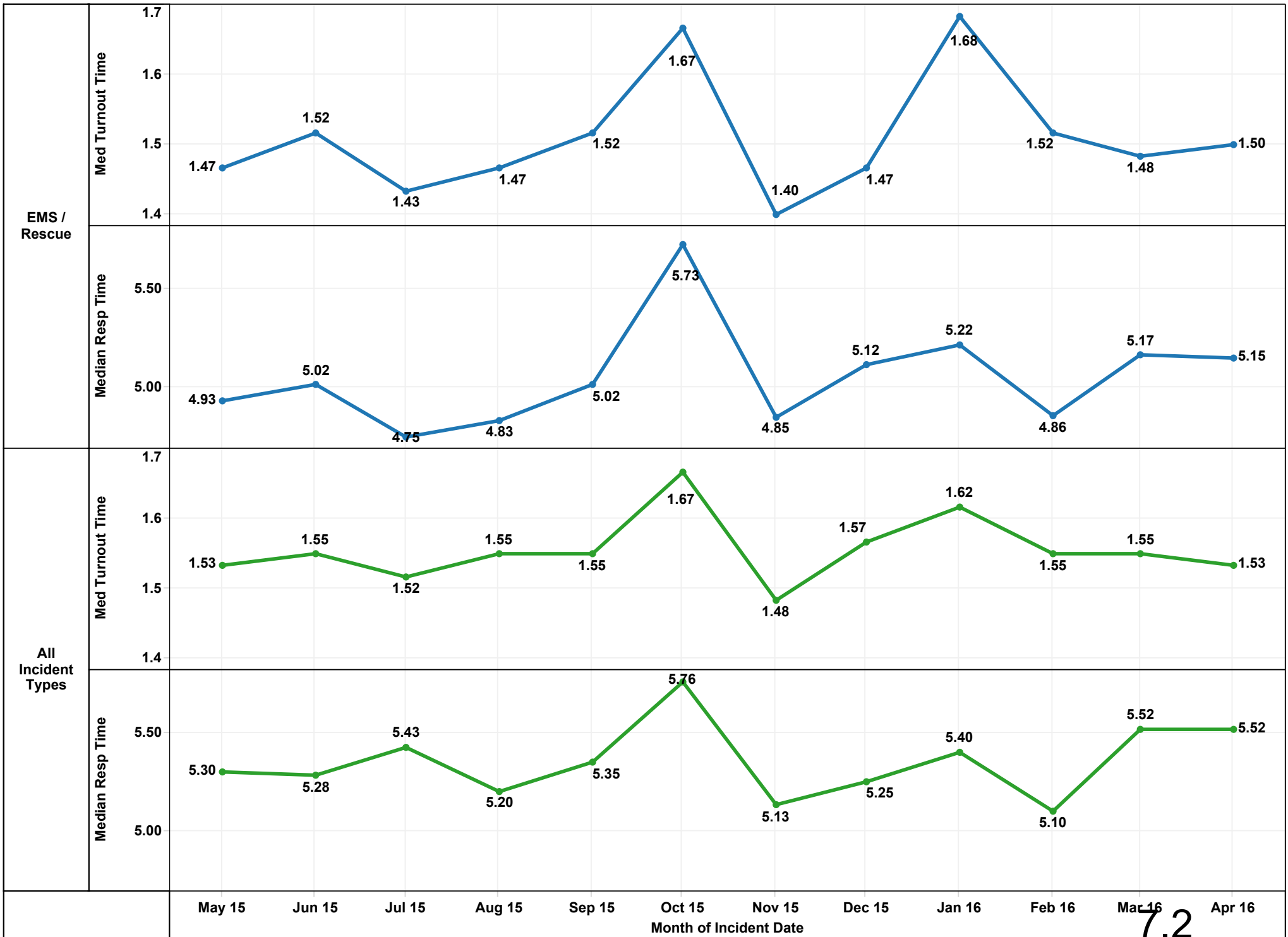
■ Structure Fires

■ Technical Rescues

Incident Location Map for MOFD April 2016



Run Chart for MOFD EMS / Rescue and All Incident Types for the last full 12 months. Median Turnout and Response Times By Month for First At Scene Units



7.2

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Capital Projects Fund Actual to Budget-15/16
From 7/1/2015 Through 4/30/2016

		Current Period Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Fire Flow Tax	4066	1,070,213.78	1,070,214.00	(0.22)	(0.00)%
Total Taxes		1,070,213.78	1,070,214.00	(0.22)	(0.00)%
Use of Money & Property					
Investment Earnings	4181	(423.48)	0.00	(423.48)	0.00%
Total Use of Money & Property		(423.48)	0.00	(423.48)	0.00%
Charges for Service					
Impact Mitigation Fees	4743	48,000.00	12,000.00	36,000.00	300.00%
Total Charges for Service		48,000.00	12,000.00	36,000.00	300.00%
Other Revenue					
Misc Rebates & Refunds	4975	544.12	544.00	0.12	0.02%
Total Other Revenue		544.12	544.00	0.12	0.02%
Total Revenue		1,118,334.42	1,082,758.00	35,576.42	3.29%
Expenditures					
Operating Expense					
Professional Services	6327	2,940.00	7,390.00	4,450.00	60.22%
Total Operating Expense		2,940.00	7,390.00	4,450.00	60.22%
Other Expense					
Bank Fees	7510	86.00	100.00	14.00	14.00%
Fire Flow Tax Collection Fees	7531	12,610.46	12,610.00	(0.46)	(0.00)%
Capital Contingency-Facilities, ...	7700	48,143.64	75,950.00	27,806.36	36.61%
Fire Fighting Equip-Fixed Asset ...	7701	10,954.50	20,000.00	9,045.50	45.23%
Lease Apparatus/Vehicles-Fixed...	7702	44,609.16	89,219.00	44,609.84	50.00%
Apparatus/Vehicles-Fixed Asset...	7703	480,214.90	479,554.00	(660.90)	(0.14)%
Computer Equip & Software-Fix...	7704	0.00	21,823.75	21,823.75	100.00%
Buildings-Station #41-Fixed Ass...	7705	20,023.27	72,000.00	51,976.73	72.19%
Buildings-Station #43-Fixed Ass...	7706	82,301.76	110,146.00	27,844.24	25.28%
Misc. Equipment Expense	7709	80,910.84	60,675.00	(20,235.84)	(33.35)%
Station 46- Construction in Prog...	7711	29,421.61	12,030.00	(17,391.61)	(144.57)%
Total Other Expense		809,276.14	954,107.75	144,831.61	15.18%
Total Expenditures		812,216.14	961,497.75	149,281.61	15.53%
Excess of Revenues Over/ (Under) Expenditures		306,118.28	121,260.25	184,858.03	152.45%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 15/16
From 7/1/2015 Through 4/30/2016

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Property Tax-Current Secured	4010	16,435,335.56	16,440,128.00	(4,792.44)	(0.03)%
Property Tax-Supplemental	4011	101,735.95	228,000.00	(126,264.05)	(55.38)%
Property Tax-Unitary	4013	203,699.11	203,699.00	0.11	0.00%
Property Tax-Curr Unsecured	4020	561,494.41	605,000.00	(43,505.59)	(7.19)%
Prop Tax- Prior Secured	4030	(61,612.20)	(61,010.00)	(602.20)	0.99%
Prop Tax-Prior Supplement	4031	(25,624.59)	(25,262.00)	(362.59)	1.44%
Prop Tax Prior Unsecured	4035	<u>(27,293.43)</u>	<u>(16,362.00)</u>	<u>(10,931.43)</u>	<u>66.81%</u>
Total Taxes		17,187,734.81	17,374,193.00	(186,458.19)	(1.07)%
Use of Money & Property					
Investment Earnings	4181	<u>(287.86)</u>	0.00	(287.86)	0.00%
Total Use of Money & Property		(287.86)	0.00	(287.86)	0.00%
Intergovernmental Revenue					
Homeowners Relief Tax	4385	78,298.46	158,000.00	(79,701.54)	(50.44)%
Intergovernmental	4437	323,896.00	323,896.00	0.00	0.00%
Revenue-Federal Grants					
CA FF JAC Training Funds	4440	25,091.41	25,091.00	0.41	0.00%
Other/In Lieu of Taxes	4580	0.00	1,000.00	(1,000.00)	(100.00)%
Measure H-Emerg Med Ser Subsid	4896	0.00	85,748.00	(85,748.00)	(100.00)%
Total Intergovernmental Revenue		<u>427,285.87</u>	<u>593,735.00</u>	<u>(166,449.13)</u>	<u>(28.03)%</u>
Charges for Service					
Permits	4740	2,077.00	3,200.00	(1,123.00)	(35.09)%
Plan Review	4741	153,316.00	171,360.00	(18,044.00)	(10.53)%
Inspection Fees	4742	30,631.00	21,000.00	9,631.00	45.86%
Weed Abatement Charges	4744	3,465.02	3,465.00	0.02	0.00%
CPR/First Aid Classes	4745	2,138.00	1,100.00	1,038.00	94.36%
Reports/ Photocopies	4746	306.50	242.00	64.50	26.65%
Other Charges for Service	4747	<u>2,792.00</u>	<u>3,400.00</u>	<u>(608.00)</u>	<u>(17.88)%</u>
Total Charges for Service		194,725.52	203,767.00	(9,041.48)	(4.44)%
Charges for Service - Ambulance					
Ambulance Service Fees	4898	764,873.61	1,088,000.00	(323,126.39)	(29.70)%
Ambulance Service Fee Reimbursements	4899	(44,082.10)	(100,000.00)	55,917.90	(55.92)%
Ambulance Collection Recovery Payments	4900	2,782.87	4,000.00	(1,217.13)	(30.43)%
Total Charges for Service - Ambulance		<u>723,574.38</u>	<u>992,000.00</u>	<u>(268,425.62)</u>	<u>(27.06)%</u>
Other Revenue					
Other Revenue-Strike Team Recovery	4971	232,717.85	233,092.00	(374.15)	(0.16)%
Other Revenue & Financing Sources	4972	13,200.00	62,000.00	(48,800.00)	(78.71)%
Other Revenue-Misc.	4974	27,153.18	500.00	26,653.18	5,330.64%
Misc Rebates & Refunds	4975	737.97	1,000.00	(262.03)	(26.20)%
Sale of Surplus Property	4980	<u>369.67</u>	<u>2,000.00</u>	<u>(1,630.33)</u>	<u>(81.52)%</u>
Total Other Revenue		<u>274,178.67</u>	<u>298,592.00</u>	<u>(24,413.33)</u>	<u>(8.18)%</u>
Total Revenue		<u>18,807,211.39</u>	<u>19,462,287.00</u>	<u>(655,075.61)</u>	<u>(3.37)%</u>
Expenditures					
Salaries & Benefits					
Permanent Salaries	5011	6,112,294.93	7,515,349.00	1,403,054.07	18.67%
Temporary Salaries	5013	123,142.07	166,800.00	43,657.93	26.17%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 15/16
From 7/1/2015 Through 4/30/2016

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Overtime	5014	1,437,194.07	1,958,422.00	521,227.93	26.61%
Deferred Compensation	5015	90,065.50	106,578.00	16,512.50	15.49%
Overtime - Strike Team	5016	137,003.83	150,000.00	12,996.17	8.66%
Contract Services	5018	60,513.77	180,000.00	119,486.23	66.38%
Worker's Compensation Recovery	5019	(38,734.81)	(65,000.00)	(26,265.19)	40.41%
Payroll Taxes -FICA,SUI	5042	122,798.50	157,000.00	34,201.50	21.78%
Payroll Processing Fees	5043	12,577.08	20,000.00	7,422.92	37.11%
Retirement Contributions	5044	3,400,245.34	4,136,778.00	736,532.66	17.80%
Life/Health Insurance-Permanent Employees	5060	797,601.75	985,000.00	187,398.25	19.03%
Employee's-Health Insurance Contribution	5061	(173,122.37)	(200,000.00)	(26,877.63)	13.44%
Retiree Health Insurance	5062	991,518.13	1,200,000.00	208,481.87	17.37%
Retiree-Health Insurance Contribution	5063	(274,675.23)	(329,000.00)	(54,324.77)	16.51%
Unemployment Insurance	5064	3,413.14	10,000.00	6,586.86	65.87%
Retiree-Health OPEB Contribution	5065	94,000.00	94,000.00	0.00	0.00%
Workers' Compensation Insurance	5070	589,619.00	815,069.00	225,450.00	27.66%
Flexible Benefits/ Section 125 Outside Contractor	5080	540.00	750.00	210.00	28.00%
Total Salaries & Benefits		13,485,994.70	16,901,746.00	3,415,751.30	20.21%
Operating Expense					
Office Supplies	6100	8,288.79	19,850.00	11,561.21	58.24%
Postage	6101	2,974.07	5,950.00	2,975.93	50.02%
Books & Periodicals	6102	2,199.09	4,950.00	2,750.91	55.57%
Printer Ink Cartridges	6103	4,970.10	5,000.00	29.90	0.60%
Telephone/Communication	6110	29,477.89	45,000.00	15,522.11	34.49%
Dispatch/Comm Center Services w/ AVL MDT	6111	169,314.00	170,000.00	686.00	0.40%
Utilities- Sewer	6120	3,432.64	2,640.00	(792.64)	(30.02)%
Utilities-Garbage	6121	12,120.04	14,720.00	2,599.96	17.66%
Utilities-PG&E	6122	45,203.34	66,890.00	21,686.66	32.42%
Utilities-Water	6123	8,633.04	15,020.00	6,386.96	42.52%
Utilities-Medical Waste	6124	1,817.00	2,070.00	253.00	12.22%
Small Tools & Instruments	6130	333.98	750.00	416.02	55.47%
Minor Equipment/Furniture	6131	917.13	2,250.00	1,332.87	59.24%
Computer Equipment & Supplies	6132	2,357.00	10,000.00	7,643.00	76.43%
Gas Power Chain Saw/Other Equipmen	6133	9,091.40	13,000.00	3,908.60	30.07%
Fire Trail Grading	6135	4,816.72	10,500.00	5,683.28	54.13%
Fire Fighting Equipment & Supplies	6137	13,140.41	20,000.00	6,859.59	34.30%
Fire Fighting Equipment-Hoses & Nozzles	6138	3,143.02	7,500.00	4,356.98	58.09%
Fire Fighting Equipment-Class A Foam	6139	766.18	500.00	(266.18)	(53.24)%
Medical & Lab Supplies	6140	61,119.52	90,000.00	28,880.48	32.09%
Food Supplies	6150	856.73	7,500.00	6,643.27	88.58%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 15/16
From 7/1/2015 Through 4/30/2016

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Safety Clothing & Personal Supplies	6160	38,094.04	80,000.00	41,905.96	52.38%
Non-Safety Clothing & Personal Supplies	6161	800.00	2,000.00	1,200.00	60.00%
Household Expense	6170	13,822.27	18,820.00	4,997.73	26.56%
Household Expense-Linen	6171	11,402.65	14,730.00	3,327.35	22.59%
Public & Legal Notices	6190	1,482.64	4,750.00	3,267.36	68.79%
Dues, Memberships & Professional Fees	6200	15,384.50	19,390.00	4,005.50	20.66%
EMT/Paramedic Licensure Fees	6201	1,988.81	5,500.00	3,511.19	63.84%
Rent & Leases (Equipment)	6250	36,770.96	39,140.00	2,369.04	6.05%
Computer Software & Maintenance	6251	36,894.60	59,875.00	22,980.40	38.38%
Website Development & Maintenance	6252	0.00	1,700.00	1,700.00	100.00%
EPA ID# Verification Fee	6264	150.00	200.00	50.00	25.00%
CCC HazMat Plan (CUPA)	6265	2,519.00	3,000.00	481.00	16.03%
BAAQMD & Environmental Health Fees	6266	194.00	750.00	556.00	74.13%
Air Monitor Maintenance & Replacement	6269	0.00	2,000.00	2,000.00	100.00%
Maintenance -- Equipment	6270	34,797.89	77,325.00	42,527.11	55.00%
Central Garage Repairs	6271	147,326.93	160,000.00	12,673.07	7.92%
Central Garage Gasoline & Oil	6272	37,903.45	80,000.00	42,096.55	52.62%
Central Garage Tires	6273	4,887.05	15,000.00	10,112.95	67.42%
Service/Repair Fuel System Dispensers	6274	2,118.27	4,500.00	2,381.73	52.93%
Aerial Ladder & Pump Testing	6275	600.00	800.00	200.00	25.00%
Smog Inspections	6276	400.00	500.00	100.00	20.00%
Air Compressor Quarterly Service	6278	1,513.88	1,500.00	(13.88)	(0.93)%
Hydro Test SCBA & Oxy Cylinder	6279	1,080.00	2,000.00	920.00	46.00%
Tank Testing	6280	0.00	3,000.00	3,000.00	100.00%
Maintenance -- Building	6281	60,302.35	75,865.00	15,562.65	20.51%
Maintenance -- Grounds	6282	2,412.13	13,650.00	11,237.87	82.33%
Meetings & Travel Expenses	6303	24,167.40	26,200.00	2,032.60	7.76%
Employee Assistance Program	6309	3,782.35	4,300.00	517.65	12.04%
Medical - Pre-Emp Processing and Annual Exams	6311	36,954.53	43,000.00	6,045.47	14.06%
Ambulance Billing Administration Fees	6312	35,588.89	60,000.00	24,411.11	40.69%
Outside Attorney Fees	6313	54,555.43	60,000.00	5,444.57	9.07%
Outside CPR Instructors	6314	3,720.00	2,500.00	(1,220.00)	(48.80)%
CCC County Tax Administration Fee	6316	171,950.00	172,000.00	50.00	0.03%
Professional Services	6317	8,606.82	45,750.00	37,143.18	81.19%
Professional Services - Labor Negotiator	6318	202.00	10,000.00	9,798.00	97.98%
Professional Services - Technology	6319	125,944.00	180,000.00	54,056.00	30.03%
Professional Services - Pre-Employment Investigations	6320	4,003.75	15,000.00	10,996.25	73.31%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - General Fund Actual to Budget 15/16
From 7/1/2015 Through 4/30/2016

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Professional Services - Promotional Exams & Recruitment	6321	47,161.49	49,000.00	1,838.51	3.75%
Professional Services-OPEB Actuarial Valuation	6322	0.00	2,000.00	2,000.00	100.00%
Exterior Hazard Removal	6323	3,121.50	12,000.00	8,878.50	73.99%
Professional Services-Prop Tax Audit & Forecasting	6326	9,450.00	12,600.00	3,150.00	25.00%
Professional Services	6327	500.00	10,000.00	9,500.00	95.00%
Burn Trailer Grant Maintenance	6352	262.33	3,000.00	2,737.67	91.26%
Testing Materials & Training Props	6354	1,971.48	4,000.00	2,028.52	50.71%
Career Development Classes	6357	12,801.44	26,200.00	13,398.56	51.14%
Target Safety Online Training	6359	6,195.00	6,195.00	0.00	0.00%
Training & Education Classes-Paramedic & EMT CE	6360	6,337.75	5,500.00	(837.75)	(15.23)%
District Sponsored Training-Mandated	6361	23,900.73	20,000.00	(3,900.73)	(19.50)%
Educational Courses/Conferences Board	6377	0.00	2,200.00	2,200.00	100.00%
Recruiting Costs	6470	0.00	55,000.00	55,000.00	100.00%
Strike Team Supplies	6474	11,705.27	9,500.00	(2,205.27)	(23.21)%
Recognition Supplies	6478	7,748.94	12,200.00	4,451.06	36.48%
Other Special Departmental Exp	6479	37,600.38	69,500.00	31,899.62	45.90%
Public Education Supplies	6480	6,239.97	10,500.00	4,260.03	40.57%
CPR Supplies	6481	1,322.15	3,000.00	1,677.85	55.93%
LAFCO	6482	9,942.78	9,943.00	0.22	0.00%
Emergency Preparedness Expense	6484	7,767.32	11,350.00	3,582.68	31.57%
Misc. Services & Supplies	6490	15,950.18	39,000.00	23,049.82	59.10%
Property & Liability Insurance	6540	44,684.00	44,684.00	0.00	0.00%
Total Operating Expense		<u>1,561,955.39</u>	<u>2,236,207.00</u>	<u>674,251.61</u>	<u>30.15%</u>
Other Expense					
Bank Fees	7510	3,407.60	5,000.00	1,592.40	31.85%
Interest on County Teeter Account	7520	0.00	100.00	100.00	100.00%
County Tax Collection Fees	7530	252.91	300.00	47.09	15.70%
Total Other Expense		<u>3,660.51</u>	<u>5,400.00</u>	<u>1,739.49</u>	<u>32.21%</u>
Total Expenditures		<u>15,051,610.60</u>	<u>19,143,353.00</u>	<u>4,091,742.40</u>	<u>21.37%</u>
Excess of Revenues Over/ (Under) Expenditures		<u>3,755,600.79</u>	<u>318,934.00</u>	<u>3,436,666.79</u>	<u>1,077.55%</u>

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Debt Service Fund Actual to Budget-15/16
From 7/1/2015 Through 4/30/2016

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Property Tax-Current Secured	4010	3,069,093.00	3,069,093.00	0.00	0.00%
Total Taxes		3,069,093.00	3,069,093.00	0.00	0.00%
Use of Money & Property					
Investment Earnings	4181	1,541.74	0.00	1,541.74	0.00%
Total Use of Money & Property		1,541.74	0.00	1,541.74	0.00%
Total Revenue		<u>3,070,634.74</u>	<u>3,069,093.00</u>	<u>1,541.74</u>	<u>0.05%</u>
Expenditures					
Other Expense					
Pension Obligation Bond Principal Payment	7900	1,855,000.00	1,855,000.00	0.00	0.00%
Pension Obligation Bond Interest Payment	7901	1,017,508.50	1,017,509.00	0.50	0.00%
Total Other Expense		<u>2,872,508.50</u>	<u>2,872,509.00</u>	<u>0.50</u>	<u>0.00%</u>
Total Expenditures		<u>2,872,508.50</u>	<u>2,872,509.00</u>	<u>0.50</u>	<u>0.00%</u>
Excess of Revenues Over/ (Under) Expenditures		<u>198,126.24</u>	<u>196,584.00</u>	<u>1,542.24</u>	<u>0.78%</u>

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 4/1/2016 Through 4/30/2016

Check Number	Check Date	Name	Check Amount	Transaction Description
23239	4/11/2016	AFSCME Council 57	128.80	Period Ending 03/31/16
23240	4/11/2016	Air Systems, Inc.	141.00	Annual Coil cleaning-St. #44
	4/11/2016	Air Systems, Inc.	211.00	March 2016 HVAC Maint-St. #41
	4/11/2016	Air Systems, Inc.	410.00	March 2016 HVAC Maint-St. #42
	4/11/2016	Air Systems, Inc.	192.00	March 2016 HVAC Maint-St. #43
	4/11/2016	Air Systems, Inc.	397.00	March 2016 HVAC Maint-St. #44
	4/11/2016	Air Systems, Inc.	431.00	March 2016 HVAC Maint-St. #45
23241	4/11/2016	ALSCO - American Line...	1,166.40	March 2016 linen
23242	4/11/2016	AT&T	13.90	Acct#0011712900145 02/01/16-02/29/16 Conference ...
	4/11/2016	AT&T	34.53	Acct#0011712900145 03/01/16-03/31/16 Conference ...
23243	4/11/2016	Bandwidth.com, Inc.	415.81	Service 04/1/16-04/30/16
23244	4/11/2016	Bay Area News Group	137.60	Public notice 03/11/16
23245	4/11/2016	Benefit Administration C...	60.00	March 2016
23246	4/11/2016	Carol Bergren	100.00	Reimb.-Uniform for Comm Support-Carol Bergren
23247	4/11/2016	CCCERA Retirement	132,011.76	March 2016 Employee Contributions
23248	4/11/2016	Contra Costa Federal C...	1,485.25	Period Ending 03/31/16
23249	4/11/2016	Classic Graphics	1,013.80	Reflective chevron installation-Unit 433
	4/11/2016	Classic Graphics	1,013.80	Reflective chevron installation-Unit 435
23250	4/11/2016	Comcast	86.32	8155 40 005 0208428 Station 41-03/29/16-04/28/16
23251	4/11/2016	Concord Garden Equip...	49.04	Chainsaw chain
	4/11/2016	Concord Garden Equip...	320.09	Chainsaw parts
	4/11/2016	Concord Garden Equip...	110.50	Chainsaw repair
	4/11/2016	Concord Garden Equip...	10.51	Chainsaw repair parts
	4/11/2016	Concord Garden Equip...	4.84	Chainsaw screws
	4/11/2016	Concord Garden Equip...	575.52	VP gas for chainsaws
23252	4/11/2016	C.R. Fireline, Inc.	318.12	12 bottles hydro tested
23253	4/11/2016	Eric Dausman	100.00	Reimb.-Uniform for Comm Support-Eric Dausman
23254	4/11/2016	Definitive Networks, Inc.	14,166.00	Service coverage for March 2016
23255	4/11/2016	Deluxe For Business	382.92	1000 A/P laser checks
23256	4/11/2016	Duo-Safety Ladder Cor...	956.25	24' Aluminum 2-section ladder
23257	4/11/2016	ECMS, Inc.	5,101.33	Cleaning, inspection and repair of PPE
23258	4/11/2016	Economy Landscape	4,780.00	Landscaping for sale prep-Lorinda Lane
23259	4/11/2016	Electronic Displays, Inc	1,708.00	5 LED display clocks for stations
23260	4/11/2016	George Irving	1,200.00	Painting laundry room and bedroom -water damge-Lo...
	4/11/2016	George Irving	3,300.00	Painting interior walls and ceilings-Lorinda Lane
23261	4/11/2016	IAFF Local 1230 Dues	7,366.73	Period Ending 03/31/16
23262	4/11/2016	IAFF Local 1230 Insura...	1,840.44	Period Ending 03/31/16
23263	4/11/2016	Industrial Safety Supply	1,177.59	4 SCBA masks
23264	4/11/2016	Dan Johansen	50.00	Shoes
23265	4/11/2016	L.N. Curtis & Sons	648.55	1 x 100' WL Hose
	4/11/2016	L.N. Curtis & Sons	518.84	1" nozzles and adapters
	4/11/2016	L.N. Curtis & Sons	250.70	3/4" Mop-up nozzles
	4/11/2016	L.N. Curtis & Sons	114.06	Hose repair
	4/11/2016	L.N. Curtis & Sons	456.71	Pant liner
	4/11/2016	L.N. Curtis & Sons	30.78	PPE repair
	4/11/2016	L.N. Curtis & Sons	407.66	Structure boots-Brashem
	4/11/2016	L.N. Curtis & Sons	407.66	Structure boots-Davies
23266	4/11/2016	Marco's Drywall, Inc.	2,800.00	Repair drywall-water damge-Lorinda Lane
23267	4/11/2016	Chris Mathews	335.00	Fire Command 1A
	4/11/2016	Chris Mathews	280.00	ICS I-300
23268	4/11/2016	David Mazaika	50.00	Shoes
23269	4/11/2016	Virginia Merrifield	100.00	Reimb.-Uniform for CERT-Virginia Merrifield
23270	4/11/2016	Moraga Hardware & Lu...	6.56	Screws to make sand table for training project
23271	4/11/2016	NFPA	111.13	NFPA 1710-Standards of Cover
23272	4/11/2016	Brian Oliver	175.00	S-270
23273	4/11/2016	Berry Brothers Towing	450.00	Tow M41 to ALCO for repair

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 4/1/2016 Through 4/30/2016

Check Number	Check Date	Name	Check Amount	Transaction Description
23274	4/11/2016	Republic Services	638.32	April 2016 Trash A/C#302100093245
	4/11/2016	Republic Services	81.56	April 2016 Trash A/C#302100094052
	4/11/2016	Republic Services	432.82	April 2016 Trash A/C#302100095331
	4/11/2016	Republic Services	81.56	April 2016 Trash A/C#302100108522
	4/11/2016	Republic Services	56.02	April 2016 Trash A/C#302100132312
23275	4/11/2016	Robert Robinson	100.00	Reimb.-Uniform for Comm Support-Robert Robinson
23276	4/11/2016	Claudia Samson	380.90	CSMFO Conference reimb.-hotel, parking and per diem
23277	4/11/2016	Grace Santos	107.33	Reimb. mileage 01/29/16-04/07/16 meetings
	4/11/2016	Grace Santos	79.79	Reimb. mileage 10/7/15-1/22/16 meetings
23278	4/11/2016	Shred-it	66.00	March 2016 pick-up
23279	4/11/2016	Staples Advantage	219.49	Misc. supplies-Station 43
	4/11/2016	Staples Advantage	182.86	Misc. supplies-Station 44
23280	4/11/2016	William Svozil	5,181.20	Services 03/14/16-3/31/16
23281	4/11/2016	The Landscape Company	3,750.00	Fence for Admin front entrance
23282	4/11/2016	U.S. Bank	1,495.80	A/C #4246-0445-5564-6748 02/22/16
23283	4/11/2016	Verizon Wireless	1,151.63	Account 623714059-00001 Service 02/24/16-03/23/16
23284	4/11/2016	Jack Whiteford	157.50	Gate repair-Lorinda Lane
	4/11/2016	Jack Whiteford	280.00	Misc. door repair-Lorinda Lane
23285	4/11/2016	Diana Wilde	92.60	Reimb.-Uniform for Comm Support-Diana Wilde
23286	4/11/2016	Patricia Young	100.00	Reimb.-Uniform for CERT-Patricia Young
23287	4/14/2016	ADP, Inc.	351.78	ADP Payroll Fees ending 03/31/16
23288	4/14/2016	Airgas USA, LLC	167.65	Tank Rental-Station 41- #2118770 -March 2016
	4/14/2016	Airgas USA, LLC	27.84	Tank Rental-Station 44- #2902766 -March 2016
	4/14/2016	Airgas USA, LLC	207.64	Tank Rental-Station 45- #2867225 -March 2016
23289	4/14/2016	American Messaging	201.44	Paging Service April 2016
23290	4/14/2016	Jon Bensley	175.00	S-270 Basic Air Operations
	4/14/2016	Jon Bensley	320.00	S-404 Safety Officer
23291	4/14/2016	Kevin Brashem	12.00	Reimb. for fee on check returned by MOFD in error
	4/14/2016	Kevin Brashem	122.92	Reimb. mileage and meals-Driver 1A training-K. Brash...
	4/14/2016	Kevin Brashem	156.58	Reimb. mileage and meals-Trench Rescue training-K. ...
23292	4/14/2016	Sandi Gritzer	100.00	Reimb.-Uniform for Comm Support-Sandi Gritzer
23293	4/14/2016	Todd Gritzer	100.00	Reimb.-Uniform for Comm Support-Todd Gritzer
23294	4/14/2016	Hargis & Associates	16,250.00	Development, administration and scoring of Engineer'...
23295	4/14/2016	Steve Huebner	200.00	Paramedic licence renewal-S. Huebner
23296	4/14/2016	Rebecca Kunzman	100.00	Reimb.-Uniform for CERT-Rebecca Kunzman
23297	4/14/2016	Lafayette Car Wash	45.00	Car cleaning after Lake County fire review-D. Rein
23298	4/14/2016	L.N. Curtis & Sons	242.38	2" Hydrant wrench
	4/14/2016	L.N. Curtis & Sons	748.13	Road flares and Class A foam
	4/14/2016	L.N. Curtis & Sons	24.53	Wildland coat repair
23299	4/14/2016	Michael Martinez	329.05	Reimb. damage to personal vehicle by District parking...
23300	4/14/2016	Moraga Hardware & Lu...	38.27	Equip. for apparatus
23301	4/14/2016	Office Depot	266.94	Copy paper, lettering tape, folders, notepads
	4/14/2016	Office Depot	32.84	Laminator pouches
	4/14/2016	Office Depot	43.79	Photo quality print paper
23302	4/14/2016	Pacific Gas & Electric	307.47	03/03/16-03/31/16 Station 43
	4/14/2016	Pacific Gas & Electric	642.52	03/04/16-04/03/16 Station 44
	4/14/2016	Pacific Gas & Electric	923.44	03/04/16-04/03/16 Station 45
	4/14/2016	Pacific Gas & Electric	299.20	03/07/16-04/04/16 Station 40 Admin
	4/14/2016	Pacific Gas & Electric	647.76	03/07/16-04/04/16 Station 41
	4/14/2016	Pacific Gas & Electric	732.57	03/07/16-04/04/16 Station 42 Electric
	4/14/2016	Pacific Gas & Electric	264.65	03/08/16-04/05/16 Station 42 Gas
23303	4/14/2016	Red Cloud, Inc.	14,681.69	2 MDTs and installation in new medic units
	4/14/2016	Red Cloud, Inc.	1,980.00	Install radios to overhead console in new medic units
23304	4/14/2016	Shah Kawasaki Architects	23,274.78	Services 03/01/16 thru 03/31/16
23305	4/14/2016	Shell Fleet Plus	60.51	A/C #079-018-347 04/05/2016
23306	4/22/2016	ADP, Inc.	530.37	HR/Benefits Workforce processing fees ending 3/25/16

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 4/1/2016 Through 4/30/2016

Check Number	Check Date	Name	Check Amount	Transaction Description
23307	4/22/2016	Alameda County Fire D...	23,850.05	Services December 10, 2015 to March 15, 2016
23308	4/22/2016	Biomedical Waste Disp...	79.00	April 2016 Medical Waste A/C #0349
	4/22/2016	Biomedical Waste Disp...	79.00	April 2016 Medical Waste A/C #0350
23309	4/22/2016	Bound Tree Medical, LLC	3,431.53	Misc supplies
23310	4/22/2016	CCC Fire Protection Dis...	169,176.00	FY 2015-16 Dispatch Services
23311	4/22/2016	Comcast	91.00	8155 40 006 0191002 Station 44-04/14/16-05/13/16
	4/22/2016	Comcast	91.00	8155 40 006 0191028 Station 43-04/14/16-05/13/16
23312	4/22/2016	C.R. Fireline, Inc.	318.12	12 bottles hydro tested
23313	4/22/2016	Diablo Rapid Print	427.49	Weed abatement envelopes
23314	4/22/2016	EBMUD	121.88	Water 02/02/16-04/01/16
	4/22/2016	EBMUD	159.64	Water 02/04/16-04/05/16 3/4" meter
	4/22/2016	EBMUD	398.68	Water02/04/16-04/05/16 6" meter
23315	4/22/2016	Envirocheck	775.00	Microbiological post remediation verification-Admin bldg
23316	4/22/2016	Gill's Electric Company,...	542.55	Ran new fiber optic line to Admin
23317	4/22/2016	HomeTeam Pest Defen...	42.90	Pest Control A/C #1029632 Inv. 45261453
	4/22/2016	HomeTeam Pest Defen...	53.00	Pest Control A/C #1035425 Inv 45262491
	4/22/2016	HomeTeam Pest Defen...	42.90	Pest Control A/C #1035425 Inv. 45261454
	4/22/2016	HomeTeam Pest Defen...	40.90	Pest Control A/C #1133175 Inv. 45261489
	4/22/2016	HomeTeam Pest Defen...	42.90	Pest Control A/C #914925 Inv. 45261452
	4/22/2016	HomeTeam Pest Defen...	44.60	Pest Control A/C #916501 Inv. 45260817
23318	4/22/2016	HR Specialist	149.00	HR Specialist: Employment Law subscription- #43695...
23319	4/22/2016	Hunt & Sons, Inc.	955.23	Fuel A/C #72371
	4/22/2016	Hunt & Sons, Inc.	914.28	Fuel A/C #72372
	4/22/2016	Hunt & Sons, Inc.	315.33	Fuel A/C #72375
23320	4/22/2016	L.N. Curtis & Sons	211.90	Drip torch repair kit
23321	4/22/2016	S. J. Mazaika	250.00	Tree removal at station
23322	4/22/2016	Meyers,Nave,Riback,Sil...	4,744.59	March 2016-Client Matter 1025.001
	4/22/2016	Meyers,Nave,Riback,Sil...	1,845.38	March 2016-Client Matter 1025.002
	4/22/2016	Meyers,Nave,Riback,Sil...	3,909.78	March 2016-Client Matter 1025.005
23323	4/22/2016	Monte Deignan & Assoc...	2,480.00	Asbestos survey, lab tests and report
23324	4/22/2016	NBS	427.50	Consulting services through March 31, 2016
23325	4/22/2016	Lawrence Olson	100.00	Reimb.-Uniform for Comm Support-Larry Olson
23326	4/22/2016	City of Orinda	210.00	Tree removal permit
23327	4/22/2016	Ricoh USA, Inc.	4,336.20	Copier Rental 05/01/16-07/31/16 A/C #200-3002747-...
	4/22/2016	Ricoh USA, Inc.	430.17	Copies 01/14/16-04/13/16 Contract #3105240
23328	4/22/2016	Sprint	219.95	Phone 03/12/16-04/11/16 A/C #825945022
23329	4/22/2016	Stewart Enterprises II	10,575.85	Services 4/5/16-4/20/16
23330	4/22/2016	Verizon Wireless	56.24	12-lead modem wireless 03/11/16-04/10/16
23331	4/22/2016	Jack Whiteford	210.00	Door repair-Lorinda Lane
23332	4/28/2016	ADP, Inc.	310.74	ADP Payroll Fees ending 04/15/16
23333	4/28/2016	Air Systems, Inc.	526.53	HVAC system repair
23334	4/28/2016	AT&T	370.26	Acct# 9391035207 03/12/16-04/11/16
23335	4/28/2016	AT&T Mobility	1,004.69	Phone Acct #287016079073 03/16/16-04/15/16
23336	4/28/2016	Felipe Barreto	43.59	Reimb. for table for training at station 45
23337	4/28/2016	Bay Area Air Quality Ma...	194.00	Annual permit renewal- # B100193F100228- St. 45 thr...
23338	4/28/2016	Matt Brown	365.55	Reimb. training supplies-Class 4/12/16-4/15/16
23339	4/28/2016	Contra Costa Door	345.08	Replace broken window on apparatus door
	4/28/2016	Contra Costa Door	85.02	Replace two broken apparatus door openers
23340	4/28/2016	Contra Costa Appliance...	350.67	Repair dishwasher
23341	4/28/2016	Contra Costa Tree & St...	1,800.00	Tree removal
23342	4/28/2016	Comcast	86.32	8155 40 005 0208436 Station 42-04/24/16-05/23/16
	4/28/2016	Comcast	86.25	8155 40 006 0190996 Station 45-04/23/16-05/22/16
	4/28/2016	Comcast	86.25	8155 40 006 0191002 Station 44-03/14/16-04/13/16
	4/28/2016	Comcast	86.25	8155 40 006 0191028 Station 43-03/14/16-04/13/16
23343	4/28/2016	Dell Financial Services	571.83	Rental & Admin Fee 05/13/16-06/12/16 A/C #001-840...
23344	4/28/2016	Emergency Manageme...	4,560.00	S-336 4/12/16-4/15/16 class -7 students

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 4/1/2016 Through 4/30/2016

Check Number	Check Date	Name	Check Amount	Transaction Description
23345	4/28/2016	Federal Express	25.52	Envelope to CCCERA
23346	4/28/2016	Uriel Garcia	2,010.00	GIS services 3/21/16-4/22/16
23347	4/28/2016	Managed Health Network	343.85	May 2016- EAP - 65 @ \$5.29
23348	4/28/2016	David Mazaika	325.00	S-212 Wildland Fire Chain Saws
23349	4/28/2016	Office Depot	355.86	Lecturn for Station 45 classroom
23350	4/28/2016	Pacific Gas & Electric	113.36	03/17/16-04/18/16 Station 45 Gas
23351	4/28/2016	PLIC- SBD Grand Island	104.40	May 2016
23352	4/28/2016	Safeway, Inc	50.99	Snacks for Engineer exams
	4/28/2016	Safeway, Inc	11.89	Water for Engineer exam
23353	4/28/2016	Gloriann Sasser	34.02	Reimb. mileage-Meetings 4/13/16-4/27/16
23354	4/28/2016	Staples Advantage	95.75	Misc. supplies-Station 41
23355	4/28/2016	Ken Tamplen	787.50	1035 Lorinda Lane-Weed cutting
23356	4/28/2016	Triple R Electric	477.75	Install time clock for Station 45 compressor
	4/28/2016	Triple R Electric	465.00	Replace light switches and remove wiring
23357	4/28/2016	Mark Watson	460.00	CPR class-Miramonte High School 3/16/16
23358	4/28/2016	Wittman Enterprises, LLC	3,020.30	March 2016
CP023	4/9/2016	Calif. Public Employees'	168,233.58	CalPers Health Ins
DD023	4/9/2016	Delta Dental Plan of Calif.	15,156.54	Delta Dental ACH payment
Report Total			704,448.50	



Moraga-Orinda Fire District

TO: Board of Directors
FROM: Kathy Leonard, Fire Marshal
DATE: May 18, 2016
SUBJECT: Item 8.1 – Public Hearing on Exterior Hazard Control Notices (Weed Abatement)

BACKGROUND

On April 15, 2016, the District mailed approximately 13,422 notices to the owners of properties located within the District. Ordinance 13-01 requires the Board to conduct a public hearing after the notices are sent and prior to the compliance date for the purpose of receiving comments as to why the order should not be enforced.

RECOMMENDATION

Open the public hearing and accept comments from the public. Provide direction to staff as appropriate.

ATTACHMENT

- Attachment A – Notice of Intention (Weed Abatement Notices)



Moraga-Orinda Fire District

NOTICE OF INTENTION BY THE MORAGA-ORINDA FIRE DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Directors of the Moraga-Orinda Fire Protection District at 7:00 p.m. on May 18, 2016, will receive public comments concerning the annual weed abatement notices mailed April 15, 2016, as provided for in Ordinance 13-01, Chapter 3. The hearing is an opportunity for recipients of the notice to show cause why weed abatement orders dated April 16, 2016, should not be enforced.

The meeting shall be held at the Hacienda Mosaic Room, 2100 Donald Drive, Moraga, CA 94556. Interested persons shall have the opportunity to be heard on this issue at this meeting.

Questions regarding the meeting may be directed to the District (925) 258-4599.



Moraga-Orinda Fire District

Fire Chief Stephen Healy

TO: Board of Directors

FROM: Stephen Healy, Fire Chief

DATE: May 18, 2016

SUBJECT: Item 10.3 – District Update and Activity Report: April 2016

OPERATIONS DIVISION

1. INCIDENT RESPONSES: 257
 - a. 160 EMS/Rescue
 - b. 2 Structure Fires
 - c. 95 All Other Calls

2. OPERATIONS:
 - a. Attended County Meetings: Operations, CISM, Boat
 - b. Mapping/GIS
 - c. Standards of Cover Preparation
 - d. Attended Fire Investigation Seminar
 - e. El Cerrito Captains Assessment Center

3. COMMUNICATONS
 - a. New Strike Team Portable Cache Inventory

FIRE PREVENTION

1. Wilder Sheep Grazing

Brookstreet, the developer of Wilder, has contracted for 10,000 sheep that will be used to reduce the vegetation in the open space areas within Wilder. The sheep are tended by a herder and his dog, who will stay on the property until the project is completed. The Fire Marshal previously met with representatives from Brookstreet for a site visit to identify areas for both sheep grazing and others that needed manual vegetation abatement. All abatement is to be completed by the June 15th deadline.

2. St. Mary's Assembly Inspections

Staff inspected all “A” building type structures for fire code compliance and annual permit issuance as required by the State Fire Marshal. Follow up is planned for the few minor violations found during the first inspections.

3. Hills Emergency Forum

Staff attended the monthly HEF meeting to discuss local issues with vegetation management and upcoming grant funded mitigation projects.

4. CERT

Staff gave a fire prevention presentation to members of the Lamorinda CERT group. The focus was on wildfire preparedness and prevention. The meeting was well attended by the CERT members.

5. Hacienda de Las Flores vegetation fuel reduction project

Staff met with representatives from the Town of Moraga, Cal Fire and Diablo Fire Safe Council to discuss a fuels reduction project for the hillside and trail area above the Hacienda using grant money awarded to Diablo Fire Safe Council. The project is moving forward with a start date sometime in mid-to-late May.

6. Hacienda de Las Flores renovation project

Staff attended the Moraga Town Council meeting to address any Fire District questions for the proposed renovation of the conceptual design during the public comment phase of the project.

7. EBRPD public meeting for the McCosker Ranch trails project in Canyon

Staff attended the first public scoping meeting for the proposed development of new trails and public access into the old McCosker Ranch, which is now part of the East Bay Regional Park System. The Fire District was one of several other agencies on hand to answer any public safety questions or concerns from the public.

8. 2016 Fire Code adoption

Staff met with Contra Costa Building Officials and adjacent agency Fire Marshals to discuss issues and changes with the upcoming adoption of the new Fire and Building codes. This was the first of several meetings for local code officials to discuss the implementation of any new code changes. It was also designed to improve and simplify the process of bringing local ordinances forward to adoption by the local cities and the county.

District Projects

1. VIA MORAGA (MORAGA)

The 17 single-family home project is on the old bowling site in Moraga has constructed one of the model homes, facing Moraga Road. The model home is nearly complete. It is 2 stories tall with automatic fire sprinklers throughout.

2. RANCHO LAGUNA II (MORAGA)

Site work continues with drainage and bio-retention area construction for the 26-lot subdivision planned along Rheem Blvd. Staff is monitoring the site to ensure compliance for fire access.

3. CAMINO RICARDO (MORAGA)

The 26-lot subdivision has constructed the first two model homes. The staff is monitoring the site to ensure compliance for fire access.

4. PALOS COLORADOS (MORAGA)

The final map for the 124-lot subdivision has been approved. The staff has worked with the developer to complete the mitigation agreement. The next step is to finalize the draft Wildfire Protection Plan for the management of the vegetation in the open space and around the structures on the project site.

TRAINING

1. Provided S336 (Wildland Tactical Decision Making) course to MOFD officers
2. Completed Company tri-pod rescue training
3. Training committee met to develop future training
4. Probationary firefighters successfully passed Phase-II testing

EMS

1. Completed 2nd Quarter EMS training
2. Completed Emergency Medical Patients: Assessment, Care and Transport (EMPACT) module #1 training.
3. Two new ambulances successfully placed into service
4. Monitored Ambulance response compliance
5. Reviewed CQI patient care report

EMERGENCY PREPAREDNESS

1. On Saturday morning, April 2 the District's Communications-Support Unit met at Fire Station-45. Twelve (12) members of the group attended the meeting, which included routine business and a wildland fire safety briefing presented by MOFD staff. After the meeting, project work continued on the District's Department Operations Center (DOC)

Communications Unit. The Unit is also planning to staff a July 4th firewatch program again this year.

2. During the week of April 4-8, staff attended the National Wildfire Coordinating Group Public Information Officer Training at the Shasta-Trinity National Forest headquarters in Redding, CA. The course integrated classroom sessions with simulations and case studies from actual incidents and culminated with an all-day Information Officer exercise. The training will be useful to the information function when large-scale incidents occur within the Fire District.
3. On April 11, staff assisted senior staff at the Town of Moraga with an after-action review (AAR) of their response to the sinkhole incident. Following the initial meeting, staff attended the Town's EOC Staff meeting, where modified procedures and future equipment needs were presented. In summary, the group was pleased with the progress that's been made to increase the Town's capacity to manage emergencies over the last few years.
4. On Monday evening, April 11, staff attended the CERT refresher training in the Orinda Library's Garden Room. MOFD Fire Marshal, Kathy Leonard, made a presentation regarding fire prevention. There were approximately 25 CERT members at the meeting.
5. April 12-15, staff attended the "Tactical Decision Making on Wildland Fires" course with the District's fire operations staff at Station-45. The course allowed students to bring MOFD fire scenarios to the training model and work out real-time solutions.
6. On Thursday evening, April 14, staff hosted the quarterly meeting of the Moraga Citizens Corps Council. Five (5) members of the group attended, with discussion focused on planning efforts for the 2016 Moraga Triathlon, CERT Deployment Exercise, and the 2016 National Night Out event (to be held on August 2nd).
7. On April 20, staff attended the Contra Costa County Operational Area Meeting in Martinez. Contra Costa County Fire Chief, Jeff Carman, made a presentation regarding the alliance for ambulance service that's been created with AMR. The group was also offered a tour of the Sheriff's new mobile command unit.
8. On Wednesday, evening, April 20, staff attended the Lamorinda Area Radio Interest Group (LARIG) meeting in Orinda. Staff assisted several members with setting up the new Orinda Emergency Operations Center radios, so club members could test the equipment. Many LARIG members have completed volunteer disaster service worker applications that the city keeps on file. If the EOC were activated these volunteers could serve valuable functions in communications and support functions. Orinda's EOC communications equipment matches that of the Town of Moraga and MOFD. The City of Lafayette is planning to purchase similar radios so that all three cities and the Fire District will be compatible.

9. On Saturday morning, April 23, over 50 CERT volunteers staffed the bike-route portion of the Moraga Triathlon. CERT uses the event as a regional deployment exercise; all personnel are tracked, communications equipment and supplies are issued and recovered as if this was an actual emergency operation. The MOFD Communications-Support Unit and District's Fire Aide, Pete Stathakos were instrumental in organizing the exercise.

10. From April 26-29, staff attended the Region-5 Incident Management Team meetings in Sacramento and Clovis, CA. The team meeting provided an opportunity for Federal Incident Management Teams to share information and receive updates from California's Fire and Aviation Management staff. The Predictive Services staff presented excellent information related to fuel conditions, drought and this season's fire potential.

ADMINISTRATIVE SERVICES

1. Implemented fiber internet connection at Administration and Station-41
2. Completed interim phase of annual audit
3. Continued preparation of the 2016/2017 Annual Operating Budget
4. Filed required 2015 Local Government Compensation Report with the State Controller's Office.
5. Continued preparation of the Biennial Report
6. Continued financing for the Station-43 reconstruction project
7. Continued formation of the Public Facilities Financing Corporation
8. Provided administrative support to the Station-43 reconstruction project
9. Completed implementation of American Fidelity Assurance Company to offer supplemental insurance benefits to employees and to administer the 457 plan.
10. Continued recruitments for Payroll Technician, Fire Prevention District Aide, and Receptionist.
11. Attended Contra Costa County Employees' Retirement Association Board meeting
12. Attended Administration Committee meeting
13. Attended Management Team meetings
14. Attended the California Society Municipal Finance Officers meeting

SUPPORT SERVICES DIVISION

1. Apparatus:
 - a. Completed annual service and repairs on Engines-341 and 342, Medic-45, and Truck- 41.
 - b. Received two new ambulances. Placed in-service on April 30
 - c. Facilitated OES-290 repairs
 - d. Scheduled airbag recall for the three Ford Ranger pick-up trucks

2. Facilities:
 - a. Completed shower water damage repair and mold remediation at Station-44

- b. Scheduled admin building roof replacement estimates
 - c. Facilitated Lorinda Lane property weed abatement and fallen tree removal
 - d. Completed repair of Station-42 trellis
3. Air/Oxygen:
- a. Hydro-tested SCBA bottles

OFFICE OF FIRE CHIEF

- 1. Provided (on-going) staff support related to Lorinda Lane property prep and sale
- 2. Provided (on-going) staff support related to Station-43 re-activation and temporary fire station relocation site.
 - a. Received temp Station-43 in good condition
 - i. Expected placement at site: June 2016
 - b. Received industrial hygienist site survey analysis
- 3. Provided staff support with updated Standards of Cover (SOC) project
- 4. Provided staff support to Admin Division with legal matters
- 5. Provided staff support for 2015 LAFCO MSR update
 - a. Received and commented on draft
- 6. Provided staff support for Support Services/Training Division reassignments
- 7. Began development of new risk-based staffing plan for District
- 8. Attended Admin Committee Meeting
- 9. Attended CSDA course on special district compliance
- 10. Attended Moraga sink hole incident debriefing
- 11. Attended Orinda Mayor's Liaison meeting
- 12. Hosted ad hoc committee meeting with bargaining units
- 13. Hosted admin professionals appreciation lunch
- 14. Hosted Management Team meetings