



Moraga-Orinda Fire District

Board of Directors

REGULAR MEETING

July 20, 2016

7:00 p.m. OPEN SESSION

PLEASE NOTE NEW MEETING ADDRESS:

Moraga-Orinda Fire District
Administration Office
1280 Moraga Way
Moraga, CA 94556

1. OPENING CEREMONIES

- 1.1. Call the meeting to Order
- 1.2. Roll Call
- 1.3. Pledge of Allegiance
- 1.4. Core Values – Service, Honor, Integrity

2. PUBLIC COMMENT

The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.

3. CONSENT AGENDA

- 3.1. **Meeting Minutes – July 6, 2016**
Staff Recommendation: Receive and File
- 3.2. **Monthly Incident Report – June 2016**
Staff Recommendation: Receive and File
- 3.3. **Monthly Check/Voucher Register – June 2016**
Staff Recommendation: Receive and File
- 3.4. **Monthly Financial Report – June 2016**
Staff Recommendation: Receive and File

4. COMMITTEE REPORTS

- 4.1. **Finance Committee (*Directors Barber & Weil*)**

5. ANNOUNCEMENTS

- 5.1. **Brief information only reports related to meetings attended by a Director at District expense**
(Government Code Section 53232.3(d))
- 5.2. **Questions and informational comments from Board members and Staff**
- 5.3. **District Updates – June 2016**

6. CLOSED SESSION

- 6.1. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Stephen Healy
Employee Organization: International Association of Firefighters IAFF, Local 1230
- 6.2. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Stephen Healy
Employee Organization: Local 2700 United Clerical, Technical & Specialized Employees

- 6.3. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Designated Representative: Stephen Healy
Employee Organization: Moraga-Orinda Fire Chief Officer's Association (MOFCOA)
7. RECONVENE THE MEETING
 - 7.1. Call the meeting to Order
8. REPORT OF CLOSED SESSION ACTION
9. PUBLIC COMMENT
The public is invited to speak on any matter not appearing on the agenda including Closed Session, and within the subject matter jurisdiction of the District. Comments should be limited to three minutes. Please state your name and address for the record.
10. ADJOURNMENT

The Moraga-Orinda Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District Board meetings due to a disability, to please contact the District Chief's office, (925) 258-4599, at least one business day prior to the scheduled District Board meeting to ensure that we may assist you.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Moraga-Orinda Fire District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspections at 1280 Moraga Way, Moraga, during normal business hours.

I hereby certify that this agenda in its entirety was posted on July 15, 2016, at the Moraga and Orinda Fire Administration offices, Stations 41, 42, 43, 44, and 45. Agenda provided to the Moraga Town Office (Hacienda) and Orinda City Hall.



Grace Santos, District Clerk



Moraga-Orinda Fire Protection District

BOARD OF DIRECTORS REGULAR BOARD MEETING MINUTES

July 6, 2016

1. **Opening Ceremonies**

The Board of Directors convened in Open Session at 6:00 P.M. on July 6, 2016 in the Orinda Library Auditorium, 26 Orinda Way, Orinda, California. Director Evans was absent. President Anderson called the meeting to order.

Present were the following Directors and Staff:

Director Anderson	Stephen Healy, Fire Chief
Director Barber	Gloriann Sasser, Admin Services Director
Director Famulener	John Bakker, District Counsel
Director Weil	Grace Santos, District Clerk

2. **Public Comment**

There were no comments.

3. **Closed Session**

At 6:00 P.M., the Board adjourned into Closed Session.

4. **Reconvene The Meeting**

President Anderson reconvened the regular business meeting of the Moraga-Orinda Fire District Board of Directors at 7:06 P.M. Present were the following Directors and Staff:

Director Anderson	Stephen Healy, Fire Chief
Director Barber	Gloriann Sasser, Admin Services Director
Director Famulener	Grace Santos, District Clerk
Director Weil	Sean Perkins, Battalion Chief

5. **Report of Closed Session Action**

There was no reportable action taken during Closed Session on items 3.1 Conference with Legal Counsel – Existing Litigation, 3.2 Conference with Labor Negotiator, 3.3 Conference with Labor Negotiator, and 3.4 Conference with Labor Negotiator.

6. **Public Comment**

Richard Olsen, Moraga resident, stated that he came to the meeting to rebut any negative comments regarding the closure of the Moraga Country Club golf course on the Fourth of July. There were no negative comments.

7. **Consent Agenda**

Director Famulener asked to pull Item 7.1 Meeting Minutes and discuss separately.

Motion by Director Weil and seconded by Director Barber to receive and file Item 7.2. Monthly Financial Reports. Said motion carried a unanimous 4-0 roll-call vote (Ayes: Anderson, Barber, Famulener and Weil; Absent: Evans).

Director Famulener stated that there was an error on the Meeting Minutes, page 2, Item 8.5 – the first sentence of the third paragraph from the bottom. It currently states, "Based on the ballot language, the Orinda fire flow tax was restricted to use in the Orinda service area." Director Famulener suggested to change it so that it states, "Based on arguments in the election handbook, the arguers hoped to restrict use to the Orinda service area."

ASD Sasser stated that the actual ballot language for the fire flow tax did in fact restrict the fire flow tax to be used in the Orinda service zone. The arguments were general and some think that the arguments in the voter pamphlet referred to the property tax revenue as well.

Motion by Director Weil and seconded by Director Barber to receive and file item 7.1. Meeting Minutes. Said motion carried a unanimous 4-0 roll-call vote (Ayes: Anderson, Barber, Famulener and Weil; Absent: Evans).

8. Regular Calendar

8.1 Annual OPEB Account Review and Pension Rate Stabilization Fund Information

The District pre-funds retiree healthcare benefits using an irrevocable trust fund. The District participates in the Public Agency Retirement Services (PARS) Public Agencies Post-Retirement Health Care Plan Trust Fund. PARS provides an annual client review of the trust fund program. Representatives from PARS and HighMark Capital Management attended the Board meeting and presented the annual review.

In May 2016, the Finance Committee directed staff to bring information to the Board regarding establishment of a pension rate stabilization program (PRSP). The District's Contra Costa County Employees' Retirement Association (CCCERA) pension costs and unfunded liabilities for pension obligations are volatile and difficult to project. PARS provides a PRSP which is an irrevocable trust designed exclusively for California public agencies to prefund pension costs and offset net pension liabilities. Advantages to the PRSP include:

- Funds are separate and apart from CCCERA
- Assets offset the net pension liabilities
- Assets can be accessed anytime to offset pension costs
- The District maintains local control over the assets in the trust
- The District determines the appropriate goals and risk tolerance level for the investments.
- Assets can be invested in a more diversified array of investments to potentially achieve a greater rate of return than the General Fund.

CCCERA plans to provide an updated actuarial valuation in July 2016. Staff recommends the District further explore establishment of a PRSP. However, staff recommends waiting until CCCERA provides the updated information before a decision is made to participate in the PRSP.

Rachael Sanders and Mitch Barker, from PARS, and Andrew Brown from HighMark Capital Management gave a PowerPoint presentation on the OPEB Pre-Funding Trust Program Client Review and answered some questions from the Board and the public.

David Ramazetti, Moraga resident, commented on the 18% international exposure and adding alternative investments, specifically private equity, to a pension plan. Andrew Brown explained that 18% is a healthy allocation for the District. Mr. Brown stated that mutual or index funds within the portfolio can be utilized, that there are alternative investments, but the fees are typically expensive and hard to justify.

The Board agreed that a Pension Rate Stabilization Program is worth exploring. They directed staff to conduct some research and produce a template of what the program would look like, any associated costs, and how it would affect the District's finances. They asked staff to bring the item back at a future meeting and requested that the PARS and HighMark Capital representatives return to present their risk-investment strategies.

8.2 California Special Districts Association 2016 Board Elections

The District received a mail ballot to elect a representative to the CSDA Board of Directors in its Network for Seat B. Each of CSDA's six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in our network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its network.

Enclosed with the ballot were candidate information sheets and statements for each candidate who submitted a statement.

After a brief discussion, motion by Director Weil and seconded by Director Famulener to vote for John Carapiet to represent our network in Seat B. Said motion carried a unanimous 4-0 roll-call vote (Ayes: Anderson, Barber, Famulener and Weil; Absent: Evans).

9. Committee Reports

9.1 Finance Committee (*Directors Barber & Weil*)

There was nothing to report.

10. Announcements

10.1 Brief information only reports related to meetings attended by a Director at District expense

(Government Code Section 53232.3(d))

President Anderson and Director Weil reported that they attended the MOFD Volunteer Appreciation Dinner on June 21, 2016. Over 40 volunteers from the Rescue One Foundation, MOFD Communications Support Unit, and CERT attended. They commented on how amazed and appreciative they are that such a large number of people volunteer their valuable time and hard work for the District. Chief Healy stated that the Rescue One Foundation has raised over \$408,000 in donations for the District throughout the years.

10.2 Questions and informational comments from Board members and Staff

Director Weil stated that MOFD firefighter/paramedics assisted a friend of his during a medical emergency. Director Weil's friend and his wife were very surprised at how fast the crew arrived to his home, amazed at the treatment he received during the transport and the communications between the paramedics and the hospital staff. His friend is doing fine and resting up. They had nothing but the finest things to say about the treatment he received.

At the last meeting, the Board directed staff to schedule another meeting regarding the discussion on tax equity within the District. After a brief discussion, the Board and staff agreed to discuss the matter at a future meeting.

11. Adjournment

At 9:20 P.M., President Anderson called for adjournment of the regular meeting.



Grace Santos
Secretary to the Board

MOFD Response Time Summary by Incident Type (grouped) for All Code 2 and Code 3 Responses.

Will only show Incident Types that are applicable. EMS/Rescue - Structure Fires (actual type is in structure) - Vegetation Fires - Other Types Grouped (Alarms/Hazards/Pub Svc/Etc) Data Based On Completed RMS Incident Report Data entered by Company Officer - Not based on Raw CAD Data...

	June, 2016			Totals
	Structure Fires	All Other Types	EMS / Rescue	
Incident Totals	5	117	172	294
Median Turnout	2.13	1.70	1.45	1.50
Median Resp Time	11.95	6.02	5.63	5.88
Resp Time (90th%)	13.88	10.84	10.77	11.20

Code 3 Response Time Summary by City and Incident Type. Times shown are based on the First Responding Units Arrival at Scene of Emergency.

		June, 2016			
		Incident Totals	Median Turnout	Median Resp Time	Resp Time (90th%)
Orinda	EMS / Rescue	59	1.20	4.97	8.55
	Structure Fires	1	1.55	6.25	6.25
	All Other Types	15	1.75	5.58	8.35
	Totals for City	75	1.30	5.27	8.53
Moraga	EMS / Rescue	58	1.58	4.66	6.54
	Structure Fires	1	2.32	8.15	8.15
	All Other Types	15	1.82	5.43	7.38
	Totals for City	74	1.58	4.72	7.22
Lafayette	EMS / Rescue	10	1.27	7.50	10.36
	Structure Fires	1	1.50	11.95	11.95
	All Other Types	3	1.62	7.07	9.98
	Totals for City	14	1.50	7.50	11.95
Overall Total		163	1.48	5.10	8.35

Response Totals By Incident Type

	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	May 16	Jun 16	Total
All Others (Alarms / Pub Service / Etc.)	114	90	128	105	108	97	97	89	104	83	103	120	1,238
EMS / Rescue	158	148	187	155	163	162	154	121	162	157	158	155	1,880
Structure Fires	2	1	4	1	2	3	1	4	2	2	1	5	28
Veg Fires	9	6	1	1	1			1			3	4	26
Vehicle Accidents	25	18	10	14	17	26	10	8	29	15	21	10	203
Grand Total	308	263	330	276	291	288	262	223	297	257	286	294	3,375

Incident Types

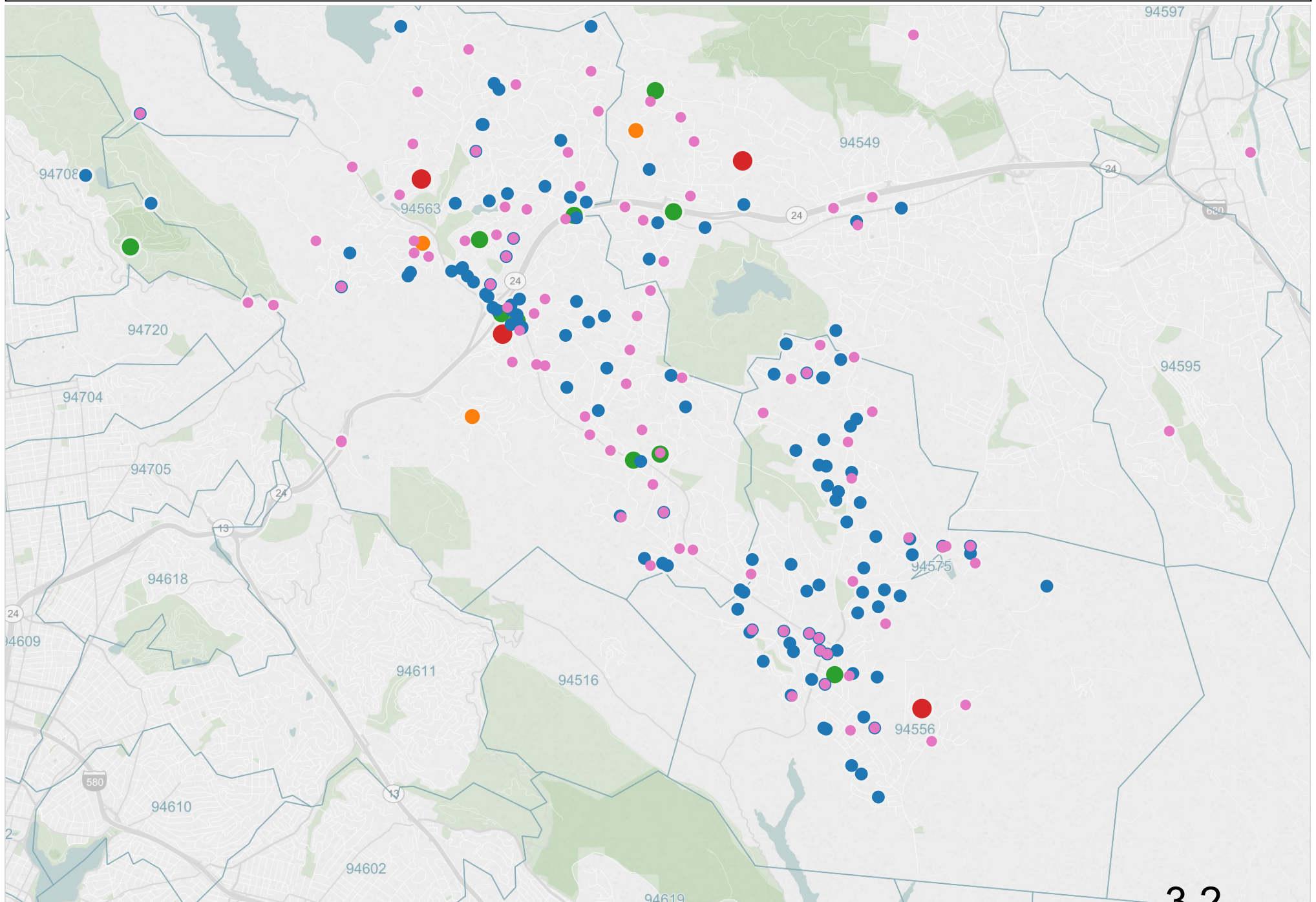
■ All Others (Alarms / Pub Service / Etc.) ■ EMS / Rescue

■ Veg Fires

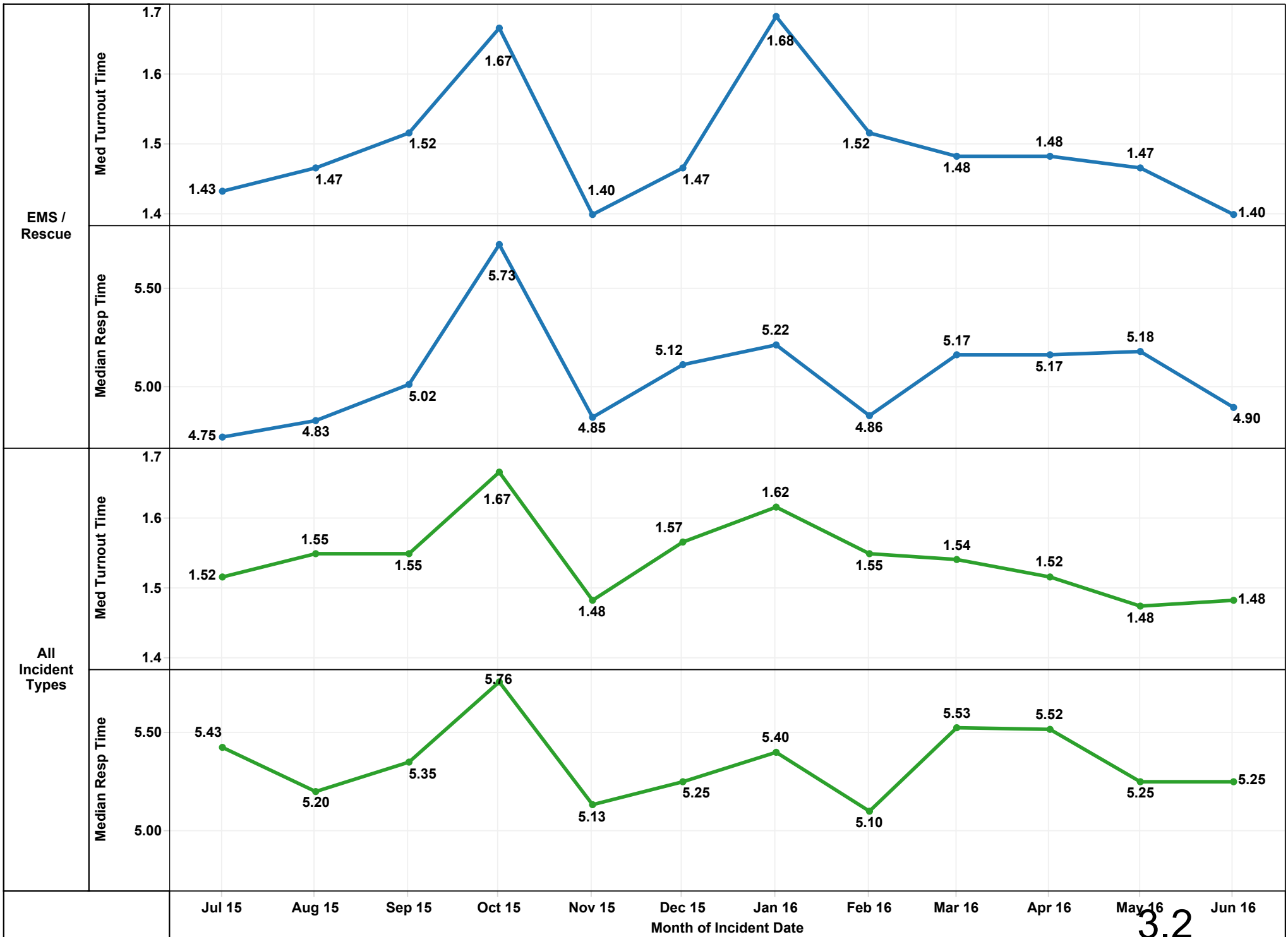
■ Vehicle Accidents

■ Structure Fires

Incident Location Map for MOFD June 2016



Run Chart for MOFD EMS / Rescue and All Incident Types for the last full 12 months. Median Turnout and Response Times By Month for First At Scene Units



3.2

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 6/1/2016 Through 6/30/2016

Check Number	Check Date	Name	Check Amount	Transaction Description
23483	6/3/2016	City of Alameda	6,000.00	2015 Firefighter recruit academy-Leach and Trumpf
23484	6/3/2016	AT&T	344.73	Acct# 9391035207 04/12/16-05/11/16
23485	6/3/2016	Daryle Balao	275.00	Instructor 1C
23486	6/3/2016	Bandwidth.com, Inc.	415.11	Service 06/1/16-06/30/16
23487	6/3/2016	Bay Area Air Quality Manage...	364.00	Demolition permit-Station 43
23488	6/3/2016	Contra Costa Door	332.44	Maint on doors at Station 44
23489	6/3/2016	Definitive Networks, Inc.	14,016.00	Service coverage for May 2016
23490	6/3/2016	Dell Marketing L.P.	2,606.75	2 OptiPlex 7440 AIO
23491	6/3/2016	Graphics on the Edge	1,290.99	Alum holders & plates-medic units & lettering Admin w...
23492	6/3/2016	Andrew Leach	197.65	Reimb mileage and meals-Trench Rescue 5/9-5/11 A. ...
23493	6/3/2016	L.N. Curtis & Sons	261.60	In-line bleeder
	6/3/2016	L.N. Curtis & Sons	2,097.05	Misc. supplies for M41 and M44
23494	6/3/2016	Chris Mathews	159.84	Reimb mileage and meals Trench Rescue 5/9-5/11 Ma...
23495	6/3/2016	Office Depot	503.70	Copy paper, toner cartridges and cleaning supplies
23496	6/3/2016	ParcelQuest	856.44	CCC data & Map disc- Customer #4354
23497	6/3/2016	Paymentus Group, Inc.	128.73	Credit card fees-April 2016
	6/3/2016	Paymentus Group, Inc.	57.95	Credit card fees-March 2016
23498	6/3/2016	Pacific Gas & Electric	69.41	04/19/16-05/17/16 Station 45 Gas
23499	6/3/2016	Physio-Control, Inc	65.71	LifePak monitor carrying kit
23500	6/3/2016	Shred-it	66.00	May 2016 pick-up
23501	6/3/2016	Stewart Enterprises II	5,955.14	Services 5/13/16-5/31/16
23502	6/3/2016	William Svozil	10,090.55	Services 5/01/16-5/31/16
23503	6/3/2016	Trace Analytics, LLC	330.00	Routine analysis-4 kits
23504	6/3/2016	Triple R Electric	1,460.00	Shot clock installation in apparatus bays
23505	6/3/2016	John Whittington	245.00	PHTLS-Whittington
23506	6/9/2016	Air Exchange Inc.	6,477.59	Install new Plymovent system for new Medic 41
23507	6/9/2016	ALSCO - American Linen Divi...	1,463.28	May 2016 linen
23508	6/9/2016	American Messaging	97.45	Paging Service June 2016
23509	6/9/2016	Jon Bensley	200.00	Paramedic licence renewal-J. Bensley
23510	6/9/2016	Contra Costa County	1,700.60	Temporary Fire Station Building Permit Fees
23511	6/9/2016	Comcast	86.32	8155 40 005 0208428 Station 41-05/29/16-06/28/16
23512	6/9/2016	Dell Marketing L.P.	397.54	Printer for BC office
	6/9/2016	Dell Marketing L.P.	501.59	Supplies for new printer in BC office
23513	6/9/2016	Diablo Rapid Print	62.93	Business cards-K. Leonard
23514	6/9/2016	Steve Huebner	50.00	Shoes
23515	6/9/2016	IPMA-HR	149.00	Annual membership 7/1/16-6/30/17-C. Vargas
23516	6/9/2016	L.N. Curtis & Sons	409.53	Structure boots--B. Budge
	6/9/2016	L.N. Curtis & Sons	403.30	Structure boots-S. Huebner
	6/9/2016	L.N. Curtis & Sons	409.53	Structure boots-T. Williams
23517	6/9/2016	David Mazaika	60.00	S-223 Fireline EMT class
23518	6/9/2016	Berry Brothers Towing	650.00	Tow M45 to ALCO
23519	6/9/2016	Premier COMP Medical Grou...	2,827.68	2 Pre-employment physicals
	6/9/2016	Premier COMP Medical Grou...	330.00	3 Pre-employment exams
23520	6/9/2016	Mike Rattary	19.70	Reimb. sink repair supplies
23521	6/9/2016	Shah Kawasaki Architects	35,607.99	Services 04/01/16 thru 04/30/16
23522	6/9/2016	Snowy River EMS Production...	1,470.00	6 participants PHTLS recertification class
23523	6/9/2016	Stewart Enterprises II	4,828.80	Reimb payment to Absolute Steel for temp apparatus ...
23524	6/9/2016	United Site Services	293.53	Port-A-Potty for Open House
23525	6/9/2016	U.S. Bank	20,608.78	A/C #4246-0445-5564-6748 04/22/16
23526	6/9/2016	Verizon Wireless	1,156.25	Account 623714059-00001 Service 04/24/16-05/23/16
23527	6/9/2016	Waraner Tree Experts	18,000.00	Tree Removal-Station 43
23528	6/9/2016	Mark Watson	1,000.00	CPR 5/10/16 and 5/12/16 and MOFD CERT first aid
23529	6/9/2016	AFSCME Council 57	128.80	Period Ending 05/31/16
23530	6/9/2016	American Fidelity	2,163.49	Period ending 5/31/16
	6/9/2016	American Fidelity	1,012.52	Supplemental deductions-Period ending 5/31/16
23531	6/9/2016	CCCERA Retirement	305,774.11	May 2016 Employee Contributions

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 6/1/2016 Through 6/30/2016

Check Number	Check Date	Name	Check Amount	Transaction Description
23532	6/9/2016	Contra Costa Federal Credit ...	1,485.25	Period Ending 05/31/16
23533	6/9/2016	IAFF Local 1230 Dues	7,366.73	Period Ending 05/31/16
23534	6/9/2016	IAFF Local 1230 Insurance	1,837.44	Period Ending 05/31/16
23535	6/17/2016	4imprint, Inc.	1,592.53	MOFD embroidered sport bags
23536	6/17/2016	ADP, Inc.	351.78	ADP Payroll Fees ending 05/31/16
23537	6/17/2016	Airgas USA, LLC	190.78	Tank Rental-Station 41- #2118770 -May 2016
	6/17/2016	Airgas USA, LLC	31.57	Tank Rental-Station 44- #2902766 -May 2016
	6/17/2016	Airgas USA, LLC	227.77	Tank Rental-Station 45- #2867225 -May 2016
23538	6/17/2016	Bay Area News Group	130.72	Weed abatement notice
23539	6/17/2016	Biomedical Waste Disposal	79.00	June 2016 Medical Waste A/C #0349
	6/17/2016	Biomedical Waste Disposal	79.00	June 2016 Medical Waste A/C #0350
23540	6/17/2016	Bound Tree Medical, LLC	530.10	Epinephrine
	6/17/2016	Bound Tree Medical, LLC	1,771.89	Misc supplies
23541	6/17/2016	CCC Fire Commissioners Ass...	105.00	Meeting 03/17/16-Anderson, Leonard and Lee
23542	6/17/2016	Central Contra Costa Sanitary...	1,470.00	Inspection fee-St. 41 Wash pad
23543	6/17/2016	Central Contra Costa Sanitary...	1,191.00	Manhole application submittal fee-St 41 wash pad
23544	6/17/2016	Comcast	86.25	8155 40 006 0191002 Station 44-06/14/16-07/13/16
	6/17/2016	Comcast	86.25	8155 40 006 0191028 Station 43-06/14/16-07/13/16
23545	6/17/2016	Dell Financial Services	605.97	Rental & Admin Fee 06/01/16-07/31/16 A/C #001-840...
23546	6/17/2016	EBMUD	128.28	Water 04/01/16-06/01/16
	6/17/2016	EBMUD	165.40	Water 04/05/16-06/03/16 3/4" meter
	6/17/2016	EBMUD	392.28	Water04/05/16-06/03/16 6" meter
23547	6/17/2016	Uriel Garcia	3,240.00	GIS services 5/31/16-6/10/16
23548	6/17/2016	Charles Hanley	6,000.00	Strategic planning-Stage 2 sessions
23549	6/17/2016	Hunt & Sons, Inc.	1,109.31	Fuel A/C #72371
	6/17/2016	Hunt & Sons, Inc.	893.96	Fuel A/C #72372
	6/17/2016	Hunt & Sons, Inc.	362.70	Fuel A/C #72373
	6/17/2016	Hunt & Sons, Inc.	657.31	Fuel A/C #72375
23550	6/17/2016	Industrial Safety Supply	3,518.75	Maint, testing and parts for SCBA
23551	6/17/2016	Dan Johansen	200.00	Paramedic licence renewal-D. Johansen
23552	6/17/2016	JV Telecom	775.00	Clean up network switch patch cables-Admin.
23553	6/17/2016	The KSD Group, Inc.	1,493.88	Management Services 04/26/16-05/25/16
23554	6/17/2016	Lafayette Automotive Supply	30.25	Misc repair supplies
23555	6/17/2016	L.N. Curtis & Sons	148.24	2 Zico ladder bracket castings
23556	6/17/2016	Mail Stream Direct	621.78	Printing Biennial report
23557	6/17/2016	Minuteman Press	763.34	Printing 2016/17 Annual Operating budget
23558	6/17/2016	Moraga Hardware & Lumber	13.13	8" file to sharpen tools
23559	6/17/2016	Office Depot	184.66	Copy paper, pencil lead and ink cartridges
23560	6/17/2016	Paymentus Group, Inc.	168.89	Credit card fees-May 2016
23561	6/17/2016	Pacific Gas & Electric	280.31	05/03/16-06/01/16 Station 43
	6/17/2016	Pacific Gas & Electric	70.07	05/04/16-06/02/16 Lorinda Lane
	6/17/2016	Pacific Gas & Electric	478.41	05/04/16-06/02/16 Station 44
	6/17/2016	Pacific Gas & Electric	1,515.18	05/04/16-06/02/16 Station 45 Electric
	6/17/2016	Pacific Gas & Electric	811.31	05/05/16-06/05/16 Station 41
	6/17/2016	Pacific Gas & Electric	1,043.61	05/05/16-06/05/16 Station 42 Electric
	6/17/2016	Pacific Gas & Electric	322.83	05/05/16-06/05/16 Admin
23562	6/17/2016	Republic Services	638.32	June 2016 Trash A/C#302100093245
	6/17/2016	Republic Services	81.56	June 2016 Trash A/C#302100094052
	6/17/2016	Republic Services	432.82	June 2016 Trash A/C#302100095331
	6/17/2016	Republic Services	81.56	June 2016 Trash A/C#302100108522
23563	6/17/2016	Safeway, Inc	26.53	Drinks for Strategic Planning sessions
	6/17/2016	Safeway, Inc	5.59	Water for 5/18/16 meeting
23564	6/17/2016	Staples Advantage	88.94	Misc. supplies-Station 42
23565	6/17/2016	Stewart Enterprises II	6,097.01	Services 6/01/16-6/14/16
23566	6/17/2016	The UPS Store	20.46	SCBA air sample sent for testing
23567	6/17/2016	U.S. Bank	24.99	A/C #4246-0445-5564-6748 04/22/16

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 6/1/2016 Through 6/30/2016

Check Number	Check Date	Name	Check Amount	Transaction Description
23568	6/22/2016	ADP, Inc.	515.43	HR/Benefits Workforce processing fees ending 5/25/16
23569	6/22/2016	Air Systems, Inc.	566.75	HVAC repair
23570	6/22/2016	Alameda County Fire Depart...	2,835.65	Annual service-Unit 405
	6/22/2016	Alameda County Fire Depart...	334.29	Front right brake repair-Unit 410
	6/22/2016	Alameda County Fire Depart...	3,131.53	Misc repairs-Unit 424
	6/22/2016	Alameda County Fire Depart...	275.00	Misc. repairs-Unit 407
	6/22/2016	Alameda County Fire Depart...	847.50	Replace cracked front windshield-Unit 414
23571	6/22/2016	Central Contra Costa Sanitary...	1,197.00	Station 43 permanent building permit plan check fee
23572	6/22/2016	CPR Training Center	160.00	PALS-M. Epperson
23573	6/22/2016	Federal Express	21.99	Envelope to CCCERA
23574	6/22/2016	Daniel Giffin	159.96	Reimb. mileage and meals-Trench Rescue class 5/9/1...
23575	6/22/2016	Grainger, Inc.	404.73	M41/ M44 parts
	6/22/2016	Grainger, Inc.	361.09	Station 41 compressor
23576	6/22/2016	Have Air Will Travel, Inc.	125.00	Flat tire repair-Unit 421
23577	6/22/2016	Andrew Hess	200.00	Paramedic license renewal-A. Hess
23578	6/22/2016	Katy Himsl	184.70	Reimb. for mileage and supplies for Water Rescue class
23579	6/22/2016	HomeTeam Pest Defense, LLC	42.90	Pest Control A/C #1029632 Inv. 46147517
	6/22/2016	HomeTeam Pest Defense, LLC	42.90	Pest Control A/C #1035425 Inv. 46147518
	6/22/2016	HomeTeam Pest Defense, LLC	42.90	Pest Control A/C #914925 Inv. 46147516
	6/22/2016	HomeTeam Pest Defense, LLC	44.60	Pest Control A/C #916501 Inv. 46146906
23580	6/22/2016	Clayton Hoover	43.59	Shoes
23581	6/22/2016	Lucas Lambert	200.00	Paramedic license renewal-L. Lambert
23582	6/22/2016	L.N. Curtis & Sons	178.76	M41/ M44 parts
23583	6/22/2016	Bruce Macler	100.00	Reimb.-Uniform for Comm Support-Bruce Macler
23584	6/22/2016	Meyers,Nave,Riback,Silver,Wi...	11,497.67	May 2016-Client Matter 1025.001
	6/22/2016	Meyers,Nave,Riback,Silver,Wi...	539.28	May 2016-Client Matter 1025.005
23585	6/22/2016	Julie Mulliken	117.00	EMT re-certification-J. Mulliken
23586	6/22/2016	Office Depot	142.84	Copy paper, sheet protectors and cleaning supplies
23587	6/22/2016	City of Orinda	8,299.85	Station 43 permanent building permit
23588	6/22/2016	Physio-Control, Inc	1,324.47	LP 15 USB cables
23589	6/22/2016	Claudia Samson	49.87	Shoes and Admin supplies
23590	6/22/2016	Gloriann Sasser	308.00	Reimb mileage 5/9/16-6/10/16 & CSDA Conf. and per ...
23591	6/22/2016	Schell & Martin, Inc.	5,625.08	Civil Engineer services May 2016-June 2016
23592	6/22/2016	Smart Clean Building Mainten...	245.00	June cleaning service
23593	6/22/2016	Snowy River EMS Production...	5,310.00	Module #2 EMPACT instruction
23594	6/22/2016	Sprint	219.95	Phone 05/12/16-06/11/16 A/C #825945022
23595	6/22/2016	Staples Advantage	222.34	Misc. supplies-Station 44
	6/22/2016	Staples Advantage	310.30	Misc. supplies-Station 45
23596	6/22/2016	Pete Stathakos	320.00	City of Orinda class 6/12/16
	6/22/2016	Pete Stathakos	320.00	Town of Moraga classes-6/15 First Aid and 6/16 CPR
23597	6/22/2016	The Sanchez Builders	3,220.00	Reapair of kitchen floor -St. 45-dishwasher water dam...
23598	6/22/2016	Verizon Wireless	56.24	12-lead modem wireless 05/11/16-06/10/16
23599	6/22/2016	Wittman Enterprises, LLC	4,613.04	May 2016
23600	6/30/2016	ADP, Inc.	323.57	ADP Payroll Fees ending 06/15/16
23601	6/30/2016	Alameda County Fire Depart...	10,463.58	Annual service-Unit 408
23602	6/30/2016	ALCO Fire Chiefs Association	125.00	Annual dues-Kathy Leonard
23603	6/30/2016	AT&T	395.78	Acct# 9391035207 05/12/16-06/11/16
	6/30/2016	AT&T	22.82	Acct#0011712900145 05/01/16-05/31/16 Conference ...
23604	6/30/2016	AT&T Mobility	1,086.24	Phone Acct #287016079073 05/16/16-06/15/16
23605	6/30/2016	Kristian Balfour	50.00	Uniform boot reimbursement
23606	6/30/2016	Kevin Brashem	200.00	Paramedic license renewal-K. Brashem
23607	6/30/2016	Comcast	86.32	8155 40 005 0208428 Station 41-06/29/16-07/28/16
	6/30/2016	Comcast	86.32	8155 40 005 0208436 Station 42-06/24/16-07/23/16
	6/30/2016	Comcast	86.25	8155 40 006 0190996 Station 45-06/23/16-07/22/16
23608	6/30/2016	Concord Uniforms	694.39	District Aide uniforms
23609	6/30/2016	C.R. Fireline, Inc.	291.61	11 bottles hydro tested

Moraga-Orinda Fire District
 Check/Voucher Register - Check Register
 From 6/1/2016 Through 6/30/2016

Check Number	Check Date	Name	Check Amount	Transaction Description
23610	6/30/2016	EBMUD	27.80	Water 04/14/16-06/14/16
23611	6/30/2016	Far Western Trophy & Award	47.09	2 name plates for Admin new employees
23612	6/30/2016	Uriel Garcia	3,600.00	GIS services 6/13/16-6/24/16
23613	6/30/2016	Government Finance Officer's...	150.00	Annual membership 6/1/16-5/31/17-C. Samson
23614	6/30/2016	HomeTeam Pest Defense, LLC	40.90	Pest Control A/C #1133175 Inv. 46147558
23615	6/30/2016	International Institute of Munic...	155.00	Annual membership 7/1/16-6/30/17-G. Santos
23616	6/30/2016	Moraga Hardware & Lumber	3.27	Reflector replacement for garge door sensor
23617	6/30/2016	NFPA	175.00	Membership Renewal K. Leonard- ID #2983956 thru 0...
23618	6/30/2016	Shah Kawasaki Architects	10,773.63	Services 05/01/16 thru 05/31/16
23619	6/30/2016	Staples Advantage	136.16	Misc. supplies-Station 41
	6/30/2016	Staples Advantage	115.43	Misc. supplies-Station 43
23620	6/30/2016	Stewart Enterprises II	5,396.24	Services 6/15/16-6/28/16
23621	6/30/2016	Triple R Electric	235.62	Repair basement light fixtures-Station 45
23622	6/30/2016	World Point ECC, Inc.	553.15	CPR supplies
CF06...	6/23/2016	Chase Equipment Finance	44,609.16	Ambulance lease payment
CP025	6/9/2016	Calif. Public Employees'	170,480.16	CalPers Health Ins
DD025	6/9/2016	Delta Dental Plan of Calif.	15,329.00	Delta Dental ACH payment
Report Total			829,132.48	

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary Capital Projects Fund Actual to Budget
From 7/1/2015 Through 6/30/2016

		Current Period Actual	YTD Budget - Original	YTD Budget Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Fire Flow Tax	4066	1,070,213.78	1,070,214.00	(0.22)	(0.00)%
Total Taxes		1,070,213.78	1,070,214.00	(0.22)	(0.00)%
Use of Money & Property					
Investment Earnings	4181	569.16	0.00	569.16	0.00%
Total Use of Money & Property		569.16	0.00	569.16	0.00%
Charges for Service					
Impact Mitigation Fees	4743	78,000.00	12,000.00	66,000.00	550.00%
Total Charges for Service		78,000.00	12,000.00	66,000.00	550.00%
Other Revenue					
Other Financing Sources-Lease...	4970	4,069,000.00	4,070,000.00	(1,000.00)	(0.02)%
Other Revenue-Misc.	4974	10,000.00	0.00	10,000.00	0.00%
Misc Rebates & Refunds	4975	544.12	544.00	0.12	0.02%
Sale of Surplus Property	4980	1,579,330.32	0.00	1,579,330.32	0.00%
Total Other Revenue		5,658,874.44	4,070,544.00	1,588,330.44	39.02%
Total Revenue		6,807,657.38	5,152,758.00	1,654,899.38	32.12%
Expenditures					
Operating Expense					
Professional Services	6327	3,177.50	7,390.00	4,212.50	57.00%
Total Operating Expense		3,177.50	7,390.00	4,212.50	57.00%
Other Expense					
Bank Fees	7510	107.00	100.00	(7.00)	(7.00)%
Fire Flow Tax Collection Fees	7531	12,610.46	12,610.00	(0.46)	(0.00)%
Capital Contingency-Facilities, ...	7700	51,363.64	75,950.00	24,586.36	32.37%
Fire Fighting Equip-Fixed Asset ...	7701	10,954.50	20,000.00	9,045.50	45.23%
Lease Apparatus/Vehicles-Fixed...	7702	89,218.32	89,219.00	0.68	0.00%
Apparatus/Vehicles-Fixed Asset...	7703	478,171.47	479,554.00	1,382.53	0.29%
Computer Equip & Software-Fix...	7704	16,720.00	21,823.75	5,103.75	23.39%
Buildings-Station #41-Fixed Ass...	7705	25,626.91	72,000.00	46,373.09	64.41%
Buildings-Station #43-Fixed Ass...	7706	204,462.12	110,146.00	(94,316.12)	(85.63)%
Misc. Equipment Expense	7709	44,916.86	60,675.00	15,758.14	25.97%
Station 46- Construction in Prog...	7711	37,867.86	12,030.00	(25,837.86)	(214.78)%
Costs of Issuance	7904	66,411.35	69,698.00	3,286.65	4.72%
Total Other Expense		1,038,430.49	1,023,805.75	(14,624.74)	(1.43)%
Total Expenditures		1,041,607.99	1,031,195.75	(10,412.24)	(1.01)%
Excess of Revenues Over/ (Under) Ex...		5,766,049.39	4,121,562.25	1,644,487.14	39.90%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary General Fund Actual to Budget
From 7/1/2015 Through 6/30/2016

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Property Tax-Current Secured	4010	16,450,044.08	16,440,128.00	9,916.08	0.06%
Property Tax-Supplemental	4011	473,059.26	228,000.00	245,059.26	107.48%
Property Tax-Unitary	4013	203,699.11	203,699.00	0.11	0.00%
Property Tax-Curr Unsecured	4020	607,164.34	605,000.00	2,164.34	0.36%
Prop Tax- Prior Secured	4030	(61,612.20)	(61,010.00)	(602.20)	0.99%
Prop Tax-Prior Supplement	4031	(25,624.59)	(25,262.00)	(362.59)	1.44%
Prop Tax Prior Unsecured	4035	<u>(22,507.54)</u>	<u>(16,362.00)</u>	<u>(6,145.54)</u>	<u>37.56%</u>
Total Taxes		17,624,222.46	17,374,193.00	250,029.46	1.44%
Use of Money & Property					
Investment Earnings	4181	<u>(285.99)</u>	0.00	<u>(285.99)</u>	0.00%
Total Use of Money & Property		(285.99)	0.00	(285.99)	0.00%
Intergovernmental Revenue					
Homeowners Relief Tax	4385	158,460.06	158,000.00	460.06	0.29%
State Mandated Costs Reimbursement	4436	6,365.00	0.00	6,365.00	0.00%
Intergovernmental Revenue-Federal Grants	4437	323,896.00	323,896.00	0.00	0.00%
CA FF JAC Training Funds	4440	25,091.41	25,091.00	0.41	0.00%
Other/In Lieu of Taxes	4580	920.48	1,000.00	(79.52)	(7.95)%
Measure H-Emerg Med Ser Subsid	4896	86,591.63	85,748.00	843.63	0.98%
Total Intergovernmental Revenue		<u>601,324.58</u>	<u>593,735.00</u>	<u>7,589.58</u>	<u>1.28%</u>
Charges for Service					
Permits	4740	2,243.00	3,200.00	(957.00)	(29.91)%
Plan Review	4741	184,871.00	171,360.00	13,511.00	7.88%
Inspection Fees	4742	31,613.00	21,000.00	10,613.00	50.54%
Weed Abatement Charges	4744	3,465.02	3,465.00	0.02	0.00%
CPR/First Aid Classes	4745	2,289.00	1,100.00	1,189.00	108.09%
Reports/ Photocopies	4746	390.50	242.00	148.50	61.36%
Other Charges for Service	4747	<u>3,500.00</u>	<u>3,400.00</u>	<u>100.00</u>	<u>2.94%</u>
Total Charges for Service		228,371.52	203,767.00	24,604.52	12.07%
Charges for Service - Ambulance					
Ambulance Service Fees	4898	971,479.72	1,088,000.00	(116,520.28)	(10.71)%
Ambulance Service Fee Reimbursements	4899	(44,489.60)	(100,000.00)	55,510.40	(55.51)%
Ambulance Collection Recovery Payments	4900	4,315.20	4,000.00	315.20	7.88%
Total Charges for Service - Ambulance		<u>931,305.32</u>	<u>992,000.00</u>	<u>(60,694.68)</u>	<u>(6.12)%</u>
Other Revenue					
Other Revenue-Strike Team Recovery	4971	232,717.85	233,092.00	(374.15)	(0.16)%
Other Revenue & Financing Sources	4972	31,200.00	62,000.00	(30,800.00)	(49.68)%
Other Revenue-Misc.	4974	27,555.09	500.00	27,055.09	5,411.02%
Misc Rebates & Refunds	4975	97,896.53	1,000.00	96,896.53	9,689.65%
Sale of Surplus Property	4980	369.67	2,000.00	(1,630.33)	(81.52)%
Total Other Revenue		<u>389,739.14</u>	<u>298,592.00</u>	<u>91,147.14</u>	<u>30.53%</u>
Total Revenue		<u>19,774,677.03</u>	<u>19,462,287.00</u>	<u>312,390.03</u>	<u>1.61%</u>

Expenditures
Salaries & Benefits

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary General Fund Actual to Budget
From 7/1/2015 Through 6/30/2016

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Permanent Salaries	5011	7,288,201.34	7,515,349.00	227,147.66	3.02%
Temporary Salaries	5013	136,865.35	166,800.00	29,934.65	17.95%
Overtime	5014	1,695,372.64	1,958,422.00	263,049.36	13.43%
Deferred Compensation	5015	109,957.52	106,578.00	(3,379.52)	(3.17)%
Overtime - Strike Team	5016	137,003.83	150,000.00	12,996.17	8.66%
Contract Services	5018	92,635.52	180,000.00	87,364.48	48.54%
Worker's Compensation Recovery	5019	(51,509.15)	(65,000.00)	(13,490.85)	20.76%
Payroll Taxes -FICA,SUI	5042	145,063.49	157,000.00	11,936.51	7.60%
Payroll Processing Fees	5043	14,948.16	20,000.00	5,051.84	25.26%
Retirement Contributions	5044	4,063,149.30	4,136,778.00	73,628.70	1.78%
Life/Health Insurance-Permanent Employees	5060	961,658.86	985,000.00	23,341.14	2.37%
Employee's-Health Insurance Contribution	5061	(210,677.72)	(200,000.00)	10,677.72	(5.34)%
Retiree Health Insurance	5062	1,193,239.31	1,200,000.00	6,760.69	0.56%
Retiree-Health Insurance Contribution	5063	(334,014.50)	(329,000.00)	5,014.50	(1.52)%
Unemployment Insurance	5064	5,537.14	10,000.00	4,462.86	44.63%
Retiree-Health OPEB Contribution	5065	94,000.00	94,000.00	0.00	0.00%
Workers' Compensation Insurance	5070	785,470.00	815,069.00	29,599.00	3.63%
Flexible Benefits/ Section 125 Outside Contractor	5080	600.00	750.00	150.00	20.00%
Total Salaries & Benefits		16,127,501.09	16,901,746.00	774,244.91	4.58%
Operating Expense					
Office Supplies	6100	17,191.33	19,850.00	2,658.67	13.39%
Postage	6101	3,230.45	5,950.00	2,719.55	45.71%
Books & Periodicals	6102	2,268.18	4,950.00	2,681.82	54.18%
Printer Ink Cartridges	6103	6,223.28	5,000.00	(1,223.28)	(24.47)%
Telephone/Communication	6110	37,993.37	45,000.00	7,006.63	15.57%
Dispatch/Comm Center Services w/ AVL MDT	6111	169,314.00	170,000.00	686.00	0.40%
Utilities- Sewer	6120	3,432.64	2,640.00	(792.64)	(30.02)%
Utilities-Garbage	6121	14,588.56	14,720.00	131.44	0.89%
Utilities-PG&E	6122	53,492.31	66,890.00	13,397.69	20.03%
Utilities-Water	6123	10,515.72	15,020.00	4,504.28	29.99%
Utilities-Medical Waste	6124	2,133.00	2,070.00	(63.00)	(3.04)%
Small Tools & Instruments	6130	333.98	750.00	416.02	55.47%
Minor Equipment/Furniture	6131	917.13	2,250.00	1,332.87	59.24%
Computer Equipment & Supplies	6132	6,637.88	10,000.00	3,362.12	33.62%
Gas Power Chain Saw/Other Equipmen	6133	11,359.50	13,000.00	1,640.50	12.62%
Fire Trail Grading	6135	4,816.72	10,500.00	5,683.28	54.13%
Fire Fighting Equipment & Supplies	6137	15,323.27	20,000.00	4,676.73	23.38%
Fire Fighting Equipment-Hoses & Nozzles	6138	3,168.01	7,500.00	4,331.99	57.76%
Fire Fighting Equipment-Class A Foam	6139	766.18	500.00	(266.18)	(53.24)%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary General Fund Actual to Budget
From 7/1/2015 Through 6/30/2016

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Medical & Lab Supplies	6140	84,558.52	90,000.00	5,441.48	6.05%
Food Supplies	6150	2,215.40	7,500.00	5,284.60	70.46%
Safety Clothing & Personal Supplies	6160	42,495.78	80,000.00	37,504.22	46.88%
Non-Safety Clothing & Personal Supplies	6161	1,142.36	2,000.00	857.64	42.88%
Household Expense	6170	16,278.40	18,820.00	2,541.60	13.50%
Household Expense-Linen	6171	15,217.21	14,730.00	(487.21)	(3.31)%
Public & Legal Notices	6190	1,613.36	4,750.00	3,136.64	66.03%
Dues, Memberships & Professional Fees	6200	16,138.50	19,390.00	3,251.50	16.77%
EMT/Paramedic Licensure Fees	6201	4,022.81	5,500.00	1,477.19	26.86%
Rent & Leases (Equipment)	6250	40,791.74	39,140.00	(1,651.74)	(4.22)%
Computer Software & Maintenance	6251	37,751.04	59,875.00	22,123.96	36.95%
Website Development & Maintenance	6252	0.00	1,700.00	1,700.00	100.00%
EPA ID# Verification Fee	6264	150.00	200.00	50.00	25.00%
CCC HazMat Plan (CUPA)	6265	2,519.00	3,000.00	481.00	16.03%
BAAQMD & Environmental Health Fees	6266	194.00	750.00	556.00	74.13%
Air Monitor Maintenance & Replacement	6269	0.00	2,000.00	2,000.00	100.00%
Maintenance -- Equipment	6270	45,745.17	77,325.00	31,579.83	40.84%
Central Garage Repairs	6271	175,737.07	160,000.00	(15,737.07)	(9.84)%
Central Garage Gasoline & Oil	6272	46,797.51	80,000.00	33,202.49	41.50%
Central Garage Tires	6273	7,515.73	15,000.00	7,484.27	49.90%
Service/Repair Fuel System Dispensers	6274	2,638.27	4,500.00	1,861.73	41.37%
Aerial Ladder & Pump Testing	6275	600.00	800.00	200.00	25.00%
Smog Inspections	6276	400.00	500.00	100.00	20.00%
Air Compressor Quarterly Service	6278	1,513.88	1,500.00	(13.88)	(0.93)%
Hydro Test SCBA & Oxy Cylinder	6279	1,444.75	2,000.00	555.25	27.76%
Tank Testing	6280	0.00	3,000.00	3,000.00	100.00%
Maintenance -- Building	6281	67,654.67	75,865.00	8,210.33	10.82%
Maintenance -- Grounds	6282	2,577.93	13,650.00	11,072.07	81.11%
Meetings & Travel Expenses	6303	31,590.28	26,200.00	(5,390.28)	(20.57)%
Employee Assistance Program	6309	4,126.20	4,300.00	173.80	4.04%
Medical - Pre-Emp Processing and Annual Exams	6311	41,072.21	43,000.00	1,927.79	4.48%
Ambulance Billing Administration Fees	6312	45,872.79	60,000.00	14,127.21	23.55%
Outside Attorney Fees	6313	76,407.91	60,000.00	(16,407.91)	(27.35)%
Outside CPR Instructors	6314	5,600.00	2,500.00	(3,100.00)	(124.00)%
CCC County Tax Administration Fee	6316	171,950.00	172,000.00	50.00	0.03%
Professional Services	6317	25,917.96	45,750.00	19,832.04	43.35%
Professional Services - Labor Negotiator	6318	202.00	10,000.00	9,798.00	97.98%
Professional Services - Technology	6319	168,092.00	180,000.00	11,908.00	6.62%

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary General Fund Actual to Budget
From 7/1/2015 Through 6/30/2016

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Professional Services - Pre-Employment Investigations	6320	12,299.30	15,000.00	2,700.70	18.00%
Professional Services - Promotional Exams & Recruitment	6321	53,311.17	49,000.00	(4,311.17)	(8.80)%
Professional Services-OPEB Actuarial Valuation	6322	0.00	2,000.00	2,000.00	100.00%
Exterior Hazard Removal	6323	6,141.09	12,000.00	5,858.91	48.82%
Professional Services-Prop Tax Audit & Forecasting	6326	12,600.00	12,600.00	0.00	0.00%
Professional Services	6327	8,027.16	10,000.00	1,972.84	19.73%
Burn Trailer Grant Maintenance	6352	262.33	3,000.00	2,737.67	91.26%
Testing Materials & Training Props	6354	6,439.26	4,000.00	(2,439.26)	(60.98)%
Career Development Classes	6357	16,285.44	26,200.00	9,914.56	37.84%
Target Safety Online Training	6359	6,195.00	6,195.00	0.00	0.00%
Training & Education Classes-Paramedic & EMT CE	6360	6,742.75	5,500.00	(1,242.75)	(22.60)%
District Sponsored Training-Mandated	6361	27,690.73	20,000.00	(7,690.73)	(38.45)%
Educational Courses/Conferences Board	6377	0.00	2,200.00	2,200.00	100.00%
Recruiting Costs	6470	6,000.00	55,000.00	49,000.00	89.09%
Strike Team Supplies	6474	11,705.27	9,500.00	(2,205.27)	(23.21)%
Recognition Supplies	6478	7,967.91	12,200.00	4,232.09	34.69%
Other Special Departmental Exp	6479	53,986.02	69,500.00	15,513.98	22.32%
Public Education Supplies	6480	10,474.45	10,500.00	25.55	0.24%
CPR Supplies	6481	4,033.30	3,000.00	(1,033.30)	(34.44)%
LAFCO	6482	9,942.78	9,943.00	0.22	0.00%
Emergency Preparedness Expense	6484	11,079.05	11,350.00	270.95	2.39%
Misc. Services & Supplies	6490	26,983.48	39,000.00	12,016.52	30.81%
Property & Liability Insurance	6540	44,684.00	44,684.00	0.00	0.00%
Total Operating Expense		<u>1,895,100.45</u>	<u>2,236,207.00</u>	<u>341,106.55</u>	<u>15.25%</u>
Other Expense					
Bank Fees	7510	3,933.92	5,000.00	1,066.08	21.32%
Interest on County Teeter Account	7520	0.00	100.00	100.00	100.00%
County Tax Collection Fees	7530	252.91	300.00	47.09	15.70%
Total Other Expense		<u>4,186.83</u>	<u>5,400.00</u>	<u>1,213.17</u>	<u>22.47%</u>
Total Expenditures		<u>18,026,788.37</u>	<u>19,143,353.00</u>	<u>1,116,564.63</u>	<u>5.83%</u>
Excess of Revenues Over/ (Under) Expenditures		<u>1,747,888.66</u>	<u>318,934.00</u>	<u>1,428,954.66</u>	<u>448.04%</u>

Moraga-Orinda Fire District
Statement of Revenues and Expenditures - Preliminary Debt Service Fund Actual to Budget
From 7/1/2015 Through 6/30/2016

		Current Period Actual	Total Budget \$ - Original	Total Budget \$ Variance - Original	Percent Total Budget Remaining - Original
Revenue					
Taxes					
Property Tax-Current Secured	4010	3,069,093.00	3,069,093.00	0.00	0.00%
Total Taxes		<u>3,069,093.00</u>	<u>3,069,093.00</u>	<u>0.00</u>	<u>0.00%</u>
Use of Money & Property					
Investment Earnings	4181	2,540.54	0.00	2,540.54	0.00%
Total Use of Money & Property		<u>2,540.54</u>	<u>0.00</u>	<u>2,540.54</u>	<u>0.00%</u>
Total Revenue		<u>3,071,633.54</u>	<u>3,069,093.00</u>	<u>2,540.54</u>	<u>0.08%</u>
Expenditures					
Other Expense					
Pension Obligation Bond Principal Payment	7900	1,855,000.00	1,855,000.00	0.00	0.00%
Pension Obligation Bond Interest Payment	7901	1,017,508.50	1,017,509.00	0.50	0.00%
Total Other Expense		<u>2,872,508.50</u>	<u>2,872,509.00</u>	<u>0.50</u>	<u>0.00%</u>
Total Expenditures		<u>2,872,508.50</u>	<u>2,872,509.00</u>	<u>0.50</u>	<u>0.00%</u>
Excess of Revenues Over/ (Under) Expenditures		<u>199,125.04</u>	<u>196,584.00</u>	<u>2,541.04</u>	<u>1.29%</u>



Moraga-Orinda Fire District

Fire Chief Stephen Healy

TO: Board of Directors

FROM: Stephen Healy, Fire Chief

DATE: July 20, 2016

SUBJECT: Item 5.3 – District Update and Activity Report: June 2016

OPERATIONS DIVISION

1. INCIDENT RESPONSES: 294
 - a. EMS – 155
 - b. Structure Fires – 5
 - c. Veg Fires – 4
 - d. Vehicle Accidents - 10
 - e. All other calls – 120

2. OPERATIONS:
 - a. Attended County Meetings: Operations, CISM, Boat
 - b. Continued project management of updated Standards of Cover document
 - c. Conducted Fire Trail Grading

3. COMMUNICATONS
 - a. Conducted MDT modem repair and maintenance

FIRE PREVENTION

No Report

TRAINING

1. Conducted structure protection training
2. Annual hydrant maintenance in progress
3. Reported and uploaded JAC training hours to state (on going)
4. Coordinated Tilden MRA drill
5. Coordinated Phase-1 tiller training
6. Completed Training Division Program Manager transition

EMS

1. EMS *EMPACT* training module #3 in progress
2. Monitored ambulance response times (on going)
3. Conducted CQI PCR review (on going)
4. Successfully completed paramedic field evaluation for two Firefighter-Paramedic candidates.
5. Provided paramedic licensing support to all members (on going)
6. iPad testing for ePCR in progress

EMERGENCY PREPAREDNESS

1. On June 1, staff spoke as part of an emergency management panel at the Central California Tribal Emergency Management Summit in Porterville, CA. Approximately 100 participants from agency and tribal governments attended the meeting. Staff presented information to assist tribal governments working with incident management teams during large-scale emergencies.
2. On June 3, the MOFD Communications Support Unit began a three-day Incident Command System training at the Sarge Littlehale room in Orinda. The course instructor was Bruce Macler from the Support Unit. Bruce is a water quality specialist and trainer with the US Environmental Protection Agency. Fourteen (14) students from the Communications-Support Unit and CERT management group attended the training.
3. On Monday evening, June 13, Lamorinda CERT held its monthly update training. The June training topic was patient packaging and transportation. Lisa Vajgrt-Smith from Contra Costa County Emergency Medical Services presented to a group of 20 CERT members.
4. On June 16, staff met with three representatives from the community of Canyon and the District's Geographic Information Systems (GIS) Intern, Uriel Garcia. The group reviewed and edited the latest version of the roads and trails map for Canyon. The emergency response mapping project is making good progress and we hope to have the edits incorporated into a final map by mid-July.
5. On Saturday, June 18, staff assisted 12 members of the Lamorinda Radio Interest Group (LARIG) with maintenance duties at the Orinda HAM Radio repeater site on Grizzly Peak Blvd. LARIG members cleared leaves and other flammable materials from the site two times each year in exchange for radio vault space. The clean-up also abates fire hazards near the structures.
6. On June 21, staff met with representatives from the US Forest Service International Programs at Station-45. Eighteen (18) international guests and their US Forest Service

cadre will be visiting MOFD on August 22nd as part of the 2016 International Disaster Management Seminar. Staff will be working with the cadre to present several sand table exercises to highlight the information they gained during the preceding three weeks.

7. On the evening of June 21, staff attended the annual MOFD Volunteer Appreciation BBQ at the Hacienda De Las Flores in Moraga. MOFD Board members, District management, members of the MOFD Communications-Support Unit, CERT Managers and Instructors celebrated the volunteer's contributions and achievements. Duncan Seibert, our volunteer CERT Program Manager, received the President's Volunteer Service Award for the many hours he's put in and innovations he's brought to the Lamorinda CERT program.
8. On Saturday, June 25, staff assisted the Lamorinda Radio Interest Group (LARIG) with the 2016 ARRL Field Day. Field Day is the most popular amateur radio on-the-air event in North America and is hosted by the American Radio Relay League. LARIG participants joined more than 35,000 amateurs nationwide for the event. Field Day is an on-the-air radio "tag" challenging where clubs connect with as many stations as possible in a 24-hour period. LARIG's power was provided by batteries, generators, and solar to demonstrate the group's off-the-grid capabilities in the event of major emergency.

ADMINISTRATIVE SERVICES

1. Completed preparation of the 2016/2017 Annual Operating Budget
2. Completed analysis of funding equity between taxpayers of Orinda and Moraga
3. Completed Unrepresented Employee Handbook
4. Completed Salary Schedules, effective July 1, 2016
5. Completed implementation of vision insurance
6. Provided administrative support to the Station-43 Reconstruction project
7. Processed one employee hiring/orientation and one employee separation
8. Attended Fire Agencies Self Insurance System Board meeting

SUPPORT SERVICES DIVISION

1. Facilities:
 - a. Provided on-going staff support for Station-43 and Temp-43 projects
 - i. See attached MOFD Facilities Report

OFFICE OF FIRE CHIEF

1. Completed sales transactions for Lorinda Lane and El Nido Ranch Road properties
2. Provided (on-going) staff support related to Station-43 re-activation and temporary fire station relocation site.
 - a. See attached addendum for project update and timeline
3. Provided staff support with updated Standards of Cover (SOC) project

- a. Supporting 12-week internship for GIS support
4. Provided staff support to Admin Division with legal matters
5. Provided staff support to Admin Division with Firefighter-Paramedic recruitment
6. Provided staff support for Support Services Division with apparatus deployment and acquisition.
7. Attended annual MOFD Volunteer Appreciation BBQ
8. Attended Strategic Planning Workshop
9. Attended meeting with new OUSD Superintendent
10. Attended July 4 pre-planning meeting
11. Attended Orinda Mayor's Liaison meeting
12. Attended recruitment/retention ad hoc committee meeting
13. Hosted Management Team meetings
14. Began applied research project for USFA/NFA. Topic: Executive Leadership

Addendum

MOFD Facilities Report

1. Temp Station-43
 - a. Expect 80% completion of station set-up by July 22
 - b. Still ahead of schedule

2. Old Station-43
 - a. Scheduled for demolition on or about September 9

3. New Station-43
 - a. No changes from previous report
 - i. Notice to construction bidders expected in early August
 - ii. Award of bid expected in September
 - iii. Construction expected to begin in mid-September
 - iv. Construction expected to be complete in September of 2017